



# **SHIRE OF WILLIAMS COUNCIL AGENDA**

**ORDINARY COUNCIL MEETING  
WEDNESDAY 21 MAY 2025**

SHIRE COUNCIL CHAMBERS  
9 BROOKING STREET  
WILLIAMS WA 6391



## NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting  
of the Shire of Williams will be held on 21 May 2025,  
in the Shire of Williams Council Chambers, 9 Brooking Street, Williams,  
commencing at 4:00pm.

A handwritten signature in blue ink, appearing to read 'Peter Stubbs'.

Peter Stubbs

Chief Executive Officer

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



# SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

## VALUES / VISION

*Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.*

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

## ECONOMIC

**To support industry and business development of sustainable infrastructure and investment opportunities.**

**E1.** Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

**E2.** To have appropriate levels of housing to cater for population retention and growth.

## SOCIAL & CULTURAL

**To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.**

**SC1.** To provide community infrastructure and facilities that meet the needs of the population.

**SC2.** To support a safe and healthy community with a strong sense of community pride.

**SC3.** To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

## LAND USE AND ENVIRONMENT

**To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit**

**LUE1.** To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

**LUE2.** Natural assets and public open spaces are accessible, well utilised and managed.

**LUE3.** To have safe and well maintained transport network that supports local economy.

**LUE4.** Recognising and implementing sustainability measures.



## INNOVATION, LEADERSHIP & GOVERNANCE

**To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.**

**ILG1.** The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

**ILG2.** The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

**ILG3.** Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

**ILG4.** A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, will declare the Meeting open at 4:00 pm.

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### **Elected Members**

Cr Jarrad Logie - President  
Cr Natalie Major - Deputy President  
Cr Simon Harding  
Cr Tracey Price  
Cr Bernie Panizza  
Cr Christine Cowcher  
Cr John Macnamara

### **Staff**

Peter Stubbs - Chief Executive Officer  
Britt Logie – Community Development Officer  
Gemma Boyce – Executive Manager of Corporate Services  
Tanya Germain – Executive Assistant / Minute Taker

Visitors - Nil  
Apologies - Nil  
Leave of Absence – Nil

## 3. PUBLIC QUESTION TIME

## 4. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

## 5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	Cr Price
Item No. / Subject	8.2.5 Use of common seal and decisions under delegated authority.
Type of Interest	Proximity Interest – location of residence

## **6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 16 APRIL 2025**

#### **OFFICERS RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held 16 April 2025 as previously circulated, be confirmed as a true and accurate record.

## **7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

I thank Councillor Major for attending the recent Voluntary Organisation of Councils (VROC) involving the Shires of Williams, Boddington, Cuballing and Wandering, and their continued efforts to promote tourism and visitation to our region - Marradong country.

At our April 2025 Council meeting I recorded our Council appreciation of the wonderful 33 years of service that Sharon Wilkie provided to the Shire of Williams. Sharon retired on the 30 April 2025 and her contribution was celebrated at sendoff function on Friday 9 May 2025 in accordance with Council policy of gifts and gratuities for staff. After consultation with the Deputy Shire President and CEO it was agreed that given the special circumstances of Sharon's service (33 years) the gift value be increased from \$1,000 to \$1,500. The provision to increase the gift in special circumstances is part of the adopted Council policy.

The Shire of Williams was informed on the 5 May 2025 that the proposed Neoen/Narrogin Wind farm to the east of Williams had received its Federal Environmental Protection and Biodiversity Conservation (EPBC) approval. As the Shire understands it, subject to remaining approvals required being achieved, then this project involving 25 wind towers/turbines may commence construction in Q1 2026. Further information on this project can be found at this weblink [Narrogin Wind Farm - Cleaner Energy for WA](#).

The Shire received a briefing from the proponent RES on Wednesday the 21 May 2025, on the proposed Dardadine wind farm project. Details for this project can be found at [Dardadine Wind Farm](#).

I would like to record Council's appreciation of Mrs Judy Martin and Mrs Robyn Reed for their ongoing volunteer efforts to sort through and organise Shire archival records dating back to 1910.

I congratulate the Williams Primary School and P&C on the completion and official opening of the new Nature Play area which has been two years in the making. A wonderful addition to our community. See attached pictures.



### **Williams Primary School, Nature Playground**



## **8. MATTERS WHICH REQUIRE DECISIONS**

### **8.1 CORPORATE AND COMMUNITY SERVICES**

#### **8.1.1 COMMUNITY CHEST FUNDING GUIDELINES**

<b>File Reference</b>	N/A
<b>Statutory Reference</b>	N/A
<b>Author</b>	Britt Logie, Community Development Officer
<b>Date</b>	14 May 2025
<b>Attachments</b>	Community Chest Funding Guidelines

#### **Background**

The Shire of Williams Community Chest program aims to encourage, develop and support community and sporting groups to increase usage of local facilities, foster development of community services, activities and events, providing opportunities for community participation and benefiting residents.

Community Chest aligns with the Council's 2022-2032 Strategic Plan, and specifically the Plan's Community Aspirations – to encourage and support local groups and sporting clubs; and continue to support and promote community events, initiatives and programs to grow and develop our Townships.

#### **Comment**

The Community Chest program is a small grants program, aimed at providing funds for smaller community projects throughout the year. Establishing guidelines provides a structured and transparent way to support local initiatives, respond to community needs, and strengthen local capacity.

It is vital to have community chest funding opportunities in place to allow individuals, groups and clubs to access small-scale funding for meaningful community projects and encouraging innovation and local leadership by empowering people to act on ideas.

The Community Chest Fund is administered on an ongoing continual basis within available funding and subject to budget and Council discretion.

This approach affords flexibility to the community for emerging initiatives allowing more rapid response to requests for support or time-sensitive opportunities or issues (e.g. equipment for a new sports team or support for pop-up events).

Providing clear guidelines of the Community Chest funding will help ensure that all applicants are assessed equally using transparent criteria.

The April 2025 Monthly Financial report to Council shows a balance of \$27,248.00 in the Community Chest fund. This will be reduced by \$10,500 in accordance with Council decision on 19 March 2025 to contribute those funds to the Williams Repertory



Club effort in providing additional portable staging for community, leaving a balance of \$16,748.

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 – 2032. Specifically, it relates to the following strategy(s):

SCD 2.4      Promote community events, initiatives and programs

**Financial Implications**

Nil cost related to the adoption of funding guidelines.

**Voting Requirements**

Absolute Majority

**OFFICERS RECOMMENDATION**

That Council adopt the Community Chest guidelines attached to this report.

### 8.1.2 LIONS PARK SOLAR LIGHTS

<b>File Reference</b>	11.30.30
<b>Statutory Reference</b>	N/A
<b>Author</b>	Britt Logie, Community Development Officer
<b>Date</b>	14 <sup>TH</sup> May 2025
<b>Attachments</b>	Solablade Brochure EcoPro 40W Brochure

#### Background

Lions Park is a key recreational space for both residents and travellers, offering nature play, picnic facilities, EV charging, and a scenic rest area. It also plays an important role in promoting Williams as a family-friendly and accessible town.

Several existing park lights are no longer operational, limiting the safe use of the park during low-light hours, particularly in winter and during evening visits. The current lighting infrastructure no longer meets the needs of the community or visitors.

#### Comment

The Lion's Park is a popular stopping destination in Williams. Having a well-maintained, safe park gives travellers a positive impression of Williams. Currently the area is quite dark, increasing the risk of trips, falls, and injury. The Shire would like to restore adequate illumination throughout the park to improve public safety, increase accessibility, and enhance the overall amenity of the space for both local residents and visitors.

In 2018, 11 Solablade lights were installed strategically throughout the pathways, ensuring visibility to visitors throughout the night. Unfortunately, these lights are all but 90% depleted, the batteries for the current model are not in stock. The new Solablade models have significant upgrades from the previous models with a 5 year warranty and a dusk to dawn energy saving mode of 25% brightness brightening to 100% when motion detected.

The cost of replacing the Solablades, purchased from Highlux lighting, is \$836.38 per unit, a total cost of \$9,200.18.

There is another option available, Vizona supplies a similar solar light – EcoPro 40W, purchased from Vizona lighting, is \$879.00 per unit, a total cost of \$9,669.00. The EcoPro will mount onto the existing light poles.

A comparison Summary is featured in the table below:

FEATURE	EcoPro 40W Solar Light	SOLABLADE
<b>LIGHT OUTPUT</b>	Up to 6,000 lumens	Soft, natural white light
<b>COLOUR TEMPERATURE</b>	3000-6000k (STANDARD 4000k)	4300K standard; options for 3000K, 605–620nm
<b>MOTION SENSOR</b>	360° microwave sensor (8m radius)	Integrated motion sensor
<b>BATTERY TYPE</b>	LiFePO <sub>4</sub>	Li-ion
<b>AUTONOMY</b>	Not Specified	~3 nights (43 hours)
<b>INGRESS PROTECTION</b>	IP66	IP65
<b>MOUNTING</b>	Pole or wall mounting	76mm OD Pole with supplied bracket
<b>WARRANTY</b>	3 years	5 years
<b>BEST USE CASES</b>	High-traffic areas requiring bright lighting	Pathways, parks and open spaces.

Using an online comparison, the recommendations are below:

- The EcoPro 40W Solar Light if you require high-intensity lighting for areas like car parks, large recreational spaces, or locations with significant traffic. Its robust construction and high lumen output make it suitable for demanding applications.
- The SOLABLADE if you're looking for a cost-effective, aesthetically pleasing solution for pathways, parks, or open areas. Its compact design, energy efficiency, and longer warranty period make it ideal for projects where moderate lighting suffices.

### Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- SC 1.1 Provide, Maintain and improve community infrastructure.
- SC 2.2 Maintain a safe and secure environment for the community.
- LUE 1.1 Ensure that the townsite is maintained to a high standard
- LUE 2.2 Ensure townsite amenities are maintained and accessible public open spaces for the community

### **Statutory Implications**

In accordance with the Local Government Act 1995 – Section 6.8 (1)(b), a local government is not to incur expenditure from its municipal fund unless it is authorised in advance by resolution.

### **Financial Implications**

As this item is an unbudgeted expense, It is proposed that this cost be met by reallocating the \$10 000 unused allocation in capital items for minor plant. The estimated cost of the lighting replacement of the Solablade model is \$9,200.18. The estimated cost of installing the EcoPro 40W model is \$9669.00.

### **Voting Requirements**

Absolute Majority

### **OFFICERS RECOMMENDATION**

That Council

1. Endorses the replacement of the non-functional lighting at the Lions Park, and in doing so approves the investigation and procurement of appropriate lighting solutions to a value not exceeding \$10,000.
2. Approves the 2024/2025 Budget reallocation of \$10,000 for minor plant to support the lighting upgrade/replacement.

**8.1.4 WORKS REPORT-ASSET MANAGEMENT & IMPROVEMENT**

<b>File Reference</b>	4.1.20
<b>Statutory Reference</b>	Various
<b>Author</b>	Tony Kett, Works Manager & Peter Stubbs Chief Executive Officer
<b>Date</b>	14 May 2025
<b>Attachments</b>	Nil

**Background**

Council maintains assets on behalf of the community, public, and industry. Key transport assets include 242 km of sealed roads, 320 km of unsealed roads, culverts and six (6) bridges. Other assets include civic buildings, recreational facilities, houses, parks, streetscape, plant and equipment etc.

