



SHIRE OF WILLIAMS

MINUTES

ORDINARY COUNCIL MEETING
WEDNESDAY 22 OCTOBER 2025

SHIRE COUNCIL CHAMBERS
9 BROOKING STREET
WILLIAMS WA 6391



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SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

VALUES / VISION

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie declared the meeting open at 4:00 pm, reminding all present that the meeting will be audio recorded.

The Shire President declared the President role vacant, and the Chief Executive Officer assumed the chair and called for nominations for the position of President.

1.1 ELECTION OF SHIRE PRESIDENT

File Reference	4.1.40
Statutory Reference	<i>Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1 and Local Government (Constitution) Regulations 1998</i>
Author	Peter Stubbs, Chief Executive Officer
Date	14 October 2025
Attachments	Nil

Background

The *Local Government Act 1995* (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1) outlines procedures for the election process for the Shire President and Deputy Shire President. In each case the following procedures must be adhered to:

- i) *The election for the Shire President is conducted by the Chief Executive Officer. The election for the Deputy Shire President is conducted by the (newly elected) Shire President.*
- ii) *Nominations for Shire President and Deputy Shire President must be given in writing.*
 - a) *Nominations for Shire President must be given in writing to the Chief Executive Officer.*
 - b) *Nominations for Deputy Shire President must be given in writing to the Shire President.*
- iii) *If a Councillor is nominated by another Councillor, the Chief Executive Officer or Shire President (as the case may be) is not to accept the nomination unless the nominee has advised the Chief Executive Officer or Shire President orally or in writing that he or she is willing to be nominated for the office.*
- iv) *Councillors are to vote on the nominations by secret ballot just as they would at any Council election. Councillors who have accepted a nomination are entitled to cast a vote in the same way as those Councillors not nominated.*
- v) *Votes are cast in accordance with Section 4.69 of the Act and counted by the Chief Executive Officer.*
- vi) *If there is an equality of votes, the meeting is adjourned for a period of not more than 7 days.*
- vii) *During the adjournment (up to 7-day period) and until the adjourned meeting resumes, existing candidates may withdraw their nominations or new nominations can be made (provisions still apply in relation to written nominations and willingness to accept nominations where the nominee is not the nominating person).*
- viii) *Upon resumption of the adjourned meeting, Councillors all vote for a second time and if there is a clear winner that person is declared.*
- ix) *If upon the second count there is still an equality of votes, the Chief Executive Officer is to draw lots to ascertain a winner.*

The *Local Government Act 1995* states in section 2.29(2):

2.29. Declaration

- (2) *A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.*

Comment

The Chief Executive Officer advised that he had received two written nominations from Councillors nominating Cr Logie for the position of President. The Chief Executive Officer called for further nominations. No further nominations were received.

Cr Jarrad Logie accepted the nomination for the position of President and was duly elected as President for a two (2) year term. Cr Logie made a declaration required under the *Local Government Act 1995* and the *Local Government (Constitution) Regulations 1998* made a declaration of office in the presence of Councillors and the Chief Executive Officer.

Cr Logie assumed the chair at 4:05pm.

1.2 ELECTION OF DEPUTY SHIRE PRESIDENT

File Reference	4.1.40
Statutory Reference	<i>Local Government Act 1995</i> (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1 and <i>Local Government (Constitution) Regulations 1998</i>
Author	Peter Stubbs, Chief Executive Officer
Date	14 October 2025
Attachments	Nil

Background

The same method of nomination applies for the position of Deputy Shire President, as does the counting of votes, except that the newly elected Shire President will take the Chair for the process.

The *Local Government Act 1995* states in section 2.29(2):

2.29. Declaration

- (2) *A person elected by the council as mayor, president, deputy mayor or deputy president has to make a declaration in the prescribed form before acting in the office.*

Comment

The Chief Executive Officer advised that he had received three nominations. From Councillors nominating Cr Panizza for the position of Deputy President. The Shire President called for any further nominations. No further nominations were received.

Cr Bernie Panizza accepted the nomination for the position of Deputy President and was duly elected as Deputy President for a two (2) year term and made a declaration of office in the presence of Councillors and the Chief Executive Officer.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members

Cr Jarrad Logie - President
Cr Christine Cowcher
Cr Heidi Cowcher
Cr Simon Harding
Cr John Macnamara
Cr Bernie Panizza – Deputy President
Cr Tracey Price

Staff

Peter Stubbs - Chief Executive Officer
Gemma Boyce – Executive Manager of Corporate Services
Tanya Germain – Executive Assistant / Minute Taker

Visitors – Nil
Apologies - Nil
Leave of Absence - Nil

3. PUBLIC QUESTION TIME

Nil

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	Cr John Macnamara
Item No. / Subject	8.2.5 Use of Common Seal and Decisions under Delegated Authority
Type of Interest	Financial Interest with respect to the Dejaxy Bakery Licence.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 17 SEPTEMBER 2025

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Macnamara

Seconded: Cr C Cowcher

That the Minutes of the Ordinary Council Meeting held 17 September 2025 as previously circulated, be confirmed as a true and accurate record.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 166/25

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

I again recognise and thank Natalie Major for her 16 years of service as a Councillor for the Shire of Williams, and for her support as Deputy Shire President since 2019. It has been a wonderful contribution, and we wish Natalie well in life after Council.

I welcome Cr Heidi Cowcher to Council and wish her well in her new role. Heidi is well known to most people in Williams and is no stranger to Local Government. Heidi was sworn in as a Councillor prior to the meeting. Also thank you to Cr John Macnamara and Cr Simon Harding for re-electing for their position on Council.

I thank Cr Harding and the CEO for the deputation they made on behalf of the Shire of Williams to the State Planning Committee, or the Western Australian Planning Commission on the Narrogin (Neoen) wind farm project. This project now has state planning and environmental approvals, and the community is likely to see the project commence on the ground in the coming months.

On the 13 October Cr Harding, Cr Major and Cr C Cowcher met in Williams with Western Power and Powering WA to gain a better understanding of the proposed new transmission lines which will impact our district to support the proposed renewable energy projects.

I attended the Narrogin Subgroup and the Regional Road Group meetings in October which are vital for road funding to our Local Governments. The Shire lodged an expression of interest for additional funding for proposed floodway works in the Quindanning-Darkan Road.

8. MATTERS WHICH REQUIRE DECISIONS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 WORKS REPORT-ASSET MANAGEMENT & IMPROVEMENT

File Reference	4.1.20
Statutory Reference	Various
Author	Tony Kett, Works Manager Peter Stubbs, Chief Executive Officer
Date	11 October 2025
Attachments	Nil

