SHIRE OF WILLIAMS

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY 21 OCTOBER 2026

SHIRE COUNCIL CHAMBERS
9 BROOKING STREET
WILLIAMS WA 6391

NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting
of the Shire of Williams will be held on 21 October 2026,
in the Shire of Williams Council Chambers, 9 Brooking Street, Williams,
commencing at 4:00pm.



Peter Stubbs

Chief Executive Officer

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.

SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

VALUES / VISION

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, will declare the Meeting open at 4:00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members
Cr Jarrad Logie – President
Cr Bernie Panizza – Deputy President
Cr Christine Cowcher
Cr Heidi Cowcher
Cr Simon Harding
Cr John Macnamara
Cr Tracey Price

Staff
Peter Stubbs – Chief Executive Officer
Gemma Boyce – Executive Manager of Corporate Services

Visitors –

Apologies -

Leave of Absence -

3. PUBLIC QUESTION TIME

Quindanning Community Hall Committee (Natale Lombardi)

1. At what stage is the building application for the platform and toilets at the Quindanning Town Hall and do we need soil testing?

2. Could the Quindanning Town Hall Committee have a bank statement and balance with accrued interest to date?

3. Could we have a reason for the delays and lack of communication. Also just to point out the grant money is not the Shires money withhold.

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

Western Power representatives presenting on the status of the Clean Energy Link East _ planned infrastructure between Williams and Darkan and Collie.

5. DECLARATIONS OF INTEREST

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 16 SEPTEMBER 2026

OFFICERS RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 16 September 2026 as previously circulated, be confirmed as a true and accurate record.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Heritage Council of Western Australian has advised the Council that is assessing the potential State Heritage Listing of the Prisoner of War Quarters and Water Tank, "Greystones", 10527 Pinjarra -Williams Road, Williams.

I am pleased to advise that the Western Australia Planning Commission has granted subdivision approval for Lot 55 Munthoola Road to create five new rural residential Lots, subject to subdivision conditions being meet.

8. OFFICER REPORTS

8.1 CORPORATE AND COMMUNTIY SERVICES

8.1.1 PAYMENT LISTING

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	16 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author not Authorising Officer has any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.1 - Payment Listing September 2026

Background
Council has delegated to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications
Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

> ***13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.***
> *(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
> *(a) the payee's name; and*
> *(b) the amount of the payment; and*
> *(c) the date of the payment; and*
> *(d) sufficient information to identify the transaction.*

Comment
The list of accounts for payment is an attachment included in this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As listed in the recommendation below.

OFFICERS RECOMMENDATION

That Municipal Fund EFT, BPay, Direct Debits and Cheques totalling $550.384.60, approved by the Chief Executive Officer during the month of August 2026, be endorsed.

8.1.2 FINANCIAL STATEMENTS

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	16 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author not Authorising Officer has any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.2 – Monthly Financial Statement September 2026

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):
ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As disclosed in the financial statements.

OFFICERS RECOMMENDATION

That financial statements presented for the period ending 30 September 2026, be received.

CHIEF EXECUTIVE OFFICER'S REPORT

8.1.3 5 MARJIDIN WAY- PLANNING APPLICATION

File Reference	10.60.15
Statutory Reference	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Williams Town Planning Scheme #2
Author	Peter Stubbs, Chief Executive Officer
Date	15 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Cr Jarard Logie, Proximity Interest Cr Tacey Price, Financial Interest
Attachments	Att 8.1.3 Public Notice - 5 Marjidin Way_ Proposed Storage Shed reduced setback

Background

The owners of 5 Marjidin Way, Williams, Ryan and Natalie Pearce Super Fund and Yeeramukadoo Pty Ltd have applied for planning approval for an additional storage shed on the property.

The matter is before Council because a reduced rear setback is requested, which requires Council consideration and public advertising.

The proposal seeks a rear setback variation of 6.5m in lieu of the 16.5m deemed-to-comply setback required under the Shire of Williams Town Planning Scheme #2 (Scheme).

Public adverting was conducted, commencing 23 September 2026 and closed at 4pm on the 14 October 2026. No public comments were received

Proposal details:

Construction of a steel framed, open front, Colourbond shed, with a floor area of 432m² is proposed at the rear of the site. The intended use of the shed is for the storage of seed, fertiliser and chemicals associated with the existing agricultural farm supply business on site.

Grey coloured Colourbond is proposed to match in with the existing shed on the property.

Storm water is proposed to be directed into an existing open storm water drain on the rear of the property boundary.

A maximum shed height of 4.5m proposed.

Proposed Setbacks:

- Front setback of 60m
- Rear setback of 6.5m

- Side (north) lot boundary setback of 6m
- Side (south) lot boundary setback of 8m

At maximum storage manifest periods are proposed to be March to -July each year with a peak volumed of 50,000ML.

Key chemicals proposed to be stored are

- Class 6.1 Paraquat and Bromoxynil
- Class 9 Trifluralin, Glyphosate, MCPA LVE and Prosulfocarb
- Soil Wetters

The floor of the shed will be concrete with a 4,000L chemical spillage sump, and bunded capacity of 25% of the manifest maximum.