**Gravel Road Grading Summary**

ROAD NAME	TOTAL LENGTH GRAVEL RD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
BATES ROAD	3.52			3.52									
BULLIED ROAD	1.61												
CHAPMAN ROAD	2.13												
CHURCH ROAD	1.0				1.0								
CONGELIN – NARROGIN ROAD	3.0	3.0		3.0									
COWCHER ROAD	4.04												
CULBIN – BORANING ROAD	17.70				17.7								
CULBIN SOUTH	2.4												
CURTIS ROAD	4.29												
DARDADINE ROAD	21.50			21.5									
DARDADINE – SOUTH ROAD	.48												
DARKAN-QUINDANNING ROAD	4.6		2.3										
DEEP DEAN ROAD	5.7												
EDDINGTON ROAD	2.09												
ENGLISH ROAD	6.5			6.5									
EXTRACTS ROAD	12.25	12.25											
FAWCETT ROAD	2.87	2.87											
FOLLAND ROAD	2.09												
GILLET ROAD	1.12												
GLENFIELD ROAD	8.6	8.6											
GRAHAM ROAD	1.95	1.95											
GULL STREET	0.48												
HAMON ROAD	0.85	0.85		0.85									
HARDIE ROAD	2.0												
HIGHAM ROAD	3.31												
HILLMAN ROAD	1.78	1.78		1.78									
HURLEY ROAD	13.84												
JOHNSTONE ROAD	1.29												
KELLY ROAD	8.42												
KENNEDY ROAD	2.74												
LYONS ROAD	1.77	1.77		1.77									
MAJOR ROAD	1.21												
MARLING ROAD	7.14												
MARTIN ROAD	3.86	3.86											
MATTHEWS ROAD	2.16				2.16								
MCKENZIE ROAD	5.43		5.43										



MEDLEN ROAD	8.2	8.2	8.2										
MUNDAYS ROAD	8.71				8.71								
MUNTHOOLA ROAD	2.1		2.1										
NARRAKINE ROAD	8.1				8.1								
NASH ROAD	5.88	5.86											
NORWOOD ROAD	0.9												
OLD SOLDIERS ROAD	3.92												
PETCHELL ROAD	2.09												
PHILLIPPE ROAD	1.77												
PIG GULLY ROAD	11.00				11.0								
PLANK ROAD	4.78		4.78										
PLAYLE ROAD	3.75		3.75										
RICHMOND STREET	0.27												
RINTOUL ROAD	1.61	1.61		1.61									
ROCHI ROAD	4.13												
SATTLER ROAD	5.42												
TAYLOR ROAD	9.1			9.1									
TIN SHED ROAD	2.53												
TIP ROAD	1.0		1.0	1.0									
TOP END ROAD	1.13												
WALDOCK ROAD	1.8			1.8									
WANGERLING GULLY ROAD	8.86	8.86											
WESTMERE ROAD	5.01	5.01			5.01								
YARABIN ROAD	4.5	4.5			4.5								
ZILKO ROAD	19.31			19.31									
<b>TOTAL LENGTH GRADED</b>		<b>71.06</b>	<b>23</b>	<b>66.4</b>	<b>58.18</b>								

### Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- SC 1.1 Provide, maintain and improve community infrastructure
- LUE 1.1 Ensure that the townsite is maintained to a high standard.
- LUE 2.2 Ensure townsite amenities are maintained and improved where required.

### Financial Implications

Funds for the maintenance of the town and facilities are included in the 2024/2025 Annual Budget.

### Voting Requirements

Simple Majority

### OFFICERS RECOMMENDATION

That Council note the Works Report for asset maintenance and improvement for the reporting period as presented.

### 8.1.5 PAYMENT LISTING

<b>File Reference</b>	4.23.15
<b>Statutory Reference</b>	Local Government (Financial Management) Regulations 1996
<b>Author</b>	Gemma Boyce
<b>Date</b>	14 May 2025
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
<b>Attachments</b>	Payment listing for month ending April 2025

#### Background

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

#### Statutory Implications

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

- 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

#### Comment

The list of accounts for payment is a separate attachment to this agenda.

#### Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

#### Financial Implications

As listed in the recommendation below.

#### Voting Requirements

Simple Majority

#### OFFICERS RECOMMENDATION

That Municipal Fund EFT, Bpay, Direct Debits and Cheques totalling \$854 950.68 approved by the Chief Executive Officer during the month of April 2025 be endorsed.

# SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 APRIL 2025

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
01/04/2025	SERVICES AUSTRALIA	7090424552940290	-62.62
01/04/2025	BOYCE, GEMMA.	Reimburse for Office Furniture	-3,218.00
01/04/2025	FDC EDUCATORS	FDC Educators PE 30/03/2025	-28,356.66
01/04/2025	AUSTRALIAN SUPER	Superannuation MARCH 2025	-27,356.51
03/04/2025	SHIRE OF WILLIAMS	Salaries & Wages PE 02/04/2025	-62,146.75
03/04/2025	DIAMOND LOCK & SECURITY	Two Pavilion Entrance Keys	-304.00
03/04/2025	DUFF ELECTRICAL CONTRACTING	202482 - Replace oven element - 2B Wandoo	-341.00
03/04/2025	EDWARDS ISUZU UTE	202556 - 45000km Service WL19	-703.97
03/04/2025	IKES HOME IMPROVEMENT & GLASS CENTRE	202586 - Replace Safety Glass in Door at Pavi	-1,265.00
03/04/2025	NARROGIN MAZDA	202565 - 60,000 Service WL036	-553.41
03/04/2025	THE WILLIAMS WOOL SHED.	202578 - Catering March Council Meeting	-45.00
03/04/2025	WA COUNTRY HEALTH SERVICE.	202570 - Xray C Kett january 2025	-379.00
03/04/2025	CBA	CBA - Merchant Fees March 2025	-279.33
08/04/2025	TELSTRA	Pool Telephone to 19/04/2025	-35.86
15/04/2025	WA TREASURY CORPORATION	Loan#65 Industrial Land - Repayment	-11,809.89
15/04/2025	SYNERGY	Electricity to Streetlights to 24/03/2025	-2,701.60
15/04/2025	TELSTRA	E142060 - Telephone & Facsimile	-678.47
15/04/2025	WATER CORPORATION.	Water use, service, sewer - Various	-17,198.62
16/04/2025	FDC EDUCATORS	FDC Educators PE 13/04/2025	-29,971.12
17/04/2025	SHIRE OF WILLIAMS	Salaries & Wages PE 16/04/2025	-66,697.63
17/04/2025	BOYCE, GEMMA.	Gift of Cash - William Pasfiled	-250.00
17/04/2025	ANZ Bank.	Credit Card Payments	-3,308.53
24/04/2025	AUSTRALIAN TAXATION OFFICE	BAS MARCH 2025	-3,614.00
28/04/2025	WA TREASURY CORPORATION	Loan Repayment - #72 Bowling Club	-11,878.48
29/04/2025	SYNERGY	Electricity to Pool to 14/04/2025	-1,289.61
29/04/2025	TELSTRA	TIMS SMSs, Month to 6/5/2024	-2.50
29/04/2025	WATER CORPORATION.	Water - Standpipes, Rec Ground, Pool, 6 Mar	-49,910.38
29/04/2025	AUSTRALIAN COMMUNICATIONS & MEDIA AUTH	Licence, Bates Rd	-116.00
30/04/2025	FDC EDUCATORS	FDC Educators PE 27/04/2025	-33,143.30
30/04/2025	AVON WASTE	12341 - Monthly Refuse Charges March 2025	-10,612.61
30/04/2025	BEST OFFICE SYSTEMS	Colour & black photocopies 20/02/2025 to 20/	-774.23
30/04/2025	BGL SOLUTIONS PTY LTD	202519 - Toro 30 Inch Corer Hire	-198.00
30/04/2025	BITUTEK PTY LTD.	Clayton, Glenfield & Quinn-Darkin Roads	-311,762.70
30/04/2025	BM & RA WILLCOCKS	202583 - Tree Clearing Martin Road	-1,078.00
30/04/2025	BOC Ltd	13904 - March 2025 Container Service Fee	-47.16
30/04/2025	BUNBURY MOWER SERVICE	202571 - Honda Buffalo Self/Propelled Lawn M	-1,620.00
30/04/2025	CANNON HYGIENE	Various Buildings Contracted Services	-1,727.75
30/04/2025	CAROLINE LOUISE HIGHAM	Payment for Library Copy of "For King & Cou	-55.00
30/04/2025	CONTRACT AQUATIC	202423 - Monthly Swimming Pool Managemer	-14,300.00
30/04/2025	COUNTRY BUILDING AND MAINTENANCE WA	13851 - Final Payment for Fry Street bathroom	-2,000.00
30/04/2025	DUFF ELECTRICAL CONTRACTING	Office Mtce - Admin - Electrical work to Main	-551.57
30/04/2025	FUEL DISTRIBUTORS OF WA PTY LTD	202582 - Bulk Fuel	-12,963.17
30/04/2025	GERMAIN, TANYA	Reimbursement for Police Clearance & Medic	-313.80
30/04/2025	GREAT SOUTHERN FUELS	Monthly Fuel Account March 2025	-648.70
30/04/2025	GREAT SOUTHERN TOWING PTY LTD	Towing of Broken Down Camper Bus from BF	-237.60
30/04/2025	HARMONY SOFTWARE	Software Subscription for month of March 20	-989.50
30/04/2025	ITR PACIFIC PTY LTD	Parts - Grader	-10,179.97
30/04/2025	JBM FREIGHT SERVICES PTY LTD	Freight of Office Furniture from Osborne Parl	-440.00

# SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 APRIL 2025

DATE	NAME	DESCRIPTION	AMOUNT
30/04/2025	JOHNSTON, MITCHELL	Reimbursement for Pre - Employment Medica	-190.00
30/04/2025	JUNCTION BROOK PTY LTD	14479 - Various Filters for Skid Steer & Tip Ge	-1,452.00
30/04/2025	LANDGATE.	Land Valuations - 4 x Certificates of Titles	-363.70
30/04/2025	LAVIS (GARTH), NATASHA	Reimbursement for Childcare Centre Supplie	-27.70
30/04/2025	MELCHIORRE PLUMBING & GAS	Tawonga Hall/Lions Park Toilets	-1,667.91
30/04/2025	MJB INDUSTRIES PTY LTD	Pipes & Culverts	-32,858.25
30/04/2025	NARROGIN BEARING SERVICE	14485 - O-Ring for Case Loader	-4.39
30/04/2025	OFFICEWORKS	Office Supplies	-519.84
30/04/2025	PRIME AG SERVICES - WILLIAMS	Glyphosate 540 20L	-339.90
30/04/2025	RJ SMITH ENGINEERING	Hydraulic Hose & Fittings	-325.00
30/04/2025	SELECT DIESEL SERVICES	14488 - Service Kit & Additional Items for Fire	-408.53
30/04/2025	SOUTH WEST ISUZU	14487 - Filters & Oils for Servicing Fire Truck	-1,636.01
30/04/2025	SPINDIZZY TECHNOLOGIES PTY LTD	Freight of Trail Markers to Williams	-275.00
30/04/2025	T-QUIP.	Titan Mower Parts	-1,134.42
30/04/2025	TEAM GLOBAL EXPRESS	Freight	-460.77
30/04/2025	THE WILLIAMS COMMUNITY NEWSPAPER.	Photocopy Charges for Shire Notes	-75.20
30/04/2025	THE WILLIAMS WOOL SHED.	2025113 - Protective Clothing Works Crew	-1,842.48
30/04/2025	TOWIE TIMBER TRAINING	202597 - Works - Chain Saw & Pole Saw Train	-4,550.00
30/04/2025	TRUCK CENTRE (WA) PTY LTD	14483 - Service Kits for WL91 & WL128	-686.27
30/04/2025	WA CONTRACT RANGER SERVICES	13913 - Ranger Services 03/04/2025 (No Charg	-346.50
30/04/2025	WALLIS COMPUTER SOLUTIONS	Computer Operating Expenses	-453.75
30/04/2025	WESTRAC	Oil, Fuel Filter and Separators	-315.30
30/04/2025	WILKIE, SHARON.	Reimbursement for the Purchase of a Kettle f	-105.00
30/04/2025	WILLIAMS BOWLING CLUB.	Contribution to Bowling Club - Turf	-5,000.00
30/04/2025	WILLIAMS COMMUNITY RESOURCE CENTRE	Staff Training/Library Services	-11,593.45
30/04/2025	WILLIAMS GENERAL STORE	Monthly Account for March 2025	-175.19
30/04/2025	WILLIAMS HOTEL - STRICKO'S	Refreshments	-539.88
30/04/2025	WILLIAMS LICENSED POST OFFICE	PO 2025122 - Various office stationaey, stamp	-659.49
30/04/2025	WILLIAMS NEWSAGENCY	Monthly Account March 2025	-167.90
30/04/2025	WILLIAMS REPERTORY CLUB.	2025112 - Addit Funding To Support the Purc	-10,500.00
30/04/2025	WILLIAMS RURAL SUPPLIES	Monthly Hardware Account - March 2025	-742.12
30/04/2025	WILLIAMS SJA SUB CENTRE	Semi Automatic Defibrillator x2	-4,602.00
30/04/2025	WP & ST DUFFIELD	2025108 - Gravel for Quindanning Darkan Rd	-9,884.00
30/04/2025	WILLIAMS MENS SHED	202548 - Cooking of Sausages for Australia D	-300.00
30/04/2025	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licencing Payaments Forwarded to Departme	-32,631.73
TOTAL			-854,950.68
INTERNAL TRANSFERS			
	SHIRE OF WILLIAMS	A01104 - Municipal Treasury OCDF	-200,000.00
	SHIRE OF WILLIAMS	A01101 - Municipal Fund Cheque Account	200,000.00
			0.00
20/03/2025	ANZ CARDS	Monthly Credit Card Expenses x 3 - inc	-3,308.53
Automatic Deduction, no statement received/Organised Electronic Stmts			

