

SHIRE OF WILLIAMS COUNCIL AGENDA

ORDINARY COUNCIL MEETING WEDNESDAY 20th NOVEMBER 2024

SHIRE COUNCIL CHAMBERS 9 BROOKING STREET WILLIAMS WA 6391



NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting of the Shire of Williams will be held on 20 November 2024, in the Shire of Williams Council Chambers, 9 Brooking Street, Williams, commencing at 3:30pm.

Peter Stubbs Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

ALUES / VISIO

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, will declare the Meeting open at 3:30 pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members

Cr Jarrad Logie - President Cr Natalie Major - Deputy President Cr Simon Harding Cr Tracey Price Cr Bernie Panizza Cr Christine Cowcher Cr John Macnamara

Staff

Peter Stubbs - Chief Executive Officer Britt Logie – Community Development Officer / Minute Taker Gemma Boyce – Executive Manager of Corporate Services Cassie Barker – Senior Finance Officer

Visitors - Nil Apologies - Nil Leave of Absence - Nil

3. PUBLIC QUESTION TIME

Mr Tim Medlen has requested that his letter expressing a grievance with the planning approval for the proposed, workshop and concrete batching plant intended to be built at Lot 402 Marjidin Way, Williams. Mr Medlen requested that his letter be considered by Council, and it is appended to this Council Agenda.

Mr Medlen asked various questions in his letter. A written response to Mr Medlen was provided 8th November 2024 and that is also appended to this Council Agenda.

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST					
Name / Position					
Item No. / Subject					
Type of Interest					

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 16 OCTOBER 2024

OFFICERS RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 16 October 2024 as previously circulated, be confirmed as a true and accurate record.

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- I note the CEO attended the 4WDL voluntary organisation of Councils (VROC) meeting held on Tuesday 12 November. I thank the 4WDL VROC for the work it s doing on seeking to increase housing for key workers in our region.
- On Wednesday 14 November Cr's Price and Harding met with the State Minister for Energy to discuss the proposed wind farm projects has they may relate the Williams district. Key matters discussed were the Council expectations related to community benefit from these projects, potential impacts, and the need for construction worker accommodation and the desire to leverage that through local businesses.
- I congratulate the Community Resource Centre on hosting the Twilight Markets in Williams on Friday 15 November.
- On behalf of Council, I thank Mrs Alana Ford for her generous donation of 100 wine glasses and 50 champagne glasses for use at community functions.

8. MATTERS WHICH REQUIRE DECISIONS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 PAYMENT LISTING

File Reference	4.23.15		
Statutory Reference Local Government (Financial Management) Regulations 199			
Author	Cassie Barker		
Date	15.11.2024		
Disclosure of Interest	Neither the Author not Authorising Officer have any		
	Impartiality, Financial or Proximity Interests that require		
	disclosure		
Attachments	Payment listing for month ending 31st October 2024		

Background

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Regulation 13 of the Local Government (Financial Management) Regulations 1995 states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Comment

The list of accounts for payment is a separate attachment to this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

Officers Recommendation

That Municipal Fund EFT, Bpay, Direct Debits and Cheques totalling \$734,488.58 approved by the Chief Executive Officer during the month of October be endorsed.

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING October 2024

DESCRIPTION

DATE

NAME

AMOUNT

\$27,493.45 \$29,704.87 \$61,968.61 \$4,159.48 \$9,943.32 \$506.00 \$175.45 \$200.84 \$354.09 \$693.00 \$482.90 \$8.50 \$3,886.08 \$420.00 \$534.18 \$545.00 \$162.67 \$135.00 \$136.40 \$29,757.81 \$61,428.11 \$49.01 \$49.01 \$3,575.00 \$1,815.00 \$9,960.20 \$44.21 \$4,752.75 \$3,904.41 \$449.60 \$13,938.17 \$6,362.00 \$924.00 \$495.00 \$1,635.21 \$2,494.58 \$99.00 \$111.20 \$943.05 \$409.20 \$196.00 \$3,223.00 \$731.33 \$42.34 \$350.55 \$554.56 \$1,241.94 \$98.40 \$41.25 \$783.85 \$919.84 \$5,000.00 \$23.87 \$775.82 \$129.75 \$6,488.12 \$30,297.67 \$302.77 \$11,220.00 \$6,254.03 \$1,809.15 \$200.00 \$16,362.35 \$64.50

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30/10/2024 MELCHIORRE PLUMBING & GAS 13976, 13793 Replace 2 Basin Taps Ccare, Repair Leak Lions Pk			-
	30/10/2024	MELCHIORRE PLUMBING & GAS	ואסירס, 13793 Replace 2 Basin Taps Ccare, Repair Leak Lions Pk