Figure 1- Bunded Floor details

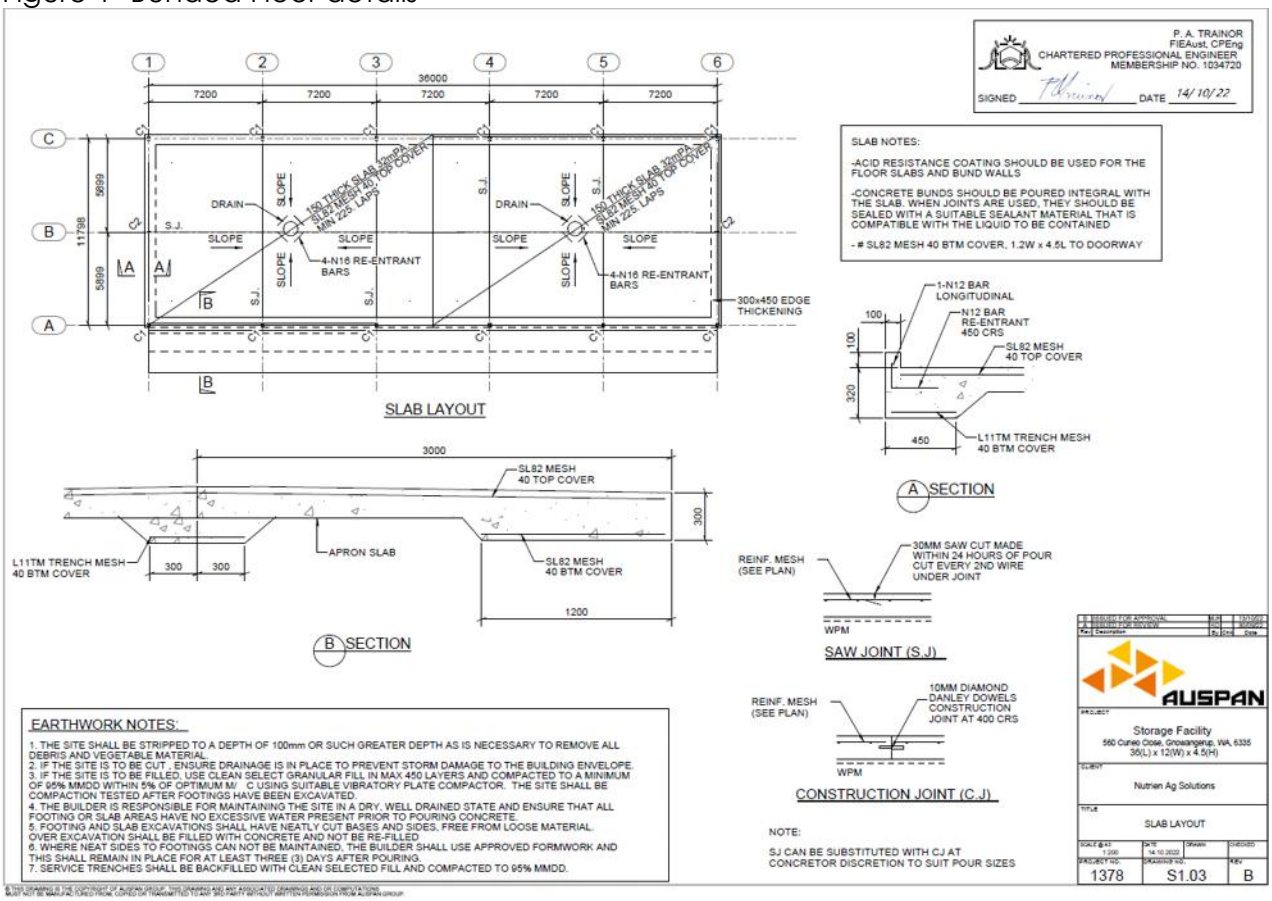


Figure 2- Site Plan layout showing proposed setbacks

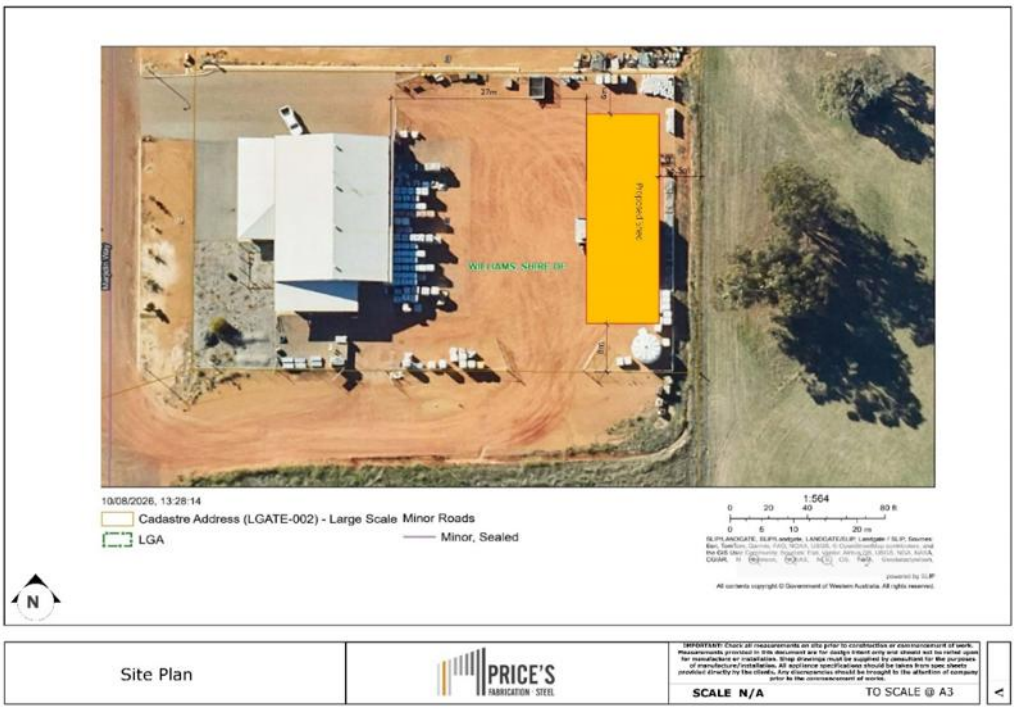


Figure 3- Floor Plan for the proposed shed

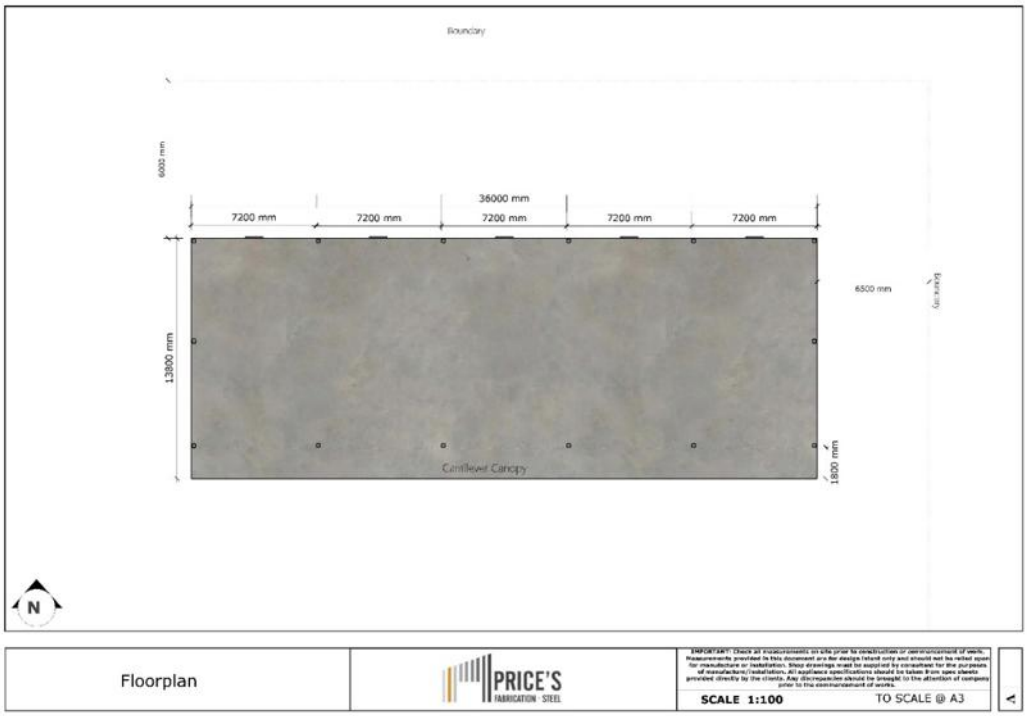
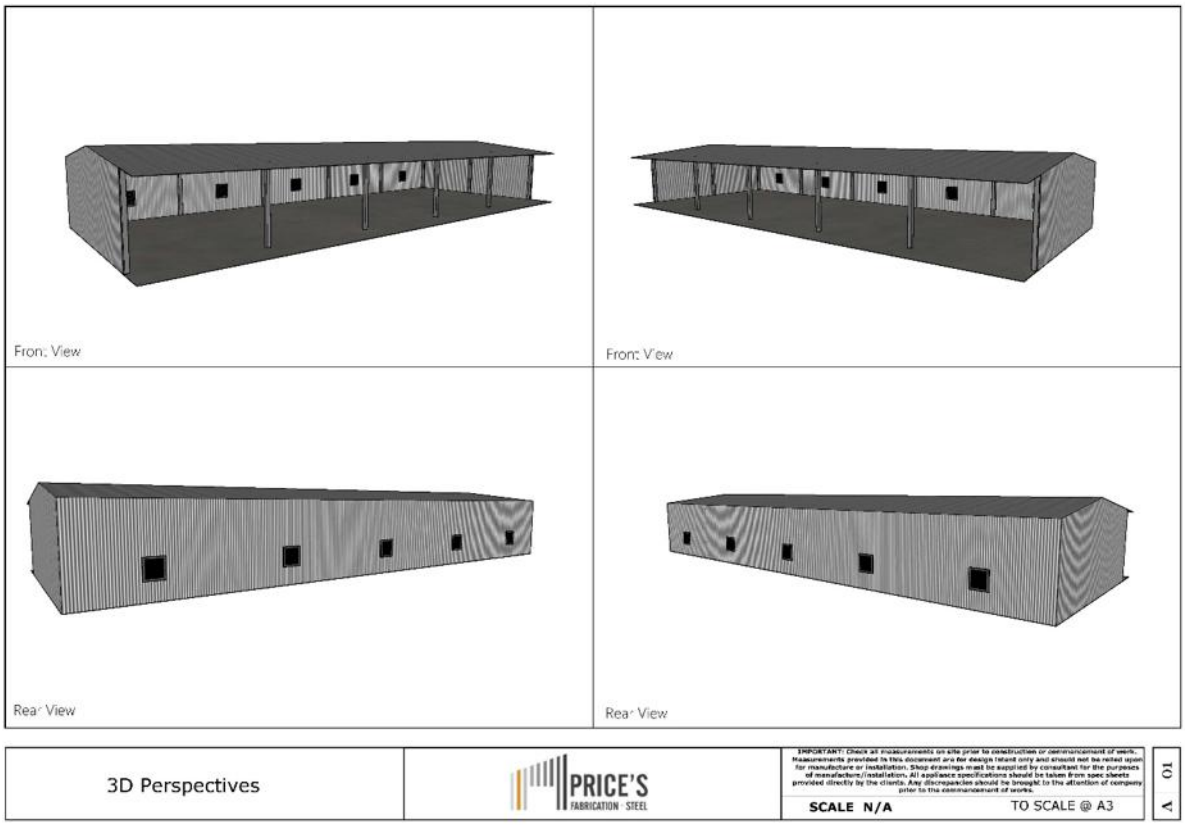


Figure 4 & 5- 3D and elevation plans





Local Planning Scheme No.2

Land use permissibility

The shed is deemed to fit the definition of 'warehouse/storage.'

The scheme does not have a land use permissibility for 'warehouse/storage.' The land use is therefore assessed as a use not listed under the Planning and Development (Local Planning Schemes) Regulations 2015.

The proposal is no change in land use, and what is proposed is assessed to be consistent with the current approved land use and business operations.