## 8.1.6 FINANCIAL STATEMENTS

<b>File Reference</b>	4.23.15
<b>Statutory Reference</b>	Local Government (Financial Management) Regulations 1996
<b>Author</b>	Gemma Boyce
<b>Date</b>	14 May 2025
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
<b>Attachments</b>	Financial Statements ending April 2025

### Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

### Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

### Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

### Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

### Financial Implications

As disclosed in the financial statements.

### Voting Requirements

Simple Majority

### OFFICERS RECOMMENDATION

That financial statements presented for the period ending 30<sup>th</sup> April 2025 be received.





**MONTHLY FINANCIAL REPORT**  
**(Containing the required statement of financial activity and statement of financial position)**  
**For the period ended 30 April 2025**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF WILLIAMS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2025**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
Rates	9	2,368,869	2,368,869	<b>2,369,382</b>	513	0.02%	
Grants, subsidies and contributions	12	601,094	424,593	<b>433,754</b>	9,161	2.16%	▲
Fees and charges		1,235,102	1,019,862	<b>1,094,135</b>	74,273	7.28%	▲
Interest revenue		136,000	112,614	<b>114,933</b>	2,319	2.06%	
Other revenue		45,175	36,050	<b>62,387</b>	26,337	73.06%	▲
Profit on asset disposals	5	5,000	0	<b>14,672</b>	14,672	0.00%	▲
		<b>4,391,240</b>	<b>3,961,988</b>	<b>4,089,263</b>	127,275	3.21%	
<b>Expenditure from operating activities</b>							
Employee costs		(2,012,078)	(1,723,605)	<b>(1,759,163)</b>	(35,558)	(2.06%)	▼
Materials and contracts		(1,239,840)	(1,058,474)	<b>(858,488)</b>	199,986	18.89%	▲
Utility charges		(262,119)	(211,724)	<b>(254,769)</b>	(43,045)	(20.33%)	▼
Depreciation		(2,193,426)	(1,827,883)	<b>(2,032,239)</b>	(204,356)	(11.18%)	▼
Finance costs		(18,435)	(18,435)	<b>(17,138)</b>	1,297	7.04%	▲
Insurance		(195,191)	(195,191)	<b>(182,119)</b>	13,072	6.70%	▲
Other expenditure		(25,000)	(5,000)	<b>(13,553)</b>	(8,553)	(171.06%)	▼
		<b>(5,946,089)</b>	<b>(5,040,312)</b>	<b>(5,117,469)</b>	(77,157)	(1.53%)	
Non-cash amounts excluded from operating activities	Note 2(b)	2,189,926	1,827,883	<b>2,017,567</b>	189,684	10.38%	▲
<b>Amount attributable to operating activities</b>		<b>637,642</b>	<b>749,559</b>	<b>989,361</b>	239,802	31.99%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	13	3,374,570	508,064	<b>410,228</b>	(97,836)	(19.26%)	▼
Proceeds from disposal of assets	5	60,000	60,000	<b>62,437</b>	2,437	4.06%	
Proceeds from financial assets at amortised cost - self supporting loans		23,299	20,799	<b>20,799</b>	0	0.00%	
		<b>3,457,869</b>	<b>588,863</b>	<b>493,464</b>	(95,399)	(16.20%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	4	(3,350,897)	(1,084,026)	<b>(601,690)</b>	482,336	44.49%	▲
Payments for construction of infrastructure	4	(1,985,920)	(1,936,774)	<b>(1,019,665)</b>	917,109	47.35%	▲
		<b>(5,336,817)</b>	<b>(3,020,800)</b>	<b>(1,621,355)</b>	1,399,445	46.33%	
<b>Amount attributable to investing activities</b>		<b>(1,878,948)</b>	<b>(2,431,937)</b>	<b>(1,127,891)</b>	1,304,046	53.62%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	3	305,000	305,000	<b>96,500</b>	(208,500)	(68.36%)	▼
		<b>305,000</b>	<b>305,000</b>	<b>96,500</b>	(208,500)	(68.36%)	
<b>Outflows from financing activities</b>							
Repayment of borrowings	10	(90,375)	(90,375)	<b>(78,038)</b>	12,337	13.65%	▲
Transfer to reserves	3	(129,270)	0	<b>0</b>	0	0.00%	
		<b>(219,645)</b>	<b>(90,375)</b>	<b>(78,038)</b>	12,337	13.65%	
<b>Amount attributable to financing activities</b>		<b>85,355</b>	<b>214,625</b>	<b>18,462</b>	(196,163)	(91.40%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		1,155,950	1,155,950	<b>1,244,001</b>	88,051	7.62%	▲
Amount attributable to operating activities		637,642	749,559	<b>989,361</b>	239,802	31.99%	▲
Amount attributable to investing activities		(1,878,948)	(2,431,937)	<b>(1,127,891)</b>	1,304,046	53.62%	▲
Amount attributable to financing activities		85,355	214,625	<b>18,462</b>	(196,163)	(91.40%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>0</b>	<b>(311,803)</b>	<b>1,123,933</b>	1,435,736	460.46%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WILLIAMS**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 APRIL 2025**

	30 June 2024	30 April 2025
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	3,260,007	3,159,559
Trade and other receivables	99,305	151,841
Other financial assets	23,299	11,726
Inventories	25,223	12,132
Other assets	124,429	124,429
<b>TOTAL CURRENT ASSETS</b>	<b>3,532,263</b>	<b>3,459,687</b>
<b>NON-CURRENT ASSETS</b>		
Other financial assets	246,780	246,780
Property, plant and equipment	26,113,054	26,164,566
Infrastructure	69,812,261	69,281,730
<b>TOTAL NON-CURRENT ASSETS</b>	<b>96,172,095</b>	<b>95,693,076</b>
<b>TOTAL ASSETS</b>	<b>99,704,358</b>	<b>99,152,763</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	277,598	14,139
Other liabilities	82,667	490,548
Borrowings	90,374	12,337
Employee related provisions	281,975	281,975
<b>TOTAL CURRENT LIABILITIES</b>	<b>732,614</b>	<b>798,999</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	361,489	361,489
Employee related provisions	27,144	27,144
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>388,633</b>	<b>388,633</b>
<b>TOTAL LIABILITIES</b>	<b>1,121,247</b>	<b>1,187,632</b>
<b>NET ASSETS</b>	<b>98,583,112</b>	<b>97,965,133</b>
<b>EQUITY</b>		
Retained surplus	23,645,476	23,123,995
Reserve accounts	1,678,854	1,582,354
Revaluation surplus	73,258,782	73,258,782
<b>TOTAL EQUITY</b>	<b>98,583,112</b>	<b>97,965,132</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 09 May 2025

**SHIRE OF WILLIAMS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2025**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 30 April 2025
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	2	1,949,064	3,260,006	3,159,559
Trade and other receivables		23,926	99,305	151,841
Other financial assets		88,344	23,299	11,726
Inventories	7	25,252	25,223	12,132
Other assets	7	935	124,429	124,429
		2,087,521	3,532,262	3,459,687
<b>Less: current liabilities</b>				
Trade and other payables	8	(269,729)	(277,599)	(14,139)
Other liabilities	11	(48,727)	(82,667)	(490,548)
Borrowings	10	(80,919)	(90,374)	(12,337)
Employee related provisions	11	(281,975)	(281,975)	(281,975)
		(681,350)	(732,615)	(798,999)
<b>Net current assets</b>		<b>1,406,171</b>	<b>2,799,647</b>	<b>2,660,688</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(1,583,402)	(1,555,646)	(1,536,755)
<b>Closing funding surplus / (deficit)</b>		<b>(177,231)</b>	<b>1,244,001</b>	<b>1,123,933</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	5	(5,000)	0	(14,672)
Add: Depreciation		2,193,426	1,827,883	2,032,239
Movement in current employee provisions associated with restricted cash		1,500		
<b>Total non-cash amounts excluded from operating activities</b>		<b>2,189,926</b>	<b>1,827,883</b>	<b>2,017,567</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 30 April 2025
<b>Adjustments to net current assets</b>				
		\$	\$	\$
Less: Reserve accounts	3	(1,678,854)	(1,678,854)	(1,582,354)
Less: Financial assets at amortised cost - self supporting loans	7	(23,299)	(23,299)	(11,726)
- Current financial assets at amortised cost - self supporting loans				
Diesel Fuel & Self Supporting Loans - Timing			21,306	7,155
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	80,919	90,374	12,337
- Current portion of employee benefit provisions held in reserve	3	37,833	37,833	37,833
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(1,583,401)</b>	<b>(1,555,646)</b>	<b>(1,536,755)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**SHIRE OF WILLIAMS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2025**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$5,000 or 5.00% whichever is the greater.