Background

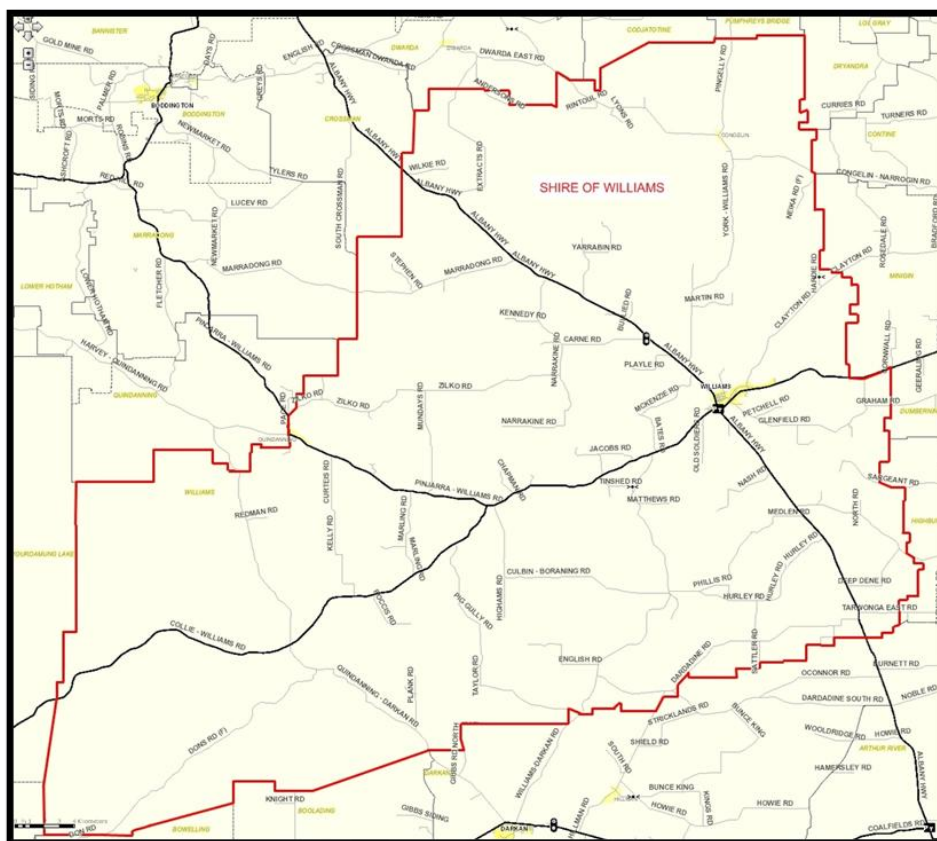
Council maintains assets on behalf of the community, public, and industry. Key transport assets include 242 km of sealed roads, 320 km of unsealed roads, culverts and six (6) bridges. Other assets include civic buildings, recreational facilities, houses, parks, streetscape, plant and equipment etc.

Gravel Road Grading Summary

ROAD NAME	TOTAL LENGTH GRAVEL RD	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
ANDERSONS ROAD	2.25									
BATES ROAD	3.52			3.52		3.52		3.52		3.52
BOUNDARY ROAD	0.72									
BROWNES ROAD	0.95									
BUEGGE ROAD	0.33									
BULLIED ROAD	1.61						1.61			
CARNE ROAD	6.11									
CHAPMAN ROAD	2.13							2.13		
CLAYTON ROAD	11.83									
CHURCH ROAD	1.0				1.0			1.0		1.0
CONGELIN – NARROGIN ROAD	3.0	3.0		3.0				1.1		
COULTER ROAD	2.32									
COWCHER ROAD	4.04							4.04		
CULBIN – BORANING ROAD	17.70				17.7			17.7		17.7
CULBIN SOUTH	2.44							2.4		
CURTEIS ROAD	4.29							4.29		
DARDADINE ROAD	21.50			21.5				21.5		21.5
DARDADINE – SOUTH ROAD	0.48							0.48		
DARKAN-QUINDANNING ROAD	4.6		2.3					2.3		
DEEP DEAN ROAD	5.76						5.7		5.7	
EDDINGTON ROAD	2.09						2.09			
ENGLISH ROAD	6.56			6.5				6.5		
EXTRACTS ROAD	12.25	12.25						12.25		
FAWCETT ROAD	2.87	2.87					2.87			
FOLLAND ROAD	2.09							2.09		
FOURTEEN MILE BROOK ROAD	13.66									
GILLET ROAD	1.12						1.12			
GLENFIELD ROAD	8.6	8.6					8.6	8.6		
GLENORCHY ROAD	1.20						1.2			

GRAHAM ROAD	1.95	1.95					1.95	1.95		
GULL STREET	0.48									
HAMON ROAD	0.85	0.85		0.85				0.85		
HARDIE ROAD	2.0									2.0
HIGHAMS ROAD	3.31							3.31		
HILLMAN-DARDADINE ROAD	1.78	1.78		1.78				1.78		
HURLEY ROAD	13.84					13.84		13.84	15.84	
JOHNSTONE ROAD	1.29						1.29		1.29	
JOSBURY ROAD	0.56									
KELLY ROAD	8.42							8.42		
KENNEDY ROAD	2.74						2.74		2.74	
LAVENDER ROAD	1.29									
LYONS ROAD	1.77	1.77		1.77				1.77		
MAJOR ROAD	1.21						1.21		1.21	
MARLING ROAD	7.14							7.14		7.14
MARTIN ROAD	3.86	3.86						3.86		3.86
MATTHEWS ROAD	2.16				2.16			2.16		
MCKENZIE ROAD	5.43		5.43				5.43			
MEDLEN ROAD	8.26	8.2	8.2			8.2	8.2		8.26	
MUNDAYS ROAD	8.71				8.71			8.71		8.71
MUNTHOOLA ROAD	2.1		2.1				2.1	2.1		
NARRAKINE ROAD	8.1				8.1			8.1		
NASH ROAD	5.88	5.86								5.86
NEW TIP ACCESS ROAD	0.71									
NORTH ROAD	1.16									
NORWOOD ROAD	0.9							0.9		
OLD SOLDIERS ROAD	3.92							3.92		
PETCHELL ROAD	2.09						2.09	2.09		
PHILLIPPE ROAD	1.77							1.77		
PHILLIS ROAD	3.44									
PIG GULLY ROAD	11.00				11.0			11.04		11.04
PINGELLY ROAD	8.01									
PLANK ROAD	4.78		4.78					4.78		4.78
PLAYLE ROAD	3.75		3.75				3.75	3.75		
REDMAN ROAD	1.45									
RICHMOND STREET	0.27									
RINTOUL ROAD	1.61	1.61		1.61				1.61		
ROCCIS ROAD	4.13							4.13		4.13
SATTLER ROAD	5.42							5.42		
TAYLOR ROAD	9.1			9.1				9.1		9.1
TIN SHED ROAD	2.53							2.53		
TIP ROAD	1.0		1.0	1.0				1.0		
TOP END ROAD	1.13							1.13		
WALDOCK ROAD	1.8			1.8				1.8		1.8
WANGERLING GULLY ROAD	8.86	8.86					8.86		8.86	
WESTMERE ROAD	5.01	5.01			5.01		5.01		5.01	
WHITE ROAD	0.19									
WILKE ROAD	3.0									
YARABIN ROAD	4.5	4.5			4.5		4.5		4.5	
ZILKO ROAD	19.31			19.31				19.31		19.31
TOTAL LENGTH GRADED	350.94	71.06	23	66.4	58.18	25.56	71.94	229.6	53.41	121.45

Shire of Williams Road Network



Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- SC 1.1 Provide, maintain and improve community infrastructure.
- LUE 1.1 Ensure that the townsite is maintained to a high standard.
- LUE 2.2 Ensure townsite amenities are maintained and improved where required.

Financial Implications

Funds for the maintenance of the town and facilities are included in the 2025/2026 Annual Budget.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Price

Seconded: Cr Panizza

That Council note the Works Report for asset maintenance and improvement for the reporting period as presented.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 167/25

8.1.2 PAYMENT LISTING

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	15 October 2025
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Nil

Background

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Comment

The list of accounts for payment is an attachment included in this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr H Cowcher

That Municipal Fund EFT, Bpay, Direct Debits and Cheques totalling \$702,234.39 approved by the Chief Executive Officer during the month of August 2025 be endorsed.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 168/25

An updated Payment Listing was supplied to Councillors as there was some payments missing further descriptions.