Requirements - Town Planning Scheme #2 Clause 4.5 – Industrial	**Comment**
The minimum building setbacks are to be 16.5 metres front and rear. Side and rear setbacks shall be to the discretion of Council having regard for the need for visual buffers to adjacent residential or rural uses.	Proposed shed does not meet the 16.5m rear setback – variation.
The first 5 metres of the front setback area shall be landscaped to the satisfaction of the local government. Council may require additional landscaping to Albany Highway, adjacent residential or rural uses, or to screen a development where it is desirable to maintain a rural vista from major roads.	N/A
Council may impose conditions on development requiring installation of a landscaped buffer as part of any new development.	A condition potentially required for a landscaped buffer from the side and rear boundaries.
No materials, buns or open storage shall be permitted in front setback area, unless it has been granted specific planning approval, is screened from view and Council is satisfied that it will not negatively impact on amenity.	N/A – shed is proposed at the rear of the site and will be outside of the front setback area.
Council may require screening in the form of fencing and / or landscaping of any storage in an open area (contained outside of a building) to protect the visual amenity of neighbouring nonindustrial properties.	A condition potentially required
All unloading and loading of materials, parking, and the operation of the industry is to be within the boundaries of the lot. Any industry subject to buffer separation distances to sensitive land uses in accordance with Environmental Protection Area guidelines must demonstrate compliance with the applicable buffers, or lodgement of a site-specific environmental analysis demonstrating that the use will not negatively impact on the amenity of sensitive	N/A – no sensitive land uses within the surrounding area. The subject site abuts Industrial and rural zoned sites.

land uses to the satisfaction of the Council. In assessing any proposal which does not comply with generic buffer guidelines, Council has discretion to refer to application to the EPA for comment.	
The use of Zincalume or reflective materials is not permitted for construction of new industrial buildings.	N/A- shed is to be grey Colourbond
In determining any application for planning approval Council may have regard for matters such as suitable areas for on-site effluent disposal, the appearance and standard of development, the existing streetscape and character of surrounds, adequate on-site turnaround areas for truck movements, landscaping, and parking.	Matters to be considered as part of assessment of proposed development.

Building Setbacks

Under Clause 4.6 (4)(a) for the Scheme a minimum setback of 16.5 metres applies to the front and rear lot boundary for any lot in the Industrial zone. The application proposes a setback variation of 6.5m from the rear boundary.

Council (or the CEO under delegation) has discretion to waive a provision of the Scheme however under Clause 2.11 this has to be advertised. Clause 2.11 states that:

'Where the Council considers application of any provision of Parts 4 and 5 of the Scheme would result in undue hardship or be contrary to the interests of the area it may, after giving notice (14 days) of its intention in accordance with Clause 2.6, waive the requirements of the provision except that the Council shall not waive the requirements of either Table 1 or Clause 5.6'.

Clause 2.6 Advertising of the Application:

Where in the opinion of the Council proposed development of the type referred to in Clause 4.3 of this Scheme as "AA" is reasonable and may be approved, the Council may before giving final consideration to the proposal:

(1) require the applicant to give notice of the proposed development by displaying in a prominent position on the site proposed for such development, a notice of not less than 1 sqm in the form contained in Schedule 3, for a period of not less than one calendar month;
(2) advertise such proposal in a newspaper circulating locally, for two successive weeks;
(3) notify in writing adjoining owners and all parties in the vicinity which Council considers to be likely to be affected by the proposed development. All parties notified shall be given not less than one calendar month taken from the time of notification to reply to Council;
(4) The Council shall not give final consideration to any such application until the expiration of 14 days after the dates referred to in (1) and (3) above and when doing so shall have regard to any representations made for or against such application.

Planning and Development (Local Planning Schemes) Regulations 2015

The Regulations include 'deemed provisions' which automatically apply to the Shire, without the need to amend the Shire's Scheme.

Clause 67 of the deemed provisions outlines 'matters to be considered by Council' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Clause 82(1) gives Council the ability to delegate its powers to the Chief Executive Officer. Clause 82(2) requires any delegation to be by Absolute Majority.

Landscaping

Under Clause 4.6(4)(b) there is a provision requiring a 5-metre landscaping area.

Council (or the CEO under delegation) has discretion to waive the landscaping provision of the Scheme however under Clause 2.11 it must be advertised

Fire

The property is identified to be in the mapped fire risk area as shown in the image below (ref: https://maps.slip.wa.gov.au/landgate/bushfireprone/).

A Bushfire assessment level is not considered necessary given the nature of what is proposed is consistent with the existing land use, presence of an existing fire hydrant at the front of the property and installation of fire extinguishers.



Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.
ED1.1 Develop and promote the Marjidin Way industrial estate

Council has a strategic interest in encouraging investment in the Williams district, and in growing the industrial area at Marjidin Way. Council has a strategic goal to support industry and business development through the development of sustainable infrastructure and investment opportunities.

Financial Implications

Statutory Planning are applicable an estimated $800.00

Voting

Simple Majority

OFFICERS RECOMMENDATION

That Council,

1. support planning approval for the proposed storage shed for Lot 404 (No 5) Marjidin Way, Williams, as requested including a proposed setback of 6.5m from the rear (eastern side property boundary, subject to and the following conditions:

a. the storage shed be grey Colourbond to match in the existing shed on the property.

b. the shed floor be bunded with sumps to Australian Standards for contain any spillage.

c. that dedicated chemical spill kit be maintain for spill containment kit inside or immediately adjacent to the shed.

d. an approved dangerous good Licence for the shed be obtained and supplied to the Shire of Williams.

e. clear Hazchem warning diamonds, "No Smoking, No Ignition Sources" signs, and emergency contact details to be displayed on the front exterior of the shed.

f. appropriate portable fire extinguishers which for heavy industrial or chemical spill risks where superior Class B performance be installed.

8.1.4 CLOSED-CIRCUIT TELEVISION (CCTV) - FUNDING

File Reference	5.00.00
Statutory Reference	Various
Author	Peter Stubbs, Chief Executive Officer
Date	2 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	
Attachments	Nil

Background

The Shire budget for 2026-27 includes provision for one CCTV camera to be installed on Albany Highway near the Ampol roadhouse and linked to Police vehicle number plate recognition system.

The budget allocation is $24,343 inclusive of a proposed State Government grant of $20,343.00 and $4,000 Council municipal funding.

