



SHIRE OF WILLIAMS COUNCIL AGENDA

**ORDINARY COUNCIL MEETING
WEDNESDAY 16 SEPTEMBER 2026**

SHIRE COUNCIL CHAMBERS
9 BROOKING STREET
WILLIAMS WA 6391



NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting of the Shire of Williams will be held on 16 September 2026, in the Shire of Williams Council Chambers, 9 Brooking Street, Williams, commencing at 4:00pm.

Peter Stubbs

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

VALUES / VISION

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, will declare the Meeting open at 4:00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members

Cr Jarrad Logie – President
Cr Bernie Panizza – Deputy President
Cr Christine Cowcher
Cr Simon Harding
Cr John Macnamara
Cr Tracey Price

Staff

Peter Stubbs – Chief Executive Officer
Gemma Boyce – Executive Manager of Corporate Services

Visitors –

Apologies -

Leave of Absence - Cr Heidi Cowcher

3. PUBLIC QUESTION TIME

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	Cr Jarrad Logie
Item No. / Subject	8.1.3 – Industrial Subdivision
Type of Interest	Proximity Interest

DECLARATION OF INTEREST	
Name / Position	Cr Tracey Price
Item No. / Subject	8.1.3 – Industrial Subdivision
Type of Interest	Financial Interest

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 12 AUGUST 2026

OFFICERS RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 12 August 2026 as previously circulated, be confirmed as a true and accurate record.

6.2 SPECIAL COUNCIL MEETING HELD 25 AUGUST 2026

OFFICERS RECOMMENDATION

That the Minutes of the Special Council Meeting held 25 August 2026 as previously circulated, be confirmed as a true and accurate record.

6.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 8 SEPTEMBER 2026

OFFICERS RECOMMENDATION

That the Minutes of the Audit Risk and Improvement Committee held 8 September 2026 as previously circulated, be received with Council noting the Compliance Audit Report presented for 2025 and Committee recommendations

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Congratulations to Williams sporting teams- football, netball and hockey that have competed in their respective finals campaigns this month. It is a great result for our community.

8. OFFICER REPORTS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 PAYMENT LISTING

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	10 September 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.1 Payments Report August 2026

Background

Council has delegated to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

Comment

The list of accounts for payment is an attachment included in this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency, and financial responsibility.

Financial Implications

As listed in the recommendation below.

OFFICERS RECOMMENDATION

That Municipal Fund EFT, Bpay, Direct Debits and Cheques totalling \$420989.30 approved by the Chief Executive Officer during the month of August 2026, be endorsed.

Shire of Williams

Payments Report Vendor Ledger Entry: Posting Date: 01/08/26..31/08/26

Bank Account: B010 - Municipal Bank Account

Payment Method: BPAY - BPAY

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
V000281	SYNERGY					
Payment	Payment	200339	5/08/2026		\$ 772.07	
Application	Invoice	PPI000887	23/07/2026	Electricity to Swimming Pool		\$ 772.07
Payment	Payment	200339	5/08/2026		\$ 477.44	
Application	Invoice	PPI000899	27/07/2026	Electricity to Bates Rd Tower		\$ 477.44
Payment	Payment	200339	5/08/2026		\$ 102.49	
Application	Invoice	PPI000992	5/08/2026	Electricity 30/05 to 17 07/2026		\$ 102.49
Total for V000281 - SYNERGY					\$ 1,352.00	\$ 1,352.00
V000283	TELSTRA					
Payment	Payment	200339	5/08/2026		\$ 239.58	
Application	Invoice	PPI000900	27/07/2026	Microsoft Operator Connect 10 Business Lines 24/05 to 23/06 2026		\$ 239.58
Payment	Payment	200339	5/08/2026		\$ 35.23	
Application	Invoice	PPI000926	28/07/2026	Landline service 20/07 to 19/08 2026		\$ 35.23
Payment	Payment	200339	5/08/2026		\$ 557.99	
Application	Invoice	PPI000953	30/07/2026	Leading Hands mobile		\$ 55.00
				Sam Trailer		\$ 55.00
				Works supervisors mobile		\$ 55.00
				Doctors Modem		\$ 20.00
				Ceo's Mobile		\$ 55.00
				Mechanics Mobile		\$ 20.00
				Childcare Centre New Mobile		\$ 55.00
				Security Cam Refuse Site		\$ 20.00
				Security Cam Depot		\$ 33.00
				Family Daycare Mobile		\$ 92.00
				Security Cam refuse Site		\$ 25.00
				Smartfill Fuel Bowser		\$ 20.00
				Security Cam Depot		\$ 33.00
				FDC After School Modem		\$ 19.99
Payment	Payment	200339	5/08/2026		\$ 326.88	
Application	Invoice	PPI000964	4/08/2026	98851005 - Shire Office		\$ 28.74
				98851020 - Shire Office		\$ 2.19
				98851264 - Shire Office		\$ 9.12

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
				98851468 - Shire Office		\$ 1.94
				98851575 - Shire Office		\$ 34.95
				98851588 - BF0300 Bushfire		\$ 1.14
				98851673 - AD106 Childcare		\$ 36.30
				Microsoft Teams charges		\$ 230.28
				Business Loyalty Bonus Credit		(\$ 17.78)
Total for V000283 - TELSTRA					\$ 1,159.68	\$ 1,159.68
V000310	WATER CORPORATION					
Payment	Payment	200339	5/08/2026		\$ 265.74	
Application	Invoice	PPI000888	23/07/2026	Trade Waste Annual Fee 01/07/2026 to 30/06/2027		\$ 265.74
Total for V000310 - WATER CORPORATION					\$ 265.74	\$ 265.74
Total Payments: B010 - Municipal Bank Account, BPAY - BPAY					\$ 2,777.42	\$ 2,777.42

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
Payment Method: EFT - EFT						
V000005	ACUMENTIS					
Payment	Payment	EFT000118	25/08/2026		\$ 4,400.00	
Application	Invoice	PPI001060	27/07/2026	CURRENT MARKET VALUATION PORTION OF LOT 9000,		\$ 4,400.00
Total for V000005 - ACUMENTIS					\$ 4,400.00	\$ 4,400.00
V000020	AVON WASTE					
Payment	Payment	EFT000110	17/08/2026		\$ 201.09	
Application	Invoice	PPI000942	23/07/2026	Secondary Fuel Levy for Inv 77429 Feb 2026		\$ 201.09
Payment	Payment	EFT000118	25/08/2026		\$ 11,117.33	
Application	Invoice	PPI001069	25/08/2026	Res Gen Wste - 223 Will & 10 Quinny		\$ 11,117.33
Total for V000020 - AVON WASTE					\$ 11,318.42	\$ 11,318.42
V000028	BR & RA WILLCOCKS					
Payment	Payment	EFT000110	17/08/2026		\$ 20,410.50	
Application	Invoice	PPI001025	17/08/2026	WINTER GRADING OF GRAVEL ROADS - INVOICE 2		\$ 20,410.50
Total for V000028 - BR & RA WILLCOCKS					\$ 20,410.50	\$ 20,410.50
V000029	BOC Ltd					
Payment	Payment	EFT000110	17/08/2026		\$ 48.53	
Application	Invoice	PPI000962	4/08/2026	Medical Oxygen		\$ 48.53
Total for V000029 - BOC Ltd					\$ 48.53	\$ 48.53
V000037	BUILDING AND ENERGY - LGIRS					
Payment	Payment	EFT000107	7/08/2026		\$ 838.26	
Application	Invoice	PPI001001	7/08/2026	BSL Collections - July 2026		\$ 838.26
Total for V000037 - BUILDING AND ENERGY - LGIRS					\$ 838.26	\$ 838.26
V000042	CANNON HYGIENE					
Payment	Payment	EFT000110	17/08/2026		\$ 60.49	
Application	Invoice	PPI001023	12/08/2026	Sharps Disposal Unit x 1 & Installation		\$ 60.49
Total for V000042 - CANNON HYGIENE					\$ 60.49	\$ 60.49
V000083	DEPARTMENT OF TRANSPORT					
Payment	Payment	EFT000119	28/08/2026		\$ 15,454.60	
Application	Invoice	PPI001116	28/08/2026	DOT 26/8 BANK DEDUCTION		\$ 15,454.60
Total for V000083 - DEPARTMENT OF TRANSPORT					\$ 15,454.60	\$ 15,454.60

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
V000095	E & MJ ROSHER PTY LTD					
Payment	Payment	EFT000110	17/08/2026		\$ 319.36	
Application	Invoice	PPI000957	3/08/2026	Shaft for Baroness Mower		\$ 319.36
Total for V000095 - E & MJ ROSHER PTY LTD					\$ 319.36	\$ 319.36
V000097	EDGE PLANNING AND PROPERTY					
Payment	Payment	EFT000118	25/08/2026		\$ 1,155.00	
Application	Invoice	PPI001067	1/08/2026	PLANNING FEES- HYNES CRT SUBDIVISION MAY-JUNE		\$ 1,155.00
Total for V000097 - EDGE PLANNING AND PROPERTY					\$ 1,155.00	\$ 1,155.00
V000104	EXTERIA					
Payment	Payment	EFT000110	17/08/2026		\$ 28,711.10	
Application	Invoice	PPI000532	17/06/2026	Longreach Park Shelter SK616 & Delivery Fee <i>(PPI was incorrectly referenced in June26 Payment listing)</i>		\$ 28,711.10
Total for V000104 - EXTERIA					\$ 28,711.10	\$ 28,711.10
VARIOUS	FDC VENDORS					
Payment	Payment	EFT000102	4/08/2026		\$ 8,512.64	
Application	Invoice	PPI000969	4/08/2026	FDC - Subsidies		\$ 8,512.64
Payment	Payment	EFT000103	4/08/2026		\$ 6,573.33	
Application	Invoice	PPI000980	4/08/2026	FDC - Parent Gap Payments		\$ 6,573.33
Payment	Payment	EFT000108	11/08/2026		\$ 9,645.35	
Application	Invoice	PPI001002	11/08/2026	FDC - Subsidies		\$ 9,645.35
Payment	Payment	EFT000109	11/08/2026		\$ 7,450.00	
Application	Invoice	PPI001013	11/08/2026	FDC - Parent Gap Payments		\$ 7,450.00
Payment	Payment	EFT000111	18/08/2026		\$ 11,407.03	
Application	Invoice	PPI001026	18/08/2026	FDC - Subsidies		\$ 11,407.03
Payment	Payment	EFT000112	18/08/2026		\$ 7,720.67	
Application	Invoice	PPI001039	18/08/2026	FDC - Parent Gap Payments		\$ 7,720.67
Payment	Payment	EFT000115	25/08/2026		\$ 11,742.96	
Application	Invoice	PPI001072	25/08/2026	FDC - Subsidies		\$ 11,742.96
Payment	Payment	EFT000117	25/08/2026		\$ 8,080.49	
Application	Invoice	PPI001086	25/08/2026	FDC - Parent Gap Payments		\$ 8,080.49
Total for FDC VENDORS					\$ 71,132.47	\$ 71,132.47
V000132	GOODYEAR AUTOCARE NARROGIN					
Payment	Payment	EFT000118	25/08/2026		\$ 500.00	
Application	Invoice	PPI001070	14/07/2026	2 Tyres and Fitting - Tipper Truck WL128		\$ 500.00
Total for V000132 - GOODYEAR AUTOCARE NARROGIN					\$ 500.00	\$ 500.00