Description	Var. \$	Var. % %	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>			
Timing Variance	9,161	2%	▲
<b>Fees and charges</b>			
Higher Fees on Instalment Charges than anticipated	74,273	7%	▲
<b>Other revenue</b>			
Unbudgeted additional 'other revenue'	26,337	73%	▲
<b>Profit on asset disposals</b>			
Conservative budgeting	14,672	0%	▲
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>			
Variances between timesheets with regard to operating & capital projects - timing of jobs	(35,558)	(2%)	▼
<b>Materials and contracts</b>			
Timing of works	199,986	19%	▲
<b>Utility charges</b>			
Budget Allocation & Timing	(43,045)	(20%)	▼
<b>Depreciation</b>			
Budget estimate variance with Asset Revaluations too low Road additions not depreciated since 2022 revaluations	(204,356)	(11%)	▼
<b>Finance costs</b>			
	1,297	7%	▲
<b>Insurance</b>			
Timing Issue	13,072	7%	▲
<b>Other expenditure</b>			
Loan fees Rail Trail (Narrogin to Williams) Feasibility Study	(8,553)	(171%)	▼
<b>Non-cash amounts excluded from operating activities</b>			
Depreciation	189,684	10%	▲
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>			
Timing Variance with Budget Allocations & Actual funds being received	(97,836)	(19%)	▼
<b>Outflows from investing activities</b>			
<b>Payments for property, plant and equipment</b>			
Timing Variance with Budget Allocations & Actual Payments	482,336	44%	▲
<b>Payments for construction of infrastructure</b>			
Timing Variance with Budget Allocations & Actual Payments	917,109	47%	▲
<b>Inflows from financing activities</b>			
<b>Transfer from reserves</b>			
	(208,500)	(68%)	▼
<b>Outflows from financing activities</b>			
<b>Repayment of borrowings</b>			
	12,337	14%	▲
<b>Surplus or deficit at the start of the financial year</b>			
Adjustment with 23/24 Audit	88,051	8%	▲
<b>Surplus or deficit after imposition of general rates</b>			
Due to variances described above	1,435,736	460%	▲

## 8.2 CHIEF EXECUTIVE OFFICER'S REPORT

### 8.2.1 DEVELOPMENT APPLICATION- WHEY SPREADING

<b>File Reference</b>	10.60.15
<b>Statutory Reference</b>	Planning and Development (Local Planning Schemes) Regulations 2015. Shire of Williams Town Planning Scheme No 2.
<b>Author</b>	Peter Stubbs, Chief Executive Officer
<b>Date</b>	29 April 2025
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. L9345-2022-1_L.pdf - Current DWER Operating Licence</li> <li>2. 2024 Annual Environmental Report</li> <li>3. 2024 Annual Audit Compliance Report</li> <li>4. Whey Management Plan</li> <li>5. Draft Public Notice-inviting public comment</li> </ol>

#### Background

At the August and September 2022 Council meeting the Council considered and approved application for the spreading of Whey on rural farmland. The relevant Council decisions related to that are provided below.

#### Council Resolution

##### Major/Harding

That Council:

1. Determine that the proposed 'liquid waste disposal' use may be consistent with the objectives and purpose of the Rural zone and thereafter follow the advertising procedures of Clause 2.6 in considering the application for planning consent.
2. Note that the application for liquid waste disposal/whey spreading on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 is being advertised for public comment until the 15 September 2022.

**Carried by Absolute Majority 8/0  
Resolution 17/23**

#### Council Resolution

##### Major/Harding

That Council:

1. Determine that the proposed 'liquid waste disposal' use may be consistent with the objectives and purpose of the Rural zone and thereafter follow the advertising procedures of Clause 2.6 of the Shire of Williams Town Planning Scheme No.2 in considering the application for planning consent.
2. Note that the application for liquid waste disposal/whey spreading on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 was advertised for public comment until the 15 September 2022 and at the closing date no submissions were received.
3. Approve the application for liquid waste disposal (whey spreading) on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 subject to the following conditions:
  - (i) The Whey Management Plan (WMP) prepared by Integrity Ag & Environment (dated the 28 June 2022) shall form part of this approval. Development shall be implemented in accordance with the processes and procedures outlined in the Whey Management Plan including and not limited to:
    - (a) Prior to spreading, whey shall be transferred from delivery tankers into on-site sealed storage tanks;
    - (b) All whey shall be spread within 24 hours of being delivered to site;

- (c) The whey spreading area shall be in accordance with Figure 1 (contained in WMP); and
- (d) Ongoing environmental monitoring to be in accordance with Table 18 (contained in WMP).
- (ii) This approval is valid for a maximum of 3 years from the date of this planning consent. Following the 3-year period this approval shall expire and become void.
- (iii) If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

Footnote:

The Shire is prepared to consider a new application seeking permanent approval after the initial 3-year approval period has lapsed, contingent on the applicant demonstrating compliance with the Whey Management Plan.

**Carried by Absolute Majority 8/0  
Resolution 33/23**

*The resolution differed from the recommendation as Council wanted the option to consider ongoing approval of the liquid waste disposal (whey spreading) after an initial three (3) year period.*

The planning approval issued on 27 September 2022 enabling the spreading of Whey will expire on the 27 September 2025, in accordance Council resolution 33/23 (above).

A new planning application seeking permanent approval for the application of Whey to the farmland at 238 Roccis Road, Meeking (Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972), has been lodged by Browne's Food Operations.

The site operates under a Department of Water and Environment and Regulation (DWER) Licence L9345/2022/, (Attached) and compliance with the conditions of the licence are submitted annually as an Annual Environmental Monitoring Report and Compliance Reports. The Licence is held by Browne's Food Operation Pty Ltd who operate the Browne's Cheese Factory at Brunswick Junction, which produces the Whey as a byproduct.

Key environmental aspects of the Whey Management Plan are included in the DWER operating licence to ensure compliance and potential environmental impacts which are subject to regulation and ongoing monitoring by DWER. The next set of compliance documents by the Licensee will be required to be submitted to DWER by the end of July for the 2025 reporting period.

### **Comment**

The applicant is seeking planning approval for the continuation of the spreading of Whey beyond 27 September 2025, and for this approval to be permanent.

The applicant has supplied the attachments to this report in support of its request.

- **Zoning and Land Use Classification**

The subject lots are zoned Rural under the Shire of Williams Town Planning Scheme No 2 (the Scheme).

The land use of 'liquid waste disposal' is not defined in the Shire's Scheme or listed in 'Table 1 – Zoning Table of the Scheme.

Council has two options for dealing with a 'use not listed' as outlined in Clause 4.3.2 of the Scheme:

- Option 1 - Determine that the 'liquid waste disposal' use is not consistent with the objectives and purposes of the Rural zone and is therefore not permitted; or
- Option 2 - Determine by Absolute Majority that the proposed 'liquid waste disposal' use may be consistent with the objectives and purpose of the Rural zone and thereafter follow the advertising procedures of Clause 2.6 in considering the application for planning consent.

The Scheme does not include specific objectives for the Rural zone, however from a planning perspective it is generally recognised that the zone is suited to continued broad acre agricultural uses.

- **Legislative Requirements**

The Planning and Development (Local Planning Schemes) Regulations 2015 include 'Deemed Provisions' that automatically apply and override parts of the Shire of Williams Town Planning Scheme No 2.

- **Advertising**

As the application is a 'Use Not Listed' in the Scheme, it is classified as a 'complex application' under the Planning and Development (Local Planning Schemes) Regulations 2015. Under Clause 64 of the Regulations a complex application must be advertised for 28 days.

It is proposed to advertise as follows;

- 22 May 2025 on the Shire website and Facebook page, and letters to neighbouring properties with houses within a 5km radius of the Lots.
- 2 June 2025 The Williams newsletter
- 30 June 2025 Close of Public advertising
- 16 July 2025 Item to Council for decision

- **Matters to be considered by Council**

Clause 67 of the Regulations outlines 'matters to be considered by Council including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including the development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

### **Strategic Implications**

There is no specific alignment with the Shire of Williams Strategic Community Plan 2022 to 2032 associated with this report. The spreading of Whey is considered by some to be a beneficial and useful addition to farmland for agricultural productivity.

### **Financial Implications**

Nil

### **Voting Requirements**

Absolute Majority

### **OFFICERS RECOMMENDATION**

That Council:

1. Determine that the proposed continuation of the spreading of whey may be consistent with the objectives and purpose of the Rural zone, and advertise for public comment then in accordance with the requirement of Clause 2.6 of the Shire of Williams Town Planning Scheme No 2 the proposed permanent planning consent for the spreading of whey on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 .
2. Approve 28 days of public advertising of the proposed application for Whey spreading on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972, and reconsider the matter including any public comments after the close of advertising.



## 8.2.2 DEVELOPMENT APPLICATION – LOT 10 (No1) ALBANY HIGHWAY, WILLIAMS

<b>File Reference</b>	10.60.15
<b>Statutory Reference</b>	Local Government Act 1995 Williams Town Planning Scheme No2
<b>Author</b>	Peter Stubbs, Chief Executive Officer
<b>Date</b>	15 May 2025
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	Nil

### Background

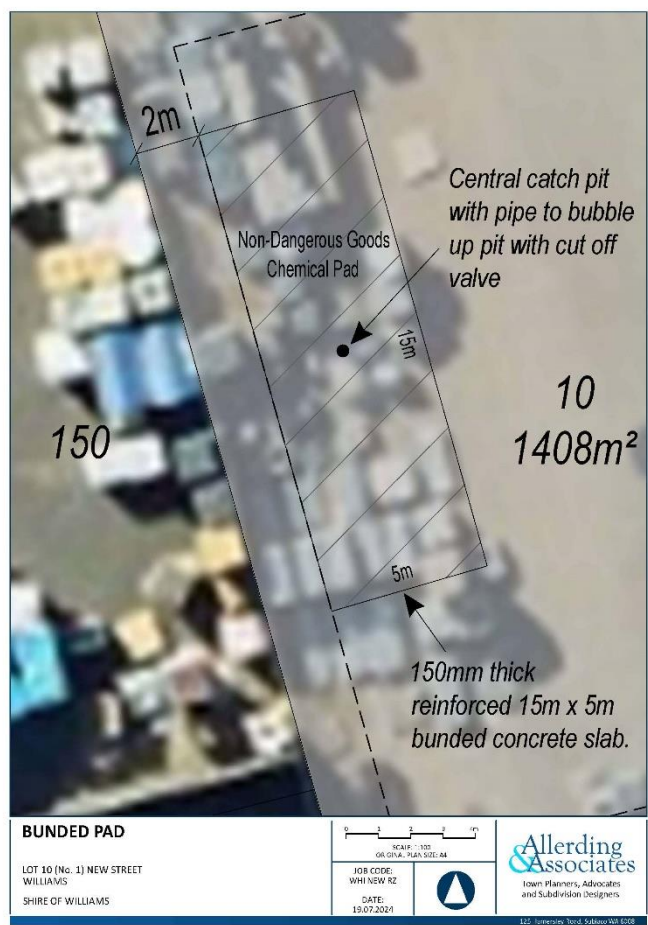
The owners of Lot 10 (No1) New Street, Williams seek Planning Approval or works to create a bitumen hard stand for external warehouse storage and concrete bunded chemical storage pad. This Lot is used by the Elders business in Williams.

The Lot is Zoned Commercial under the Williams Town Planning Scheme (No2).

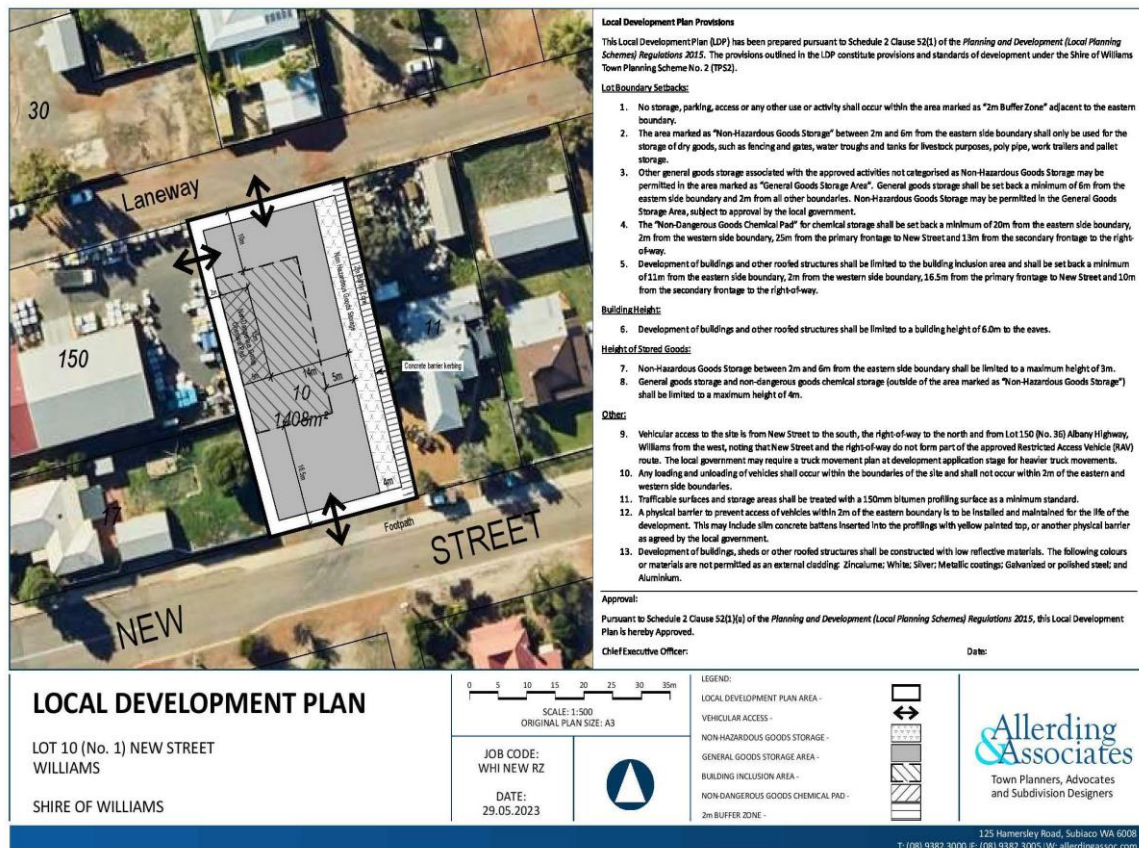
**Figure 1 – Site Plan**



**Figure 2 – Site Plan**



**Figure 3- Location Development Plan**



## Comment

The proposed bitumen hard stand will reduce dust from the service vehicles which access the site.

