



SHIRE OF WILLIAMS MINUTES

ORDINARY COUNCIL MEETING
WEDNESDAY 23 JUNE 2021



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SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2017-2032

ECONOMIC

To support industry and business development through the development of sustainable infrastructure and investment opportunities.

ED1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

ED2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL AND CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SCD1. To provide community infrastructure and facilities that meet the needs of the population.

SCD2. To support a safe and healthy community with a strong sense of community pride.

SCD3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE & ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community split.

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community.

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.
LUE3. Recognising and implementing sustainability measures.

LUE4. To have safe and well maintained transport network that supports local economy.

CIVIC LEADERSHIP

Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community.

CL1. The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community needs.

CL2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

CL3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations.

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AGENDA

1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member, President Jarrad Logie, declared the Meeting open at 3.36pm.

2.0 Record of Attendance / Apologies / Leave of Absence

Elected Members

Cr Jarrad Logie - President
Cr Natalie Major - Deputy President
Cr Moya Carne
Cr Gil Medlen
Cr Simon Harding
Cr Bob Baker
Cr Tracey Price
Cr Bernie Panizza

Staff

Geoff McKeown - Chief Executive Officer
Manuela Lenehan - Minute Taker

Visitors – Nil
Apologies – Cr Alex Watt
Leave of Absence – Nil

3.0 Public Question Time

Nil

4.0 Petitions / Deputations / Presentations

Nil

5.0 Declarations of Interest

DECLARATION OF INTEREST

Name / Position	Cr Moya Carne / Councillor
Item No. / Subject	8.1.1 Road Construction Programme 2021-2022
Type of Interest	Proximity

6.0 Confirmation of Minutes of Previous Meetings

6.1 Ordinary Council Meeting Held 19 May 2021

Officer's Recommendation

That the Minutes of the Ordinary Council Meeting held 19 May 2021, as previously circulated, be confirmed as a true and accurate record.

Council Resolution

Major/Carne

That the Minutes of the Ordinary Council Meeting held 19 May 2021, as previously circulated, be confirmed as a true and accurate record.

**Carried 8/0
Resolution 117/21**

7.0 Announcements by Presiding Member Without Discussion

Nil

8.0 Matters Which Require Decisions

8.1 Office of the Chief Executive Officer

Cr Carne declared a Proximity Interest in the following Item 8.1.1 Road Construction Programme 2021-2022, and left the Meeting at 3.39pm. The nature of her interest relates to her being the owner of land adjacent to a project under consideration in the proposed Road Construction Programme 2021-2022.

8.1.1 Road Construction Programme 2021-2022

File Reference	4.23.10
Statutory Ref.	Nil
Author & Date	Geoff McKeown 17 June 2021
Attachments	10 Year Plan for Road Construction

Background

Council is asked to endorse a draft road construction programme for 2021/22. The programme will then appear in the draft 2021/22 Annual Budget for adoption.

Comment

Some projects are 'locked in' due to external funding arrangements, i.e. Regional Road Group, Roads to Recovery, etc. Other projects are open for Council consideration and inclusion in the overall works programme.

Income

Firstly, there is external funding available for the coming year. The following is a summary of grant funds anticipated for road construction and maintenance:

Regional Road Group Projects (State)	293,481	
Direct Grant (State)	80,207	
Roads to Recovery (Federal)	196,112	
Local Roads & Community Infrastructure (Federal)	140,000	
FAGs Local Road Component (Federal)	<u>316,316</u>	estimate only
Total	\$1,026,116	

The Local Road Component of the Federal Government's Financial Assistance Grant (FAG) shown above is a notional figure at this stage, based on the amount received in 2020/21.

Expenditure

The following are estimates of expenditure required to meet the Shire's maintenance needs and for construction projects identified by Council:

Maintenance	Cost	Total
Bridge Inspection and maintenance	17,108	
Rural Road Maintenance	505,000	
Town Road Maintenance	24,403	
Drainage Maintenance	14,230	\$560,741

The Shire's 10 Year Plan for Road Construction has been updated and is provided as Attachment 1. It includes the following projects for 2021/22:

Road	Description	Funding Source	Amount	Total
Quindanning Darkan Road	Construct to Seal Standard (SLK 26.58 to 24.28) 2.3kms. Continuation of project commenced in 2020/21	Road Project Grant	281,700	
Congelin Narrogin Road	Construct to Seal Standard (SLK 0.00 to 1.25) 1.25kms. Includes new culvert	Road Project Grant	158,526	440,226
Rosseloty Street	Lower road surface towards New Street. Tie in the Brooking Street intersection and laneway (preliminary estimate only)	Local Roads & Community Infrastructure	140,000	140,000
Clayton Road	Seal shoulder (SLK 8.00 to 10.00), Widen shoulder (SLK 10.00 to 11.83)	Roads to Recovery	92,814	
York Williams Road	Reseal (SLK 15.59 to 19.00) 3.41km, pavement repair (SLK 7.28 to 7.66) 380m	Roads to Recovery	103,298	196,112
Brooking Street	Pavement repair, asphalt and new kerbing (SLK 0.00 to 0.16) between Albany Highway and Growse Street	Council	124,500	
Narrakine Road	Pavement repair and new culvert	Council	15,900	
Pig Gully Road	Remove vegetation and widen culvert	Council	21,265	
Cemetery Road	Widen seal to 7m (SLK 0.00 to 0.42)	Council	31,515	
Marjidin Way	Widen intersection to allow RAV7 access (preliminary estimate only)	Council	44,175	237,355
				\$1,013,693

Summary

To summarise these estimates, the following table shows the budget figures for the last three years, along with the 2021/22 draft budget estimates. They highlight the movement in Council funds required to meet next financial year's commitment.

