



# SHIRE OF WILLIAMS

## PRIVATE WORKS REQUEST / STATEMENT



**Please complete your contact details below:**

**Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Work Details:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Date(s) of work carried out** \_\_\_\_\_

	Costing (including GST):	Ordin. hours, m <sup>3</sup> /units:	x 1.5 hours:	x 2 hours:	Rate or cost per unit:	Totals
Plant (incl. operator):						
Plant (incl. operator):						
Plant (incl. operator):						
Labour only						
Labour only						
Labour only						
Labour only						
Labour only						
Materials:						
Materials:						
<b>WATER</b>	<b>LOADS:</b>	<b>COST PER LOAD:</b>				

**Works Supervisor approval to invoice from this statement:**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_