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
V000136	GREAT SOUTHERN FUELS					
Payment	Payment	EFT000110	17/08/2026		\$ 2,355.96	
Application	Invoice	PPI000994	5/08/2026	56.95L Diesel P090 Isuzu D-Max 4x4 2023 WL19		\$ 111.00
				263.15L Diesel for POD WL16 P081		\$ 544.46
				400.44L Diesel for POD WL076		\$ 852.54
				40.19L Diesel P098 Isuzu MU-X 2025 16WL		\$ 77.53
				40.19L Diesel P098 Isuzu MU-X 2025 16WL		\$ 93.15
				38.98L Diesel P098 Isuzu MU-X 2025 16WL		\$ 78.70
				47.83L Diesel P098 Isuzu MU-X 2025 16WL		\$ 101.83
				28.89L Diesel P098 Isuzu MU-X 2025 16WL		\$ 64.11
				45.00L Diesel P098 Isuzu MU-X 2025 16WL		\$ 103.46
				40.37L ULP P095 Toyota Camry 2024 WL49		\$ 77.87
				42.25L ULP P095 Toyota Camry 2024 WL49		\$ 82.35
				43.19L ULP P095 Toyota Camry 2024 WL49		\$ 87.63
				39.31L ULP P095 Toyota Camry 2024 WL49		\$ 81.33
Total for V000136 - GREAT SOUTHERN FUELS					\$ 2,355.96	\$ 2,355.96
V000144	HARMONY SOFTWARE					
Payment	Payment	EFT000110	17/08/2026		\$ 339.00	
Application	Invoice	PPI000954	3/08/2026	FDC Educator Subscription July 2026		\$ 339.00
Total for V000144 - HARMONY SOFTWARE					\$ 339.00	\$ 339.00
V000146	HERSEY'S SAFETY PTY LTD					
Payment	Payment	EFT000118	25/08/2026		\$ 734.25	
Application	Invoice	PPI001050	4/08/2026	4 spray bottles		\$ 734.25
Total for V000146 - HERSEY'S SAFETY PTY LTD					\$ 734.25	\$ 734.25
V000165	JP UPHOLSTERY & CANVAS					
Payment	Payment	EFT000110	17/08/2026		\$ 110.00	
Application	Invoice	PPI000960	3/08/2026	Repairs to shade sail		\$ 110.00
Total for V000165 - JP UPHOLSTERY & CANVAS					\$ 110.00	\$ 110.00
V000170	LANDGATE					
Payment	Payment	EFT000110	17/08/2026		\$ 67.80	
Application	Invoice	PPI000959	3/08/2026	2 Certificates of Titles		\$ 67.80
Payment	Payment	EFT000118	25/08/2026		\$ 99.60	
Application	Invoice	PPI001054	19/08/2026	General Rates & Enquiries		\$ 99.60
Payment	Payment	EFT000118	25/08/2026		\$ 26.54	
Application	Invoice	PPI001057	19/08/2026	Property Enquiry Fees & Reports grv INTERIM V - REGIONAL		\$ 26.54
Total for V000170 - LANDGATE					\$ 193.94	\$ 193.94

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
V000177	LOCAL GOVERNMENT WORKS ASSOCIATION OF WA					
Payment	Payment	EFT000110	17/08/2026		\$ 2,090.00	
Application	Invoice	PPI000886	21/07/2026	LGWA CONFERENCE- 2 x Works Employees		\$ 2,090.00
Total for V000177 - LOCAL GOVERNMENT WORKS ASSOCIATION OF WA					\$ 2,090.00	\$ 2,090.00
V000189	MAXXIA PTY LTD					
Payment	Payment	EFT000107	7/08/2026		\$ 969.08	
Application	Invoice	PPI000999	7/08/2026	Payroll Clearing - Novated Lease - Post Tax (277)		\$ 969.08
Payment	Payment	EFT000114	21/08/2026		\$ 969.08	
Application	Invoice	PPI001062	21/08/2026	Payroll Clearing - Novated Lease - Post Tax		\$ 969.08
Total for V000189 - MAXXIA PTY LTD					\$ 1,938.16	\$ 1,938.16
V000195	MESSAGES ON HOLD AUSTRALIA PTY LTD					
Payment	Payment	EFT000110	17/08/2026		\$ 376.98	
Application	Invoice	PPI000955	3/08/2026	Provison of audio productions		\$ 376.98
Total for V000195 - MESSAGES ON HOLD AUSTRALIA PTY LTD					\$ 376.98	\$ 376.98
V000200	MJB INDUSTRIES PTY LTD					
Payment	Payment	EFT000118	25/08/2026		\$ 9,250.47	
Application	Invoice	PPI001051	3/08/2026	375mm Single Pipe Headwall		\$ 9,250.47
Total for V000200 - MJB INDUSTRIES PTY LTD					\$ 9,250.47	\$ 9,250.47
V000236	PRIME AG SERVICES - WILLIAMS					
Payment	Payment	EFT000110	17/08/2026		\$ 216.00	
Application	Invoice	PPI000958	3/08/2026	500g Nufarm Terrador Chemical		\$ 216.00
Total for V000236 - PRIME AG SERVICES - WILLIAMS					\$ 216.00	\$ 216.00
V000263	SOUTH WEST ISUZU					
Payment	Payment	EFT000110	17/08/2026		\$ 865.66	
Application	Invoice	PPI000967	4/08/2026	4 Filters for Crew cab ute WL635		\$ 331.62
Application	Invoice	PPI000968	4/08/2026	4 Filters for Tri Tipper		\$ 309.53
Application	Invoice	PPI000979	4/08/2026	4 Filters for DMAX WL826		\$ 224.51
Total for V000263 - SOUTH WEST ISUZU					\$ 865.66	\$ 865.66
V000282	TEAM GLOBAL EXPRESS					
Payment	Payment	EFT000110	17/08/2026		\$ 57.60	
Application	Invoice	PPI000790	13/07/2026	Freight of books returned to State Library		\$ 67.16
Application	CR/Adj Note	PCR0000080	21/07/2026	Freight Credit		(\$ 9.56)
Payment	Payment	EFT000110	17/08/2026		\$ 127.66	

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
Application	Invoice	PPI000991	4/08/2026	Freight of filters from SW Isuzu		\$ 127.66
Payment	Payment	EFT000118	25/08/2026		\$ 33.80	
Application	Invoice	PPI001099	19/08/2026	PARTS FOR VEHICLE REPAIRS - PO88		\$ 33.80
Total for V000282 - TEAM GLOBAL EXPRESS					\$ 219.06	\$ 219.06
V000288	THE WILLIAMS COMMUNITY NEWSPAPER					
Payment	Payment	EFT000110	17/08/2026		\$ 36.80	
Application	Invoice	PPI000956	3/08/2026	2 Colour pages in The Williams		\$ 36.80
Payment	Payment	EFT000118	25/08/2026		\$ 73.60	
Application	Invoice	PPI001056	19/08/2026	SHIRE ADVERTISING		\$ 73.60
Total for V000288 - THE WILLIAMS COMMUNITY NEWSPAPER					\$ 110.40	\$ 110.40
V000292	TJ DEPIAZZI & SONS					
Payment	Payment	EFT000110	17/08/2026		\$ 3,928.35	
Application	Invoice	PPI001024	12/08/2026	Soft Fall Pine Chip \$70.21M3		\$ 3,928.35
Total for V000292 - TJ DEPIAZZI & SONS					\$ 3,928.35	\$ 3,928.35
V000309	WALLIS COMPUTER SOLUTIONS					
Payment	Payment	EFT000110	17/08/2026		\$ 187.00	
Application	Invoice	PPI000961	4/08/2026	SOW Internet August 2026		\$ 187.00
Total for V000309 - WALLIS COMPUTER SOLUTIONS					\$ 187.00	\$ 187.00
V000328	WILLIAMS HOTEL - STRICKO'S					
Payment	Payment	EFT000110	17/08/2026		\$ 60.99	
Application	Invoice	PPI000993	5/08/2026	Refreshments 1 Carton of Beer for Works Crew		\$ 60.99
Total for V000328 - WILLIAMS HOTEL - STRICKO'S					\$ 60.99	\$ 60.99
V000329	WILLIAMS NEWSAGENCY					
Payment	Payment	EFT000110	17/08/2026		\$ 163.75	
Application	Invoice	PPI000995	5/08/2026	20 West Australian newspapers		\$ 163.75
Total for V000329 - WILLIAMS NEWSAGENCY					\$ 163.75	\$ 163.75
V000331	WILLIAMS LICENCED POST OFFICE					
Payment	Payment	EFT000110	17/08/2026		\$ 26.87	
Application	Invoice	PPI000963	4/08/2026	12 Local & 1 Registered letter		\$ 26.87
Total for V000331 - WILLIAMS LICENCED POST OFFICE					\$ 26.87	\$ 26.87
V000333	WILLIAMS RURAL SUPPLIES					
Payment	Payment	EFT000118	25/08/2026		\$ 2,172.72	
Application	Invoice	PPI001066	24/08/2026	July 2026 Monthly Statement		\$ 2,172.72