	2018/2019 Budget	2019/2020 Budget	2020/2021 Budget	2021/2022 Budget
INCOME				
State Grants	311,971	347,832	357,719	373,688
Federal Grants	480,480	505,857	509,918	652,428
Shire Funds	416,963	501,203	589,952	548,318
Total	1,209,414	1,354,892	1,457,589	1,574,434
EXPENDITURE				
Maintenance	458,631	514,070	605,813	560,741
Construction	750,783	840,912	851,776	1,013,693
Total	1,209,414	1,354,982	1,457,589	1,574,434

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- LUE 4.1 Strive for high-quality, well-constructed and maintained local road network.
- LUE 4.2 Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads.
- CL 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

For consideration in the 2021/22 budget deliberation.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council endorse the Road Construction and Maintenance Programme for the 2021/2022 financial year, as proposed, and include the detail in the draft 2021/22 Annual Budget.

Council Resolution

Major/Medlen

That Council endorse the first seven (7) nominated projects in the proposed Road Construction Programme, as presented, for the 2021/2022 financial year, with further consideration to be given the following projects:

- Pig Gully Road - Remove vegetation and widen culvert;
- Cemetery Road - Widen seal to 7m (SLK 0.00 to 0.42); and
- Marjidin Way - Widen intersection to allow RAV7 access.

**Carried 7/0
Resolution 118/21**

The resolution differed from the recommendation as Council wished to obtain further information regarding the proposed works on Pig Gully Road, Cemetery Road and Marjidin Way.

Cr Carne returned to the Meeting at 4.06pm.

ROAD CONSTRUCTION PROGRAMME - 10 YEAR PLAN

LOCAL ROAD PROJECT GRANT { ½ Grant ½ Council Funds}														
Description	SLK Range	Average												
		Daily Traffic	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29		
Pingelly Road	Construct to Seal Standard (7m wide)	6.50 to 8.01	32	207,450										
Williams Darkan Road	Reseal and Pavement Repairs	11.00 to 16.00 & 21.07 to 21.17	161	202,350										
	Reseal	16.00 to 20.50	161		103,950									
Quindanning Darkan Road	Construct to Seal Standard (7m wide)	28.91 to 26.58	42		315,540									
	Construct to Seal Standard (7m wide)	26.58 to 24.28	42			281,700								
	Construct to Seal Standard (7m wide)	24.28 to 21.98	42				360,810							
	Construct to Seal Standard (7m wide)	21.98 to 19.68	42					333,585						
	Construct to Seal Standard (7m wide)	19.68 to 17.38	42						327,585					
Congellin Narrogin Road	Construct to Seal Standard (7m wide)	17.38 to 15.08	42								274,248			
	Construct to Seal Standard (7m wide)	0.00 to 1.25	43			158,526								
	Construct to Seal Standard (7m wide)	1.25 to 2.50	43				163,281							
	Construct to Seal Standard (7m wide)	2.25 to 3.75	43					168,180						
	Construct to Seal Standard (7m wide)	3.75 to 5.00	43						173,226					
Quindanning Darkan Road	Construct to Seal Standard (7m wide)	5.00 to 6.14	43								178,422			
	Reseal	13.83 to 18.83	93									137,550		
	Reseal	18.83 to 23.83	93										141,675	
	Reseal	23.83 to 28.91	93											145,926
Fourteen Mile Brook Road	Reseal	0.00 to 5.00	34									137,550		
	Reseal	5.00 to 10.00	34										141,675	
	Reseal	10.00 to 13.66	34											106,818
Tarwonga East Road	Reseal	0.00 to 2.83	458									77,853		
Marradong Road	Reseal	0.00 to 3.00	68										82,530	
	Reseal	3.00 to 9.00	68											170,100
	Reseal	9.00 to 11.45	68											71,514
Pingelly Road	Reseal	0.00 to 3.00	32											87,570
				409,800	419,490	440,226	524,091	501,765	500,811	452,670	435,483	453,450	411,828	
LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM														
Description	SLK Range	Average												
		Daily Traffic	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29		
Brooking Street	Reconstruct including cement stabilising	0.175 to 0.350			84,031									
Marradong Road	Stabilise pavement			52,075										
Rosscilly Street	Reconstruct to improve drainage, including laneway tie in				140,000									
				136,106	140,000	0	0	0	0	0	0	0	0	0
ROADS TO RECOVER {100% Grant}														
Description	SLK Range	Average												
		Daily Traffic	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29		
Clayton Road	Seal Shoulder and Widen Shoulder	4.00 to 6.00 & 6.00 to 8.00	101	75,000										
	Seal Shoulder and Widen Shoulder	6.00 to 8.00 & 8.00 to 10.00	101		77,399									
	Seal Shoulder and Widen Shoulder	8.00 to 10.00 & 10.00 to 11.83	101			92,814								
	Seal Shoulder	10.00 to 11.83	101				25,000							
	Reseal	0.00 to 3.00	101											
	Reseal	3.00 to 6.00	101											
	Reseal	6.00 to 9.00	101						77,868					
	Reseal	9.00 to 11.83	101								80,204			82,610
York Williams Road	Reseal	9.10 to 12.10	146	70,000										
	Reseal	12.10 to 15.59	146		69,319									
	Reseal and Pavement Repair (SLK 7.28 - 7.66)	15.59 to 19.00	146			103,298								
Wangelling Gully Road	Gravel sheet and Clear Vegetation	4.60 to 7.10 & 7.60 to 9.20	61	51,112										
	Gravel sheet	6.78 to 7.42 & 7.10 to 9.20	61		49,394									
Dardadine Road	Clear widen & form and extend culverts	7.94 to 15.44	15				171,112							
	Clear widen & form and extend culverts	15.44 to 21.04	15					120,512						

8.1.2 Boundary Realignment – Shire of Wandering

File Reference	4.50.25
Statutory Ref.	Schedule 2.1 <i>Local Government Act 1995</i>
Author & Date	Geoff McKeown 17 June 2021
Attachments	Nil

Background

A request has been received from Stuart Rintoul, for the Shire of Williams and Shire of Wandering to support a minor boundary change relating to his property and that belonging to Barry Hardie.