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING

DATE	NAME	DESCROTCIDENT 2024	AMOUNT
30/10/2024	NARROGIN BEARING SERVICE	13973 - 1/2" Wrench Kit, Batteries, Grease Guns, 1/2 "Socket	\$3,616.76
30/10/2024	THE WILLIAMS COMMUNITY NEWSPAPER.	13890 - Printing Costs	\$60.00
30/10/2024	WOOD, ANDREW.	Reimbursement for Accomodation & Parking (Staff Training)	\$1,494.00
30/10/2024	SPORTZING COURT CARE WA PTY LTD	13937 - Pressure Cleaning Willams Tennis Courts	\$2,750.00
30/10/2024	MANHEIM PTY LTD	202402 - Hino FM 500 Water Tanker 2019	\$193,061.50
30/10/2024	Darling, Wayne	Refund of overpaid rent	\$768.65
31/10/2024	SHIRE OF WILLIAMS	Salaries & Wages PE 31/10/2024	\$58,221.81
31/10/2024	PALFRAMAN, TREVOR.	Private Swimming Pool inspections	\$440.31
1-31 Oct 24	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Payments Forwarded to Department of Transport	\$30,350.55
03/10/2024	CBA	CBA - Merchant Fees September 2024	\$922.36
15/10/2024	WA TREASURY CORPORATION	Loan#65 Industrial Land - Repayment	\$11,809.89
28/10/2024	WA TREASURY CORPORATION	Loan Repayment - #72 Bowling Club	\$11,878.48
16/10/2024	AUSTRALIAN TAXATION OFFICE	VOID: BAS July 2024 - PAID TWICE IN ERROR	\$20,583.00
17/10/2024	ANZ CARDS	Monthly Credit Card Expenses x 2	\$2,920.41
08/10/2024	TELSTRA	Pool & Shire Offices Phone Bill	\$414.43
21/10/2024	SYNERGY	Electricity to Bates Tower, Pool & Lighting of Streets	\$4,827.32
21/10/2024	TELSTRA	Mobile Phone Charges & TIM Paper Bill Charge	\$319.49
18/10/2024	WATER CORPORATION.	Water Use Various	\$9,266.58
24/10/2024	SHIRE OF WILLIAMS	Licensing of WL19 & 3 Trailers	\$578.75
24/10/2024	WATER CORPORATION.	Water - Standpipes, Industrial Shed, Pool, Rec Ground	\$6,504.45
24/10/2024	WILLIAMS LICENSED POST OFFICE	Postage & Stationery, September 2024	\$255.60
			\$734,488.58

17/10/2024 ANZ CARDS

Monthly Credit Card Expenses x 2

-2,920.41

	Accommodation Fairway Manor Northam	
PLANT:P084 CX-5 2022 WL036 (FDC)	46.51L ULP	
PLANT:P084 CX-5 2022 WL036 (FDC)	45.98L ULP	
	Meals	
PLANT:P084 CX-5 2022 WL036 (FDC)	41.69L ULP	
	Flights	6
	Accommodation Continental Hotel Broome	
	Meal	
	Baby Wipes, Cooking Supplies	
	38.80L ULP	
	6.31 Diesel Hire Car	
	Sanitiser, Bin Bags, Cooking Supplies	
	Mushroom Kit	
	Computer Mouse Pad & Batteries	
Peter Stubbs - CEO		
PLANT:P083 Isuzu MU-X 2022 16WL	61.47L Diesel	
	52.09L Diesel	
	Hotham-Williams VROC Shires	
PLANT:P083 Isuzu MU-X 2022 16WL	44.81 L Diesel	
PLANT:P083 Isuzu MU-X 2022 16WL	64.84 L Diesel	
	Coffee x 4 Ministerial Meeting	
	ETA Training - Electrical Tagging - David Read	:
	Annual Fee	
	Card used in Error. EFT made into Shire Account	
AUSTRALIAN TAXATION OFFICE	Non-Cap. Acq Inc GST	

8.1.2 FINANCIAL STATEMENTS

File Reference	4.23.15			
Statutory Reference Local Government (Financial Management) Regulations 1996				
Author	Cassie Barker			
Date	15 November 2024			
Disclosure of Interest	Neither the Author not Authorising Officer have any			
	Impartiality, Financial or Proximity Interests that require			
	disclosure			
Attachments	Financial Statements ending October 2024			

Background

In accordance with the Local Government Act 1995, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

Officers Recommendation

That financial statements presented for the period ending October 2024 be received.



MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position) For the period ended 31 October 2024

LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WILLIAMS STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2024