DRAFT

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 SEPTEMBER 2025

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
03/09/2025	FDC EDUCATORS	FDC Educators PE 31/08/2025	-27,390.95
03/09/2025	BUILDING AND ENERGY	BSL collection - August 2025	-283.25
04/09/2025	SHIRE OF WILLIAMS	Payroll PE 03/09/2025	-64,405.97
04/09/2025	MAXXIA PTY LTD	Novated Leasing	-1,938.16
05/09/2025	SERVICES AUSTRALIA	7090424552940290	-121.93
05/09/2025	BUILDING AND ENERGY	BSL collection - August 2025 (2)	-47.95
08/09/2025	BOC Ltd	August 2025 Container Service Fees	-47.16
08/09/2025	CITY OF KALAMUNDA	Building Surveyor Wages 01/02/2025 - 22/07/2025	-1,099.86
08/09/2025	EDWARDS ISUZU UTE	Upgrade 2526 WL076 Hilux & Parts	-21,036.27
08/09/2025	EXPRESS PRINT	2025221 - Rate Notice Paper x 2000	-863.50
08/09/2025	GOODYEAR AUTOCARE NARROGIN	14000 - Replace O Ring and Refit Tyre (Grader)	-115.00
08/09/2025	GREAT SOUTHERN FUELS	Monthly Fuel Account August 2025	-613.64
08/09/2025	HARMONY SOFTWARE	Educators' Software Fees, Month of August 2025	-488.75
08/09/2025	HICKS HANDYMAN	2025237 - Painting of 18 Richardson St	-4,646.40
08/09/2025	JOONDALUP GOLF MANAGEMENT	2025206 - Works Joondalup Conference 2025	-1,776.00
08/09/2025	LANDGATE.	Copy of Certificate of Title	-32.60
08/09/2025	LOGIE, BRITT E.	Reimbursement for Purchases BFB & Tenderlink	-606.42
08/09/2025	MELCHIORRE PLUMBING & GAS	Hall & Public Conveniences	-1,056.00
08/09/2025	NARROGIN TOYOTA	14500 - Choke Lever	-18.98
08/09/2025	NARROGIN TYREPOWER	13991 - 4 New 245/70R16 Maxxis Tyres	-1,003.96
08/09/2025	OFFICE OF REGIONAL ARCHITECTURE	2025213 - Architectural Services Wills Indoor Courts	-6,010.00
08/09/2025	PRIME AG SERVICES - WILLIAMS	2025246 - Herbicide for Townsite & Rec Ground	-1,228.82
08/09/2025	ST LUKE'S FAMILY PRACTICE	Doctor Services	-2,640.00
08/09/2025	STAR TRACK EXPRESS	2025218 - Freight Ex DX Print Group (Envelopes)	-68.15
08/09/2025	STATE LIBRARY OF WA.	Better Beginnings Program 2025/26	-115.50
08/09/2025	THE GOODS	2025126 - Cleaning products & consumables (Various)	-2,135.29
08/09/2025	THE WILLIAMS COMMUNITY NEWSPAPER.	Printing Costs	-38.40
08/09/2025	THINKPROJECT AUSTRALIA PTY LTD	13994 - E-Learning Subscription (Cameron)	-825.00
08/09/2025	TRUCK CENTRE (WA) PTY LTD	13995 - 150,000km Service WL 91	-4,602.30
08/09/2025	TUTT BRYANT HIRE PTY LTD	2025176 - Multi Tyred Roller Hire 31.07.25 to 31.08.25	-4,017.85
08/09/2025	WALLIS COMPUTER SOLUTIONS	Site Visist & NBN	-1,918.40
08/09/2025	WILLIAMS SJA SUB CENTRE	SJA Subscriptions Collected in August 2025	-64.00
15/09/2025	Haddrick, Dennis & Margaret	Popcorn Mahine Hire Bond 02/09/2025 EFTPOS	-100.00
16/09/2025	CONGELING PARK GRAZING CO	CONGELIN GRAVEL	-6,468.00
16/09/2025	CORNER'S AUTOMOTIVE ELECTRICS	ISUZU DMAX WL076 - ELECTRICS AFTER MARKET	-921.80
16/09/2025	DASH DIGITAL	FIRST 25% ON SIGNING	-6,038.73
16/09/2025	DUFF ELECTRICAL CONTRACTING	LIGHTS - OUTSIDE	-206.80
16/09/2025	GREAT SOUTHERN FUELS	8100L Diesel @ 1.6859 per litre	-13,658.59
16/09/2025	LGIS	Insurance 25-26 Part 1 of 2	-154,929.48
16/09/2025	MELCHIORRE PLUMBING & GAS	Various Shire Property Maintenance	-2,257.18
16/09/2025	MORGAN RURAL SERVICES PTY LTD	SPRAYING PROGRAM 2025	-17,363.50
16/09/2025	NILFISK PTY LTD	Walk Behind Scrubber - CAPEX	-5,627.60
16/09/2025	SHERIDANS	NAME BADGE - ADMIN - LEANDRE GENIS	-45.60
16/09/2025	SHIRE OF NARROGIN.	AUG 2025 EHO SERVICES	-1,213.00
16/09/2025	ST LUKE'S FAMILY PRACTICE	Doctor Services	-2,200.00
16/09/2025	TEAM GLOBAL EXPRESS	Freight	-572.23
16/09/2025	THE WILLIAMS COMMUNITY NEWSPAPER.	NEWSPAPER ADVERTISING	-76.80
16/09/2025	UNIFORMS AT WORK	Staff Uniforms	-531.35
16/09/2025	WESTRAC	A-S00053683 B5400434 CAT FIT FLEET ESSENTIALS	-501.60
16/09/2025	WILLIAMS GENERAL STORE	CONSUMABLES - OFFICE VARIOUS	-184.14
16/09/2025	WILLIAMS HOTEL - STRICKO'S	Catering	-62.99
16/09/2025	WILLIAMS NEWSAGENCY	VRIIOUS COUNCIL SUPPLIES	-95.00