Stuart Rintoul has one parcel of land, being Location 3122 Fourteen Mile Brook Road, in the Shire of Wandering that is contiguous with the balance of his property in the Shire of Williams. Similarly, Barry Hardie has Location 4419 York Williams Road that is in the Shire of Williams and contiguous with other locations in the Shire of Wandering. Plans showing these locations are below:



Location 3122 – Shire boundaries marked in 'blue/green'



Location 4419 – Shire boundaries marked in 'blue/green'

Both locations are the same size, being 64.7ha. A boundary change can be progressed without a change to local government road responsibility.

The benefit for both landowners is that the lots will then be rated with the other contiguous land, thereby avoiding a minimum rate. Also, they will only be subject to one Emergency Services Levy charge.

Comment

The Local Government Advisory Board (the Board) is the body established by the *Local Government Act 1995* (the Act) to assess proposals for changes to local government district boundaries.

Schedule 2.1 of the Act states that a proposal may be made to the Board by —

- (a) the Minister; or
- (b) an affected local government; or
- (c) 2 or more affected local governments, jointly; or
- (d) affected electors who —
 - (i) are at least 250 in number; or
 - (ii) are at least 10% of the total number of affected electors.

A proposal is to —

- (a) set out clearly the nature of the proposal, the reasons for making the proposal and the effects of the proposal on local governments; and
- (b) be accompanied by a plan illustrating any proposed changes to the boundaries of a district; and
- (c) comply with any regulations about proposals.

Mr Rintoul's request for the boundary change was forwarded to the Shire of Wandering to ascertain its support, or otherwise, for the proposal. The Shire of Wandering will consider the matter at its Council Meeting on Thursday, 17 June 2021. The Officer's Recommendation in its Agenda states:

“That Council supports the minor Shire boundary realignment of Lot 3122 P112152 to the Shire of Williams, and Lot 4419 to the Shire of Wandering, as outlined above.”

If the recommendation is endorsed by the Shire of Wandering Council, the proposal can be progressed to the Board, subject to the Shire of Williams and the affected property owners indicating their support.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- CL 2.2 Maintain accountability, transparency and financial responsibility
- CL 4.4 Monitor and ensure compliance with regulatory framework for local government business

Financial Implications

Costs are unknown at this stage. If the boundary change proceeds there will be a small reduction in rates where one property will cease to receive a minimum rate and the other will become contiguous with other locations.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council support the minor Shire boundary realignment with the Shire of Wandering which moves Lot 3122 P112152 to the Shire of Williams and Lot 4419 Plan 114133 to the Shire of Wandering. Further, that if both local governments and the affected property owners indicate support for the proposal a submission be forwarded to the Local Government Advisory Board.

Council Resolution

Harding/Panizza

That Council support the minor Shire boundary realignment with the Shire of Wandering which moves Lot 3122 P112152 to the Shire of Williams and Lot 4419 Plan 114133 to the Shire of Wandering. Further, that if both local governments and the affected property owners indicate support for the proposal a submission be forwarded to the Local Government Advisory Board.

**Carried 8/0
Resolution 119/21**

8.1.3 Use of Common Seal and Actions Performed Under Delegated Authority

File Reference	4.50.60
Statutory Ref.	Sections 5.42 and 9.49A <i>Local Government Act 1995</i>
Author & Date	Geoff McKeown 17 June 2021
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

There is a requirement under the Local Government Act 1995 that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report will be completed for Council at meetings that identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

Actions performed under delegation during the preceding month is provided below:

- **Investment of Shire Monies – Delegation LGA4**

Delegation - The Chief Executive Officer has delegated authority, subject to Part 3 of the *Trustees Act 1962*, to invest money held in the Municipal Fund or the Trust Fund that is not, for the time being, required by the local government for any other purpose.

Action - The Chief Executive Officer approved a transfer of:

1. \$100,000.00 from the Municipal Fund Cash Management Account to the Municipal Fund for payment of creditors.

- **Common Seal – Delegation LGA7**

Delegation - The Chief Executive Officer has delegated authority to affix the common seal of the Shire of Williams to any document which requires the affixing of the common seal to be validly executed.

Action - The President and Chief Executive Officer affixed the common seal to the new agreements for the Provision of Licensing Services and the Provision of Non-Road Functions in the Shire of Williams. The agreements commence on the 1 July 2021 and are for a term of five (5) years.

- **Debt, Write-Off, Waiver or Concession – Delegation LGA9**

Delegation - The Chief Executive Officer has delegated authority to write-off debts and grant concessions in relation to any amount of money, up to an amount of \$200.00.

Action - The Chief Executive Officer authorised the waiver of the RSL Hall Hire fee of \$141.50 for a stargazing evening for the community on Tuesday, 15 June 2021, hosted by the Williams Community Resources Centre.

- **Planning Matters – Delegation PLN1**

Delegation - The Chief Executive Officer is authorised to issue planning consent for development applications that fully comply with all requirements.

Action - The Chief Executive Officer confirmed planning approval to SAQ Consulting Pty Ltd on behalf of Optus to develop a 50 metre high lattice communication tower, antennas, ground mounted equipment and fencing at Lot 3972 (No 238) Roccis Road, Meeking, following completion of a public consultation period, during which no submissions were received.

- **Payment of Creditors – Delegation FMR1**

Delegation - Under section 5.42 of the *Local Government Act 1995*, the Chief Executive Officer is delegated to exercise the powers or discharge the duties of the Council under Regulation 12 of the *Local Government (Financial Management) Regulations 1996*, in regard to the making of payments from the municipal and trust funds.