	Supplementary Information	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES		\$	\$	\$	\$	%	
Revenue from operating activities							
Rates	9	2,368,869	2,366,869	2,372,584	5,715	0.24%	
Grants, subsidies and contributions	12	601,094	203,370	221,029	17,659	8.68%	
Fees and charges		1,230,062	425,659	442,654	16,995	3.99%	
Interest revenue		136,000	47,314	37,271	(10,043)	(21.23%)	
Other revenue		45,175	17,300	34,019	16,719	96.64%	
Profit on asset disposals	5	5,000	0	0	0	0.00%	
		4,386,200	3,060,512	3,107,557	47,045	1.54%	
Expenditure from operating activities		(0.004.747)	(004 500)	(700 504)	(00,000)	(40.000())	_
Employee costs		(2,031,747)	(694,532)	(780,564)	(86,032)	(12.39%)	
Materials and contracts		(1,212,566)	(454,149)	(328,046)	126,103	27.77%	
Utility charges Depreciation		(262,119) (2,193,426)	(74,869) (731,157)	(53,634) (802,758)	21,235 (71,601)	28.36% (9.79%)	
Finance costs		(2,193,420) (18,435)	(7,945)	(8,876)	(71,001)	(11.72%)	÷.
Insurance		(195,191)	(195,191)	(89,232)	105,959	54.28%	
Other expenditure		(25,000)	(2,500)	(1,777)	723	28.92%	
		(5,938,484)	(2,160,343)	(2,064,887)	95,456	4.42%	-
		(-,, -,	() / /	()/	,		
Non-cash amounts excluded from operating	Nata 2(h)						
activities	Note 2(b)	2,189,926	731,157	802,758	71,601	9.79%	
Amount attributable to operating activities		637,642	1,631,326	1,845,428	214,102	13.12%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and	13						
contributions		3,374,570	15,000	115,686	100,686	671.24%	
Proceeds from disposal of assets	5	60,000	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		22.200	11 570	11 570	0	0.009/	
sell supporting loans		23,299 3,457,869	11,572 26,572	11,572 127,258	0 100,686	0.00% 378.92%	
Outflows from investing activities		3,437,009	20,572	127,250	100,000	570.9270	
Payments for property, plant and equipment	4	(3,350,897)	(15,000)	(362,978)	(347,978)	(2319.86%)	
Payments for construction of infrastructure	4	(1,985,920)	0	(231,679)	(231,679)	0.00%	-
		(5,336,817)	(15,000)	(594,657)	(579,657)	(3864.38%)	
		, , , ,		,	· · · /	, , , , , , , , , , , , , , , , , , ,	
Non-cash amounts excluded from investing	Note 2(c)						
activities	Note $Z(C)$	0	18,299	0	(18,299)	(100.00%)	
Amount attributable to investing activities		(1,878,948)	29,871	(467,399)	(497,270)	(1664.72%)	
FINANCING ACTIVITIES							
Inflows from financing activities	2	205 000	00 500	00 500	0	0.000/	
Transfer from reserves	3	305,000 305,000	96,500 96,500	96,500 96,500	0	0.00%	
Outflows from financing activities		303,000	90,500	90,500	0	0.00 %	
Repayment of borrowings	10	(90,375)	(38,712)	(38,712)	0	0.00%	
Transfer to reserves	3	(129,270)	(00,712)	(00,112)	0	0.00%	
	Ũ	(219,645)	(38,712)	(38,712)	0	0.00%	
		(,	(,,	(,,			
Amount attributable to financing activities		85,355	57,788	57,788	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	-	1,155,950	1,155,950	1,155,921	(29)	(0.00%)	
Amount attributable to operating activities		637,642	1,631,326	1,845,428	214,102	13.12%	
Amount attributable to investing activities		(1,878,948)	29,871	(467,399)	(497,270)	(1664.72%)	
Amount attributable to financing activities		85,355	57,788	57,788	0	0.00%	
Surplus or deficit after imposition of general rate	S	0	2,874,935	2,591,739	(283,196)	(9.85%)	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

 * Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WILLIAMS STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 31 OCTOBER 2024

	30 June 2024	31 October 2024
_	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,308,734	4,185,693
Trade and other receivables	87,701	851,056
Other financial assets	23,299	11,726
Inventories	25,223	22,468
TOTAL CURRENT ASSETS	3,444,957	5,070,943
NON-CURRENT ASSETS	0.40 700	0.40 700
Other financial assets	246,780	246,780
Property, plant and equipment	26,113,054	26,266,803
Infrastructure	69,812,268	69,430,042
TOTAL NON-CURRENT ASSETS	96,172,102	95,943,625
TOTAL ASSETS	99,617,059	101,014,568
CURRENT LIABILITIES		
Trade and other payables	265,963	111,481
Other liabilities	74,376	506,727
Borrowings	90,374	51,662
Employee related provisions	281,975	281,975
TOTAL CURRENT LIABILITIES	712,688	951,845
NON-CURRENT LIABILITIES		
Borrowings	361,489	361,489
Employee related provisions	27,144	27,144
TOTAL NON-CURRENT LIABILITI	388,633	388,633
_	000,000	000,000
TOTAL LIABILITIES	1,101,321	1,340,478
NET ASSETS	98,515,738	99,674,092
EQUITY	00 570 000	0 / 000 CTT
Retained surplus	23,578,099	24,832,955
Reserve accounts	1,678,854	1,582,354
Revaluation surplus	73,258,781	73,258,781
TOTAL EQUITY	98,515,738	99,674,092

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the Local Government (Financial Management) Regulations 1996, prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
 estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant acccounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 November 2024