Conditions recommended related the eastern boundary of the Lot reflect the intent to minimise any impact on the adjoining residential property.

Access to the hard stand area is via New Street, and departures via the laneway to Albany Highway.

The applicant has suggested that it will separately approach the Shire of Williams about a concrete apron from the Lot boundary to the New Street footpath (road reserve). The Shire of Williams has requested the Lot owner consider this to improve the street amenity and prevent stones and silt spilling out onto the footpath and street.

## Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- LUE 1.1 Ensure that the townscape is maintained to a high standard
- E 1.5 Encourage business and community groups' initiatives to promote the Shire as a place to live, work, play and invest

### **Financial Implications**

Standard planning application fee applicable 0.32% of proposed project cost.

### **Voting Requirements**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council approve the development application and issue planning approval to the owners of Lot 10 (No 1) Albany Highway, Williams for the construction of a bitumen hardstand, concrete bunded chemical storage pad in accordance with the plans submitted.

Subject to the following conditions:

1. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.
2. The required planning fee is paid to the Shire of Williams.
3. No storage of goods or warehouse products is to occur within 2m of the eastern property boundary.
4. The area between 2m and 6m from the eastern property boundary can only be used for the storage of dry goods, to height not exceeding 3m.
5. A physical barrier be installed to prevent vehicles going within 2m of the eastern boundary.
6. All unloading of vehicles is to occur within the property boundary
7. The concrete bunded chemical storage pad and chemical storage complies with required regulatory standards.
8. That a storm water management plan be provided by the applicant to the Shire of Williams evidencing how storm water from the hard stand area will be managed to the satisfaction of the Shire.
9. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

### 8.2.3 DEVELOPMENT APPLICATION – LOT 12 ALBANY HIGHWAY WILLIAMS

<b>File Reference</b>	10.60.15
<b>Statutory Reference</b>	Local Government Act 1995
<b>Author</b>	Peter Stubbs, Chief Executive Officer
<b>Date</b>	8 May 2025
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	1. Application for Development Approval 2. Maps associated with Proposal 3. Letter of proposal

#### Background

The owners of Lot 12 (Land No 1317132) Albany Hwy, Williams have requested Development Approval to construct a modular Granny Flat (70m<sup>2</sup> in area), sheds and water tanks.

Lot 12 is zoned rural under the Williams Town Planning Scheme No 2 (Scheme). It is a vacant lot without structures and is 33.865 hectares in area. The granny flat (single house) is a permitted use under the Scheme provisions.

The property owners have advised that the intent is to

- use granny flat for the personal use of the family and to maintain the property for small hobby use.
- complete the development by December 2026.

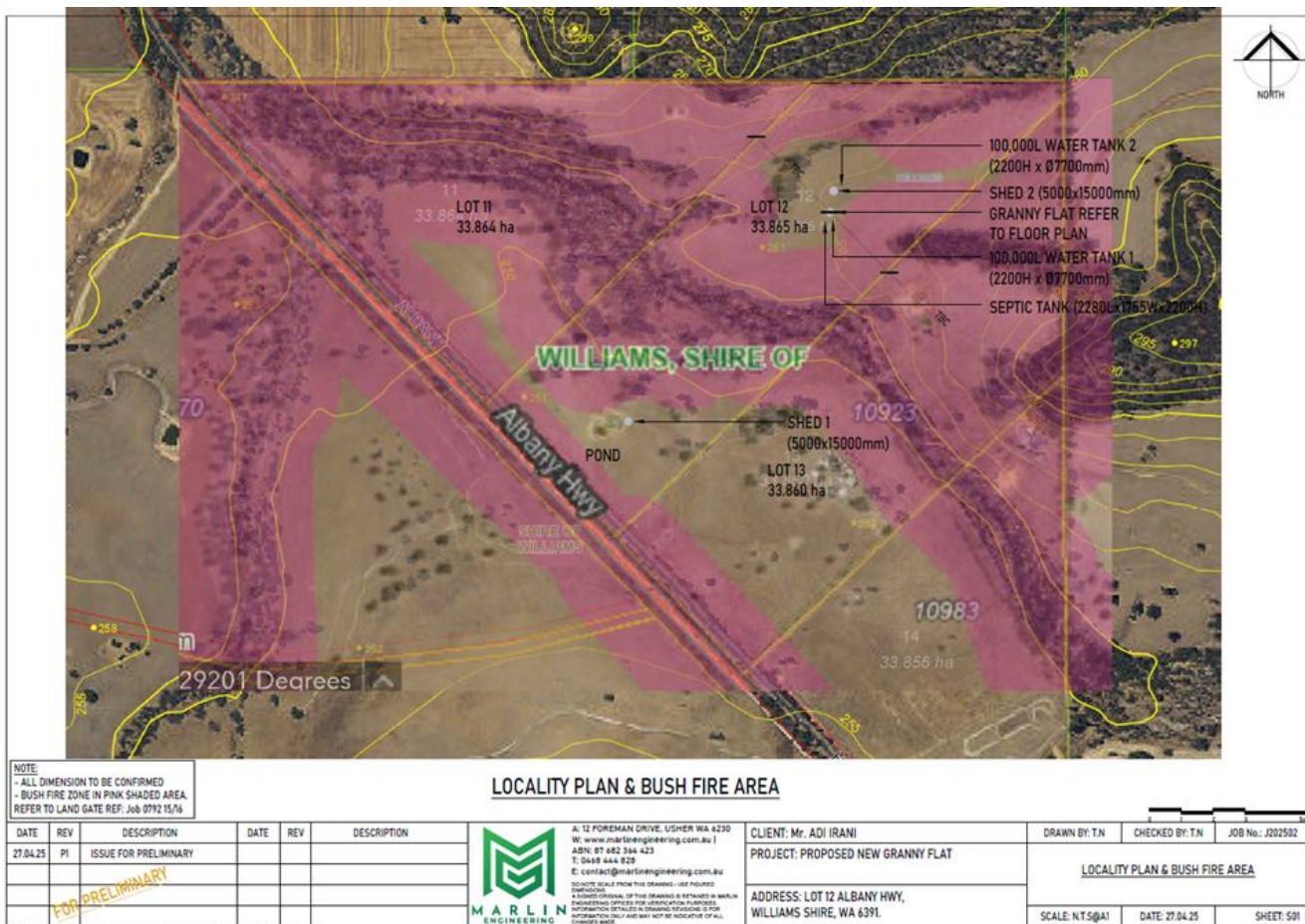
The owners also propose to

- Install 2 water tanks each of 100,000L
- Construct 2 sheds each of 15m x 10m
- Install a standalone solar power system
- Install septic system for wastewater management
- Install and internal access roads, with access from the Albany Highway via and existing entry.

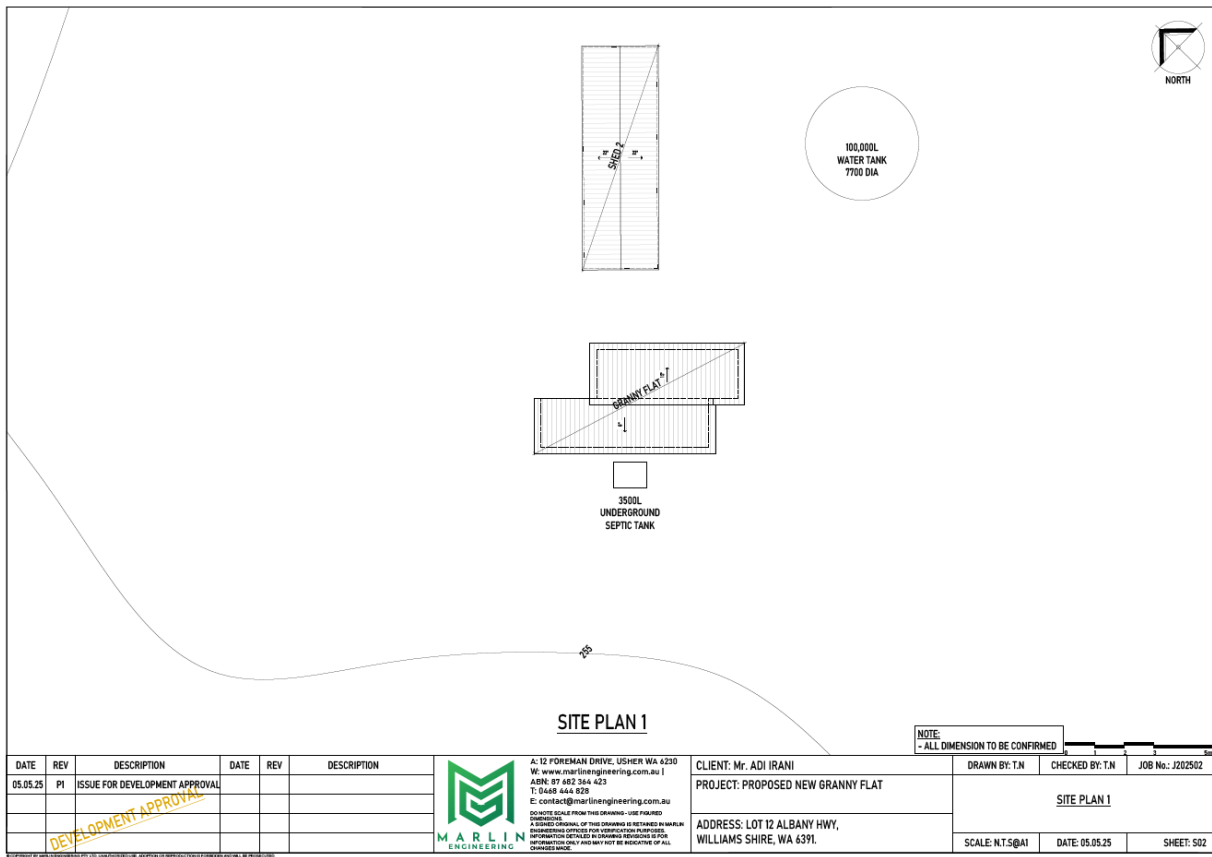


### Figure 1 - Locality Plan and Bush Fire Area, Proposed Dwelling

The proposed location of the granny flat and associated infrastructure sits outside the mapped Bush Fire risk area. Notwithstanding that, a fire risk assessment (BAL) and mitigation is considered prudent given the risk area surrounding the proposed granny flat site. Access in and out of the property is via an internal track to Albany Highway and this would pass through a vegetated creek drainage area, as shown below.