Action - Payments from the Municipal Fund and Trust Fund as per financial report attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- CL 2.2 Maintain accountability, transparency and financial responsibility.
- CL 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

A Hall Hire Fee of \$141.50 has been waived.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of May 2021.

Council Resolution

Price/Medlen

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of May 2021.

**Carried 8/0
Resolution 120/21**

8.2 Corporate and Community Services

8.2.1 Payment Listing

File Reference	4.23.15
Statutory Ref.	Local Government (Financial Management) Regulations 1996
Author & Date	Cara Ryan 16 June 2021
Attachments	Payment listing for month ending 31 May 2021

Background

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shires municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Local Government (Financial Management) Regulations 1996 - Reg 13

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Comment

The list of accounts for payment is a separate attachment to this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

Officer's Recommendation

That Municipal Fund EFT, Bpay, Direct Debits and Cheques 104882 – 104884 totalling \$308,294.29 approved by the Chief Executive Officer during the month of May 2021 be endorsed.

Council Resolution

Medlen/Carne

That Municipal Fund EFT, Bpay, Direct Debits and Cheques 104882 – 104884 totalling \$308,294.29 approved by the Chief Executive Officer during the month of May 2021 be endorsed.

**Carried 8/0
Resolution 121/21**

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 31 MAY 2021

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
05/05/2021	WA SUPER	Superannuation - April 2021	\$ 17,261.91
05/05/2021	FDC EDUCATORS	FDC Educators PE 02/05/2021	\$ 19,732.28
05/05/2021	BUILDING AND ENERGY (EFT)	BSL collection - April 2021	\$ 301.77
05/05/2021	SHIRE OF WILLIAMS	Salaries & Wages PE 05/05/2021	\$ 45,989.75
19/05/2021	FDC EDUCATORS	FDC Educators PE 16/05/2021	\$ 20,766.67
19/05/2021	SHIRE OF WILLIAMS	Salaries & Wages PE 19/05/2021	\$ 46,412.60
20/05/2021	AIR RESPONSE	11550 - Airconditioner Maintenance	\$ 149.41
20/05/2021	ALBANY IRRIGATION AND DRILLING	12051 - Pump for Fire Shed Tank	\$ 2,450.46
20/05/2021	AMPAC DEBT RECOVERY	Debt Recovery (Rates)	\$ 55.00
20/05/2021	AVON WASTE	11015 - Monthly Refuse Charges April 2021	\$ 8,935.62
20/05/2021	BCITF	BCITF Levies - April 2021	\$ 324.29
20/05/2021	BERTY BEE'S GARDENING	11883 - Contract Gardening Services - April 2021	\$ 1,617.00
20/05/2021	BITUTEK PTY LTD (EFT)	11928 - Supply & Spray Bitumen	\$ 21,674.27
20/05/2021	BOC Ltd (EFT)	11566 - April 2021 Container Service Fee	\$ 41.91
20/05/2021	BODDINGTON MEDICAL CENTRE	Pre-employment Medical	\$ 176.00
20/05/2021	BP TRUST (EFT)	Monthly Account April 2021	\$ 649.87
20/05/2021	CHATTERBOX COFFEE ROASTERS.	11720, 11735 & 11893 - Refreshments	\$ 408.00
20/05/2021	CORSIGN (EFT)	11940 - Signage (Lions Park)	\$ 55.00
20/05/2021	DUFF ELECTRICAL CONTRACTING	Electrical Works (Various)	\$ 4,021.26
20/05/2021	ESSENTIAL COFFEE PTY LTD	11978 - Supplies (Pool Coffee Machine)	\$ 97.44
20/05/2021	FAMILY DAY CARE AUSTRALIA LTD	Annual membership renewal 2021/2022	\$ 299.00
20/05/2021	GOODYEAR DUNLOP TYRES P/L BEAUREPAIRES)	11841 - Tyre Fitting/Repair (Various Vehicles)	\$ 50.46
20/05/2021	HARMONY SOFTWARE	Educators' Software Fees, Month of April 2021	\$ 278.40
20/05/2021	HERSEY'S SAFETY PTY LTD	11941 - Depot & PPE Expenses	\$ 618.32
20/05/2021	JUNCTION BROOK PTY LTD (EFT)	11817 - Parts (Skid Steer)	\$ 242.00
20/05/2021	KETT, CAMERON	Reimbursement, Bathroom Tapware (18 Richardson St)	\$ 128.04
20/05/2021	KNIGHTLINE COMPUTERS	11771 - Replacement Mobile Phone (Staff)	\$ 301.00
20/05/2021	LANDGATE (EFT)	Land Valuations - Rating	\$ 126.85
20/05/2021	MARKETFORCE (EFT)	11899 - Advertising	\$ 116.80
20/05/2021	MELCHIORRE PLUMBING & GAS	11977 - Repairs (Public Conveniences)	\$ 224.40
20/05/2021	NARROGIN GLASS	11966 - Repairs to Door (Art & Craft)	\$ 221.50
20/05/2021	NARROGIN HIRE SERVICE (EFT)	11942 - Reticulation (Residential)	\$ 12.10
20/05/2021	PRICE'S FABRICATION AND STEEL	11870, 11582 - (Men's Shed, Tank for Fire Shed)	\$ 38,459.38
20/05/2021	RECKON LTD (EFT)	12056 - Reckon Subscription (5 users)	\$ 1,100.00
20/05/2021	SHIRE OF NARROGIN (EFT).	11937 - Street Sweeping	\$ 501.00
20/05/2021	SHIRE OF WAGIN (EFT)	EHO Expenses	\$ 3,784.13
20/05/2021	STATE LIBRARY OF WA (EFT)	Freight for Library Exchange Books 2020-21	\$ 318.91
20/05/2021	SUNNY INDUSTRIAL BRUSHWARE PTY LTD	11935 - Brushes (Road Sweeper)	\$ 906.40
20/05/2021	THE WILLIAMS COMMUNITY NEWSPAPER. (EFT)	Photocopy Charges for Shire Notes	\$ 105.00
20/05/2021	THE WILLIAMS WOOL SHED. (EFT)	Refreshments	\$ 152.50
20/05/2021	TOLL TRANSPORT PTY LTD	Freight (Various)	\$ 173.15
20/05/2021	TOWN PLANNING INNOVATIONS	Planning Advice	\$ 1,938.75
20/05/2021	TRUCK CENTRE (WA) PTY LTD	11842 - Parts (Prime Mover)	\$ 4,114.69
20/05/2021	TULIPS WITH A DIFFERENCE (EFT)	11775 - Flower Bulbs	\$ 180.00
20/05/2021	WA BLUEMETAL	11931 - Bluemetal (Rural Roads)	\$ 14,489.24
20/05/2021	WILLIAMS NEWSAGENCY	Monthly account April 2021	\$ 35.40
20/05/2021	WILLIAMS RURAL SUPPLIES	Monthly Hardware Account - April 2021	\$ 843.27
20/05/2021	WILLIAMS RUSTIC GROCER	Monthly Refreshments & Consumables, April 2021	\$ 157.07
20/05/2021	WILLIAMS SJA SUB CENTRE (EFT)	SJA Subscriptions Collected in April 2021	\$ 95.00
06/05/2021	TELSTRA	Monthly Phone Usage to 19/4/2021	\$ 417.91
12/05/2021	TELSTRA	Mobile Phone Services to 1/5/2021	\$ 228.43
12/05/2021	AUSTRALIAN TAXATION OFFICE	FBT Return year ending March 21	\$ 1,174.27
12/05/2021	AUSTRALIAN TAXATION OFFICE	BAS April 21	\$ 14,461.00
19/05/2021	TELSTRA	Telephone & SMS Charges (Various)	\$ 272.77
19/05/2021	SYNERGY	Electricity to Swimming Pool 20/4/2021 to 18/5/2021	\$ 427.96
20/05/2021	WATER CORPORATION.	Water - Lot D Albany Hwy	\$ 342.20
01/05/2021	WESTNET	Monthly CEO Internet Charges, May 2021	\$ 79.99
03/05/2021	CBA	CBA - Merchant Fees Apr 21	\$ 155.49
06/05/2021	WA TREASURY CORPORATION	Loan #67 Grader	\$ 21,073.00
07/05/2021	BOND ADMINISTRATOR	Bond - Unit 1 Single Units	\$ 364.00