SHIRE OF WILLIAMS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget	Last Year	Year to
Net current assets used in the Statement of Financial Activity	Supplementary	Opening	Closing	Date
	Information	30 June 2024	30 June 2024	31 October 2024
Current assets	-	\$	\$	\$
Cash and cash equivalents	2	1,949,064	3,308,733	4,185,69
Trade and other receivables		23,926	87,701	851,05
Other financial assets		88,344	23,299	11,72
Inventories	7	25,252	25,223	22,46
Other assets	7	935	0	
		2,087,521	3,444,956	5,070,94
Less: current liabilities				
Trade and other payables	8	(269,729)	(265,964)	(111,481
Other liabilities	11	(48,727)	(74,376)	(506,727
Borrowings	10	(80,919)	(90,374)	(51,662
Employee related provisions	11	(281,975)	(281,975)	(281,975
		(681,350)	(712,689)	(951,845
Net current assets		1,406,171	2,732,267	4,119,09
Less: Total adjustments to net current assets	Note 2(d)	(1,583,402)	(1,576,346)	(1,527,359
Closing funding surplus / (deficit)		(177,231)	1,155,921	2,591,73

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

			YTD	YTD
		Adopted	Budget	Actual
Non-cash amounts excluded from operating activities		Budget	(a)	(b)
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	5	(5,000)	0	0
Add: Depreciation		2,193,426	731,157	802,758
Movement in current employee provisions associated with restricted cash		1,500		
Total non-cash amounts excluded from operating activities		2,189,926	731,157	802,758
(c) Non-cash amounts excluded from investing activities				
The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .				
Adjustments to investing activities				
Movement in current other provision associated with restricted cash			18,299	
Total non-cash amounts excluded from investing activities		0	18,299	0
(d) Current assets and liabilities excluded from budgeted deficiency				

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	3	(1,678,854)	(1,678,854)	(1,582,354)
Less: Financial assets at amortised cost - self supporting loans	7	(23,299)	(22,693)	(11,726)
- Current financial assets at amortised cost - self supporting loans				
- Rates receivable				(22,774)
Add: Current liabilities not expected to be cleared at the end of the year:				
 Current portion of borrowings 	10	80,919	90,374	51,662
 Current portion of employee benefit provisions held in reserve 	3	37,833	37,833	37,833
Total adjustments to net current assets	Note 2(a)	(1,583,401)	(1,576,346)	(1,527,359)

Adopted

Budget

Opening

30 June 2024

Last

Year

Closing

30 June 2024

Year

to

Date

31 October 2024

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WILLIAMS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$5,000 or 5.00% whichever is the greater.

Description	Var. \$	Var. %	
Revenue from operating activities Rates Interim Changes	5,715	% 0%	
Grants, subsidies and contributions Timing Variance	17,659	9%	
Fees and charges Higher Fees on Instalment Chanrges than anticpated	16,995	4%	
Interest revenue OCDF interest under budget	(10,043)	(21%)	•
Other revenue Unbudgeted additional 'other revenue'	16,719	97%	
Expenditure from operating activities Employee costs Timing Issue	(86,032)	(12%)	•
Materials and contracts Timing of works	126,103	28%	
Utility charges Budget Allocation higher than anticipated	21,235	28%	
Depreciation Budget estimate variance with Asset Revaluations too low	(71,601)	(10%)	▼
Finance costs	(931)	(12%)	▼
Insurance Timing Issue	105,959	54%	
Other expenditure Loan fees	723	29%	
Non-cash amounts excluded from operating activities Depreciation	71,601	10%	
Inflows from investing activities Proceeds from capital grants, subsidies and contributions Timing Variance with Budget Allocations	100,686	671%	
Outflows from investing activities Payments for property, plant and equipment Timing Variance with Budget Allocations	(347,978)	(2320%)	•
Payments for construction of infrastructure Timing Variance with Budget Allocations	(231,679)	0%	▼
Non-cash amounts excluded from investing activities Timing Variance	(18,299)	(100%)	•
Surplus or deficit after imposition of general rates Due to variances described above	(283,196)	(10%)	•

8.2 ROAD INFRASTRUCTURE REPORT

8.2.1 MAINTENANCE GRADING ACTIVITY

File Reference	4.1.20
Statutory Reference	Various
Author	Tony Kett
Date	11.11.2024
Attachments	Nil

Background

Maintenance grading is performed to prevent potholes, washouts, and uneven surfaces, promoting safety and reducing long-term repair costs. It is also used to prevent soil erosion and improve drainage on the roads.