The grant funding is administered by the Department of Local Government, Industry, Regulation and Safety (LGIRS), in collaboration with the WA Police Force, and is part of State Government election commitment. It aims to expand CCTV camera coverage across Western Australia.

Comment

Subsequent to the Shire accepting a grant funding agreement with LGIRS, the Shire was informed of the process for the installation of the CCTV camera to be done by WA Police.

The process described was,

1. *The LGA is required to purchase the camera and arrange delivery to the Radio and Electronics Unit in Maylands.*
2. *Once the camera is received, WA Police technicians will store and configure the camera prior to installation*
3. *Once confirmation of purchase has been received from the LGA, WA Police will initiate the Western Power approval process.*
4. *Approval requests will be submitted in bulk, with installation costs initially covered by WA Police. LGAs will subsequently be invoiced for reimbursement.*
5. *Following approvals and equipment configuration, installation will be scheduled with Western Power and WA Police technicians.*
6. *LGA's required to purchase a Telstra data-only SIM card - 50GB plan. The SIM card to be provided to WA Police technicians.*

This process was not advised in the grant guidelines or funding agreement.

Given the process described involving WA Police to have the camera installed and commissioned there is not a strong reason for Local Government involvement. Effectively Local Government is doing no more that procurement and taking on any cost above the grant and ongoing data plan and maintenance costs.

WA Police have many CCTV cameras in operation in WA and the in-house capacity to install and operate them. The Ampol Roadhouse (and others in Williams) have their own

CCTV camera footage available to Police when needed, albeit not linked to the Police vehicle registration recognition system.

The process requires LGA's to buy a SIM card with minimum 50GB Telstra plan. This will cost an estimated $74/month ($888.00 per year). This is a cost shift from State to Local Government.

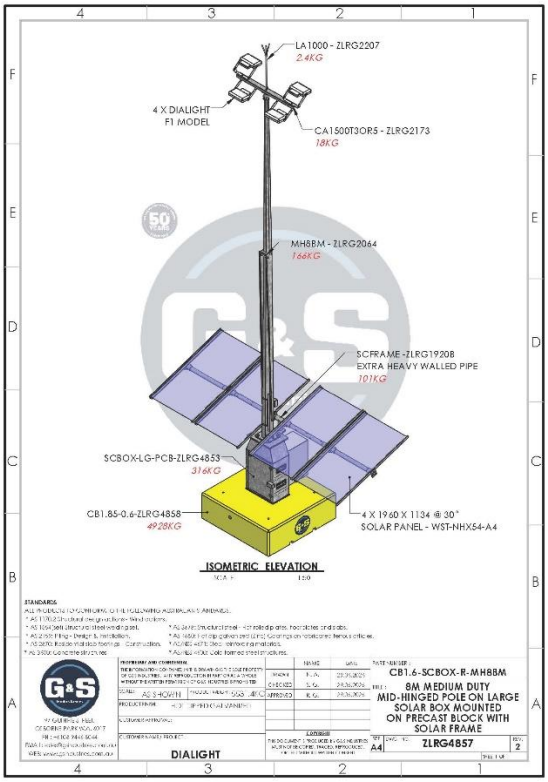
Further, the decision has been made by the State Government to deploy point to point cameras on Albany Highway (e.g. photograph below) which also have a range of camera technology to capture traffic infringements and intelligence.

Photograph -Point to Point camera Albany Highway, Williams (approx. 200 m from Ampol roadhouse)



A second option provided by a local regional supplier was considered using standalone solar panels and this shown in the image below.

Image- Standalone solar option



There is not a significant cost saving with this option. Costs of both options are provided below under Financial Implications.

Maintenance cost of this option is estimated at an average $500.00 per year. Being ground based there is risk of vandalism or increased maintenance.

It is recommended to Council that the Shire do not proceed with the proposed CCTV camera and grant for the following reasons,

1. There are already point to point cameras along Albany Highway that have or could have vehicle recognition included on them including being deployed in the Williams townsite.
2. CCTV vision is available to Police from businesses such Ampol roadhouse and others when required.
3. There is not a strong case of local government involvement.
4. There would be new annual costs for data plans and or maintenance to the Shire.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

> To support a safe and healthy community with a strong sense of community pride.

Financial Implications

Two Options have been considered for the proposed CCTV camera.

	Option 1	**Option 2**
	LGIRS/Police	**Local Provider**
Total	**$20,864**	**$18,195**
Camera (on Western Power Pole)	$14,864	As below
Install cost (LGIRS estimate)	$6,000	As below
Annual data plan SIM card cost	$880	
NVR	0	$1,200
Annual Maintenance (estimate)	unclear	$500
Standalone Solar (inclusive of Solar 2 x 430W panels, 2 x 200Ah 12v batteries, 4m breakback pole, dual battery box lockable, concrete foundation, PTP service back to Shire Admin Building & accessories)	NA	$16,995

Council 2026-27 budget includes an allocation of $20,343 grant funding and $4,000 municipal funds (if required). There would be on going annual data fee and maintenance costs.

Voting

Simple Majority

OFFICERS RECOMMENDATION

That Council do not proceed with the proposed CCTV camera and grant offered by the Department of Local Government, Industry, Regulation and Safety.

8.1.5 COMMUNITY CHEST FUND/RESERVE-DRAFT POLICY

File Reference	4.1.10
Statutory Reference	Local Government Act 1995
Author	Peter Stubbs, Chief Executive Officer
Date	24 September 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Nil
Attachments	Att 8.1.5 - Community Chest Funding Policy (draft)

Background

Elected members considered this subject matter at their Forum meeting 16 September 2026.

The report recommends adoption of a policy for improved governance of the Community Chest Reserve.

Comment

The Shire has operated a "Community Chest" fund for some years, without a defined policy or parameters for it. This creates ambiguity, uncertainty, and potentially inconsistency about how the "Community Chest" operates.

Many Local Governments operate similar grant or "Community Chest" type support mechanisms to community groups. After considering some of those, staff prepared the attached draft policy incorporating elected members comments from their Forum meeting and out of session comments from Cr Heidi Cowcher.