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
		FA0339	Shire Depot	Packs of Batteries	\$ 20.55	
		FA0339	Shire Depot	Bucket of grease	\$ 368.64	
		FA0347	Town Hall Toilets	Toilet float	\$ 23.09	
		RD0596	York Williams Road	Signage bolts	\$ 34.64	
		FA0345	Tennis Court	2 lengths of steel	\$ 423.45	
		RD0528	English Road	2 x bags Rapid Set	\$ 38.22	
		FA0321	Lions Park	Cement	\$ 209.89	
		FA0338	Shire Administration	Power board	\$ 81.73	
		FA0345	Tennis Court	Paint & bolts for	\$ 279.65	
		AD0125	Plant Operations	Trailer Plug	\$ 15.10	
		FA0329	Other Parks &	1 Bag Rapid set	\$ 13.63	
		FA0329	Other Parks &	Rose Fertiliser	\$ 135.45	
		FA0339	Shire Depot	Brass fitting	\$ 8.05	
		FA0339	Shire Depot	Batteries	\$ 23.09	
		FA0335	Recreation Centre	Screws	\$ 23.58	
		FA0321	Lions Park	Weed and Feed	\$ 40.45	
		HU0223	17 New Street	Clothesline	\$ 49.95	
		FA0360	Truck Bay	10 Bags Cement	\$ 135.00	
		RD0593	Williams Darkan	2 Bags Rapid Set	\$ 27.25	
		FA0339	Shire Depot	Tooling - Square	\$ 23.79	
				GST	\$ 197.52	
Total for V000333 - WILLIAMS RURAL SUPPLIES					\$ 2,172.72	\$ 2,172.72
V000343	OFFICE WORKS					
Payment	Payment	EFT000118	25/08/2026		\$ 81.95	
Application	Invoice	PPI001053	19/08/2026	PK10 LIV 300GSM		\$ 81.95
Payment	Payment	EFT000118	25/08/2026		\$ 295.98	
Application	Invoice	PPI001058	19/08/2026	Printing & Stationery		\$ 295.98
Total for V000343 - OFFICE WORKS					\$ 377.93	\$ 377.93
V000346	SERVICES AUSTRALIA					
Payment	Payment	EFT000107	7/08/2026		\$ 121.93	
Application	Invoice	PPI001000	7/08/2026	Payroll Clearing - Child Support		\$ 121.93
Payment	Payment	EFT000114	21/08/2026		\$ 121.93	
Application	Invoice	PPI001063	21/08/2026	Payroll Clearing - Child Support		\$ 121.93
Total for V000346 - SERVICES AUSTRALIA					\$ 243.86	\$ 243.86
V000370	ALPHALINEMARKING					
Payment	Payment	EFT000118	25/08/2026		\$ 4,642.00	
Application	Invoice	PPI001052	13/07/2026	NETBALL COURTS MARKING		\$ 4,642.00

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
Total for V000370 - ALPHALINEMARKING					\$ 4,642.00	\$ 4,642.00
V000395	ASHANTRA PTY LTD ATF THE NICHOLAS FAMILY TRUST					
Payment	Payment	EFT000118	25/08/2026		\$ 2,794.00	
Application	Invoice	PPI001071	4/08/2026	Clean Gutters remove waste - 17 New Street - seal gutter joins		\$ 2,794.00
Total for V000395 - ASHANTRA PTY LTD ATF THE NICHOLAS FAMILY TRUST					\$ 2,794.00	\$ 2,794.00
V000399	STAFF REIMBURSEMENT					
Payment	Payment	EFT000110	17/08/2026		\$ 224.10	
Application	Invoice	PPI000990	4/08/2026	Accom Quest Kings Park 28072026		\$ 224.10
Total for V000399 - STAFF REIMBURSEMENT					\$ 224.10	\$ 224.10
V000404	STAFF REIMBURSEMENT					
Payment	Payment	EFT000118	25/08/2026		\$ 7.00	
Application	Invoice	PPI001085	20/08/2026	NEW KEY CUT UNIT 2 JAMTREE LANE SCREEN DOOR		\$ 7.00
Total for V000404 - STAFF REIMBURSEMENT					\$ 7.00	\$ 7.00
V000405	STAFF REIMBURSEMENT					
Payment	Payment	EFT000118	25/08/2026		\$ 26.58	
Application	Invoice	PPI001084	20/08/2026	BRASS HOUSE NUMBERING NEW ST UNIT 1		\$ 26.58
Total for V000405 - STAFF REIMBURSEMENT					\$ 26.58	\$ 26.58
VARIOUS	SALARY & WAGES					
Payment		Payment		7/08/2026	\$ 67,973.04	
Payment		Payment		20/08/2026	\$ 74,413.09	
Application		Definitiv Import	GJ000142	7/08/2026		\$ 67,973.04
Application		Definitiv Import	GJ000168	20/08/2026		\$ 74,413.09
Total for SALARY &					\$ 142,386.13	\$ 142,386.13
VARIOUS	SUPERANNUATION					
Payment		Payment	GJ000143	10/07/26	\$ 15,149.81	
Payment		Payment	GJ000169	24/07/2026	\$ 15,892.42	
Application		Definitiv Import	GJ000143	10/07/26		\$ 15,149.81
Application		Definitiv Import	GJ000169	24/07/2026		\$ 15,892.42
					\$ 31,042.23	\$ 31,042.23
V000232	PICKLES AUCTIONS PTY LTD					
Payment	Payment	200349	28/08/2026		\$ 50,625.00	
Application	Invoice	PPI001142	28/08/2026	Fast Attack Fire Vehicle - Toyota, Landcruiser, VDJ79R		\$ 50,625.00
Total for V000232 - PICKLES AUCTIONS PTY LTD					\$ 50,625.00	\$ 50,625.00

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
V000369	AMPOL LIMITED					
Payment	Payment	EFT000113	14/08/2026		\$ 185.13	
Application	Invoice	PPI001059	14/08/2026	34.7 Ltrs Diesel P090 Isuzu D-Max 4x4 2023 WL19		\$ 73.09
				43.33 Ltrs Diesel P090 Isuzu D-Max 4x4 2023 WL19		\$ 92.53
				Card Fee		\$ 2.68
Total for V000369 - AMPOL LIMITED					\$ 185.13	\$ 185.13

Vendor No.	Document Type	Document No.	Posting Date	Description	Payment Amount	Application Amount
ANZ	ANZ CREDIT CARD					
	Payment		DIRECT DEBIT		\$ 5,969.63	
	2951 Gemma Boyce					
	Invoice		20/07/2026	Adobe Sydney		\$ 3,191.50
	Invoice		1/07/2026	HP STORE/INGRAM MICRO NORTH SYDNEY		\$ 315.00
	Invoice		23/06/2026	PROSSER 2015 PTY LTD MADDINGTON		\$ 257.55
	3935 Peter Stubbs					
	Invoice		17/07/2026	TELSTRA PREPAID MELBOURNE		\$ 44.00
	Invoice		13/07/2026	CRAZYDOMAINS WEBSITE HOST		\$ 16.98
	Invoice		13/07/2026	GOOGLE*WORKSPACE CC GOOGLE.COM		\$ 21.78
	Invoice		8/07/2026	STARLINK INTERNET Sydney		\$ 84.01
	Invoice		6/07/2026	Google Workspace_marradon Sydney		\$ 21.78
	Invoice		3/07/2026	ROYANS MELBOURNE KEWDALE		\$ 300.00
	Invoice		22/06/2026	FIRSTREEF_HOSTING ARMADALE		\$ 58.00
	4556 Sharon Palumbo					
	Invoice		22/07/2026	ALDI STORES ST JAMES		\$ 37.35
	Invoice		22/07/2026	BUNNINGS 392000 EAST VICTORIA		\$ 40.49
	Invoice		20/07/2026	KMART 1278 E VICTORIA PK		\$ 33.00
	Invoice		20/07/2026	BURK WILLIAMS WILLIAMS		\$ 82.04
	Invoice		13/07/2026	DEPARTMENT OF COMMUN PERTH		\$ 826.00
	Invoice		10/07/2026	SP SMARTYPALS NORTH CURL CU		\$ 286.88
	Invoice		10/07/2026	FAMILYDAYCAREAUSTRALIA KINCUMBER		\$ 399.00
	Invoice		9/07/2026	COLES 0396 NARROGIN		\$ 75.50
	Invoice		9/07/2026	ANZ ADJUSTMENT		(\$ 483.02)
	Invoice		9/07/2026	ANZ ADJUSTMENT		(\$ 1,513.02)
	Invoice		8/07/2026	CALTEX NARROGIN NARROGIN		\$ 67.00
	Invoice		2/07/2026	MODERN TEACHING AIDS FRENCHS FORES		\$ 1,601.68
	Invoice		29/06/2026	WILLIAMS NEWSAGENCY WILLIAMS		\$ 7.99
	Invoice		29/06/2026	DOME NORTHAM NORTHAM		\$ 36.40
	Invoice		26/06/2026	INDO-ASIAN KITCHEN PT Northam		\$ 39.62
	Invoice		26/06/2026	Reddy Express Northam Northam		\$ 64.29
	Invoice		26/06/2026	WOOLWORTHS/NORTHAM BVD 16 NORTHAM		\$ 5.80
	Invoice		24/06/2026	LIBERTY EAST ROCKINGH		\$ 52.03
Total for ANZ Cards					\$ 5,969.63	\$ 5,969.63
Total Payments: B020 - NAB Municipal Account, EFT - EFT					\$ 418,211.88	\$ 418,211.88
Total All Payments					\$ 420,989.30	\$ 420,989.30

8.1.2 FINANCIAL STATEMENTS

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	10 September 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.2 Monthly-Financial-Report- SOW - AUGUST 2026

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency, and financial responsibility.

Financial Implications

As disclosed in the financial statements.

OFFICERS RECOMMENDATION

That financial statements presented for the period ending 30 August 2026, be received.