Comment

Grading has been carried out on the following roads:

ROAD NAME	TOTAL LENGTH GRAVEL RD	JANUARY	FEBRUARY	MARCH	APRIL	YAM	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
BATES ROAD	3.52			3.5				3.5			3.5		
BULLIED ROAD	1.61			1.6				1.6					
CHAPMAN ROAD	2.13			2.1				2.1					
CHURCH ROAD	1.0			1.0									
CONGELIN – NARROGIN ROAD	3.0		3.1			3.0			3.1				
COWCHER ROAD	4.04			4.1				4.1					
CULBIN – BORANING ROAD	17.70		17.7		17.7				17.7		17.7		
CULBIN SOUTH ROAD	2.4										2.4		
CURTIS ROAD	4.29			4.2									
DARDADINE ROAD	21.50		21.5		21.5		21.50		10.5		21.5		
DARDADINE – SOUTH ROAD	.48						0.48						
DARKAN-QUINDANNING ROAD	4.6		4.1		4.6			4.6			4.6		
DEEP DEAN ROAD	5.7				5.7	5.7							
EDDINGTON ROAD	2.09			2.1					2.1				
ENGLISH ROAD	6.5							6.5	6.5				
EXTRACTS ROAD	12.25			12.2		12.25							
FAWCETT ROAD	2.87			2.8									
FOLLAND ROAD	2.09		2.1					2.1					
GILLETT ROAD	1.12			1.1				1.1					
GLENFIELD ROAD	8.6			8.6					8.6				
GRAHAM ROAD	1.95			1.9					1.9				
GULL STREET	0.48								0.48				
HARDIE ROAD	2.0									2.0			
HIGHAM ROAD	3.31		3.3						3.3				
HILLMAN ROAD	1.78		1.7		1.7		1.78				1.7		
HURLEY ROAD	13.84		13.8			13.8							
JOHNSTONE ROAD	1.29			1.2			1.29						
KELLY ROAD	8.42		8.4		8.4			8.4					
KENNEDY ROAD	2.74			2.7			2.74						
MAJOR ROAD	1.21		1.2				1.21						
MARLING ROAD	7.14		7.1		7.1			7.1					
MARTIN ROAD	3.86		3.8					3.8					
MATTHEWS ROAD	2.16							2.16	2.16				
MCKENZIE ROAD	5.43			5.4				5.4					
MEDLEN ROAD	8.2				8.2		8,26				8.26		
MUNDAYS ROAD	8.71			8.7				8.7					
MUNTHOOLA ROAD	2.1								2.1				
NARRAKINE ROAD	8.1			8.1			8.1						
NASH ROAD	5.88			5.8					5.88				

										1	
NORWOOD ROAD	0.9								0.9		
OLD SOLDIERS ROAD	3.92		3.9				3.9				
PETCHELL ROAD	2.09		2.1					2.1			
PHILLIPPE ROAD	1.77						1.77	1.77			
PIG GULLY ROAD	11.00	11.0					11.0				
PLANK ROAD	4.78	4.7		4.7			4.7			4.7	
PLAYLE ROAD	3.75		3.7				3.7				
RICHMOND STREET	0.27						0.27				
ROCHI ROAD	4.13	4.1		4.1			4.13				
SATTLER ROAD	5.42	5.4		5.4	5.4						
TAYLOR ROAD	9.1	9.1					9.10				
TIN SHED ROAD	2.53		2.5				2.5				
TOP END ROAD	1.13		1.1				1.1				
WALDOCK ROAD	1.8								1.8		
WANGERLING GULLY ROAD	8.86	8.8		8.8		8.86				8.8	
WESTMERE ROAD	5.01		5.1			5.01					
YARABIN ROAD	4.5		4.5			4.5					
ZILKO ROAD	19.31		19.3			19.31		19.31			
TOTAL LENGTH GRADED		130.9	118.3	97.9	55.12	74.3	103.1	87.5	4.7	72.26	

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- **LUE 4.1** Strive for high-quality, well-constructed and maintained local road network.
- **LUE 4.2** Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads.

Financial Implications

Funds for the Maintenance Grading Program are included in the 2024/2025 Annual Budget.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That the maintenance grading report for the month of September 2024 be received.

8.2.2 2023/24 ROAD CONSTRUCTION PROGRAM

File Reference	Various
Statutory Reference	Nil
Author	Tony Kett
Date	11/11/2024
Disclosure of Interest	Neither the Author not Authorising Officer have any Impartiality,
	Financial or Proximity Interests that require disclosure
Attachments	Nil

Background

The following table shows progress towards the 2024/25 Road Construction Program:

TABLE DISPLAYED ON FOLLOWING PAGE.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

LUE 4.1 Strive for high-quality, well-constructed and maintained local road network.

LUE 4.2 Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads.

Financial Implications

Funds for the Road Construction Program are included in the 2024/2025 Annual Budget.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That the Road Construction Program for the month of October 2024 be received.