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 31 MAY 2021

DATE	NAME	DESCRIPTION	AMOUNT
17/05/2021	ANZ CARDS	Monthly Credit Card Expenses x 3	\$ 1,655.84
12/05/2021	SYNERGY	Electricity Costs (Various)	\$ 6,381.76
18/05/2021	WILLIAMS LICENSED POST OFFICE	Postage & Stationery, April 2020	\$ 29.90
21/05/2021	WILLIAMS LICENSED POST OFFICE	04/02/21-17/5/21 Petty Cash Recoup	\$ 136.50
			\$ 308,294.29

8.2.2 Financial Statements

File Reference	4.23.15
Statutory Ref.	<i>Local Government (Financial Management) Regulations 1996</i>
Author & Date	Cara Ryan 16 June 2021
Attachments	Financial Statements ending 31 May 2021

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 - Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

Officer's Recommendation

That the financial statements presented for the period ending 31 May 2021 be received.

Council Resolution**Panizza/Harding**

That the financial statements presented for the period ending 31 May 2021 be received.

Carried 8/0
Resolution 122/21



SHIRE OF WILLIAMS

MONTHLY FINANCIAL REPORT For the Period Ended 31 May 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statement of Financial Activity by Program

Note 1	Net Current Assets
Note 2	Explanation of Material Variances
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Note 5	Rating Revenue
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Note 7	Borrowings
Note 8	Grants and Contributions
Note 9	Trust Fund
Note 10	Budget Amendments

Prepared by : Manager of Finance
Date prepared : All known transactions up to 16 June 21

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the Local Government Act 1995 and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2021**

STATUTORY REPORTING PROGRAMS

The Shire of Williams operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council. Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer community.	Supervision and enforcement of local laws, fire prevention and suppression activities and animal control.
HEALTH	To provide an operational framework for good community health.	Health inspection and advisory services, analytical services, mosquito control, collection agent for Williams St John Ambulance subscriptions and assist with providing medical services.
EDUCATION AND WELFARE	To provide a framework that enables community needs in these areas are met.	Provision and maintenance of premises for the Williams Community Resource Centre and Willi Wagtails Childcare Centre. Provide administration services for the Childcare centre.
HOUSING	To help ensure the availability of adequate housing for the community needs.	Management, administration and maintenance of Williams Community Homes, Sandalwood Court, Wandoo Cottages, Jamtree Lane Units and New Street units.
COMMUNITY AMENITIES	Provision of amenities required by the community.	Refuse management, protection of the environment, maintenance of cemeteries and public conveniences.
RECREATION AND CULTURE	To establish and manage efficiently all infrastructure and resources which will meet the recreational and cultural needs of the community.	Maintenance of halls, recreational facilities and reserves. Operation of Library and compilation and maintenance of local heritage register.
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of streets, roads, bridges and drainage. Cleaning and lighting of streets, depot maintenance and on-line agent for Department of Transport.
ECONOMIC SERVICES	Promotion of Williams and improvement of economic wellbeing of the district and its inhabitants.	Tourism services, area promotion, implementation of buildings controls, provision of standpipe water, maintenance and management of Williams Stud Breeders pavilion.
OTHER PROPERTY AND SERVICES	Efficient utilisation of Council resources, plant repairs and operations, management of Williams Town Planning Scheme.	Provision of private works to public, maintenance of Council plant, approvals and monitoring of town planning activities.