SHIRE OF WILLIAMS

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 August 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,677,491	2,677,491	2,677,491	0	0.00%	
Rates excluding general rates	52,494	52,494	54,024	1,530	2.91%	
Grants, subsidies and contributions	433,141	72,190	193,446	121,256	167.97%	▲
Fees and charges	1,239,053	206,509	196,931	(9,578)	(4.64%)	
Interest revenue	105,300	17,550	23,493	5,943	33.86%	▲
Other revenue	30,000	5,000	12,654	7,654	153.08%	▲
Profit on asset disposals	58,285	0	0	0		
	4,595,764	3,031,234	3,158,039	126,805	4.18%	
Expenditure from operating activities						
Employee costs	(2,530,528)	(421,755)	(469,126)	(47,371)	(11.23%)	▼
Materials and contracts	(1,832,697)	(305,450)	(218,552)	86,898	28.45%	▲
Utility charges	(257,035)	(42,839)	(7,719)	35,120	81.98%	▲
Depreciation	(2,493,792)	(415,632)	(434,262)	(18,630)	(4.48%)	
Finance costs	(30,884)	(5,147)	(1,099)	4,048	78.65%	
Insurance	(201,211)	(100,606)	(101,974)	(1,368)	(1.36%)	
Other expenditure	(41,354)	(6,892)	(5,306)	1,586	23.01%	
Loss on asset disposals	(15,977)	0	0	0		
	(7,403,478)	(1,298,321)	(1,238,038)	60,283	4.64%	
Amounts excluded from operating activities	2(c) 2,452,884	415,632	434,262	18,630	4.48%	
Amount attributable to operating activities	(354,830)	2,148,545	2,354,263	205,718	9.57%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,698,198	0	9,775	9,775		▲
Proceeds from disposal of property, plant and equipment	654,000	0	0	0		
Proceeds from financial assets at amortised cost - self supporting loans	19,574	0	0	0		
Proceeds from disposal financial assets at amortised cost - term deposits	5,000	0	0	0		
	5,376,772	0	9,775	9,775		
Outflows from investing activities						
Acquisition of property, plant and equipment	(5,661,893)	0	(59,615)	(59,615)		▼
Acquisition of infrastructure	(1,784,458)	0	(5,191)	(5,191)		▼
	(7,446,351)	0	(64,806)	(64,806)		
Amount attributable to investing activities	(2,069,579)	0	(55,031)	(55,031)		
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	600,000	0	0	0		
Transfer from reserves	296,301	0	0	0		
	896,301	0	0	0		
Outflows from financing activities						
Repayment of borrowings	(71,153)	0	0	0		
Transfer to reserves	(275,520)	0	(11,144)	(11,144)		▼
	(346,673)	0	(11,144)	(11,144)		
Amount attributable to financing activities	549,628	0	(11,144)	(11,144)		
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,874,781	1,874,781	1,920,735	45,954	2.45%	
Amount attributable to operating activities	(354,830)	2,148,545	2,354,263	205,718	9.57%	▲
Amount attributable to investing activities	(2,069,579)	0	(55,031)	(55,031)		▼
Amount attributable to financing activities	549,628	0	(11,144)	(11,144)		▼
Surplus or deficit after imposition of general rates	0	4,023,326	4,208,824	185,498	4.61%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 ▲ Indicates a variance with a positive impact on the financial position.
 ▼ Indicates a variance with a negative impact on the financial position.
 Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2026

	Actual 30 June 2026	Actual as at 31 August 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	4,811,060	4,766,052
Trade and other receivables	226,443	3,253,109
Other financial assets	24,574	24,574
Inventories	45,575	54,474
Other assets	378,944	378,944
TOTAL CURRENT ASSETS	5,486,596	8,477,153
NON-CURRENT ASSETS		
Other financial assets	252,285	252,285
Property, plant and equipment	24,268,009	24,196,583
Infrastructure	69,089,641	68,791,612
TOTAL NON-CURRENT ASSETS	93,609,935	93,240,480
TOTAL ASSETS	99,096,531	101,717,633
CURRENT LIABILITIES		
Trade and other payables	242,873	269,793
Other liabilities	1,577,546	2,241,952
Borrowings	63,115	63,115
Employee related provisions	209,173	209,173
TOTAL CURRENT LIABILITIES	2,092,707	2,784,033
NON-CURRENT LIABILITIES		
Borrowings	217,454	217,454
Employee related provisions	82,886	82,886
TOTAL NON-CURRENT LIABILITIES	300,340	300,340
TOTAL LIABILITIES	2,393,047	3,084,373
NET ASSETS	96,703,484	98,633,260
EQUITY		
Retained surplus	23,704,270	25,622,901
Reserve accounts	1,551,425	1,562,569
Revaluation surplus	71,447,788	71,447,788
TOTAL EQUITY	96,703,484	98,633,260

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 September 2026

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies

Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Other assets

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2026 \$	Actual as at 30 June 2026 \$	Actual as at 31 August 2026 \$
	4,811,060	4,811,060	4,766,052
	226,443	226,443	3,253,109
	24,574	24,574	24,574
	45,575	45,575	54,474
	378,944	378,944	378,944
	5,486,596	5,486,596	8,477,153
	(288,827)	(242,873)	(269,793)
	(1,577,546)	(1,577,546)	(2,241,952)
	(63,115)	(63,115)	(63,115)
	(209,173)	(209,173)	(209,173)
	(2,138,661)	(2,092,707)	(2,784,033)
	3,347,935	3,393,889	5,693,120
2(b)	(1,473,154)	(1,473,154)	(1,484,297)
	1,874,781	1,920,735	4,208,823

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Current assets not expected to be received at end of year
- Financial assets at amortised cost - self supporting loans
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings
Add: Current liabilities covered by funds held in reserve account
- Current portion of employee benefit provisions

Total adjustments to net current assets

	Adopted Budget Estimates 30 June 2027 \$	YTD Budget Estimates 31 August 2026 \$	YTD Actual 31 August 2026 \$
	(1,551,425)	(1,551,425)	(1,562,569)
	(24,574)	(24,574)	(24,574)
	63,115	63,115	63,115
	40,823	40,823	41,116
2(a)	(1,473,154)	(1,473,154)	(1,484,297)
	(58,285)	0	0
	15,977	0	0
	2,493,792	415,632	434,262
	1,400		
	2,452,884	415,632	434,262

(c) Amounts excluded from operating activities

Less: Profit on asset disposals
Add: Loss on disposal of assets
Add: Depreciation
Movement in current liabilities associated funds held in reserve account:
- Employee benefit provisions

Total amounts excluded from operating activities

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2026-27 year is \$5,000 and 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	121,256	167.97%	▲
Even budget allocation			
Interest revenue	5,943	33.86%	▲
Higher than anticipated, change of Financial Institutions & Unrecovered Rates			
Other revenue	7,654	153.08%	▲
Includes Diesel Fuel Rebates & Insurance Claims			
Expenditure from operating activities			
Employee costs	(47,371)	(11.23%)	▼
No Capitalisation of Wages to Date, ERP System Upgrade to come			
Materials and contracts	86,898	28.45%	▲
Even Budget Allocation			
Utility charges	35,120	81.98%	▲
Utility Provider Change of Account Access, will smooth put in coming months			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	9,775		▲
Unbudgeted			
Outflows from investing activities			
Acquisition of property, plant and equipment	(59,615)		▼
Capital Budget Allocation Not Made			
Acquisition of infrastructure	(5,191)		▼
Capital Budget Allocation Not Made			
Outflows from financing activities			
Transfer to reserves	(11,144)		▼
Interest Transfers Only			

CHIEF EXECUTIVE OFFICER'S REPORT**8.1.3 5 MARJIDIN WAY- PLANNING APPLICATION**

File Reference	10.60.15
Statutory Reference	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Williams Town Planning Scheme #2
Author	Peter Stubbs, Chief Executive Officer
Date	7 September 2026
Voting Requirements	Absolute Majority
Disclosure of Interest	Cr Tracey Price- Financial Interest Cr Jarrad Logie - Proximity Interest
Attachments	Nil

Background

The owners of 5 Marjidin Way, Williams, Ryan and Natalie Pearce Super Fund and Yeeramukadoo Pty Ltd have applied for planning approval for an additional storage shed on the property.

The matter is before Council because a reduced rear setback is requested, which requires Council consideration and public advertising.

The proposal seeks a rear setback variation of 6.5m in lieu of the 16.5m deemed-to-comply setback required under the Shire of Williams Town Planning Scheme #2 (Scheme).

Proposal details:

Construction of a steel framed, open front, Colourbond shed, with a floor area of 432m² is proposed at the rear of the site. The intended use of the shed is for the storage of seed, fertiliser and chemicals associated with the existing agricultural farm supply business on site.

Grey coloured Colourbond is proposed to match in with the existing shed on the property.

Storm water is proposed to be directed into an existing open storm water drain on the rear of the property boundary.

A maximum shed height of 4.5m proposed.

Proposed Setbacks:

- Front setback of 60m
- Rear setback of 6.5m
- Side (north) lot boundary setback of 6m
- Side (south) lot boundary setback of 8m

At maximum storage manifest periods are proposed to be March to -July each year with a peak volumed of 50,000ML.

Key chemicals proposed to be stored are

- Class 6.1 Paraquat and Bromoxynil
- Class 9 Trifluralin, Glyphosate, MCPA LVE and Prosulfacarb
- Soil Wetters

The floor of the shed will be concrete with a 4,000L chemical spillage sump, and bunded capacity of 25% of the manifest maximum.