			Road C	Constru	ction Proc	gram 2024-2	2025	
Rd No	Road Name	Description of Work	Start SLK	End SLK	Budget Total	Start Date	Finish Date	Comment
14	Narrakine Rd	Stabilise pavement	7.21	7.27	\$34,800		July 24	Drainage Completed Seal completed after winter
2	Quindanning Darkan Rd	Seal 7m wide	21.98	19.68	\$374,910	07/10/2024		Started Tree Clearing
4	Congelin- Narrogin Rd	Seal 7m wide	3.75	5.00	\$191,367	20/08/2024		Commenced vegetation management, gravel prep. Gravel in mixed. Seal is not yet confirmed.
	Glenfield Rd (RTR)	Reseal 5.37km			\$129,275			EOI has been sent out to 3 companies
9	Dardadine Rd (RTR)				\$85,000			
7	Clayton Rd (RTR)	Reseal			\$66,837			EOI has been sent out to 3 companies
9	Dardadine Rd (RTR)	Clear widen & form. Extend culverts	15.44	21.50	\$131,22 2			
	Williams – Darkan Rd (WSFN)	WSFN Development project	0.00	25.5	\$294,86 7			
	Brooking Street (LRCI)	Culvert Replacement	0.08	0.85	\$320,00 0			RFQ under development
	Brooking Street	Rebuild and reseal	0.07	1.1	\$120,00 0			
89	Cemetery Rd	Reseal	0.00	0.42	\$51,145			
	Town Hall Laneway	Reseal (hotmix)	0.00	0.10	\$37,482			COMPLETED

26	Medlen Rd	Gravel Sheet	2.10	5.60	\$57,750			
	Bridge works 884				\$100,00 0	Aug 24	Oct 24	Quote called approx. \$5,000 for minor maintenance. 11 Props (jacks) recommended & still to be clarified.
	Marjidin Way Ngn Rd intersection				\$200,00 0	Sept start design	Feb 25 for design & costings	Revised quote and design options being sought via Rod Munns. To get mature costings requires; Full MRWA design process (Traffic Impact Assessment with concept plan in lieu of a Design Report, then upon acceptance of this, 15% design Drawings and review, then 85% design Drawings and review and then100% design Drawings and acceptance. Approx. cost \$10,000 Traffic Plan cost ~\$4,000

8.3 CHIEF EXECUTIVE OFFICER'S REPORT

8.3.1 LOCAL PLANNING STRATEGY (DRAFT)

File Reference	14.25.24
Statutory Reference	Nil
Author	Peter Stubbs, Chief Executive Officer
Date	8 November 2024
Disclosure of Interest	Councillors and staff own various properties in the Williams district and any interest they have is in common with other land owners.
Attachments	Draft Local Planning Strategy for advertising (114 pages)

Background

Council last considered the Draft Local Planning Strategy at its June 2024 Council meeting and resolved as follows,

That Council

1. Request the CEO to supply a copy of the Draft Local Planning Strategy to the Western Australian Planning Commission for its certification to proceed to advertising.

2. Subject to the Western Australian Planning Commission's certification, approve public advertising of the Draft Local Planning Strategy for the Shire of Williams for public comment for a period of 21 days.

3. The CEO to supply the Draft Local Planning Strategy to all Agencies who may have an interest for their comment for a period of 21 days.

The Western Australian Planning Commission (WAPC) certified the Draft Local Planning Strategy for advertising on the 30 October 2024, with some terminology changes.

The Draft Local Planning Strategy has been, and is being progressed, with the assistance of the Department of Planning Land and Heritage (DPLH) on bloc with the Shires of Wagin, West Arthur and Williams (Shires).

Legislative

The Planning and Development (Local Planning Schemes) Regulations 2015 require that the Shire CEO determine the advertising dates.

Comment

The Shires and DPLH have reviewed the timelines and processes now required, and the intent is to advertise for 60 days.

Advertising is proposed to commence on the 2 December 2024. Given days over Christmas and New Year, and the requirement to notify Agencies for comment, which usually takes 42 days, it is proposed to close the public adverting on 31 January 2025.

The mandatory requirement is for a notice on each Shire website. Additionally, the Shires have agreed to advertise in the Narrogin Observer paper, local newsletter in the Shires districts (The Williams for the Shire of Williams), and social media.

Now that the Draft Local Planning Strategy has been certified by the WAPC it cannot be altered prior to the adverting. Council and or the Shire is able to make its own submission in relation the Draft Local Planning Strategy.

Post Advertising Process

- (1) Council must review the strategy, having regard to any submissions made.
- (2) Council may support the strategy without modification; or with modifications to address issues raised in submissions.
- (3) The CEO must submit to the WAPC a copy of advertised strategy; schedule of submissions; particulars of any modifications proposed.

Submissions/modifications will need to be dealt with by each Shire and its planning consultant. DPLH WILL provide guidance on consistency with the State planning framework.

A Resolution of each Council to adopt schedules of submissions and modifications will be required to support submission WAPC.

There are no statutory timeframes required to complete the above process. It is up to the Shire to keep the process moving forward. DPLH would not be able to assess until each of the three Shire Council resolutions are received.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. It relates to the strategy to recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

The Local Planning Strategy will assist to set the Shire's strategic direction for land use planning of the 15-year planning horizon. The Strategy aims to create opportunities for land use diversification, supporting diversification of the local economy, and provide for services that are in demand and growing. The Strategy seeks to add value to businesses and property in the district.

Local Planning Strategies are important guidelines to the development of districts, linking to land use and the Town Planning Scheme.