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 SEPTEMBER 2025

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
17/09/2025	FDC EDUCATORS	FDC Educators PE 14/09/2025	-27,704.48
17/09/2025	MANHEIM PTY LTD	1UBG-589 GENIE TZ34 BOOM LIFT (TRAILER MOUNTI	-15,310.00
18/09/2025	SHIRE OF WILLIAMS	Payroll PE 17/09/2025	-65,241.00
18/09/2025	MAXXIA PTY LTD	Novated Leasing	-969.08
18/09/2025	SERVICES AUSTRALIA	7090424552940290	-121.93
25/09/2025	3E ADVANTAGE PTY LTD	2025263 - Photocopier Rental First Payment	-917.40
25/09/2025	AVON WASTE	2025204 - Waste Collection August 2025	-11,360.84
25/09/2025	BARKER CASSANDRA	Reimbursement for Purchase of Heater	-44.00
25/09/2025	BEST OFFICE SYSTEMS	Monthly Printing/Copying Charges	-455.65
25/09/2025	BLUEGUARD INTEGRITY WHS SERVICES	2025260 - Drug Testing for x 16 workers incl. travel	-2,776.40
25/09/2025	CITY OF ALBANY (EFT)	2025267 - Annual Spydus License for Library	-3,471.60
25/09/2025	JB HI-FI GROUP PTY LTD	Members IPADs	-5,831.86
25/09/2025	LG PROFESSIONALS WA	2025262 - Integrated Planning & Reporting Training(Gr	-3,330.00
25/09/2025	LGIS	2025269 - WORK COMP - ADJMT TO SAL & WAGES 20	-4,787.09
25/09/2025	OFFICEWORKS	Stationery & Equipment Order Sept 2026	-214.98
25/09/2025	P&S GRIGGS PLUMBING	2025254 - Wet Area Plumbing 18 Richardson Street	-6,381.20
25/09/2025	SHIRE OF WILLIAMS	Rates (Rubbish Charges) for 2025/2026	-24,452.58
25/09/2025	STEELO'S OUTDOORS	13998 - Two Cameras	-830.00
25/09/2025	SUPAGAS PTY LTD	2025266 - 474.20L LPG	-1,276.93
25/09/2025	THE GOODS	Childcare Consumables	-294.25
25/09/2025	THE WILLIAMS WOOL SHED.	Postwest Invoice 800276610 + 30%	-669.46
25/09/2025	WALLIS COMPUTER SOLUTIONS	Annual Billing per Service Agreement	-36,131.17
25/09/2025	WILLIAMS GOLF CLUB.	Reimbursement of Rates 2025/26	-1,352.00
25/09/2025	WILLIAMS POST OFFICE.	2025255 - Monthly Account August 2025	-1,076.46
25/09/2025	WILLIAMS RURAL SUPPLIES	13996 - Monthly Hardware Account - August 2025	-7,282.93
05/09/2025	Cash Sales	REFUND Bonds & Deposits - Verim Trap Bond	-50.00
01/09/2025	DEPARTMENT OF PLANNING & INFRASTRUC	DPI Payments September 2025	-31,288.35
03/09/2025	CBA	CBA - Merchant Fees AUG 2025	-276.19
18/09/2025	WA TREASURY CORPORATION	Loan Repayment - #71 Mens Shed	-10,198.07
01/09/2025	WATER CORPORATION.	Water - Standpipes, Sw Pool, Industrial Shed, Rec Grc	-7,037.06
08/09/2025	TELSTRA	Monthly Phone Usage to 19/08/2025	-292.54
17/09/2025	SYNERGY	Various Shire Properties	-5,885.69
18/09/2025	ANZ CARDS	Credit Card x 3 Aug2025	-9,313.11
22/09/2025	SYNERGY	Various Shire Properties	-4,181.52
22/09/2025	TELSTRA	Various Shire Properties	-388.99
22/09/2025	CR JARRAD LOGIE	Presidential Allowance Owed 2024/2025	-1,414.09
23/09/2025	AUSTRALIAN TAXATION OFFICE	BAS August 2025	-16,607.00
26/09/2025	BOND ADMINISTRATOR	As per Tenancy Agreements - Lodgement	-400.00
01/09/2025	SUPERANNUATION	AUG25 Superannuation	-28,307.64
TOTAL			-702,234.39

18/09/2025	ANZ CARDS	Credit Card x 3 Aug2025	-9313.11
		Flights	960.33
		Accomodation	936.36
		Fuel	329.15
		Parking	54.25
		Meal - varioaus	170.36
		Play mats, baby barrier, storage containers ect	164.54
		Storage Containers/Bags	68.18
		Car hire	293.05
		Car Service	333.46
		Keys Cut & baby rattles	38.18

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 SEPTEMBER 2025

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
		Baby wipes & markers	45.95
		Google - VROK	16.80
		Coffee	12.72
		Intertek - Indoor Court Project	552.00
		Fuel	184.35
		Wix.com, Ventraip websire renewal, First Reef website ho	249.95
		Keys Cut/Heater	58.18
		Templates - Moore Australia	1,600.00
		Bevedere - plants	104.32
		Fuel	81.81
		Uniforms	363.45
		Moore - FBT & payroll training	1,800.00
		Business Cards	49.06
		Non-Cap. Acq. - Inc GST	846.66
			9,313.11

8.1.3 FINANCIAL STATEMENTS

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	15 October 2025
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Nil

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr C Cowcher

That financial statements presented for the period ending 30 September 2025 be received.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 169/25

DRAFT

SHIRE OF WILLIAMS

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,454,318	2,454,318	2,459,433	5,115	0.21%	
Rates excluding general rates	47,971	47,971	54,538	6,567	13.69%	
Grants, subsidies and contributions	450,799	228,595	274,678	46,083	20.16%	▲
Fees and charges	1,300,073	322,604	295,830	(26,774)	(8.30%)	
Interest revenue	112,000	27,695	25,458	(2,237)	(8.08%)	
Other revenue	2,360	0	24,513	24,513	0.00%	
	4,367,521	3,081,183	3,134,450	53,267	1.73%	
Expenditure from operating activities						
Employee costs	(2,373,607)	(605,954)	(611,939)	(5,985)	(0.99%)	
Materials and contracts	(1,311,745)	(500,511)	(458,268)	42,243	8.44%	
Utility charges	(310,215)	(42,765)	(39,513)	3,252	7.60%	
Depreciation	(2,437,849)	(609,495)	(608,838)	657	0.11%	
Finance costs	(14,256)	(73)	(73)	0	0.00%	
Insurance	(186,501)	(93,247)	(93,874)	(627)	(0.67%)	
Other expenditure	(39,354)	(6,700)	(3,119)	3,581	53.45%	
Loss on asset disposals	(7,677)	(7,677)	(4,544)	3,133	40.81%	
	(6,681,204)	(1,866,422)	(1,820,168)	46,254	2.48%	
Non cash amounts excluded from operating activities	2(c) 2,445,498	617,172	613,382	(3,790)	(0.61%)	
Amount attributable to operating activities	131,815	1,831,933	1,927,664	95,731	5.23%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,143,138	0	109,947	109,947	0.00%	
Proceeds from disposal of assets	66,000	66,000	32,000	(34,000)	(51.52%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	18,926	0	0	0	0.00%	
Proceeds on disposal of financial assets at fair values through other comprehensive income	5,000	0	0	0	0.00%	
	4,233,064	66,000	141,947	75,947	115.07%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(3,521,137)	(221,849)	(258,376)	(36,527)	(16.46%)	▼
Acquisition of infrastructure	(2,311,592)	(337,807)	(135,856)	201,951	59.78%	▲
	(5,832,729)	(559,656)	(394,232)	165,424	29.56%	
Amount attributable to investing activities	(1,599,665)	(493,656)	(252,285)	241,371	48.89%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	250,000	0	0	0	0.00%	
Transfer from reserves	252,394	0	0	0	0.00%	
	502,394	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(80,920)	(10,125)	(10,125)	0	0.00%	
Transfer to reserves	(107,620)	0	0	0	0.00%	
	(188,540)	(10,125)	(10,125)	0	0.00%	
Amount attributable to financing activities	313,854	(10,125)	(10,125)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,153,995	1,153,995	1,183,840	29,845	2.59%	
Amount attributable to operating activities	131,815	1,831,933	1,927,664	95,731	5.23%	
Amount attributable to investing activities	(1,599,665)	(493,656)	(252,285)	241,371	48.89%	▲
Amount attributable to financing activities	313,854	(10,125)	(10,125)	0	0.00%	
Surplus or deficit after imposition of general rates	0	2,482,147	2,849,094	366,947	14.78%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	Actual 30 June 2025	Actual as at 30 September 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,535,477	3,970,181
Trade and other receivables	134,943	1,795,912
Other financial assets	23,926	23,926
Inventories	46,005	53,396
Contract assets	278,234	278,234
TOTAL CURRENT ASSETS	4,018,585	6,121,649
NON-CURRENT ASSETS		
Other financial assets	220,191	220,191
Property, plant and equipment	26,088,159	26,164,507
Infrastructure	69,076,016	68,748,516
TOTAL NON-CURRENT ASSETS	95,384,366	95,133,214
TOTAL ASSETS	99,402,951	101,254,863
CURRENT LIABILITIES		
Trade and other payables	97,735	151,337
Contract liabilities	764,839	1,149,043
Borrowings	80,920	70,794
Employee related provisions	240,723	240,723
TOTAL CURRENT LIABILITIES	1,184,217	1,611,897
NON-CURRENT LIABILITIES		
Borrowings	280,569	280,569
Employee related provisions	36,234	36,234
TOTAL NON-CURRENT LIABILITIES	316,803	316,803
TOTAL LIABILITIES	1,501,020	1,928,700
NET ASSETS	97,901,931	99,326,163
EQUITY		
Retained surplus	22,896,266	24,320,496
Reserve accounts	1,746,883	1,746,883
Revaluation surplus	73,258,781	73,258,781
TOTAL EQUITY	97,901,930	99,326,160