**Figure 2 – Site Plan 1, Proposed Dwelling**



**Figure 3 – Site Plan 2, Proposed Dwelling**

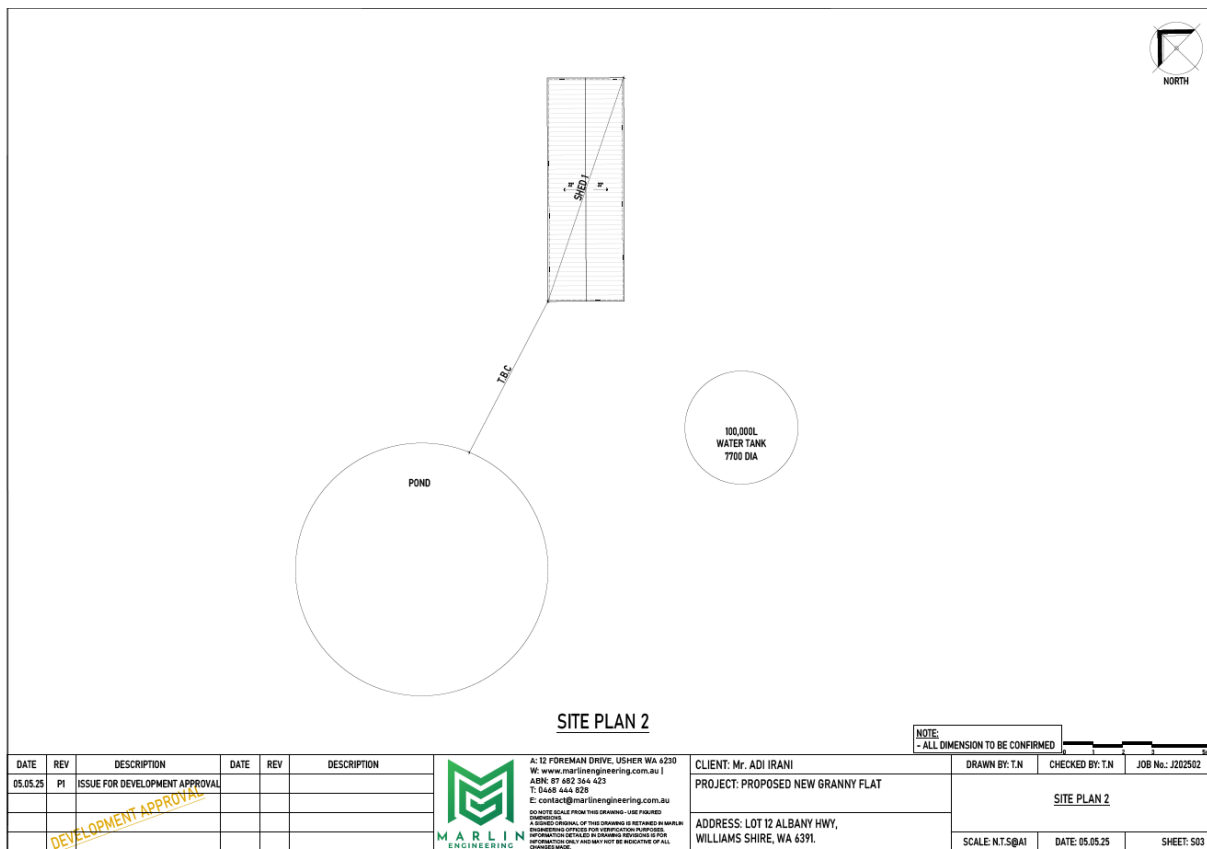


Figure 4 – Floor Plan, Proposed Dwelling

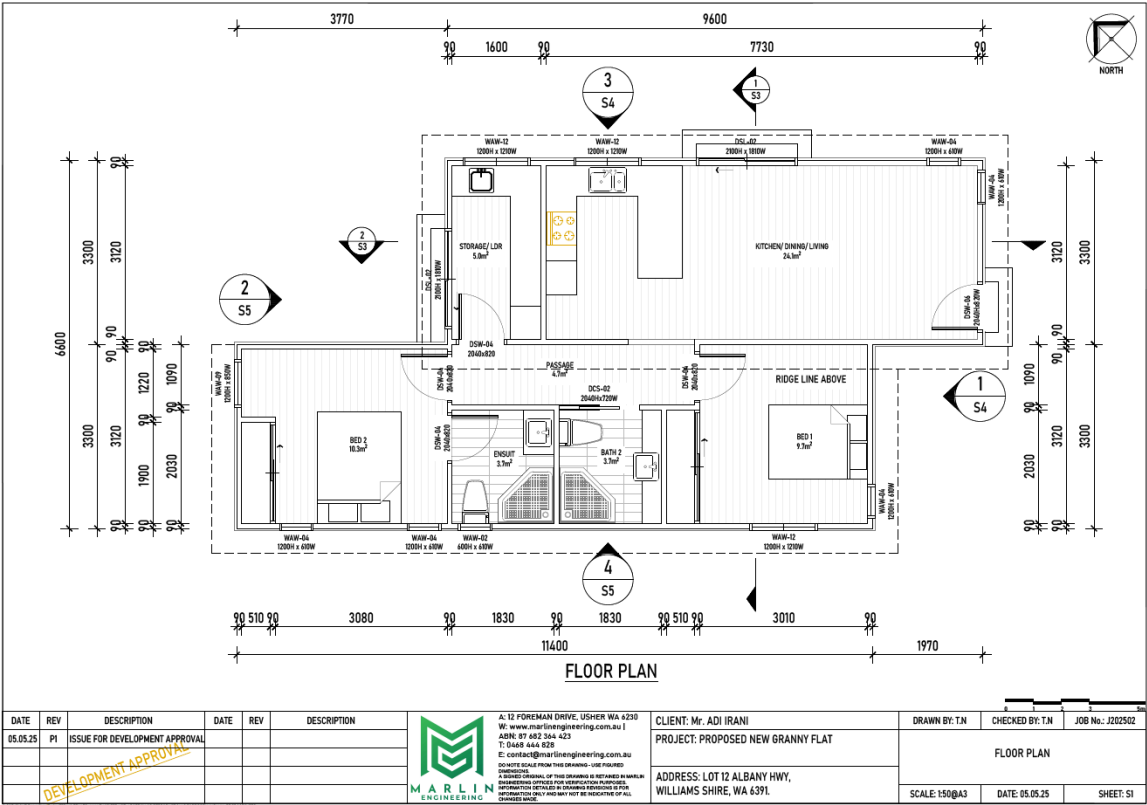


Figure 5 – Roof Plan, Proposed Dwelling

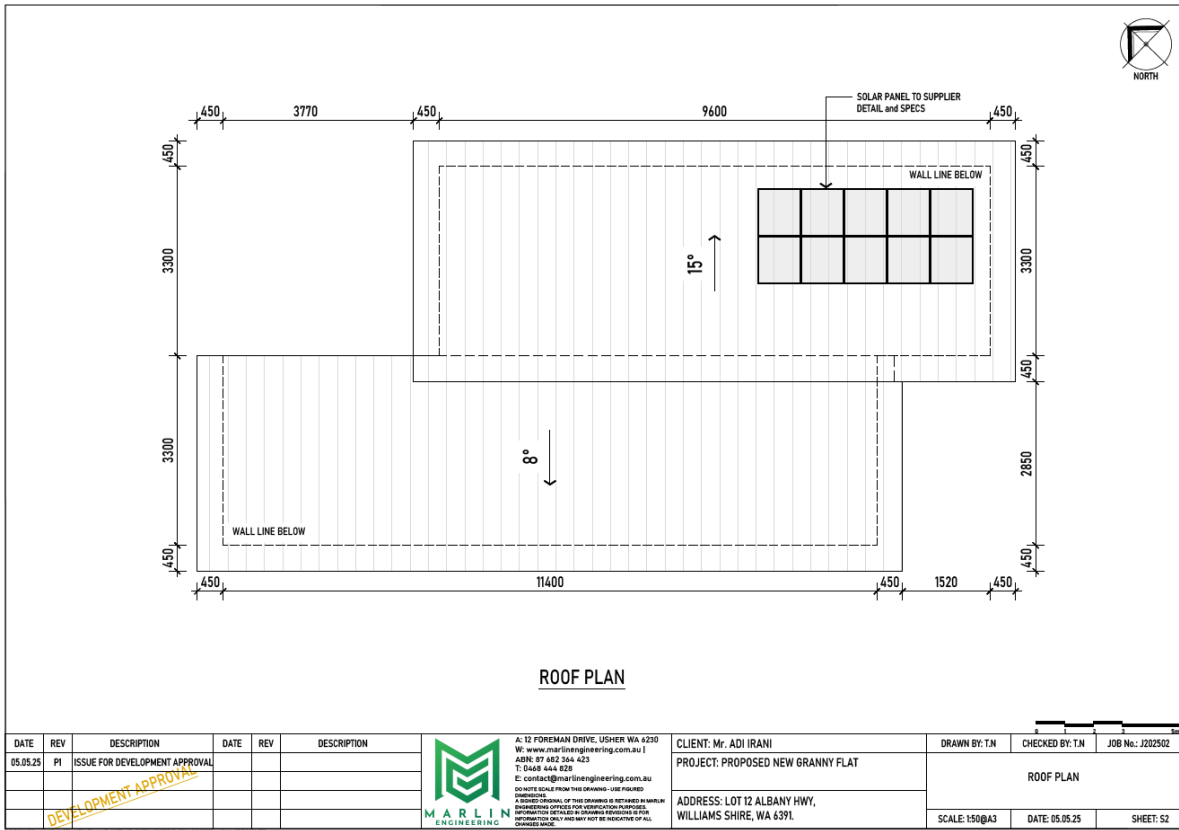




Figure 6 – Elevation Sections

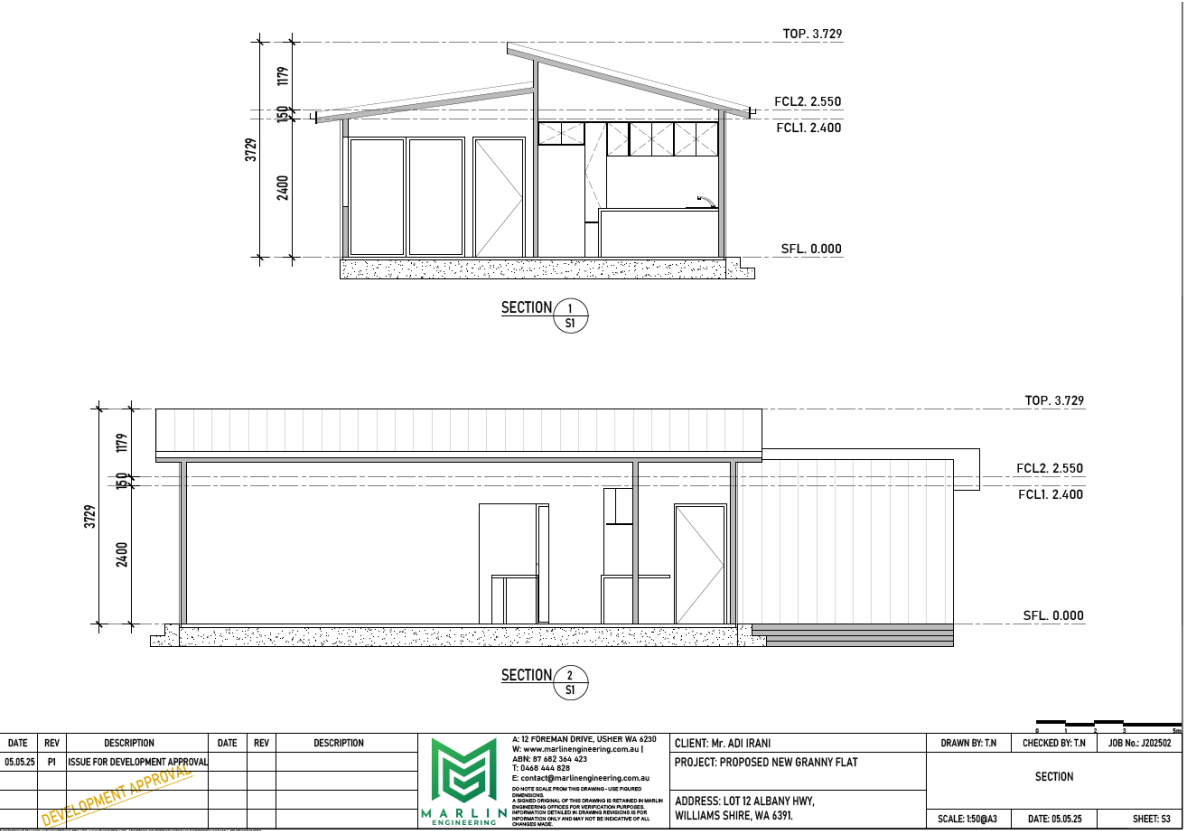
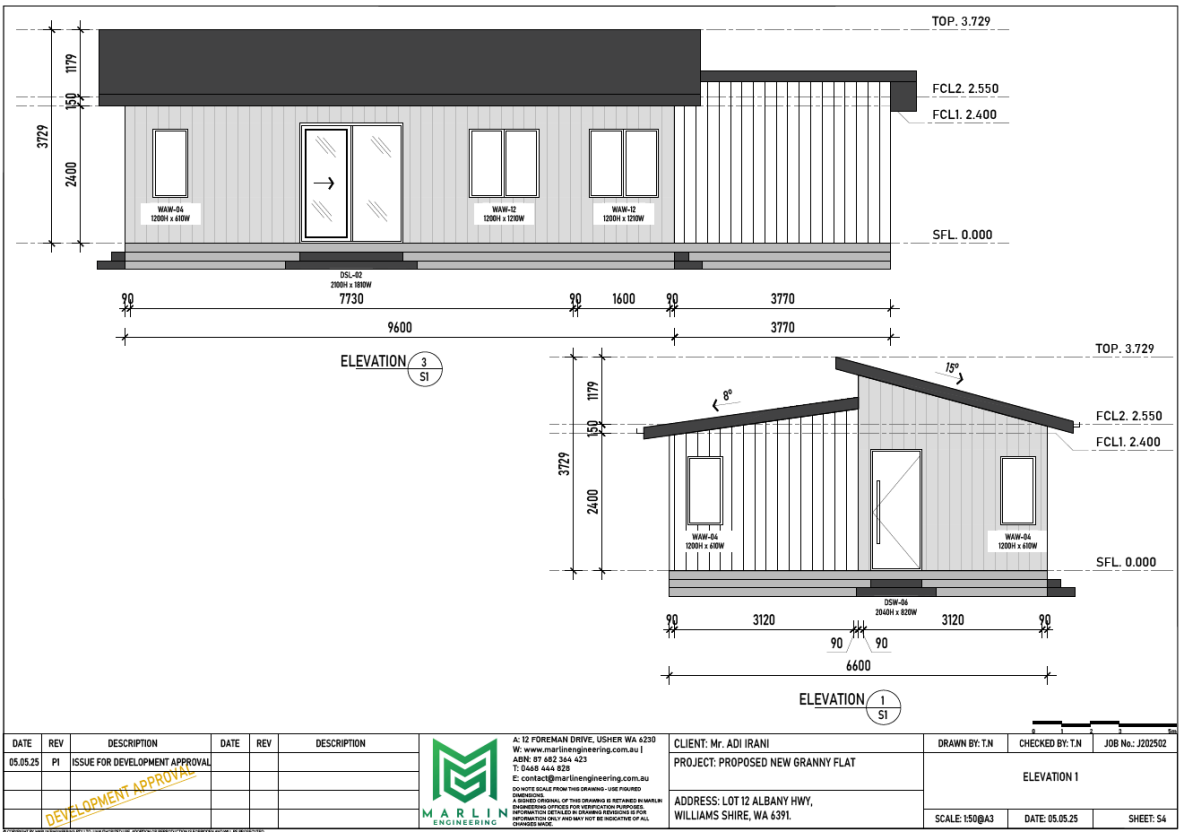
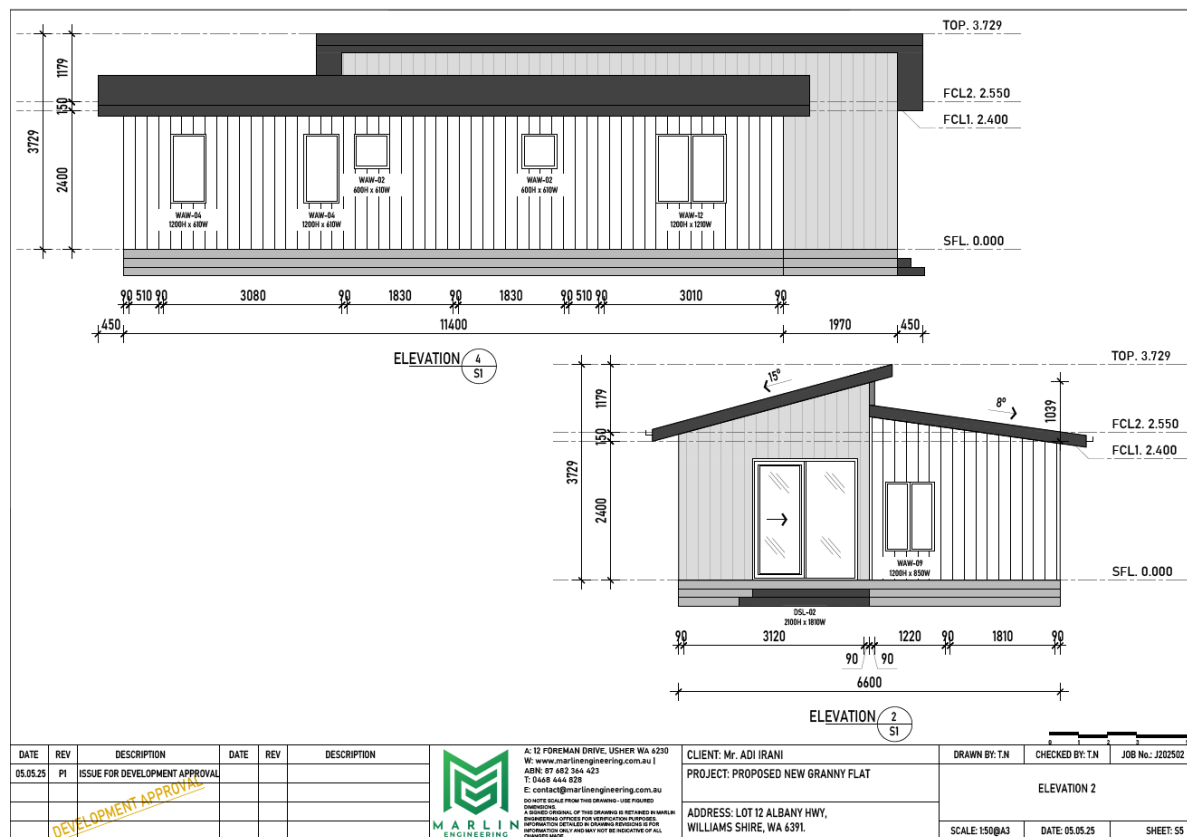


Figure 7 – Elevation 1



**Figure 8 – Elevation 2****Comment**

Access in and out of the property is via an internal track to Albany Highway and this would pass through a vegetated creek drainage area. That could present a risk if the area was on fire and people were trying to evacuate from the granny flat. It is recommended that the applicant be advised that a formal Bushfire Attack Level assessment (BAL) be completed by qualified person.

The application includes installation two 100,000L water tanks, and a septic system for wastewater management.

**Strategic Implications**

There are no substantive strategic implications with this development application and report.

**Financial Implications**

Standard planning application fee applicable 0.32% of proposed project cost.

**Voting Requirements**

Simple Majority

### **OFFICERS RECOMMENDATION**

That Council approve the development application and issue planning approval to the owners of Lot 12 (Land No 1317132) Albany Highway, Williams for

1. Construction a modular 70m<sup>2</sup> Granny Flat in accordance with the plans submitted.
2. Installation two water tanks each of 100 000L
3. Construction of 2 sheds each of 15 x 10 m<sup>2</sup> in area
4. Installation of a standalone solar power system
5. Installation of septic system wastewater systems

Subject to the following conditions:

1. The applicant supply the Shire of Williams with a completed Bushfire Attack Level (BAL) assessment completed by a qualified person, evidencing requirements to support the Development proposed.
2. That any BAL requirements are agreed to by the applicant and are implemented in the design and construction of the granny flat and sheds.
3. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.
4. The applicant obtain the required building permits for the proposed granny flat, and wastewater treatment system and provide evidence to the Shire of Williams.
5. The required planning fee is paid to the Shire of Williams.
6. the applicant submit a signed statement about how fire risk and fire protection will be managed on the property, including fuel load management.
7. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.