**STATEMENT OF FINANCIAL ACTIVITY BY PROGRAM
FOR THE PERIOD ENDED 31 MAY 2021**

	Note	Adopted Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
OPENING FUNDING SURPLUS (DEFICIT)	1(b)	392,035	392,035	386,912	(5,123)	(1%)	
Revenue from operating activities							
Governance		19,949	19,699	19,449	(250)	(1%)	
General Purpose Funding - Rates	5	1,966,047	1,966,047	1,966,862	815	0%	
General Purpose Funding - Other		242,571	241,283	248,855	7,571	3%	
Law, Order and Public Safety		52,867	34,856	37,499	2,643	8%	
Health		400	367	773	406	111%	
Education and Welfare		332,801	309,738	361,085	51,347	17%	▲
Housing		252,122	185,598	183,811	(1,787)	(1%)	
Community Amenities		199,852	171,718	182,419	10,701	6%	▲
Recreation and Culture		49,928	40,689	43,864	3,176	8%	
Transport		111,690	110,353	121,157	10,804	10%	▲
Economic Services		115,154	105,454	145,938	40,484	38%	▲
Other Property and Services		64,230	59,044	75,711	16,667	28%	▲
		3,407,611	3,244,844	3,387,422	142,578		
Expenditure from operating activities							
Governance		(205,370)	(171,719)	(146,117)	25,602	15%	▲
General Purpose Funding		(90,051)	(83,522)	(79,261)	4,261	5%	▲
Law, Order and Public Safety		(111,406)	(104,605)	(103,418)	1,187	1%	
Health		(61,302)	(56,193)	(47,043)	9,150	16%	▲
Education and Welfare		(353,525)	(325,592)	(309,187)	16,405	5%	▲
Housing		(194,893)	(186,873)	(167,572)	19,300	10%	▲
Community Amenities		(307,745)	(270,945)	(273,701)	(2,756)	(1%)	
Recreation and Culture		(766,025)	(691,292)	(720,765)	(29,473)	(4%)	
Transport		(1,598,367)	(1,466,912)	(1,324,074)	142,838	10%	▲
Economic Services		(176,976)	(162,375)	(161,383)	992	1%	
Other Property and Services		(108,977)	(145,602)	(164,193)	(18,591)	(13%)	▼
		(3,974,637)	(3,665,629)	(3,496,715)	168,915		
Non-Cash Amounts excluded from operating activities							
Add back Depreciation		1,267,984	1,162,320	1,160,924	(1,396)	(0%)	
Adjust (Profit)/Loss on Asset Disposal	6	0	0	(15,273)	(15,273)		▼
Adjust Provisions and Accruals		5,144	0	61	61		
Amount attributable to operating activities		706,102	741,534	1,036,419	294,885		
Investing Activities							
Grants, Subsidies and Contributions	8	826,022	583,514	583,514	(0)	(0%)	
Proceeds from Disposal of Assets	6	52,000	52,000	67,273	15,273	29%	▲
Proceeds from Self Supporting Loans		15,966	15,966	15,966	0	0%	
Capital Acquisitions	6	(2,133,525)	(1,819,614)	(1,821,460)	(1,846)	(0%)	
Amount attributable to investing activities		(1,239,537)	(1,168,134)	(1,154,707)	13,427		
Financing Activities							
Proceeds from New Borrowings		100,000	100,000	100,000	0	0%	
Transfer from Reserves	3	240,856	0	0	0		
Repayment of Debentures		(102,462)	(91,519)	(91,519)	0	0%	
Transfer to Reserves	3	(91,540)	(4,908)	(3,006)	1,901	39%	▲
Amount attributable to financing activities		146,854	3,573	5,475	1,901		
NET OPERATIONS, CAPITAL, FINANCING		(386,581)	(423,026)	(112,813)	310,213		
CLOSING FUNDING SURPLUS (DEFICIT)	1(b)	5,454	(30,991)	274,099	305,090		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 year is \$5,000 or 5% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

	Note	Year to Date Actual 31 May 2021	This Time Last Year 31 May 2020	This Years Opening 1 July 2020
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	672,038	743,709	854,072
Cash Restricted	3	767,864	969,610	764,857
Receivables - Rates	4	8,953	30,342	21,700
Receivables -Other	4	80,902	41,637	78,744
Accrued Revenue		0	0	3,608
Loans Receivable - clubs	7	0	0	15,966
Inventories		31,661	16,662	27,564
		1,561,418	1,801,960	1,766,511
Less: Current Liabilities				
Payables		(157,051)	(144,468)	(213,981)
Contract Liabilities	8	(26,541)	(52,573)	(48,870)
Provisions		(356,517)	(325,680)	(356,517)
Long Term Borrowings	7	(10,943)	(30,311)	(102,462)
		(551,051)	(553,032)	(721,830)
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash Reserves	3	(767,864)	(969,610)	(764,857)
Less: Loans Receivables	7	0	0	(15,966)
Add: Leave Entitlements Cash Backed		20,652	15,591	20,591
Add: Long Term Borrowings	7	10,943	30,311	102,462
Adjusted Net Current Assets		274,099	325,220	386,911

SIGNIFICANT ACCOUNTING POLICIES

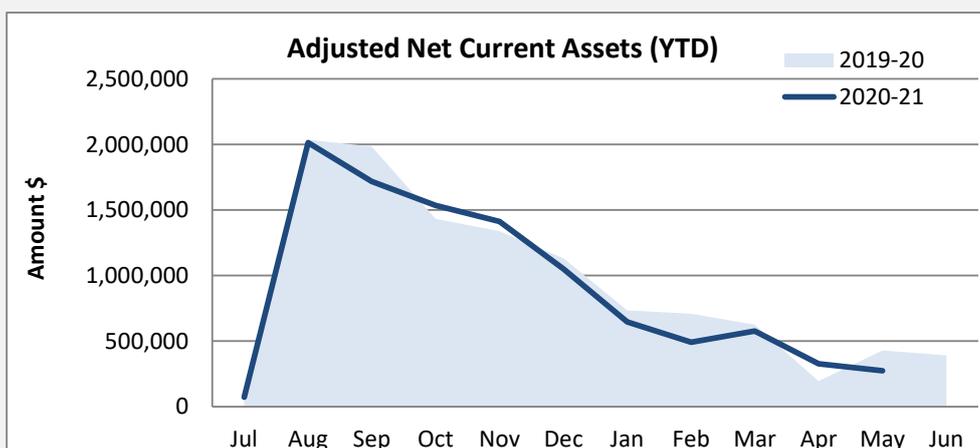
Please see Note 1 (a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is negative) as presented on the Rate Setting statement.