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 September 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Contract assets

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 30 September 2025
	\$	\$	\$
	3,535,693	3,535,477	3,970,181
	134,727	134,943	1,795,912
	23,926	23,926	23,926
	46,005	46,005	53,396
	278,234	278,234	278,234
	4,018,585	4,018,585	6,121,649
	(91,396)	(97,735)	(151,337)
	(764,839)	(764,839)	(1,149,043)
	(8,920)	(80,920)	(70,794)
	(240,723)	(240,723)	(240,723)
	(1,105,878)	(1,184,217)	(1,611,897)
	2,912,707	2,834,368	4,509,752
2(b)	(1,560,393)	(1,650,528)	(1,660,654)
	1,352,290	1,183,840	2,849,094

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(1,602,109)	(1,746,883)	(1,746,883)
	(23,926)	(23,926)	(23,926)
	63,115	80,920	70,794
	39,361	39,361	39,361
2(a)	(1,560,393)	(1,650,528)	(1,660,654)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 30 September 2025	YTD Actual 30 September 2025
\$	\$	\$
7,677	7,677	4,544
2,437,849	609,495	608,838
2,445,498	617,172	613,382

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description

Revenue from operating activities

Grants, subsidies and contributions

Timing of Grant Payments & budgeted estimates

Var. \$

Var. %

\$

%

46,083

20.16%



Inflows from investing activities

Proceeds from disposal of assets

Further Vehicle trade still to occur

(34,000)

(51.52%)



Outflows from investing activities

Acquisition of property, plant and equipment

Timing in monthly Budget Allocation

(36,527)

(16.46%)



Acquisition of infrastructure

Project timing

201,951

59.78%



Surplus or deficit after imposition of general rates

Favourable budget allocation to actual job costings

366,947

14.78%



8.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.2.1 GIFTING OF IPAD

File Reference	4.1.10
Statutory Reference	Sections 3.58, 5.50 and 5.100A <i>Local Government Act 1995</i> ; r19A and r34AC <i>Local Government (Administration) Regulations 1996</i> and r30 <i>Local Government (Functions and General) Regulations 1996</i>
Author	Peter Stubbs, Chief Executive Officer
Date	9 October 2025
Disclosure of Interest	Nil
Attachments	Nil

Background

The Shire of Williams provides Councillors and some staff with an iPad/tablet for the term of their election or employment. Council has a Policy (C 3.3 iPads/Tablets – Provision for Councillors / Senior Staff Policy) that includes the following wording:

"The iPad/Tablet device and associated accessories that have been provided by the Shire, at all times, remain in the ownership of the Shire."

and

"Council may, at its discretion, approve the gifting of an iPad/Tablet used by a Councillor or employee on their cessation of tenure or employment, as the case may be."

The term as Councillor for Natalie Major concluded on the 18 October 2025. This item recommends the gifting of the iPad used by Natalie during her term as a Councillor. Natalie has been a Councillor for the past 16 years and was recently the Deputy Shire President. The iPad is 8-years old.

Comment

Regulation 34AC *Local Government (Administration) Regulations 1996* outlines the limits for a gift to a retiring council member.

34AC. Gifts to council members, when permitted etc. (Act s. 5.100A)

(1) The retirement of a council member who has served at least one full 4-year term of office is prescribed under section 5.100A(a) as circumstances in which a gift can be given to the council member.

(2) The amount of \$100 for each year served as a council member to a maximum of \$1 000 is prescribed under section 5.100A(b) in respect of a gift given to a council member in the circumstances set out in sub regulation (1).

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 2.2 Maintain accountability, transparency and financial responsibility.
ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implication

The iPad has an estimated value under \$100.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION & COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr H Cowcher

That in accordance with the Council policy-C 3.3 *iPads/Tablets – Provision for Councillors / Senior Staff*, and the Local Government (Administration) Regulations 1996, Council gift a second-hand iPad to former Councillor Natalie Major.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 170/25

8.2.2 ELECTION OF COMMITTEE REPRESENTATIVES

File Reference	Various
Statutory Reference	Local Government Act 1995-Part 5, Division 2 sections 5.8 to 5.25
Author	Peter Stubbs, Chief Executive Officer
Date	14 October 2025
Disclosure of Interest	The author has no Impartiality, Financial or Proximity interests that require disclosure
Attachments	WALGA Zone Delegates explanatory paper

Background

A local government may establish committees of 3 or more persons to assist the Council. Committees may be delegated powers to exercise and discharge the duties of the Local Government. Where delegations are made to Committees a register of delegations must be kept.

A committee is established by a Council requiring a decision by absolute majority. Council can also appoint deputy members to committees.

Section 5.9 of the Local Government Act 1995 defines that a committee is to comprise of —

- (a) council members only; or
- (b) council members and employees; or
- (c) council members, employees and other persons; or
- (d) council members and other persons; or
- (e) employees and other persons; or
- (f) other persons only.

Section 5.11. of the Local Government Act 1995 defines the tenure of Committee membership,

- (1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —
 - (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or
 - (b) the person resigns from membership of the committee; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day, whichever happens first.

Section 5.10. of the Local Government Act 1995 governs appointment of committee members

- (1) A committee is to have as its members —

- (a) persons appointed by the local government to be members of the committee (other than those referred to in paragraph (b)); and
- (b) persons who are appointed to be members of the committee under subsection (4) or (5).

- (2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.

- (3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.
- (4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of the mayor or president's wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- (5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of the CEO's wish —
- (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee,
- the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

The most recent Council decision on committee representation was made 15 November 2023, and this is provided below.

Moved: Cr Price / **Seconded:** Cr Cowcher

That Council appoint Elected Members and Staff to various committees as listed:

1. WALGA Central Zone Delegates: Cr J Logie – Proxy: Cr T Price
2. Narrogin Sub-Regional Road Group: Cr J Logie
3. Community and Staff Housing: Cr N Major, Cr C Cowcher, and Sharon Wilkie (Staff)
4. Plant and Road Infrastructure Committee: Cr J Logie, Cr J Macnamara, Cr S Harding and Cr B Panizza
5. Audit Committee: Cr J Logie, Cr T Price, Cr S Harding and Cr B Panizza
6. 4WDL VROC: Cr T Price - Proxy: Cr N Major
7. Hotham Williams VROC: Cr N Major – Proxy: Cr C Cowcher
8. South 32 Community Liaison Committee (CLC) for Boddington Bauxite Mine: Peter Stubbs (Staff) - Proxy: Cr J Macnamara
9. Newmont Boddington Gold CLC: Peter Stubbs (Staff) – Proxy: Cr J Macnamara
10. Citizen of the Year Committee: Cr N Major and Cr C Cowcher
11. Live Local Love Local Committee: Cr N Major, Cr C Cowcher and Cr T Price
12. Roadwise Council: Britt Logie (Staff), Cr N Major

Carried: Absolute Majority 7/0

For: Cr Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Major, Cr Panizza, Cr Price

Against: Nil

Resolution: 56/24

Presently none of the committees have any delegated powers.