The "Community Chest" lacks a consistent funding mechanism and has relied on activities done by the Shire or volunteers, for example operating Licenced bars and community events which has raised some revenue. That practice has limited potential and may discourage other community groups from undertaking similar fundraising activities.

Some other Local Government allocate a defined amount in their budgets for grants or "Community Chest" type programs.

This draft policy suggests an alternative linked to the community Tip Shop and sale of recyclable products from the waste transfer station, with that revenue going into the "Community Chest" as more sustainable approach, and potentially incentivising greater use by community members of these services and encouraging recycling.

There are numerous other small grant programs for community groups to access. The presence of a Shire "Community Chest" program has the potential for community groups to focus on this instead of the other small grant opportunities.

Support, either in kind or monetary above $500.00 must recorded on a public registry and published on Local Government websites. The Shire registry can be found at Grants_and_Sponsorships_Register_30072026.pdf

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

- To support a safe and healthy community with a strong sense of community pride

Financial Implications

The 16 September 2026 Community Chest Reserve had a balance of $17,380.00.

Council approved the following expenses from the Community Chest Fund at its meeting 16 September 2026;

- $1,250.00 for the Williams Icon Project coordinated by the Community Resource Centre
- $2,500.00 for the Dragged Through the Desert theatre production hosted by Arts Narrogin.

The current balance of the Community Chest Reserve is therefore $13,630.00.

Voting

Simple majority

OFFICERS RECOMMENDATION

That Council adopt the Community Chest Fund policy as presented and attached to this report effective from 21 October 2026.

8.1.6 ARTS NARROGIN SPONSORSHIP REQUEST

File Reference	11.60.20
Statutory Reference	Local Government Act 1995
Author	Peter Stubbs, Chief Executive Officer
Date	9 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Nil
Attachments	Att 8.1.6-1 _ Budget_Arts Narrogin_proposed 2027 event Att 8.1.6-2 Community Chest Application from_Arts Narrogin_2027

Background

Arts Narrogin Incorporated have requested funding support of $2,500 from the Shire of Williams Community Chest fund to support a proposed event at the Williams Town Hall on the 12 May 2027.

The event is promoted as an *An Evening With... (2027),* and the application and proposed budget for the event is attached,

Comment

The proposed Hall booking is two days before the Hall will be needed for set up the National Tidy Town event Williams will be hosting 14 to 17 May 2027.

Council approved a sponsorship request to Arts Narrogin at its September 2026 Council meeting of $2,500 for an event it hosted on the 14 October 2026 at the Williams Town Hall.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

- To support a safe and healthy community with a strong sense of community pride

Financial Implications

Council approved the following expenses from the Community Chest Fund at its meeting 16 September 2026;

- $1,250.00 for the Williams Icon Project coordinated by the Community Resource Centre
- $2,500.00 for the Dragged Through the Desert theatre production hosted by Arts Narrogin.

The current balance of the Community Chest Reserve is therefore $ 13,630.00.

Voting

Simple majority

OFFICERS RECOMMENDATION

That Council decline the sponsorship request of $2,500 from Arts Narrogin Incorporated given the recent sponsorship funding approved at its September 2026 meeting.

8.1.7 INDOOR COURT PROJECT

File Reference	11.30.45
Statutory Reference	Local Government Act 1995 Local Government (Administration) Regulations 1996 Planning and Development Act 2005 and Regulations Building Act 2011 and Regulations Various other
Author	Peter Stubbs, Chief Executive Officer
Date	14 October 2026
Voting Requirements	Absolute Majority, and Simple Majority
Disclosure of Interest	Cr Tracey Price -Financial Interest
Attachments	Nil

Background.

This report is presented following due diligence by elected members on various aspects of this project. A brief high-level summary of the Indoor Court project evolution to date is as follows

#	Date	Action
1	4 Dec 2024	Grant lodged confirmed as being successful
2	30 July 2025 Special Council meeting	That Council endorses the location for the new multi-purpose indoor court facility, recognising the long-term benefits of shared changerooms, consolidated infrastructure, improved service delivery and potential future redevelopment goals, as Site Option A - Southern side between the Pavillion and Swimming Pool, and Requests that the Chief Executive Officer progress to the next stage of the project planning and design based on the endorsed location. For: Cr Cowcher, Cr Logie, Cr Macnamara, Cr Major, Cr Panizza, Cr Price. Against: Nil Carried: 6/0 Resolution: 6/25
3	23 Sept 2025	Grant funding contract signed with the funder
4	Sept-Oct 0225	Feature survey, Geotech completed for preferred site & to inform tender
5	Oct 2025	Tender called Tender Link & Western Australian newspaper
6	Dec 2025	Tender closed – 1 non-complying tender received
7	Jan 2026	2nd Tender called to invited companies who had expressed interest or confirmed they would bid.
8	25 March 2026	Council decision to appoint preferred tender/s and Appoint Councillors Heidi Cowcher and John Macnamara to work

		with the Shire CEO and Project Superintendent and delegate that group to determine and appoint the preferred tenderer
9	28 June 2026	Contract signed with Prices Fabrication & Steel Pty Ltd for design and construction of the Indoor Court.
10	Aug-Sept 2026	Elected members requested the alternative site to north of Willaims Sports Pavillion be investigated
11	21 Oct 2026	Council to re consider the site for the Indoor Court -, revoke previous decision if required, consider plans & revised budget from Prices Fabrication & Steel Pty Ltd

