

APPLICATION FOR EMPLOYMENT FORM

Position Details

Position you are applying for:

Personal Details

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Miss			
Gender: ☐ Male ☐ Female		Date of Birth:	
Surname:		Given Name:	
Postal Address:			
Email Address:			
Mobile Phone:		Home Phone:	

Licences / Police Clearance / Working with Children

Do you hold a current unrestricted Western Australian Motor Vehicle Drivers Licence? ☐ Yes ☐ No	
Licence Class (circle) C / R / RE / LR / MR / HR / HC / MC	Expiry Date:
Do you hold a current : ☐ National Police Clearance ☐ Working with Children Check OR ☐ Willing to Obtain (if required)	

Nationality / Citizenships

Are you an Australian Citizen?	☐ Yes	☐ No
If 'NO' do you have a current visa?	☐ Yes	☐ No
Note: If successful you will be required to provide details.		

Education - University/TAFE/ Qualifications / Trade Certificates/Tickets / Short Courses etc

Qualification:	Graduation Date:	Expiry Date: (if applic)

Employment History (the last three starting at the most current)

Period of Employment:	Name of Employer:	Position Held:

How soon would you be able to commence work?
If currently employed, what is the minimum period of notice required?

Declarations

The following declarations are **NOT** a barrier to being considered for employment but will assist us to take due care in assessing appropriate placement should you be the successful applicant.

Health

To the best of your knowledge, do you have a medical condition that will preclude you from undertaking the duties of the position you have applied for?: ☐ Yes ☐ No
If "Yes" please provide details of condition:

Workers Compensation

Have you ever made a workers compensation claim? ☐ Yes ☐ No
If yes, please give claim details (eg. Year of Injury, company worked for, period of time off work)
Are any claims still current? ☐ Yes ☐ No
If yes, please provide details of current claim:

Criminal Convictions

Have you ever been convicted of any offence in court, or are you currently the subject of any charges pending or the subject of an investigation before a tribunal? (<i>You do not need to give details or any conviction which you have had declared spent under the Spent Convictions Act 1988</i>)
☐ Yes ☐ No
If "Yes" please provide details

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References: Please provide two relevant work referee's

Please provide details of at least two contactable **work-related referees** – i.e. your present or most recent employers/supervisors.

1. Referee Name: _____

Position Title: _____

Referee Workplace: _____

Referee daytime contact No: _____

Position you held: _____

Dates: _____

2. Referee Name: _____

Position Title: _____

Referee Workplace: _____

Referee daytime contact No: _____

Position you held: _____

Dates: _____

Disclaimer and Signature:

I declare that all information given is to be true and correct to the best of my knowledge. I have not withheld any information nor made any false or misleading representation required by this application. I understand that proof of identity and any other relevant information will be supplied should I be a successful candidate for the Shire of Williams.

Signature: _____ Date: _____

*We would like to thank you for taking the time to complete this form.
Please submit with your Resume and any other applicable documentation
to cassie.barker@williams.wa.gov.au*