Financial Implications

Nil

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That Council notes

1. the Western Australian Planning Commission's decision on 30 October 2024 to certify the draft Local Planning Strategy, subject to:

- a. draft Local Planning Strategy (Attachment A); and
- b. advertising being undertaken for a minimum period of 21 days

2. that as the draft Strategy certified by the WAPC cannot be modified prior to advertising.

3. that advertising of the Draft Straegy has been agreed by the CEO's for the Shire of Williams, West Arthur and Wagin, and the Department of Planning Land and Heritage to occur for 60 days commencing 2 December 2024.

4. that the Shire of Wagin and West Arthur will also be adverting the Draft Local Planning Strategy at the same time.

File Reference	4.1.20
Statutory Reference	Nil
Author	Peter Stubbs, Chief Executive Officer
Date	8 November 2024
Disclosure of Interest	Staff have an interest in this matter, as they are beneficiaries of
	time in lieu.
Attachments	Nil

8.3.2 PROPOSED SHIRE OFFICE HOURS OF SERVICE

Background

The Shire of Williams administration office is open the public from 8.00am to 5.00pm Monday to Friday. It is proposed to alter the opening hours from 8.00am to 4.30pm Monday to Friday.

Comment

The change in Office closing time is designed to allow staff to complete the end of day required processes by 5.00pm. At present staff often completing this are often leaving at 5.20pm after the 5pm office closure. This means they are working additional time and accruing time in lieu.

Closure of the office to the public visiting does not impact service the public receive by telephone and there is usually staff some on site at the office from 7.30am until 6.00pm, and they routinely field any telephone enquires made outside of the hours the Office to visitors.

In practice the Office is usually open before 8am each day because various staff choose to start work earlier than 8am, and they respond to both public requests from the time they arrive at the office.

Strategic Implications

This matter relates to the service provision to the public.

Financial Implications

Nil

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That Council approves the closure of the Shire Office to the public at 4.30pm Monday to Friday to enable end day processes to be complete by 5.00pm.

8.3.3 PROPOSED SHIRE CLOSURE – CHRISTMAS -NEW YEAR PERIOD

File Reference	4.1.20
Statutory Reference	Nil
Author	Peter Stubbs, Chief Executive Officer
Date	8 November 2024
Disclosure of Interest	Staff have an interest in this matter, as they are beneficiaries of
	leave and time in lieu
Attachments	Nil

Background

In recent years the Shire Office has closed for several days around Christmas-New Year period, with staff taking leave or time in lieu on those days.

Closure has in the past been considered and authorised by Council.

The Public Holidays this coming Christmas New Year period are;

Wednesday25 December 2024Thursday26 December 2024Wednesday1 January 2025Thursday2 January 2025

Christmas Day Boxing Day New Years Day

Comment

Council approval is sought to close the Shire Office on the following days:

Friday	27 December 2024
Monday	30 December 2024
Tuesday	31 December 2024
Friday	3 January 2025

The Shire Refuse site will be closed of the following days:

Wednesday	25 th December
Saturday	28 th December
Sunday	29 th December
Wednesday	1 st January

The Williams Swimming Pool will be closed on the following days:

Tuesday	24 th December
Wednesday	25 th December
Thursday	26 th December
Tuesday	31 st December
Wednesday	1 st January

Staff would take leave or time in lieu on those days.

Emergency Shire contacts for this period will be:

- Peter Stubbs CEO 0429 900 005 or 0419 264 185
- Tony Kett Work Manager 0419941829

Strategic Implications

This matter relates to the service provision to the public.

Financial Implications

Nil

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That Council approves the closure of the Shire Office on the following days:

Friday	27 th December 2024
Monday	30 th December 2024
Tuesday	31 st December 2024
Friday	3 rd January 2025

That Council approves the closure of the Refuse site on the following days:

Saturday 28th December

Sunday 29th December

The Christmas New Year Holiday hours are advertised in the Williams newsletter, the Shire website and Facebook site including the Shire emergency contacts for these days.

8.3.4 WILLIAMS HARNESS RACING CLUB (Inc)- REQUEST FOR FUNDING ASSISTANCE

File Reference	11.70.75	
Statutory Reference	ory Reference Local Government Act 1995	
Author	Peter Stubbs, Chief Executive Officer	
Date	8 November 2024	
Disclosure of Interest	Nil	
Attachments	Nil	

Background

The Williams Harness Racing Club (Inc) has requested funding assistance from Council for new fencing around a portion of the trotting track through the letter below, which was requested by the WHRC Secretary to be presented at the November Council Meeting.

Shire of Williams P.O. Box 96 Williams WA, 6391

15 October 2024

Dear Peter,

The Williams Harness Racing Club is requesting that the Shire of Williams contribute half the cost of new fencing to be placed around the trotting track on the southwestern side, in front of the Williams Swimming Pool. The club currently uses orange bunting on race days to prevent the risk of dogs etc. entering the racetrack.

The Williams Harness Racing Club would pay half the cost of the installation, labour and materials for the new fence.

We hope to hear from you regarding this request.