## 8.2.4 DRAFT SUBMISISON TO THE STATE DEVELOPMENT ASSESSMENT UNIT- NEOEN WIND FARM

<b>File Reference</b>	14.70.40
<b>Statutory Reference</b>	Local Government Act 1995
<b>Author</b>	Peter Stubbs, Chief Executive Officer
<b>Date</b>	16 May 2025
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Neoen Narrogin Wind Farm DA_V2</li> <li>2. Narrogin Wind Farm public comment poster</li> <li>3. Draft Submission to the State Development Assessment Unit- Neoen Wind Farm</li> </ol>

### Background

The State Development Assessment Unit (SDAU) has released to the public full documentation regarding the proposed Neoen Wind Farm to be built west of Williams, and between Williams and Narrogin for public comment. Public Comment closes 31 May 2025. Details of this can be found at <https://narroginwindfarm.com.au/>. Public comment can be at [haveyoursay.dplh.wa.gov.au/narroginwindfarm](https://haveyoursay.dplh.wa.gov.au/narroginwindfarm).

A draft submission has been prepared and is attached to this report for Council consideration and input.

### Comment

Councillors are well versed on the wind farm and renewable energy transition proposals. The proposed Neoen wind farm and details around it are well known. This project has been evolving since 2022.

Any submission or comment made by Council is not likely to be supported by all members of the community. Wind farms generally remain a divisive topic across Australia.

Subject to final approvals Neoen proposes to mobilise and commence 'early works' by the end of 2025. Early works might include the creation of lay down areas etc.

### Strategic Implications

This item aligns the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG1.2      Ensure the community remains well informed, well connected and engaged and has the opportunity to actively participate.

### Financial Implications

Nil from the public comment submission recommended. The broader issue of financial impacts from the proposed project are more complex.

### OFFICERS RECOMMENDATION

That Council approve the Draft Submission to the State Development Assessment Unit regarding the proposed Neoen Wind Farm and authorise the CEO to lodge the submission.

**8.2.5 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY**

<b>File Reference</b>	Various
<b>Statutory Reference</b>	Local Government Act 1996
<b>Author</b>	Peter Stubbs
<b>Date</b>	15 May 2025
<b>Disclosure of Interest</b>	Cr Price declares a proximity interest as she resides close to 18 Growse St
<b>Attachments</b>	Nil

**Background**

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

**Comment**

The Common Seal was not used since the March 2025 Council meeting.