Figure 1 Considered by Council 30 July 2025



Figure 2 Considered by Council 30 July 2025

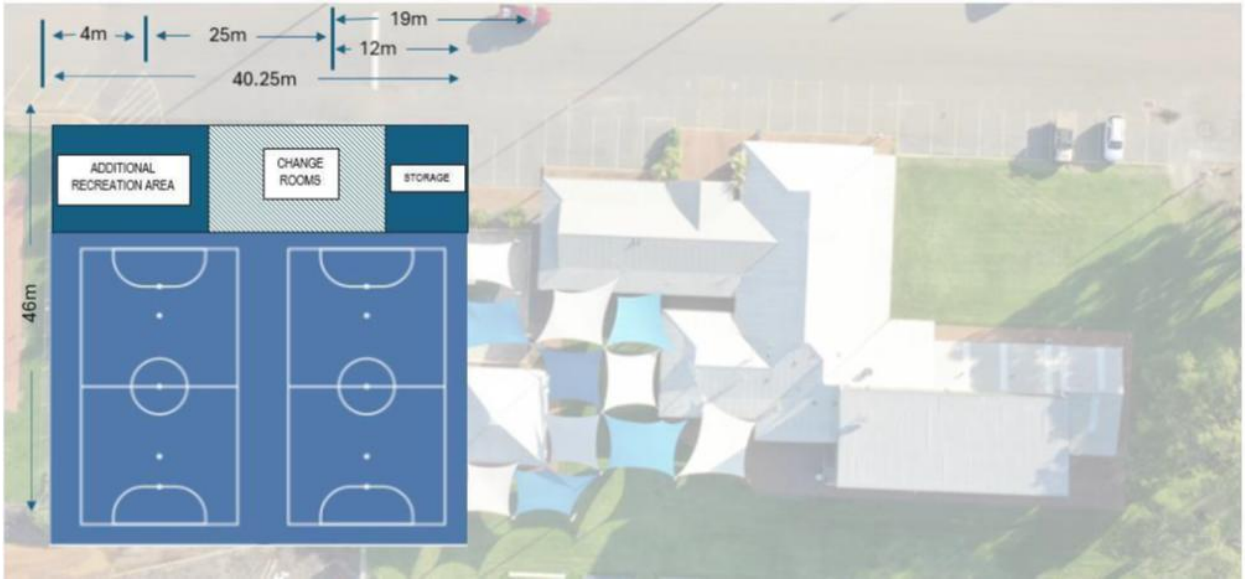


Figure 3 Considered by Council 30 July 2025



Figure 4 Considered by Council 30 July 2025

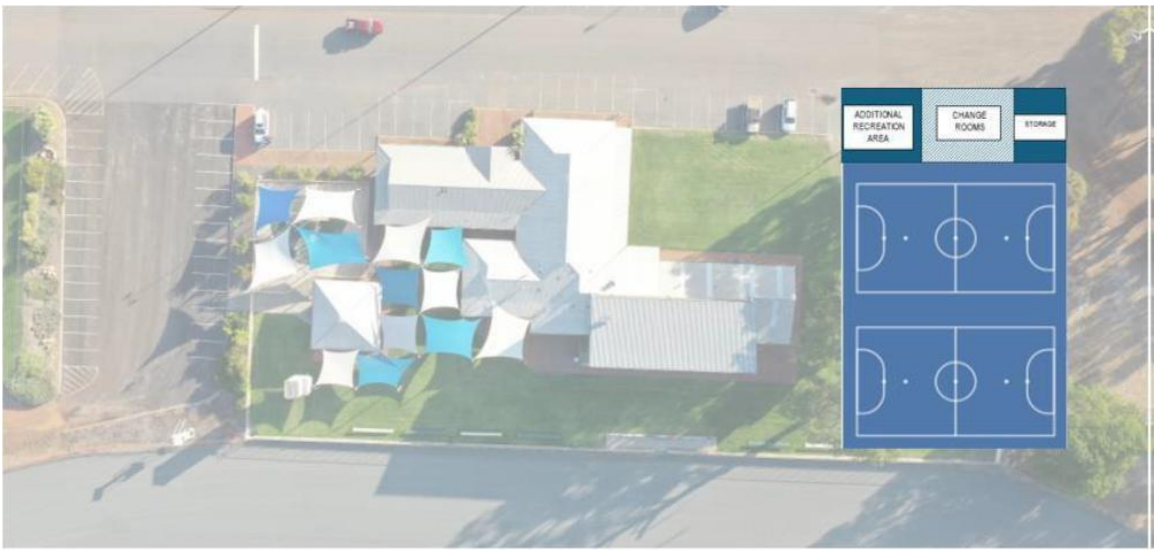


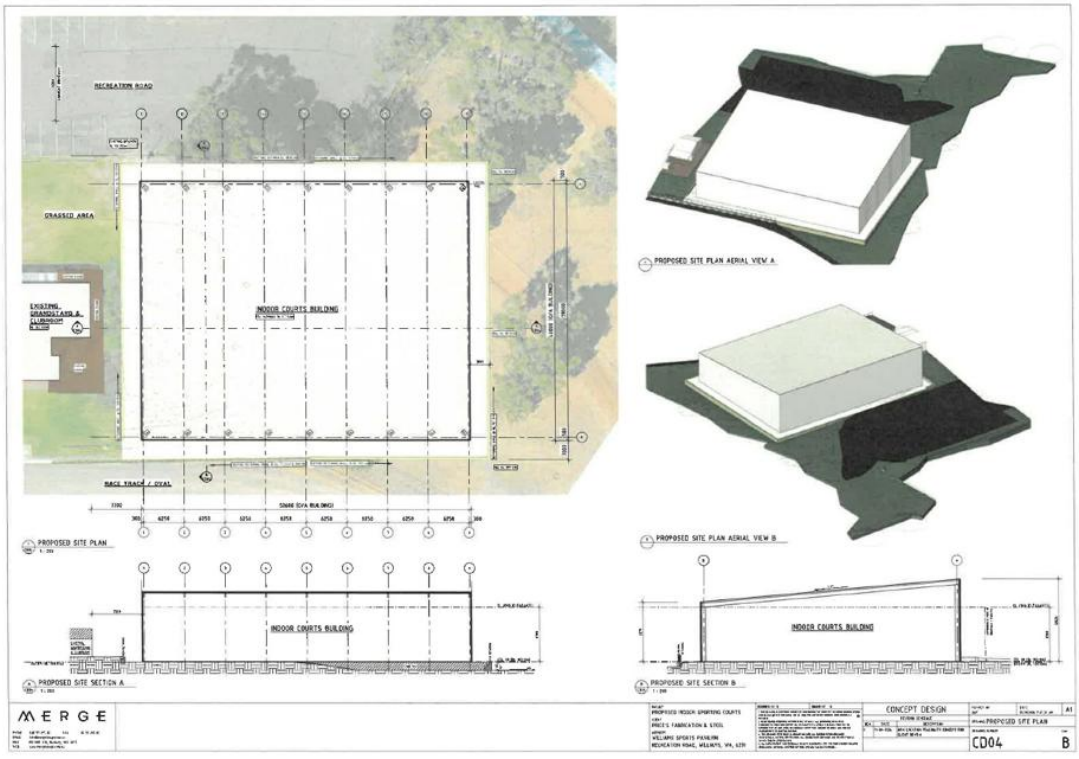
Figure 5 Considered by Council 30 July 2025