Comment

It is a Local Government Act 1995 requirement to review Committees and Committee memberships following an ordinary election.

It is likely that the Shire of Williams will need to continue to Chair of the Narrogin Subgroup for the Regional Road Group process.

The Live Local, Love Local Committee was formed some years ago to engage with the community, to support local events, and raise funds to the Community Chest fund which supports local volunteers efforts in the Williams district. The Community Chest fund also receives revenue from the recycling shop at the Waste Transfer Station.

Council has discretion to create (or dissolve) Committee's for particular purposes with the exception of the Audit, Risk and Improvement Committee which is required under legislation.

An emerging issue and need is for Council to position itself to negotiate with and have input into Community Benefit Funds required of renewable energy projects. It is therefore recommended that Council consider this now as it is likely to be needed in the year ahead. Council will need separately at a later time to appoint an Independent Chair and Deputy Chair for the Audit, Risk & Improvement Committee.

Council can change its membership to Committees, resolve to close a Committee or establish a new Committee at any time.

Current Committees 2023-2025		Recommended Committees 2025-2027	Scheduled meeting frequency
1	Audit, Risk & Improvement Committee	Audit, Risk & Improvement Committee	Two to three per year. Mar, Jul, Nov
2	WALGA Central Zone Delegates	WALGA Central Zone Delegates	Quarterly
3	Narrogin Sub-Regional Road Group	Narrogin Sub-Regional Road Group	Twice per year
4	4WDL VROC	4WDL VROC	Quarterly
5	Hotham Williams VROC	Hotham Williams VROC	Two to three times per year
6	Plant and Road Infrastructure Committee	Plant and Road Infrastructure Committee	Feb, May & Sept
7	Community and Staff Housing	Building Assets Committee	Feb & May
8	Citizen of the Year Committee	Citizen of the Year Committee	Dec
9	South 32 Community Liaison Committee (CLC)	South 32 Community Liaison Committee (CLC)	Twice per year
10	Newmont Boddington Gold CLC	Newmont Boddington Gold CLC	Twice per year
11	Live Local, Love Local Committee?	CEO Review Committee	Jan-Feb
12		Community Benefit Fund Committee-Renewable Energy projects	To be determined.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 1.2 Ensure the community remains well informed, well connected and engaged and has the opportunity to actively participate.

- ILG 3.1 Participate in, and actively collaborate with, the 4WDL VROC on resource sharing opportunities.
- ILG 3.2 Foster, nurture and develop strategic alliances with local government, major industry and government agencies.

Financial Implications

Adopted sitting fees for Committee meetings apply.

Voting Requirements

Absolute Majority

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Price

Seconded: Cr C Cowcher

That Council appoint Elected Members and Staff to various committees as listed below,

Recommended Committees 2025-2027	Committee Membership (3 or more persons)
Audit, Risk & Improvement Committee	Cr Harding, Cr Price, Cr Panizza, Cr Logie
WALGA Central Zone Delegates	Cr Logie, Cr H Cowcher(proxy)
Narrogin Sub-Regional Road Group	Cr Logie
4WDL VROC	Cr Price, Cr Harding (proxy)
Hotham Williams VROC	Cr C Cowcher
Plant and Road Infrastructure Committee	Cr Harding, Cr Macnamara, Cr Panizza, Cr Logie
Building Assets Committee	Cr C Cowcher, Deborah Martin (staff)
Citizen of the Year Committee	Cr C Cowcher, Tanya Germain (staff)
South 32 Community Liaison Committee (CLC)	Cr Macnamara, CEO
Newmont Boddington Gold CLC	Cr Macnamara, CEO
CEO Review Committee	Cr Logie, Cr Panizza
Community Benefit Fund Committee- Renewable Energy projects	Cr H Cowcher, Cr Macnamara, Cr Logie, Cr Panizza, CEO

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 171/25

8.2.3 REVIEW POLICY MANUAL

File Reference	4.1.10
Statutory Reference	Nil
Author	Peter Stubbs, Chief Executive Officer
Date	11 September 2025
Disclosure of Interest	Nil
Attachments	Policy Manual – December 2025 (Draft Version)

Background

It is a requirement that Council review all Policies each year.

The Policy manual compliments the diverse range of legislation that the Shire must operate under and provides guidance to assist with consistency of decision making, behaviours and services.

The revised Policy manual was tabled September 2025, and Council resolved to defer its consideration until this meeting.

Comment

Policies can be reviewed, created and cancelled at any time and must be reviewed every year. For convenience the Policies are reviewed and presented in the manual attached, which was circulated to elected members by email 9 September 2025.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 1.3 Maintain, review and ensure relevance of Council's policies, local laws and operational plans.

Financial Implications

Nil

Voting Requirements

Absolute Majority

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr C Cowcher

Seconded: Cr Price

That Council adopt the Policy Manual as presented with this report.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 172/25

8.2.4 DISPOSAL OF ASSETS

File Reference	Nil
Statutory Reference	Legislation-Local Government Act 1997 3.58. Disposing of property
Author	Peter Stubbs, Chief Executive Officer
Date	2 October 2025
Disclosure of Interest	Nil
Attachments	Nil

Background

This report recommends the disposal of three assets surplus to requirements.

Comment

The following assets are surplus to requirements, and it recommends they be disposed of.

1. The Toyota DA115 Tip/Water Truck (rego WL595), purchased in August 1994, with approx. 240,000km on the odometer. (figure 1)
2. Food Van - has not be used in over a year and was only occasionally used in the past 2 years as the Driver Reviver. (figure 2)
3. Cardboard press in shed storage at the waste recycling site. The original intent was that it would be used to compress cardboard. It has not been used in the last 3 years, and the compression of cardboard has not been necessary with current recycling options. (figure 3)

Figure 1



Figure 2



Figure 3



Legislation-Local Government Act 1997 3.58. Disposing of property

- (1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - I. describing the property concerned; and
 - II. giving details of the proposed disposition; and
 - III. inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - I. as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - II. as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Strategic Implications

This item is not of high strategic importance.

Financial Implications

Revenue gained from sale of assets. Saving on insurance and registration.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr H Cowcher

That Council approve the disposal of the following assets;

1. Toyota DA115 Tip/Water Truck (rego WL595)
2. Food Van
3. Cardboard Press

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 173/25

8.2.5 RECORD KEEPING PLAN 2025-2030 (DRAFT)

File Reference	4.20.70
Statutory Reference	State Records Act 2000 (WA) State Records Commission Standard 2 – Recordkeeping Plans
Author	Peter Stubbs, Chief Executive Officer
Date	10 October 2025
Disclosure of Interest	Nil
Attachments	Shire of Williams Record Keeping Plan – October 2025 (Draft)

Background

In accordance with the State Records Act 2000, all Local Governments are required to have an approved Record Keeping Plan (RKP) that outlines how records are created, managed, and disposed of in compliance with State Records Act 2000 (WA).

The Shire of Williams' current Record Keeping Plan was last reviewed in 2022. The next review is due in October 2025.

This review provides an opportunity to ensure that the Shire's record keeping practices continue to support effective governance, accountability, and transparency.

Comment

The Record Keeping Plan has been reviewed to ensure compliance with the State Records Act 2000 and State Records Commission Standards, and to reflect changes in operational practices, technology, and systems.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 1.3 Maintain, review and ensure relevance of Council's policies local laws and operational plans.
- ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

There are no direct financial implications associated with this review.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Macnamara

Seconded: Cr C Cowcher

That Council:

1. Notes the review of the Shire's Record Keeping Plan; and
2. Endorses the revised Record Keeping Plan for submission to the State Records Commission in accordance with the State Records Act 2000 (WA).