Figure 1- Bunded Floor details

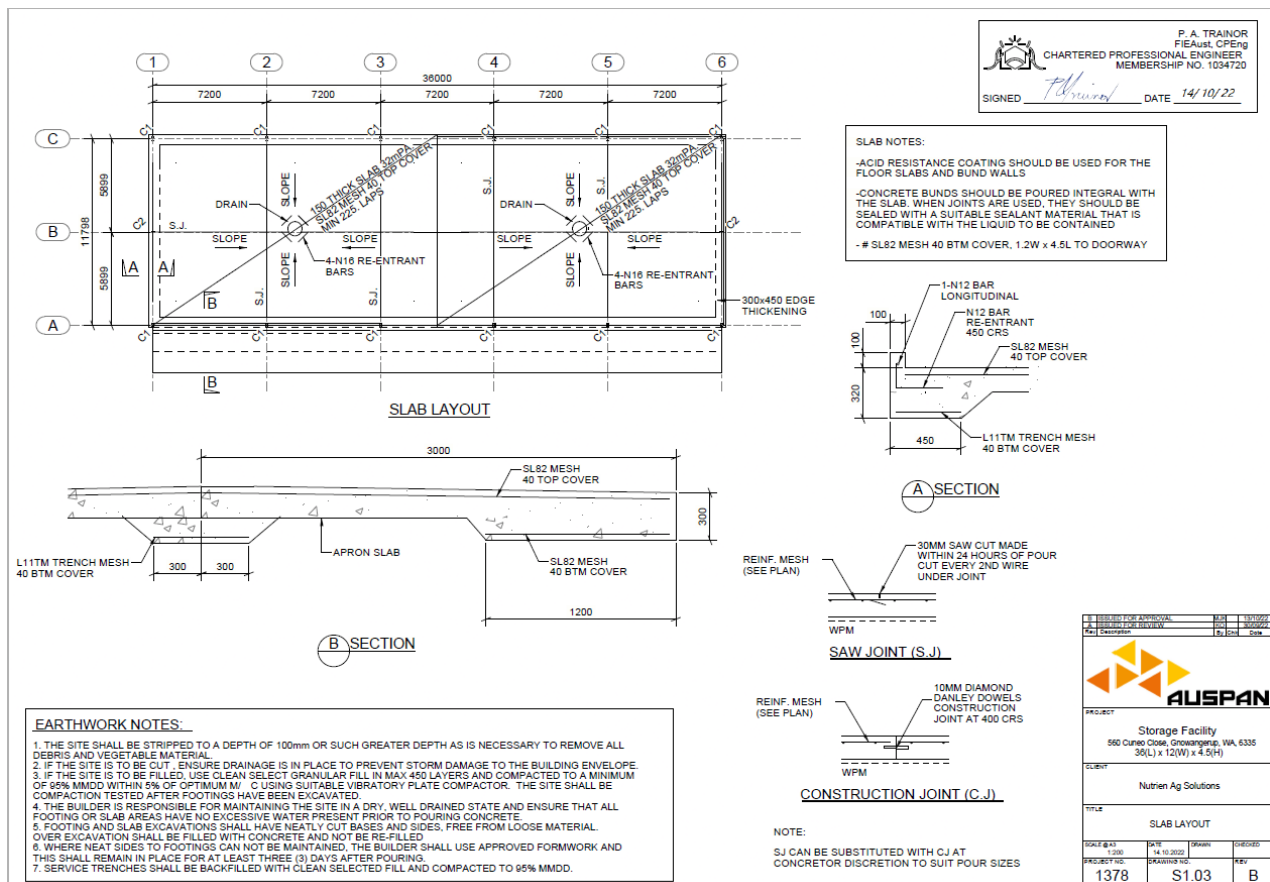


Figure 2- Site Plan layout showing proposed setbacks

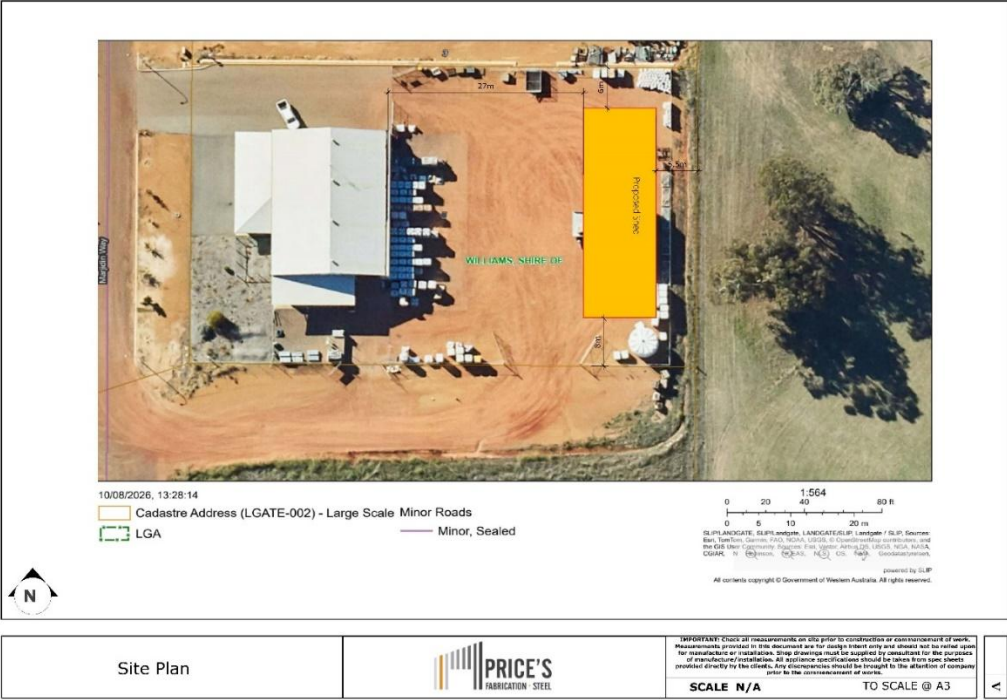


Figure 3- Floor Plan for the proposed shed

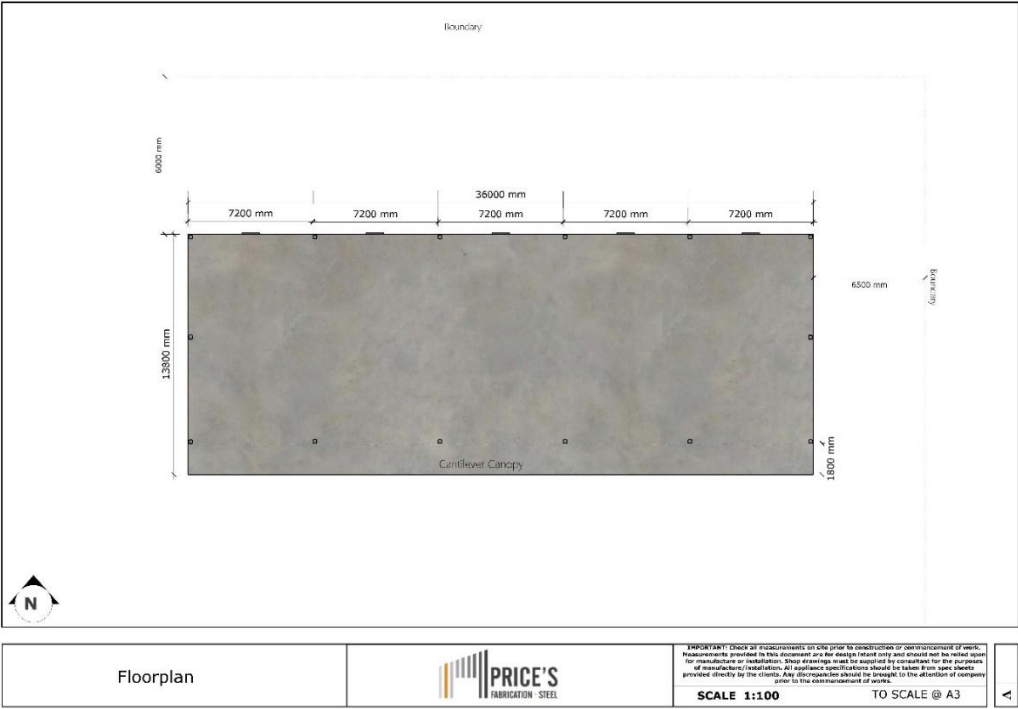
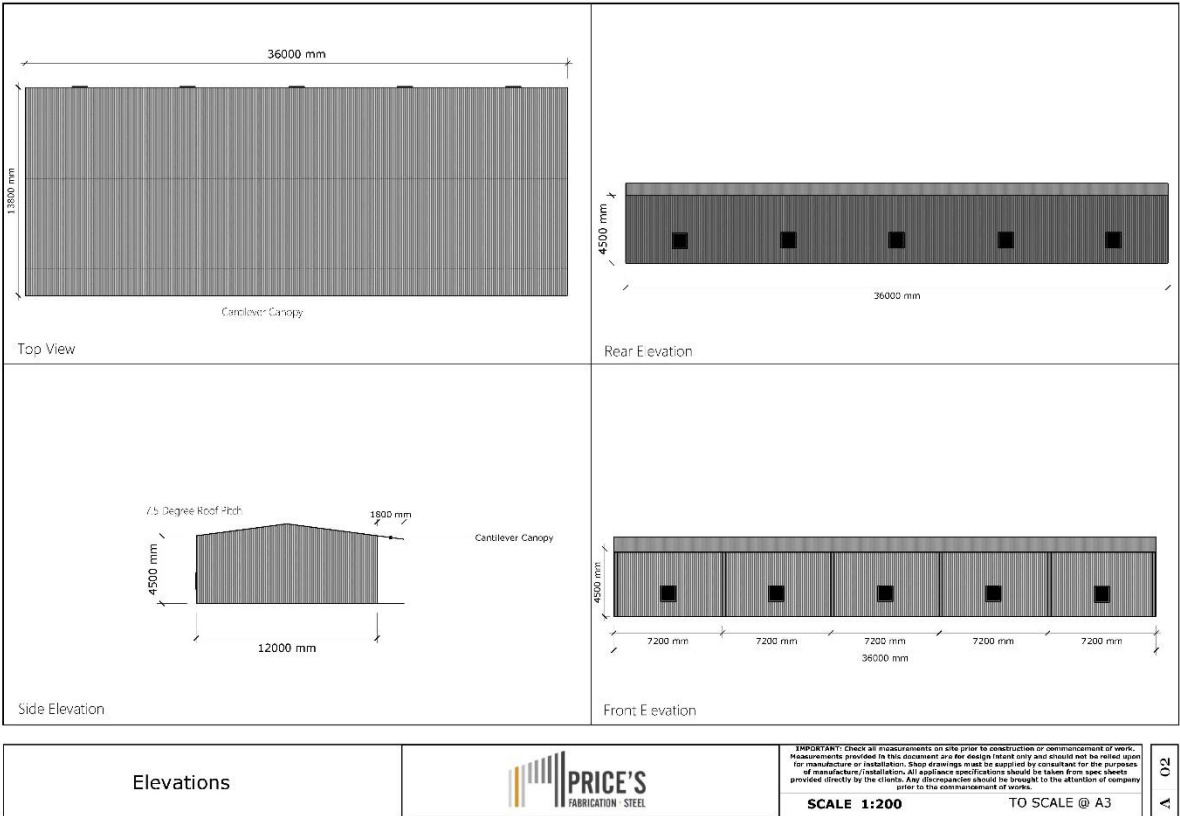
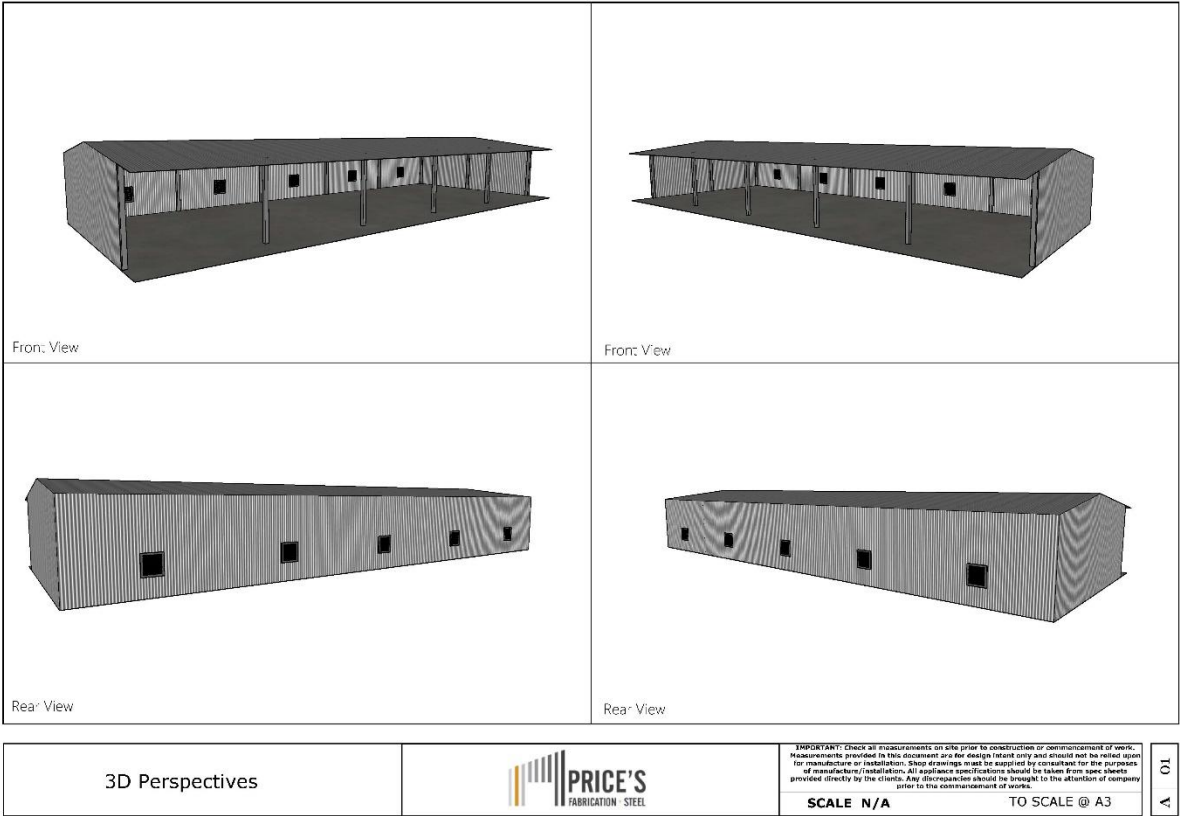