Figure 6 Concept Location to North of Williams Sports Pavillion



Figure 7 Concept Location and potential building footprint to North of Williams Sports Pavillion



Comment

Elected members have indicated an intent to alter the previous Council preferred location of the Indoor Court to the area generally shown in figure 6 & 7 above. Feature survey, geotechnical work, and recent design work has been done with that in mind.

Should Council want to pursue that as the site for the Indoor Court then it needs to revoke the decision it made on 30 July 2025 and adopt the intended site to north of Williams Sports Pavillion.

To revoke or change a previous, Council must follow the process set out in *Regulation 10 of the Local Government (Administration) Regulations 1996.*

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

(b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in sub regulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.

3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Design options for a one and a two-court facility and cost estimates for each were not available at the time of the agenda and will need to be considered by Council as soon as possible once they are available to give direction to the civils works and enable the project to proceed.

<u>Next Steps</u>

1. Council to determine site
2. Council to approve plans and budget
3. Public communications of 1 & 2 and meeting/s offered to user groups, Clubs and interested people

4. Engineering of sites works and pad to be completed by Shire (consulting engineer)
5. Shire to commence site works with and hand over of site to Prices Fabrication and Steel Pty Ltd (appointed building contractor)
6. Update report to be provided to the Australian Government funder with progress claim lodged.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

SC1.1 Provide, maintain and improve community infrastructure.
SC1.7 To encourage support of local groups and sporting clubs in Williams.

This is an intergenerational project and investment for the community, made possible with the support of the Australian Government. Projects of this type typically have a life in excess of 50 years.

Financial Implications

The project is supported by an approved $1,687,500.00 (ex GST) Australian Government *Play Our Way* grant and funding form the Williams Netball Club. The project will run into the 2027- 28 as well and the balance of cost will be incurred in that year.

Council's 2026-27 budget allocates $1,500,000 of this grant funding to be expended in 2026-27, and additionally, the budget includes an estimate of

- $80,000 for the Shire to build the building pad for the Indoor Court from its operating funds.
- A new loan of $600,000.

Voting requirements

Absolute Majority

OFFICER'S RECOMMENDATION 1

That Council revoke it decision, resolution 6/25 made the 30 July 2026 being,

"That Council endorses the location for the new multi-purpose indoor court facility,

recognising the long-term benefits of shared changerooms, consolidated infrastructure, improved service delivery and potential future redevelopment goals, as

Site Option A - Southern side between the Pavillion and Swimming Pool, and

Requests that the Chief Executive Officer progress to the next stage of the project planning and design based on the endorsed location."

Voting requirements

Simple Majority

OFFICER'S RECOMMENDATION 2

That Council endorses the location for the new multi-purpose indoor court facility to be to the north of the Williams Pavillion and Grandstand, generally in keeping with Figure 7 of this report.

8.1.8 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

File Reference	Various
Statutory Reference	Local Government Act 1996
Author	Peter Stubbs, Chief Executive Officer
Date	16 October 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Nil
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was used on the

- 30 September 2026 to execute the Contract of Sale of Part Lot 9000 on Deposited Plan 400093 being the portion of land transferred to Development WA for the approximately 16.4 hectares of land to be subdivided and developed for industrial use to expand the Marjidin Way industrial estate. The transfer was for a nominal $1.00 given the subdivision and development cost to be borne by Development WA. The land sale by private treaty was advertised for public comment with no public comments being received. The land sale and transfer follow Council resolution #279/26 made 12 August 2026.

Decisions by the CEO using delegated authority are provided in the table below;

	Decision Type	Property	Date of Decision	Purpose
1	Move on Notice *Caravan Parks and Camping Grounds Regulations 1997.*	Albany Highway	21 September 2026	Illegal camping
		Legislation and or Delegation		
2	Appointed of Chief Bush Fire Control Officer,	Bush Fires Act 1954 Delegation 3.1.8	24 September 2026	Appointment consistent incumbency and Fire Captains meeting 8 September 2026

	and Fire Weather Officer, Matthew Carne			
3	Appointed of Deputy Chief Bush Fire Control Officers, Nick Panizza and Rodney Petchell	Bush Fires Act 1954 Delegation 3.1.8	24 September 2026	Appointment consistent with Fire Captains meeting 8 September 2026
4	Issue of letters and Notices to various landowners requiring reduction of fire hazards (slashing/mowing)	Bush Fires Act 1954 Delegation 3.1.7	24 September 2026 9, 12 & 16 October 2026	act in respect to anything which is on the land and is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire
5	Appointment of Dual Bush Fire Control Officers	Bush Fires Act 1954 Delegation 3.1.7	24 September 2026	Appointments authorising Fire Control Officers form neighbouring Shire to operate in the Williams district is required.

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.
Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.
ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications
The standard approval Council fees were applied to the above decisions.

OFFICER'S RECOMMENDATION

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 14 September 2026 to the 16 October 2026.

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10.1 ELECTED MEMBERS

10.2 OFFICERS

11. APPLICATION FOR LEAVE OF ABSENCE

12. CLOSURE OF MEETING