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 174/25

DRAFT

Cr Macnamara declared a financial interest in item 8.2.6 because he owns the building Dejaxy Bakery operates in.

Cr Macnamara left the meeting at 4:41pm.

8.2.6 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

File Reference	Various
Statutory Reference	Local Government Act 1996
Author	Peter Stubbs, Chief Executive Officer
Date	17 October 2025
Disclosure of Interest	Nil
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was not used since the last Ordinary Council meeting on 17 September 2025.

Decisions by the CEO using delegated authority are provided in the table below;

Decision Type		Name/Property	Date of Decision	Purpose
1.	Waste Water Treatment ATU approval	60 & 62 Lavender St	8 Oct 2025	Installation of an ATU system to management wastewater.
2.	Licence	30 Albany Highway, Dejaxy Bakery	17 Oct 2025	Authorise and manage dining on the footpath for Dejaxy Bakery.
3.	Planning Approval	18 Channon St, Harry & Debra Worth	9 Oct 2025	Non-Habitable shed (144m ² . 5.58m high), \$93,445 value Estimated completion 31/03/26.
4	Building Permit approval	189 Richmond St	16 Oct 2025	Construction of a shed \$60,000 estimated value.

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

The standard building approval Council fees were applied above decision.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr Price

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 12 September 2025 to the 17 October 2025.

For: Cr Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Panizza, Cr Price

Against: Nil

Carried: 6/0

Resolution: 175/25

Cr Macnamara returned to the meeting at 4:42pm.

8.2.7 REGISTER OF COUNCIL DECISIONS AND STATUS

File Reference	4.1.20
Statutory Reference	Various
Author	Peter Stubbs, Chief Executive Officer
Date	22 September 2025
Disclosure of Interest	Nil
Attachments	Nil

Background

A register of decisions made by Council in the past six months and the status of those decisions is provided below.

Meeting Date	Resolution	Resolution Number	Status
17 September 2025	That Council adopt the Equitable Access Policy as presented with this report.	165/25	Adopted (Required for the Indoor Court grant)
17 September 2025	That Council change the date of the Ordinary Council meeting from Wednesday 15 October 2025 to Wednesday 22 October 2025 commencing at 4pm to enable time for the evaluation of tenders for the Indoor Court project and the swearing in of Councillors.	161/25	Advertised in The Williams, Facebook and website
17 September 2025	That Council defer the adoption of the Policy Manual to the October 2025 meeting to allow more time for elected members to consider and review the policies.	160/25	Included to the Oct 2025 Council Agenda
17 September 2025	That Council endorse the Workforce Plan 2025-2030 as presented with this report	159/25	Adopted
17 September 2025	That Council grant planning approval for the proposed office, shed and water tanks at 114 Narrogin-Williams Road subject to and with the following conditions; 1. The plans lodged with this application form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer. 2. If the development, the subject of this approval, is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect. 3. Payment to the Shire of Williams of the scheduled planning fee, invoiced separately. 4. Evidence provided to the Shire of Williams of approval from Main Roads Western Australia for the required crossover the access the property from Narrogin Road. 5. The crossover being installed in accordance with the Shire Policy O1.10 Crossovers (property entrances) and Driveways Policy. 6. An approved setback of 5m from the front boundary of the Lot to the office, with the setback area to be landscaped.	158/25	Planning Certificate issued.

	7. The office, shed and boundary fence to be clad in a uniform green Colourbond colour using new cladding material. 8. Rainwater from roof catchments being captured and stored in 2 rainwater tanks. 9. Stormwater being managed to be retained in site, and not to adjacent properties. 10. That Bushfire Attack Level Assessment is not required given the nature of industrial businesses the low risk of fire from the north (Narrogin-Williams Road reserve), and the proximity to the Glenfield fire shed. 11. The property be fenced in new Colourbond fencing of consistent green colour matching the cladding of the office and shed.		
20 August 2025	That Council give delegated authority to the Works Manager and/or the CEO to close unsealed roads to vehicles over 4.5 tonnes after significant rain events in order to protect roads from damage in wet conditions and to reopen roads once suitable, with appropriate public notification.	151/25	Delegation Register to be updated
20 August 2025	That Council note the report on the Development Application for Planning approval for a proposed single 3 x 2 dwelling on Lot 800 (formerly Lots 60 & 62), Colourbond shed and water tank to be assessed by the CEO in accordance with the provisions of the Planning and Development (Local Planning Schemes) Amendment (Single House Development) Regulations 2024 and Williams Towns Planning Scheme No 2.	147/25	Planning approval issued
23 July 2025	That Council note proposed new Regulation- Local Government (Default Communication Agreement) Order 2025, dictating communication protocols between CEO's and elected members and endorse the draft comments submission to WALGA on the proposed regulations.	139/25	Council decision relayed to WALGA 28 July 2025
23 July 2025	That Council approves the extension of the Extractive Industry Licence for Lot 42 Bates Road, Williams for a 24-month period from the 1 July 2025 to 30 June 2027, under the same conditions as approved at the August 2010 Ordinary Council Meeting, with the exception of the two-year period of Licence which is part of August 2010 Council decision.	138/25	Letter approving licence issued 28 July 2025. File 10.60.15
23 July 2025	That Council approve the application by Browne's Food Operations for the continuation of the spreading of whey on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 on a permanent basis subject to the continuation of the Department of Water and Environment Operating Licence.	137/25	Certificate of Planning Approval issued 28 July 2025
23 July 2025	That Council: 1. Note that the application for planning approval by the owner of Lot 888 Albany Highway, Williams to allow CRISP Wireless to build a 30m telecommunication tower and supporting ground infrastructure on its property was advertised for public comment, with no objections being received. 2. Approve the application for a telecommunication tower and supporting ground infrastructure on Lot 888 Albany Highway, Williams subject to the following conditions a. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer. b. Planning approval is valid for a 2-year period and will lapse unless the tower is not substantially completed in that time.	135/25	Certificate of Planning Approval issued 28 July 2025

23 July 2025	That Council: 1. Adopt the Shire of Williams Disability Access and Inclusion Plan 2025-2030; and 2. Authorises the adopted Shire of Williams Disability Access and Inclusion Plan 2025-2030 to be submitted to the Department of Communities in accordance with legislative requirements.	130/25	DAIP issued to Dept of Communities 27 July 2025, & placed on the Shire website.
23 July 2025	That Council: 1. Jointly with the Shire of Narrogin, seek the PTA views on the potential use the PTA old rail line corridor between Narrogin and Williams as a walk/riding trail and what if any conditions might apply if the PTA is supportive. 2. Advertise the Rail Trail Feasibility Plan for public comment for a period of 1 month (28 days), offer two public meetings in Williams during that time, and write to all adjoining landholders in the Shire of Williams to the proposed rail trail. 3. Request the CEO to work with the Shire of Narrogin to develop and document a potential staged approach to the trail creation, that keeps cost to a minimum and enable ease of upgrade in future years if that is deemed to be appropriate at a future time. 4. Acknowledges that, while supportive of the concept, the Shire's financial commitment must be limited given other pressing infrastructure priorities.	129/25	Contact made with the Shire of Narrogin to meet.
18 June 2025	That Council move for the July meeting to be re-scheduled to commence 4.00pm 23 rd July 2025 and to include the budget workshop prior to this meeting.	127/25	Advertised on website, Facebook and The Williams
18 June 2025	That Council approved BM & RA Willcocks as the preferred supplier and authorise the Chief Executive Officer to finalise a contract for the Wet Hire of Grader & Roller - Maintenance grading to be conducted in the period July to October 2025, to the value of \$50,000 subject to budget allocation by Council.	125/25	
18 June 2025	That Council in accordance with Regulation 14 of the Planning and Development (Local Planning Schemes) Regulations 2015 having regard to the submissions made in Attachment 1 and the correspondence from the Department of Planning in Attachment 2: 1. APPROVES the Shires of Wagin, West Arthur and Williams Joint Local Planning Strategy with proposed modifications in Attachment 3 2. REQUESTS that the Chief Executive Officer submits a copy of the advertised local planning strategy, the schedule of submissions received and proposed modifications to the Western Australian Planning Commission for endorsement.	122/25	
18 June 2025	That Council grant planning approval to the owners of 101 Albany Hwy, Williams (Woolshed business) to install a new sign 5m high x 3m wide, to replace the existing sign subject to; 1. The Shire of Williams confirming the proposed location of sign will not impede motorist views at the intersection of Richardson Street and the Albany Highway. 2. Payment of the planning fee \$147.00. 3. Details of the proposed footings for the sign be provided to and be approved by the Shire. 4. The planning approval being valid for a period of two (2) years and will lapse after this time if the sign is not installed by then.	121/25	