Decisions by the CEO using delegated authority are provided in the table below;

Decision Type		Name/Property	Date of Decision	Purpose
<b>1</b>	Building Permit	3094 Quindanning - Darkan Road	30 April 2025	Class 10a building Patio \$25,790
<b>2</b>	Development Application	18 Growse Street, Williams	16 May 2025	Class 10A buildings, garage & patio \$30,000

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 2.2            Maintain accountability, transparency and financial responsibility.
- ILG 4.4            Monitor and ensure compliance with regulatory framework for local government business.

**Financial Implications**

The standard building approval Council fees were applied above decision.

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period.

**8.2.6 REGISTER OF COUNCIL DECISIONS AND STATUS**

<b>File Reference</b>	Nil
<b>Statutory Reference</b>	Nil
<b>Author</b>	Peter Stubbs, Chief Executive Officer
<b>Date</b>	15 May 2025
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	Register of Council Decisions and Status April 2025

**Background**

A register of suggestions made by Councillors at a meeting, that do not require a decision of the Council has been commenced to track and review the status of those.

Meeting Date	Resolution	Resolution Number	Status
<b>16 April 2025</b>	That Council support the request from the Numbat Taskforce who are seeking to have signs installed in the York Williams Road to raise motorist awareness of wildlife on or crossing the road in Dryandra National Park and offer to install the signs provided.	99/25	Letter of support written 30/4/25. Waiting on sign delivery
<b>16 April 2025</b>	That Council adopt the Street Tree Policy presented and request the CEO to ensure that it is promoted to the public of Williams.	98/25	Policy Manual updated  Policy promoted via Facebook, website, The Williams
<b>16 April 2025</b>	That Council resolve to change the start of its Council meeting times for the remainder of 2025, from 3.30pm to 4.00pm commencing in the 21 May 2025 and request the CEO to give appropriate public notice.	96/25	Notice has been posted to Facebook, website and in The Williams 23/4/25
<b>16 April 2025</b>	That Council acknowledge the positive impact that the Evolve Festival has on the Williams Community and support the event in the following manner: Provide the venue with 8 council bins, 8 Tables and the use of the Generator. Assist Millbrook in the watering of the grounds for the month of October	91/25	Letter of support written 30/4/25
<b>19 Mar 2025</b>	That Council adopt the Drug and Alcohol policy presented as an attachment to this report and include the policy in the Shire Policy Register.	85/25	Policy adopted by council and added to policy manual



<b>19 Mar 2025</b>	That the Renewable Energy Community Benefit Framework be made available on various platforms including the Expo for community feedback and consultation. Re-address the framework at the April meeting with community feedback.	88/25	Draft Framework was available at Expo for community feedback.
<b>19 Mar 2025</b>	<p>The Council grant planning to Anita Stacey, 1 Richmond Street, Williams (Lot13314), for:</p> <ol style="list-style-type: none"> <li>1. the use of to sea containers to create storage/shelter</li> <li>2. the use of two second hand transportable buildings to converted into a residential dwelling</li> </ol> <p>Subject to the following conditions,</p> <ol style="list-style-type: none"> <li>1. The location of structures to be generally in accordance with the site layout plan submitted.</li> <li>2. Sea containers to be clad or painted so the colour is uniform.</li> <li>3. Colourbond cladding, flashing, gutters and down pipes used on the dwelling are to be new material (not second hand) and be of uniform colour.</li> <li>4. Landscape screening be planted and maintained to the west and south of the dwelling to off privacy screening from neighbours and Narrogin Road.</li> <li>5. the applicant providing a revised project delivery schedule demonstrating and committing to complete the development within six months of the Planning Approval being issued.</li> <li>6. the applicant providing written confirmation that it will complete the works within 6 months, and that if this is not done then it agrees to remove the structures from the property</li> <li>7. that the development be generally in accordance with the plans submitted.</li> <li>8. that a separate approval is sought and gained for the management of wastewater for the dwelling.</li> <li>9. the Planning Approval is voided if the above conditions are not met.</li> </ol>	84/25	<p>Certificate of Planning issued-subject to payment of fees.</p> <p>Applicant is aware of conditions. CEO monitoring.</p>
<b>19 Mar 2025</b>	That Council having considered the Williams Repertory Clubs effort in providing portable staging for community use agree to offer \$10,500 from the Community Chest fund, to support the requested additional staging.	80/25	Payment made.
<b>19 Mar 2025</b>	That Council having considered the Williams Football Clubs efforts to fund the replacement of the football posts with funding applications that have been declined. The Council will replace North facing goal posts from council funds at an estimated cost of \$4,500	89/25	Posts have been ordered and will arrive in May. Installation to occur later in 2025 to avoid oval damage or sport disruption.
<b>19 Feb 2025</b>	That Council approve the Development Applications submitted by Rebecca Stevens, and Jamie Battley for Lot 15204, 18761876 Fourteen Mile Brook Road; and Jamie Battley, Anne Battley, Rob Battley-Gelfro property for Lot 8962 53 Lyons Road, Williams for an existing cottage and	75/25	Complete-Certificate of Planning approval issue to

	<p>seven tiny homes on wheels for a proposed short-stay tourist holiday cabin accommodation complex, subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The Facility be closed at any time when there is a Fire Danger Rating of 'extreme' or 'catastrophic' under the Australian Fire Danger Rating System' to ensure that guests are not at the property at those peak fire risk times.</li> <li>2. The Facility be closed to guest in the from mid-November to mid-April each year to mitigate the potential risk to patrons</li> <li>3. The plans lodged with the application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.</li> <li>4. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer.</li> <li>5. Separate approval be sought and gained for the proposed eco composting wastewater systems with evidence of approvals provided the Shire if Williams.</li> <li>6. If the development the subject of this approval is not substantially commenced within a period of two (2) years, the approval shall lapse and be of no further effect.</li> <li>7. The proponents be advised to lodge an application for a separate Caravan Park and Camping Ground Licence in accordance with the Caravan Parks and Camping Grounds Act 1995.</li> </ol>		applicant 24 Feb 2025
<b>19 Feb 2025</b>	<p>That Council approve the Development Application for a patio at 2 New Street, Williams subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. The Stratco plans lodged with this application form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.</li> <li>2. All stormwater from patio roof shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All</li> </ol>	74/25	Complete-Certificate of Panning issued to applicant 24 Feb 2025

	<p>drainage to be fully contained within the property boundaries with no storm water discharge into the road reserve or adjacent properties.</p> <p>3. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.</p> <p>4. The setbacks from property boundary's nominated in the plans with this application are not to be varied without the Shire of Williams written consent.</p> <p>5. Payment to the Shire of Williams of Development Application fee of \$147.00. This approval is null and void until payment is made.</p>		
<b>19 Feb 2025</b>	<p>That Council</p> <ol style="list-style-type: none"> <li>1. receive and endorse the Chief Executive Performance review for 2024.</li> <li>2. adopt the CEO key performance indicators documented and attached to this report for the 2025 year.</li> </ol>	71/25	<p>Complete- Letter issued from President to CEO.</p> <p>CEO KPI and appraisal posted to Shire website.</p>
<b>19 Feb 2025</b>	<p>That Council approve the development application and issue planning approval to the owners of Lot 10 (12503) Pinjarra -Williams Road for:</p> <ol style="list-style-type: none"> <li>1. Construction a colour bond shed 20m x 9m x 4m high</li> <li>2 Relocation and construction an existing colour bond shed 12m x 6m.</li> <li>3. Construction of a 30m limestone retaining wall</li> <li>4. Construction of 2 x 4m wide x 5 block high limestone block walls at the front entrance to the property and inside the property boundary.</li> </ol> <p>And subject to the following conditions.</p> <ol style="list-style-type: none"> <li>a. The Colourbond sheet colour of the sheets match or complement the existing structure on the property</li> <li>b. That no habitation is permitted in the sheds.</li> <li>c. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer</li> <li>d. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect</li> <li>e. All development shall generally be in accordance with the approved layout plans unless otherwise approved separately in writing by the Chief Executive Officer.</li> <li>f. Building permits are required for shed and wall constructions</li> </ol>	70/25	<p>Complete- applicant advised of Council decision 24 Feb 2025, Certificate of Planning Approval issued</p>

<b>19 Feb 2025</b>	<p>That Council,</p> <ol style="list-style-type: none"> <li>1. Accept the quotation of \$12,998.00 provided by the Western Australian Electoral Commission for it to conduct the October 2025 local government election and ensure this amount is provided for in the 2025/26 annual budget.</li> <li>2. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 local government election, together with any other elections or polls which may be required; and</li> <li>3. Decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election</li> </ol>	69/25	Complete- letter sent to WAEC 26 Feb 2025
<b>19 Feb 2025</b>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the Policy: Operational Practice – Training &amp; Study Assist Policy</li> <li>2. Approve the use of forms associated with the Operational Practice – Training &amp; Study Assist Policy</li> </ol>	66/25	Complete- all staff advised 27 Feb
<b>19 Feb 2025</b>	That Council discontinue the driver revive free coffee and tea offer that had occurred periodically on weekends and public holidays in Lions Park given the range of other opportunities for drivers to take a break and access refreshments in Williams, and investment made in Lions Park for the benefit of travellers.	65/25	Complete- no follow up action required.
<b>18 Dec 2024</b>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the public comment received after advertising the proposed development office/workshop/concrete batching plant for Lots 401 (No 2) Marjidin Way Williams,</li> <li>2. Request the CEO and Shire President to meet with the EPA and discuss public comment on the proposed office/workshop/concrete batching plant for Lots 401 (No 2) Marjidin Way Williams, should the proponent lodge the relevant and required EPA documentation to seek a Works Approval and Licence to operate a concrete batching plant.</li> </ol>		Letters/emails sent 24 December 2024 to respondents to the public advising of Council decision
<b>18 Dec 2024</b>	<p>That Council approve the Development Application submitted by Mark Rattigan &amp; Emma Varischetti - Rattigan ATF- The Yellow Wood Family Trust for a proposed nature-based campground facility at the Lot 3644 (#56) Redman Road, Williams subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1.The Bushfire Management Plan (BFMP) commitments and requirements are certified and evidenced to the Shire by a completed Compliance Certificate prepared by a bushfire planning practitioner prior to any guest occupancy of the facility (other than the existing house).</li> <li>2. Bushfire Emergency and Evacuation Plan (BEEP) commitments and requirements are in place prior to any guest occupancy of the facility.</li> </ol>		Licence signed & issued 24 December, subject to conditions set by Council.

	<p>3. The Facility be closed at any time when there is a Fire Danger Rating of 'extreme' or 'catastrophic' under the Australian Fire Danger Rating System' to ensure that guests are not at the property at those peak fire risk times.</p> <p>4. The plans lodged with the application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.</p> <p>5. Prior to commencement of operation, the owner shall carry out all works necessary to implement the recommendations in the Bushfire Management Plan dated 15 October 2024 and the Bushfire Emergency Evacuation Plan dated the 26 July 2024 prepared by Bushfire Smart.</p> <p>6. All stormwater from roofed and paved areas shall be collected and disposed of on-site and any associated drains and soak wells shall be maintained in a clean and clear condition. All drainage to be fully contained within the property boundaries with no water discharge into road reserve unless otherwise approved in writing by the Chief Executive Officer.</p> <p>7. If the development the subject of this approval is not substantially commenced within a period of two (2) years, the approval shall lapse and be of no further effect.</p> <p>8. The proponents be advised to lodge an application for a separate Caravan Park and Camping Ground Licence in accordance with the Caravan Parks and Camping Grounds Act 1995.</p>		
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### Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 1.3 Maintain, review and ensure relevance of Council's policies, local laws and operational plans

ILG 2.2 Maintain accountability, transparency and financial responsibility

### Financial Implications

Nil

### Voting Requirements

Simple Majority

### OFFICER'S RECOMMENDATION

That Council note the register and status of Council decisions made.

**9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**10.1 ELECTED MEMBERS**

**10.2 OFFICERS**

**11. APPLICATION FOR LEAVE OF ABSENCE**

**12. CLOSURE OF MEETING**