This Year YTD
Surplus (Deficit)
\$274,099

Last Year YTD
Surplus(Deficit)
\$325,220



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$5,000 or 5% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(250)	(1%)			
General Purpose Funding - Rates	815	0%			
General Purpose Funding - Other	7,571	3%			
Law, Order and Public Safety	2,643	8%			
Health	406	111%			
Education and Welfare	51,347	17%	▲	Permanent	Childcare income exceeding budget expectations by \$72,961. No Reimbursement of Photocopier of \$18,000 from The Williams as it did not proceed.
Housing	(1,787)	(1%)			
Community Amenities	10,701	6%	▲	Permanent	Income for Refuse Site Fees above budget estimate.
Recreation and Culture	3,176	8%			
Transport	10,804	10%	▲	Permanent	Profit on "trade in" of Giga Truck.
Economic Services	40,484	38%	▲	Permanent	Building permits and sale of water exceeding budget estimates.
Other Property and Services	16,667	28%	▲	Permanent	Paid Parental Leave reimbursements not budgeted for and Private Works exceeding budget estimate.
Operating Expense					
Governance	25,602	15%	▲	Timing	Savings in Members Expenses.
General Purpose Funding	4,261	5%	▲	Permanent	Federal Assistance Grant slightly more than budget estimate.
Law, Order and Public Safety	1,187	1%			
Health	9,150	16%	▲	Permanent	Savings in Mosquito Control expenses.
Education and Welfare	16,405	5%	▲	Permanent	Allocation for purchase of photocopier has now been purchased directly by "The Williams" newspaper.
Housing	19,300	10%	▲	Permanent	Change in depreciation due to re-allocation to correct programs.
Community Amenities	(2,756)	(1%)			
Recreation and Culture	(29,473)	(4%)		Permanent	Change in depreciation due to re-allocation to correct programs.
Transport	142,838	10%	▲	Timing	Road maintenance works ongoing, although it is likely to still be slightly under budget due to spend on capital road projects.
Economic Services	992	1%			
Other Property and Services	(18,591)	(13%)	▼	Timing	Public works overhead under allocated. This should turn around in June with 3 fortnightly pays to be processed.
Investing Activities					
Grants, Subsidies and Contributions	(0)	(0%)			
Proceeds from Disposal of Assets	15,273	29%	▲	Permanent	Trade In of Giga Truck more than budget estimate.
Capital Expenses	(1,846)	(0%)	▼	Permanent	Over budget Gravel Sheeting Culbin-Boranning Rd.
			▲	Permanent	Under budget Gravel Sheeting English Rd
			▲	Permanent	Purchase of new Truck less than budgeted.
			▲	Permanent	Over budget seal widening Clayton Rd.
Financing					
Transfer of Reserves	1,901	39%	▼	Timing	Interest earnings on term deposits for Reserves under budget expectations.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS**

CASH AND INVESTMENTS

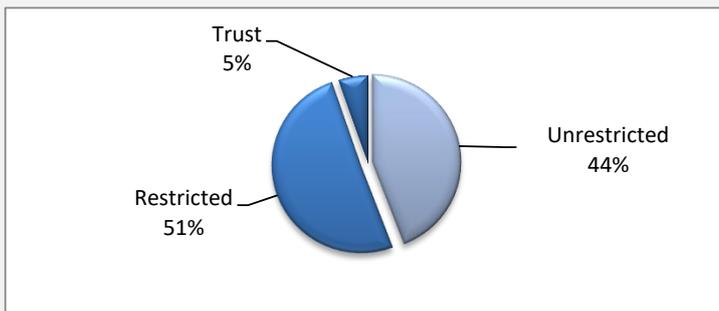
	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash & Floats	600			600		0.00%	On Hand
Cash Deposits							
Municipal Bank Account	166,282			166,282	ANZ	0.00%	At Call
Municipal Cash Investment	100,125			100,125	ANZ	0.05%	At Call
Trust Bank Account			80,008	80,008	ANZ	0.00%	At Call
Term Deposits							
Reserves		767,864		767,864	ANZ	0.05%	24-Jun-21
Treasury							
Overnight Cash Deposit	403,993			403,993	Treasury	0.05%	Overnight
Total	671,001	767,864	80,008	1,518,872			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$1.52 M	\$.67 M

CASH BACKED RESERVES

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	20,591	144	61	5,000	0	0	0	25,735	20,652
Plant Reserve	179,117	1,254	928	40,000	0	(109,108)	0	111,263	180,045
Building Reserve	291,381	2,040	988	20,000	0	(90,000)	0	223,421	292,369
Joint Venture Housing Reserve	105,128	736	366	10,000	0	0	0	115,864	105,494
Recreation Facilities Reserve	122,825	860	483	10,000	0	(41,748)	0	91,937	123,308
Art Acquisition Reserve	8,783	61	35	0	0	0	0	8,844	8,818
Refuse Site Reserve	24,196	169	95	0	0	0	0	24,365	24,291
Community Chest Reserve	12,835	90	50	1,186	0	0	0	14,111	12,885
Total	764,856	5,354	3,006	86,186	0	(240,856)	0	615,540	767,862