Figure 4 & 5- 3D and elevation plans



Local Planning Scheme No.2

Land use permissibility

The shed is deemed to fit the definition of 'warehouse/storage.'

The scheme does not have a land use permissibility for 'warehouse/storage.' The land use is therefore assessed as a use not listed under the Planning and Development (Local Planning Schemes) Regulations 2015.

The proposal is not change in land use, and what is proposed is assessed to be consistent with the current approved land use and business operations.

Requirements - Town Planning Scheme #2 Clause 4.5 – Industrial	Comment
The minimum building setbacks are to be 16.5 metres front and rear. Side and rear setbacks shall be to the discretion of Council having regard for the need for visual buffers to adjacent residential or rural uses.	Proposed shed does not meet the 16.5m rear setback – variation.
The first 5 metres of the front setback area shall be landscaped to the satisfaction of the local government. Council may require additional landscaping to Albany Highway, adjacent residential or rural uses, or to screen a development where it is desirable to maintain a rural vista from major roads.	N/A
Council may impose conditions on development requiring installation of a landscaped buffer as part of any new development.	A condition potentially required for a landscaped buffer from the side and rear boundaries.
No materials, buns or open storage shall be permitted in front setback area, unless it has been granted specific planning approval, is screened from view and Council is satisfied that it will not negatively impact on amenity.	N/A – shed is proposed at the rear of the site and will be outside of the front setback area.
Council may require screening in the form of fencing and / or landscaping of any storage in an open area (contained outside of a building) to protect the visual amenity of neighbouring nonindustrial properties.	A condition potentially required
All unloading and loading of materials, parking, and the operation of the industry is to be within the boundaries of the lot. Any industry subject to buffer separation distances to sensitive land uses in accordance with Environmental Protection Area guidelines must demonstrate compliance with the applicable buffers, or lodgement of a site-specific environmental analysis demonstrating that the use will not	N/A – no sensitive land uses within the surrounding area. The subject site abuts Industrial and rural zoned sites.

negatively impact on the amenity of sensitive land uses to the satisfaction of the Council. In assessing any proposal which does not comply with generic buffer guidelines, Council has discretion to refer to application to the EPA for comment.	
The use of Zinalume or reflective materials is not permitted for construction of new industrial buildings.	N/A- shed is to be grey Colourbond
In determining any application for planning approval Council may have regard for matters such as suitable areas for on-site effluent disposal, the appearance and standard of development, the existing streetscape and character of surrounds, adequate on-site turnaround areas for truck movements, landscaping, and parking.	Matters to be considered as part of assessment of proposed development.

Building Setbacks

Under Clause 4.6 (4)(a) for the Scheme a minimum setback of 16.5 metres applies to the front and rear lot boundary for any lot in the Industrial zone. The application proposes a setback variation of 6.5m from the rear boundary.

Council (or the CEO under delegation) has discretion to waive a provision of the Scheme however under Clause 2.11 this has to be advertised. Clause 2.11 states that:

'Where the Council considers application of any provision of Parts 4 and 5 of the Scheme would result in undue hardship or be contrary to the interests of the area it may, after giving notice (14 days) of its intention in accordance with Clause 2.6, waive the requirements of the provision except that the Council shall not waive the requirements of either Table 1 or Clause 5.6'.

Clause 2.6 Advertising of the Application:

Where in the opinion of the Council proposed development of the type referred to in Clause 4.3 of this Scheme as "AA" is reasonable and may be approved, the Council may before giving final consideration to the proposal:

- (1) require the applicant to give notice of the proposed development by displaying in a prominent position on the site proposed for such development, a notice of not less than 1 sqm in the form contained in Schedule 3, for a period of not less than one calendar month;
- (2) advertise such proposal in a newspaper circulating locally, for two successive weeks;
- (3) notify in writing adjoining owners and all parties in the vicinity which Council considers to be likely to be affected by the proposed development. All parties notified shall be given not less than one calendar month taken from the time of notification to reply to Council;

- (4) The Council shall not give final consideration to any such application until the expiration of 14 days after the dates referred to in (1) and (3) above and when doing so shall have regard to any representations made for or against such application.

Planning and Development (Local Planning Schemes) Regulations 2015

The Regulations include 'deemed provisions' which automatically apply to the Shire, without the need to amend the Shire's Scheme.

Clause 67 of the deemed provisions outlines 'matters to be considered by Council' including but not limited to orderly and proper planning, the compatibility of the development with its setting including the relationship to development on adjoining land, the amenity of the locality, the adequacy of proposed means of access to and from the site, the amount of traffic to be generated by the development, and any submission received.

Clause 82(1) gives Council the ability to delegate its powers to the Chief Executive Officer. Clause 82(2) requires any delegation to be by Absolute Majority.

Landscaping

Under Clause 4.6(4)(b) there is a provision requiring a 5-metre landscaping area.

Council (or the CEO under delegation) has discretion to waive the landscaping provision of the Scheme however under Clause 2.11 it must be advertised

Fire

The property is identified to be in the mapped fire risk area as shown in the image below (ref: <https://maps.slip.wa.gov.au/landgate/bushfireprone/>).

A Bushfire assessment level is not considered necessary given the nature of what is proposed is consistent with the existing land use, presence of an existing fire hydrant at the front of the property and installation of fire extinguishers.



Comment

No further comment

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.
- ED1.1 Develop and promote the Marjidin Way industrial estate

Council has a strategic interest in encouraging investment in the Williams district, and in growing the industrial area at Marjidin Way. Council has a strategic goal to support industry and business development through the development of sustainable infrastructure and investment opportunities.

Financial Implications

Statutory Planning are applicable an estimated \$800.00

Voting

Absolute Majority

OFFICERS RECOMMENDATION

That Council,

1. give in principle support for planning approval for the proposed storage shed for Lot 404 (No 5) Marjidin Way, Williams, as requested including a proposed setback of 6.5m from the rear (eastern side property boundary, subject to and the following conditions:
 - a. the storage shed be grey Colourbond to match in the existing shed on the property.
 - b. the shed floor be bunded with sumps to Australian Standards for contain any spillage.
 - c. that dedicated chemical spill kit be maintain for spill containment kit inside or immediately adjacent to the shed.
 - d. an approved dangerous good Licence for the shed be obtained and supplied to the Shire of Williams.
 - e. clear Hazchem warning diamonds, "No Smoking, No Ignition Sources" signs, and emergency contact details to be displayed on the front exterior of the shed.
 - f. appropriate portable fire extinguishers which for heavy industrial or chemical spill risks where superior Class B performance be installed.
 - g. the required advertising for public comment being undertaken by the Chief Executive Officer, given the proposed reduced rear boundary setback from 16.5m to 6.5m for the storage shed and waiver of landscaping requirements.

2. pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the development application for the storage shed at Lot 404 (No 5) Marjidin Way, Williams, after consideration of public comments.

8.1.4 SEWER PUMP REPLACEMENTS

File Reference	11.30.45
Statutory Reference	Local Government Act 1995 Section 6. 8 Local Government (Financial Management) Regulations 1996
Author	Peter Stubbs, Chief Executive Officer
Date	8 September 2026
Voting Requirements	Absolute Majority
Disclosure of Interest	Nil
Attachments	Nil

Background

1. The two sewer pumps that service the recreation precinct (Pavillion, swimming pool, Bowling Club) failed in August 2026.
2. One pump was installed in November 2021 and the other in October 2023.
3. The pumps were tested by Allied Pumps in April 2025 and passed the test regime at the time.
4. Pumps records show they have worked approximately 3,500 hours each over the past 3 years.
5. Material flushed down toilets over time built up causing blockages and damage to pump seals & performance
6. The pumps were tested by Ballantyne Systems. One pump was not working at all and other performing at less than 15% performance when tested and then it failed too
7. To retrieve the pumps a septic pump out was required.
8. Gate & check valves are also worn and required replacement.
9. Two new pumps & new gate & check valves are recommended.
10. Ballantyne Systems who know the Williams sewer pump set up were asked to quote on new pumps & new gate & check valves. The quote was \$21, 584.89 (inclusive of GST). After discussion with the Shire President and his concurrence the CEO authorised the pump replacement to get the sewer facility operational.
11. The pumps installed will be able to handle the load from the Indoor Court.
12. The only option to keep the system going until new pumps were installed was regular pumping, and this could consume a funds relatively quickly.
13. Ballantyne Systems were asked to quote on servicing the pumps and system in March and September each year for a 24-month period ahead. The quote for that is \$1,800.55 (inclusive of GST) and that service arrangement has been agreed to.
14. It will not be easy to source another company to rectify the issue, especially one that understands the requirements or is available

The two new pumps, and new gate and check valves were installed on the 8 September 2026.

Legislation

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) *In subsection (1) — **additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.*
- (2) *Where expenditure has been incurred by a local government —*
- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

Comment

Replacement of the two pumps done under emergency provisions, to get the sewer system operational as soon as possible is an unbudgeted item and requires reporting to Council.

Council need to consider how the pump replacement is reflected in the budget and for audit/compliance reasons.

The pumps should be checked and serviced every 6 months, and arrangement have been put in place to ensure this happens, and Shire staff operating procedures changes to that visual inspection is done every 2 months. That has not been occurring as regularly as it should, and this may have contributed to the issue. Over reliance has been placed on the red sensor light indicating a problem.

It is recommended to Council it authorise funds be released from the Asset Renewal Reserve account to meet the cost of the new pumps and valves. The purpose of this Reserve is to *fund construction, refurbishments, acquisition of buildings & land.*

This Reserve had an opening balance of \$321,321 at the 2026-27 budget adoption in August 2026, and the budget includes an allocation of \$80,000 from this Reserve to support the Indoor Court project

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

- To provide community infrastructure and facilities that meet the needs of the population

Financial Implications

\$21,584.89 (inclusive of GST) and \$1,800.00 for the 6 monthly servicing over the next 24 months

The service cost will be absorbed operationally.

Voting

Absolute Majority

OFFICERS RECOMMENDATION

That Council approve the allocation of \$21,584.89 from the Asset Renewal Reserve Account to cover the cost of the two sewer pump replacements, gate and check valves which service the sewer system for the Williams Pavilion, Bowling Club, Swimming Pool, and Shire Recreation House.

8.1.5 RESIDENTIAL SUBDIVISION- TENDER FOR CIVIL WORKS – CONFIDENTIAL ITEM

File Reference	9.20.95
Statutory Reference	Local Government Act 1995
Author	Peter Stubbs, Chief Executive Officer
Date	10 September 2026
Voting Requirements	Absolute Majority
Disclosure of Interest	Nil
Attachments	Att 8.1.5 Tender Assessment Report (Confidential)

Background

Tenders were called for the civil works (road, drainage, in ground services to deliver the 16 Lot residential subdivision at Hynes Court. Four tenders were received.

An assessment report of tenders received is attached under Confidential Cover as it contains information that has a commercial value.

Legislation

Local Government Act 1995 - Meetings generally open to the public 5.23.

(1) Subject to subsection (2), the following are to be open to members of the public

(a) all council meetings; and

(b) all meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;

(e) a matter that if disclosed, would reveal

(i) a trade secret;

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial, or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government;

(f) a matter that if disclosed, could be reasonably expected to

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating, or dealing with any contravention or possible contravention of the law;

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

(g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed

Comment

The subdivision will create 16 residential Lots at R Code 12.5 and opportunity for additional house construction.

Lot sales will be considered at a later Council meeting once construction is well advanced.

Construction to meet subdivision conditions is forecast to take 12 weeks from commencement.

A construction commencement date is currently being considered for October 2026- yet to be determined.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.
- E2. To have appropriate levels of housing to cater for population retention and growth

Financial Implications

The Hynes Court residential subdivision is supported by an Australian Government Grant of \$1,686,894.00.

There are no Council funds allocated to the project, and the aim is for all project costs to be within the allocated budget.

Discussions occurred on potential cost savings on the 11 September 2026, after the drafting of the Council Agenda and an update can be provided at the Council meeting.

The vacant englobo land Lot 9001 Hynes Court is currently not rateable. Once developed and Lots sold rates will apply. The minimum GRV rate for vacant town Lots is \$1,240.00

Voting Majority

Absolute Majority (delegation)

OFFICERS RECOMMENDATION

That Council

1. appoint Key Civil as the preferred tenderer and contractor for the civils works to be undertake for the 16 Lot residential subdivision at Hynes Court, Williams.
2. authorise the CEO and Shire President to execute contractual documents required.

8.1.6 FUNDING REQUEST-COMMUNITY CHEST- ARTS NARROGIN INCORPORATED

File Reference	11.60.30
Statutory Reference	Local Government Act 1995 and Regulations
Author	Peter Stubbs, Chief Executive Officer
Date	10 September 2026
Voting Requirements	Absolute Majority
Disclosure of Interest	Cr C Cowcher- Impartiality Interest (Member of Williams Repertory Club)
Attachments	8.1.6 Arts Narrogin Funding request 8.1.6 Arts Narrogin – Event Budget

Background

Arts Narrogin Incorporated have requested that Council consider a \$2,500.00 sponsorship for an event it is planning to host at the Williams Town Hall on the 14 October 2026.

As described by the Arts Narrogin Incorporated the event is,

Dragged Through the Desert – A Priscilla Celebration is a live drag, music theatre and cabaret performance presented at Williams Memorial Hall on 14 October 2026. Part of a CircuitWest/Playing WA tour, the production is presented by award-winning Perth company Proud Entertainment Group. The performance celebrates Priscilla, Queen of the Desert through drag, dazzling costumes, music, and comedy. Alongside the performance, the production team will offer community engagement opportunities the day prior, providing additional ways for the community to participate and connect. The event will bring professional live entertainment to Williams and encourage visitation from surrounding communities.

As part of the justification for the request Arts Narrogin advise the following,

How will this project benefit the Williams community?

The event will provide Williams residents with an opportunity to enjoy a professional touring performance locally, reducing the need to travel to larger centres to access this type of entertainment.

The event will activate the Williams Memorial Hall and create a broader night out for the community. Patrons will be encouraged to make use of local hospitality options, including purchasing dinner locally before the performance.

We will also explore opportunities to bring audiences from surrounding towns to Williams by bus, increasing visitation and the potential economic benefit to local businesses. The Williams Repertory Club will operate the bar as a fundraising activity, ensuring a local community organisation also benefits directly.

The production team will offer community engagement opportunities alongside the performance, providing additional opportunities for participation, connection, and interaction.

Who will benefit from the project?

The primary beneficiaries will be Williams residents, particularly adults, young adults, women, and LGBTQIA+ community members who may be interested in the show's drag, cabaret, and music theatre format. The event is recommended for audiences aged 15 and over.

The wider Williams community will benefit through increased community activity, social connection, and access to professional live performance locally. Subsidised ticketing will help reduce cost as a barrier to participation and make the event more accessible to community members.

Local hospitality businesses will have the opportunity to benefit from increased visitation, while the Williams Repertory Club will raise funds through operating the event bar. Audiences travelling from surrounding towns will further broaden the event's reach and bring additional visitors into Williams.

Comment

Grants, donations, or sponsorship, in kind or monetary, above \$500.00 must be recorded in the Shire public registry for such and be published on the Shire website. The current registry can be found on the Shire website at [Grants and Sponsorships Register 30072026.pdf](#)

There is a risk that sponsorships are seen as a precedent, and expectations grow that future events will also attract similar funding support.

Council could consider no funding support, a lesser amount, or the funding requested.

Arts Narrogin Incorporated made a request to Council for annual sponsorship, and this was considered in the development of the Council 2026-27 but was not included in the budget.

Arts Narrogin Incorporated were advised that the preference was to consider events and support on a case-by-case basis.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy:

SC2 To support a safe and healthy community with a strong sense of community pride.

Financial Implications

\$2,500.00

Council's fee and charges include a fee for \$145.00 per day for the hire of the Williams Town Hall by a not-for-profit group.

Voting

Absolute Majority (unbudgeted expense)

OFFICERS RECOMMENDATION

That Council provides the requested funding of \$2,500.00 by Arts Narrogin Incorporated to support the theatre event *Dragged Through the Desert* scheduled to be held at the Williams Town Hall on the 14 October 2026, with funds to come from the Community Chest Reserve account.



9 Brooking Street
PO Box 96
WILLIAMS WA 6391
98851 005

www.williams.wa.gov.au
shire@williams.wa.gov.au

Community Chest Application form

Community Chest Grant Program

The Shire of Williams Community Chest Program provides financial and in-kind assistance to community organisations, sporting clubs and other eligible applicants for projects, initiatives and events that benefit the Williams community.

The program supports initiatives that strengthen community participation, encourage inclusion, promote wellbeing, and contribute to the vibrancy and sustainability of the Shire of Williams.

Applications may be submitted at any time and are assessed by Council at the next available Ordinary Council Meeting, subject to available budget.

