

YOUR REF:

OUR REF: 24.6.9

ENQUIRIES: Ian Graham



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23 December 2025

Peter Stubbs  
Chief Executive Officer  
Shire of Williams  
P O Box 96  
Williams WA 6391

Email: [peter.stubbs@williams.wa.gov.au](mailto:peter.stubbs@williams.wa.gov.au)

RE: Community Assisted Transport Service (CATS)

Dear Peter

I am writing to invite the Shire of Williams to formally participate in the Community Assisted Transport Service (CATS) and membership of the CATS Stakeholder Reference Group.

CATS is a community-based transport service, which has been operation for approximately two decades, and is supported through a cooperative arrangement between the Shire of Narrogin, Narrogin Revheads and the Narrogin Lions Club, that provides assistance to residents in the region who need to travel to specialist medical appointments or essential services that are not available locally. The service plays a vital role in supporting community members who may otherwise experience barriers to accessing critical health services.

To strengthen the long-term sustainability of CATS and broaden its regional impact, the Shire of Narrogin is seeking formal participation from neighbouring local governments whose residents may also benefit from the service.

Participation would be governed by a Memorandum of Understanding (MOU) (a draft copy is attached for your perusal and consideration), to establish a cooperative agreement between participating Shires and community organisations to support and guide the operation of the Community Assisted Transport Service. I have also attached a report that details usage of the CATS service by residents of your Shire.

The Shire of Narrogin believes this collaborative model offers a practical and equitable approach to ensuring regional residents can continue to access essential medical transport services. I would welcome the opportunity to discuss this proposal further and answer any questions you may have.

Please contact the undersigned should the Shire of Williams wish to engage in participation of the CATS and membership of the CATS Stakeholder Reference Group.

Yours sincerely



Ian Graham

**Executive Manager Corporate & Community Services**

Enc: Draft MOU, copy of Client Brochure, CATS Usage Report  
Cc Dale Stewart, Chief Executive Officer Shire of Narrogin