Kind Regards

Brooke Rintoul (Secretary – Williams Harness Racing Club) From: Peter Stubbs <peter.stubbs@williams.wa.gov.au>
Sent: Tuesday, 8 October 2024 9:11 AM
To: whrcsecretary@gmail.com
Subject: FW: Proposed Fencing- Trotting Club

Hello Brooke,

Please see the email below. Your dad came to see me again this week about getting this fencing done before the Feb 2025 Trott meets. If that is to be considered, then the Club needs to document its request and proposal in writing to the Shire. The sooner the better, given the time is ticking by and Feb will be on us soon.

Regards

Peter Stubbs

Chief Executive Officer

From: Peter Stubbs sent: Monday, 29 July 2024 2:09 PM
To: whrcsecretary@gmail.com
Cc: Britt Logie <britt.logie@williams.wa.gov.au
; Gemma Boyce
<gemma.boyce@williams.wa.gov.au
Subject: Proposed Fencing- Trotting Club</pre>

Hi Brooke,

Your Dad came to see me today regarding further fencing renewal at the Trotting Track and suggested that the Club and Shire collaborate on replacing the fence section from the judges box to the gate heading south. I stepped that out and it is approximately 65m to the gate, and a further 115m if the southern fence is replaced from the gates to Lion Park new fencing (180 m in total)

I reviewed the costs from the last fencing replacement 6 months ago and have estimated a cost per metre for materials and installation, and then it might be prudent to allow for some escalation in cost, say 5%, for the any further fencing.

The estimate below is based on 180m which is about the length of old fencing remaining, as I think if we are to do any more it might better to finish the job off completely. Your Dad suggested 50:50 Club contribution between your Club and Shire. That looks to be me to about \$9,000 each, and it would need Council approval. For Council consideration a request in writing from the Club is requested.

Council may also ask about the potential for grant funding to offset costs. Two potential grants at the moment which could be considered are; Newmont Mine (see attached) and <u>Grass Roots Community Grants | CBH Group</u>

Regards

Peter Stubbs Chief Executive Officer

Comment

Council approved funding for fencing around the Trotting Track in 2023-24 by the following Council Resolution.

That Council:

1. agrees to contribute \$4,274, excluding GST, to install a new boundary fence on the northern end of the trotting track, and acknowledges contributions to the project from Racing and Wagering WA and the Williams Harness Racing Club; and

2. approves unbudgeted expenditure in accordance with section 6.8(1)(b) Local Government Act 1995 in the 2023/2024 financial year, estimated at \$27,076, excluding GST, to complete the project.

Carried by Absolute Majority 7/0

For: Cr Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Major, Cr Panizza, Cr Price Against: Nil

Resolution 67/24

The fencing work undertaken in 2023-24 included grant funding from the Racing and Wagering WA.

Council has not budgeted specifically for the funding to support this request for further fencing from the Williams Harness Racing Club (Inc). Should Council agree to provide funding it will therefore need to be an Absolute Majority decision of the Council (at least 4 Councillors voting for it).

Councils has several options.

- 1. Option 1 decline the request for funding.
- 2. Option 2 agree to the request (likely cost \$8,500, 50% of this to Council = \$4,250)
 - a. Agree to the request and cap the funding at an agreed amount.
 - b. Agree to funding for the larger fence section approx. 180m (likely \$24,282 total 50% to Council= \$12,141)

Strategic Implications

Councils Strategic Community Plan 2017-2032 includes to following relevant goal;

SCD1. To provide community infrastructure and facilities that meet the needs of the population

Financial Implications

Dependent of Council decision.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That Council

1.decline the request from the Williams Harness Racing Club for fencing assistance in 2024-25 as it is an unbudgeted expense.

2. encourage the Williams Harness Racing Club to consider grant funding for this purpose and assist the Club in grant applications if seeks that.

File Reference	10.60.15	
Statutory Reference	Local Government Act 1996	
Author	Jthor Peter Stubbs	
Date 15 November 2024		
Disclosure of Interest The Author has no Impartiality, Financial or Proximity Inte		
Attachments	Nil	

8.3.5 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The Local Government Act 1995 requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was not used since the last Council meeting.

Decisions by the CEO using delegated authority are provided in the table below;

	Decision Type	Name/Property	Date of Decision	Purpose	Comments
1	Planning Approval	Anita Stacey 1 Richmond Street, Williams (Lot 13314)	30 October 2024	Planning Approval for a storage shed (15m x 6m	Nil.
2	Planning Approval	Stephen Atwell, 531 Glenfield Road, Williams	11 November 2024	Planning Approval for Hay Storage Shed 30m x 24m x 8m high.	Planning and Development (Local Planning Schemes) Amendment (Single House Development) Regulations 2024, authorise CEO's to make single and outbuildings decisions. Plans lodged with this application form part of this planning approval

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility.

CL 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

The standard approved Council fees were applied the above decisions.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 12 October 204 to 15 November 2024.

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- **10.1 ELECTED MEMBERS**
- 10.2 OFFICERS
- **11. APPLICATION FOR LEAVE OF ABSENCE**
- **12. CLOSURE OF MEETING**