For further information or to discuss your application, please contact:

Chief Executive Officer

Shire of Williams
PO Box 96
Williams WA 6391

Phone: (08) 9885 1005
Email: shire@williams.wa.gov.au

APPLICANT ELIGIBILITY CHECKLIST

Before submitting your application, please ensure:

- X The applicant is an eligible organisation, club, school, community group or individual.
 - X The project will provide a clear benefit to the Williams community.
 - X The application form has been completed in full.
 - X Quotes or supporting documents are attached where applicable.
 - X A Certificate of Incorporation is attached (if incorporated).
 - X The project budget is complete and balanced.
 - X The declaration has been signed.
-

1. APPLICANT DETAILS

Organisation Name

Arts Narrogin Incorporated

Contact Person

Casey Sutton

Position

Operations Manager

Postal Address

PO BOX 59 Narrogin WA 6312

Phone

08 9881 6987

Mobile

0466461982

Email

casey@artsnarrogin.com.au

ABN (if applicable)

45198182290

Is your organisation registered for GST?

☒ Yes ☐ No

Is your organisation incorporated?

☒ Yes ☐ No

If yes, please attach a copy of your Certificate of Incorporation.

2. APPLICANT HISTORY

Has your organisation previously received Community Chest funding from the Shire of Williams?

☐ Yes ☒ No

If yes, please provide details.

Financial Year	Project/Event	Amount Received
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3. PROJECT DETAILS

Project or Event Name

Dragged Through the Desert – A Priscilla Celebration

Project or Event Description (*Maximum 100 words*)

Dragged Through the Desert – A Priscilla Celebration is a live drag, music theatre and cabaret performance presented at Williams Memorial Hall on 14 October 2026. Part of a CircuitWest/Playing WA tour, the production is presented by award-winning Perth company Proud Entertainment Group. The performance celebrates *Priscilla, Queen of the Desert* through drag, dazzling costumes, music and comedy. Alongside the performance, the production team will offer community engagement opportunities the day prior, providing additional ways for the community to participate and connect. The event will bring professional live entertainment to Williams and encourage visitation from surrounding communities.

What community need does this project address?

The project addresses the need for accessible opportunities for the Williams community to participate in diverse, high-quality arts and cultural experiences close to home. Regional communities can have fewer opportunities to experience professional touring performances without travelling to larger centres, which can create barriers to participation.

The event will provide an opportunity for people to come together, enjoy a shared cultural experience and connect with others in an inclusive and welcoming environment. Subsidised tickets will help reduce financial barriers, while community engagement opportunities alongside the performance will provide further opportunities for participation and connection.

How will this project benefit the Williams community?

The event will provide Williams residents with an opportunity to enjoy a professional touring performance locally, reducing the need to travel to larger centres to access this type of entertainment.

The event will activate the Williams Memorial Hall and create a broader night out for the community. Patrons will be encouraged to make use of local hospitality options, including purchasing dinner locally before the performance.

We will also explore opportunities to bring audiences from surrounding towns to Williams by bus, increasing visitation and the potential economic benefit to local businesses. The Williams Repertory Club will operate the bar as a fundraising activity, ensuring a local community organisation also benefits directly.

The production team will offer community engagement opportunities alongside the performance, providing additional opportunities for participation, connection and interaction.

Who will benefit from the project?

The primary beneficiaries will be Williams residents, particularly adults, young adults, women and LGBTQIA+ community members who may be interested in the show's drag, cabaret and music theatre format. The event is recommended for audiences aged 15 and over.

The wider Williams community will benefit through increased community activity, social

connection and access to professional live performance locally. Subsidised ticketing will help reduce cost as a barrier to participation and make the event more accessible to community members.

Local hospitality businesses will have the opportunity to benefit from increased visitation, while the Williams Repertory Club will raise funds through operating the event bar. Audiences travelling from surrounding towns will further broaden the event's reach and bring additional visitors into Williams.

How will the project provide long-term benefits or sustainability?

The project will contribute to the ongoing development of Williams as a place where professional arts and cultural experiences can be presented locally. Activating the Memorial Hall for touring performance helps build audience awareness and confidence in attending arts events within the town, supporting future programming.

The event will demonstrate the broader community and economic benefits that can be generated when cultural events activate local venues and encourage visitation. Encouraging patrons to dine locally and exploring bus transport from surrounding communities will extend the benefits beyond the audience itself.

The involvement of the Williams Repertory Club provides a direct fundraising opportunity for a local community organisation, while the community engagement component creates opportunities for participation beyond the performance.

The event will also strengthen relationships between Williams, Arts Narrogin and regional touring networks such as CircuitWest/Playing WA, helping demonstrate local audience demand for future touring performances and cultural activities.

Estimated Project Start Date

13 October 2026

Estimated Project Completion Date

14 October 2026

4. FUNDING REQUEST

Type of Assistance Requested

- ☒ Cash Funding
- ☐ In-kind Support
- ☐ Combination of Cash and In-kind

Amount Requested

Cash: \$ **2500** _____

In-kind: \$ _____

Total Request: \$ **2500**

Please explain how the requested funding will be used.

The requested funding will contribute towards the direct costs of presenting *Dragged Through the Desert – A Priscilla Celebration* at Williams Memorial Hall, specifically as a co-contribution toward the \$5500+GST presenter fee.

The funding will assist in making the event accessible and affordable for the Williams community. Funding will enable us to subsidise ticket prices to an average of \$35 per person, helping reduce cost as a barrier to participation.

The remaining costs will be met by income from ticket sales and Arts Narrogin grant funding.

Total In-kind Contribution
\$2,910

6. PROJECT PROMOTION

How will your project or event be promoted?

The event will be promoted through Arts Narrogin's established marketing networks and distribution channels, including the Arts Narrogin website, newsletter and social media pages, as well as our database of previous event attendees.

Local promotion will include physical flyers distributed throughout Williams and surrounding towns, promotion through the Williams CRC and other local community networks, and paid advertising in *The Williams* and other CRC newspapers. The event will also be promoted through the *Narrogin Observer* and local radio.

Promotion will commence ahead of the event and will be targeted to both Williams residents and audiences across the surrounding region.

Acknowledgement of Shire of Williams Support

Successful applicants are required to acknowledge the support of the Shire of Williams in promotional material where practical.

Please indicate how you will acknowledge the Shire's support.

- ☒ Social media
 - ☒ Posters, flyers or programs
 - ☒ Website
 - ☒ Event signage
 - ☒ Media releases
 - ☒ Verbal acknowledgement
 - ☐ Other
-
-

7. DECLARATION

I certify that I am authorised to submit this application on behalf of the organisation named below. I declare that the information provided is true and correct to the best of my knowledge.

I understand that if this application is approved, any funding provided must be used for the approved purpose and an acquittal, including receipts and a summary of the project outcomes, must be submitted to the Shire of Williams following completion of the project.

Organisation

Arts Narrogin Incorporated

Name

Casey Sutton

Position

Operations Manager

Signature



Date

26/08/2026

Kind regards,



Peter Stubbs

Chief Executive Officer

Dragged Through the Desert – A Priscilla Celebration

CASH EXPENDITURE	Budget ex GST	Breakdown/notes
Marketing and promotional activities	\$ 820	Local advertising, The Williams, printed signage, newspaper & radio advertising. Local Photographer.
Venue Hire	\$ 165	Williams Memorial Hall
Ticket fees	\$ 175	Ticketing platform transaction fees
Royalties	\$ 180	3% of ticket sales
Liquor Licence	\$ 60	Liquor Licence
Technical Support and equipment hire	\$ 2,500	Technician fee & travel/accommodation costs
Additional Programming & community engagement	\$ 5,500	Presenter fee \$5500
Accessibility expenses including patron transport	\$ 600	Nicholls bus & driver; community bus from other town
Travel and freight associated with expanded program	\$ 200	Staff mileage
Income total:	\$ 10,200	
CASH INCOME	Budget ex GST	Breakdown/notes
Box Office Revenue	\$ 5,950	Tickets \$35 average; est. 170 tickets (85% capacity)
Arts Narrogin RAVS grant funding contribution	\$ 1,750	
Shire of Williams Community Chest	\$ 2,500	
Expenditure total:	\$ 10,200	
IN KIND	Value	Breakdown/notes
Event volunteers	\$630	18 hours at \$35
Arts Narrogin staff costs	\$1,800	30 hours at \$60
Marketing & promotion	\$200	in-house printing and distribution costs
Comp tickets	\$280	8 comp tickets for event volunteers and bus driver
In-Kind total:	\$ 2,910	
Total project cost (cash & in kind):	\$ 13,110	

8.1.7 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

File Reference	Various
Statutory Reference	Local Government Act 1996
Author	Peter Stubbs, Chief Executive Officer
Date	11 September 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Nil
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was used on the following occasions since the last Ordinary Council meeting on 12 August 2026.

1. 8 September 2026 NAB bank letter of offer for Corporate Card facility

Decisions by the CEO using delegated authority are provided in the table below;

Decision Type		Property	Date of Decision	Purpose
1	Fee waiver approx. \$281.00	Hire of Pavillion & kitchen	12 August 2026	Support for the not-for-profit fund raiser for mental health- Dust and Dirt Run 17 October 2026
2	Building Permit	25 Hynes Court, Williams	10 August 2026	Construction of 4 x 2 residential dwelling (modular)
3	Building Permit	34 Hynes Court, Williams	19 August 2026	Patio enclosure
4	Building Permit	11 Rosselloty Street, Williams	21 August 2026	Residential Patio construction
5.	Waiver of Food Vendor fee \$110.00	Happy Food Van, Williams Trotting Track	10 September 2026	Dirt & Dust Run 17 October 2026 (Car Rally)organised by Community Resource Centre. A fund-raising event for mental health in regional communities. Details can be found at, Dirt n Dust Run 2026 East Meets West Charity Car Rally WA

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency, and financial responsibility.

ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

The standard approval Council fees were applied to the above decisions.

OFFICER'S RECOMMENDATION

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 12 August 2026 to the 11 September 2026.

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10.1 ELECTED MEMBERS

10.2 OFFICERS

11. APPLICATION FOR LEAVE OF ABSENCE

12. CLOSURE OF MEETING