18 June 2025	That Council: 1. In accordance with Clause 4.3.2 of the Williams Town Planning Scheme No 2, and Clause 64 of the deemed provisions of the Planning and Development (Local Planning Schemes) Regulations 2015, determine by Absolute Majority that the proposed telecommunications tower to be installed at Lot 888 Albany Highway, Williams may be consistent with the objectives and purpose of the Rural zone and thereafter follow the advertising procedures of Clause 2.6 of the Scheme, in considering an application for planning consent. 2. Note that the application was advised by letter to all landholders within a 500m radius of the property of the proposed tower on the 27 May 2025. 3. Approve public advertising for a 14-day period from the 30 June 2025 until the 14 July 2025 as required by the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. 4. Note that the Western Australian Planning Commission has granted an ongoing exemption to the Shire which provides the Shire with flexibility over the methods of advertising for any complex application, and that site signage advertising the proposals is not required. 5. That Council consider the matter for final determination at its 16 July 2025 Ordinary Council meeting with public comments received.	119/25	
21 May 2025	That Council approve the Draft Submission to the State Development Assessment Unit regarding the proposed Neoen Wind Farm and authorise the CEO to lodge the submission, with the additional inclusion of matters to clarify 1. the transferability of planning approval and conditions to potential future owners of the project, should new owners occur. 2. the requirement and need for agreed community benefits to be novated and or transferred to any new project owner should that occur.	110/25	Adopted submission was submitted
21 May 2025	That Council approve the development application and issue planning approval to the owners of Lot 12 (Land No 1317132) Albany Highway, Williams for 1. Construction a modular 70m² Granny Flat in accordance with the plans submitted. 2. Installation two water tanks each of 100 000L 3. Construction of 2 sheds each of 15 x 10 m² in area 4. Installation of a standalone solar power system 5. Installation of septic system wastewater systems Subject to the following conditions: 1. The applicant supply the Shire of Williams with a completed Bushfire Attack Level (BAL) assessment completed by a qualified person, evidencing requirements to support the Development proposed. 2. That any BAL requirements are agreed to by the applicant and are implemented in the design and construction of the granny flat and sheds. 3. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.	109/25	Certificate of Planning Approval issued.

	4. The applicant obtain the required building permits for the proposed granny flat, and wastewater treatment system and provide evidence to the Shire of Williams. 5. The required planning fee is paid to the Shire of Williams. 6. the applicant submit a signed statement about how fire risk and fire protection will be managed on the property, including fuel load management. 7. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.		
21 May 2025	That Council approve the development application and issue planning approval to the owners of Lot 10 (No 1) Albany Highway, Williams for the construction of a bitumen hardstand, concrete bunded chemical storage pad in accordance with the plans submitted. Subject to the following conditions: 1. The plans lodged with this application shall form part of this planning approval. All development shall generally be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer. 2. The required planning fee is paid to the Shire of Williams. 3. No storage of goods or warehouse products is to occur within 2m of the eastern property boundary. 4. The area between 2m and 6m from the eastern property boundary can only be used for the storage of dry goods, to height not exceeding 3m. 5. A physical barrier be installed to prevent vehicles going within 2m of the eastern boundary. 6. All unloading of vehicles is to occur within the property boundary 7. The concrete bunded chemical storage pad and chemical storage complies with required regulatory standards. 8. That a storm water management plan be provided by the applicant to the Shire of Williams evidencing how storm water from the hard stand area will be managed to the satisfaction of the Shire. 9. If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.	108/25	Certificate of Planning Approval issued.
21 May 2025	That Council: 1. Determine that the proposed continuation of the spreading of whey may be consistent with the objectives and purpose of the Rural zone, and advertise for public comment then in accordance with the requirement of Clause 2.6 of the Shire of Williams Town Planning Scheme No 2 the proposed permanent planning consent for the spreading of whey on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972 . 2. Approve 28 days of public advertising of the proposed application for Whey spreading on Lots 3972, 2970, 2971, 2159, 2618, 3146, 2160 and 2972, and reconsider the matter including any public comments after the close of advertising.	107/25	Public advertising commenced.
21 May 2025	That Council 1. Endorses the replacement of the non-functional lighting at the Lions Park, and in doing so approves the investigation and procurement of appropriate lighting solutions to a value not exceeding \$10,000.	103/25	2x quotes sourced. Lighting

	2. Approves the 2024/2025 Budget reallocation of \$10,000 for minor plant to support the lighting upgrade/replacement.		replaced as proposed.
16 April 2025	That Council support the request from the Numbat Taskforce who are seeking to have signs installed in the York Williams Road to raise motorist awareness of wildlife on or crossing the road in Dryandra National Park and offer to install the signs provided.	99/25	Letter of support written 30/4/25. Waiting on sign delivery
16 April 2025	That Council adopt the Street Tree Policy presented and request the CEO to ensure that it is promoted to the public of Williams.	98/25	Policy Manual updated Policy promoted via Facebook, website, The Williams
16 April 2025	That Council resolve to change the start of its Council meeting times for the remainder of 2025, from 3.30pm to 4.00pm commencing in the 21 May 2025 and request the CEO to give appropriate public notice.	96/25	Notice has been posted to Facebook, website and in The Williams 23/4/25
16 April 2025	That Council acknowledge the positive impact that the Evolve Festival has on the Williams Community and support the event in the following manner: Provide the venue with 8 council bins, 8 Tables and the use of the Generator. Assist Millbrook in the watering of the grounds for the month of October	91/25	Letter of support written 30/4/25

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 1.3 Maintain, review and ensure relevance of Council's policies, local laws and operational plans.
- ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

Nil

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Panizza

Seconded: Cr H Cowcher

That Council note the register for Council decisions for the past six months and the action status of those decisions.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 176/25

DRAFT

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10.1 ELECTED MEMBERS

10.1.1 DFES REQUEST

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Macnamara

Seconded: Cr H Cowcher

That Council request a meeting with Commissioner of DFES to seek better outcomes on the disposal of DFES assets to improve resourcing to volunteer bush fire brigades, including Local Government Grant Scheme funding for Starlink equipment to improve communication in firefighting efforts.

For: Cr C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 177/25

10.2 OFFICERS

11. APPLICATION FOR LEAVE OF ABSENCE

12. CLOSURE OF MEETING

There being no further business for discussion, the President, Cr Logie, declared the meeting closed at 5:04pm.