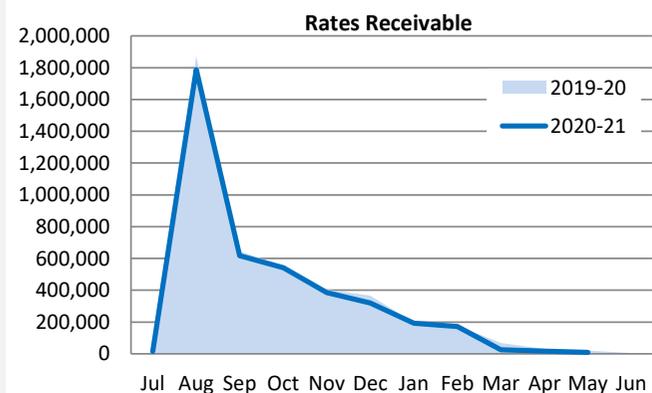
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Receivables - Rates Receivable	31 May 2021	30 June 2020
	\$	\$
Opening Arrears Previous Years	21,700	25,034
Rates - Levied this year	1,927,597	1,889,254
Rubbish - Levied this year	158,852	155,506
ESL - Levied this year	57,920	57,547
<u>Less</u> Collections to date	(2,157,116)	(2,105,641)
Net Rates Collectable	8,953	21,700
% Collected	99.59%	98.98%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



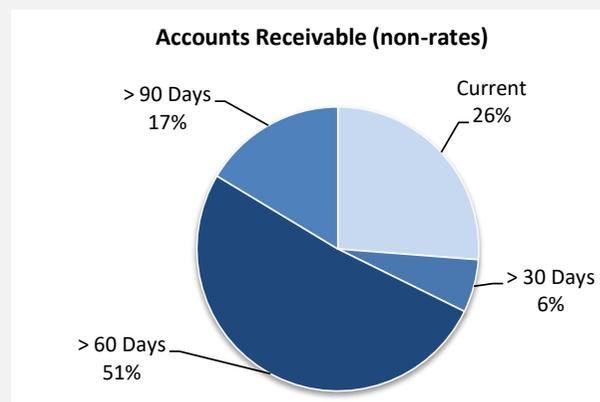
Collected	Rates Due
99.59%	\$8,953

Receivables - General	Current	> 30 Days	> 60 Days	> 90 Days
	\$	\$	\$	\$
Receivables - General	21,199	4,894	41,534	13,275
Percentage	26.20%	6.05%	51.34%	16.41%
Total Receivables General Outstanding				80,902

Amounts shown above include GST (where applicable)

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$80,902
Over 30 Days
73.80%
Over 90 Days
16.41%

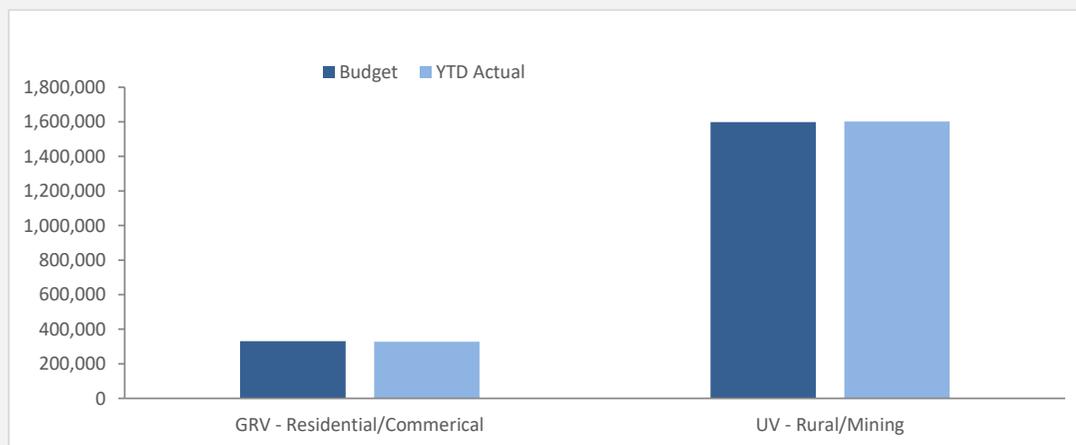
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

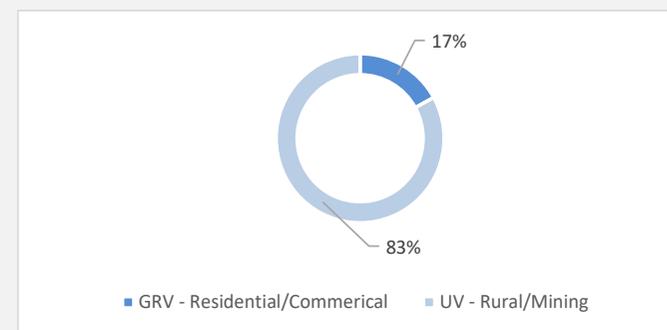
General Rate Revenue	Budget						YTD Actual				
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV - Residential/Commerical	0.074721	168	2,861,590	213,821	0	0	213,821	214,101	1,063	0	215,164
UV - Rural/Mining	0.006731	240	225,098,000	1,515,135	0	0	1,515,135	1,515,960	1,832	0	1,517,792
Minimum Payment	Minimum \$										
GRV - Residential/Commercial	734	159	722,845	116,706	0	0	116,706	113,036	0	0	113,036
UV - Rural/Mining	944	89	7,885,851	84,016	0	0	84,016	84,500	0	0	84,500
Sub-Totals		656	236,568,286	1,929,678	0	0	1,929,678	1,927,597	2,895	0	1,930,492
Amount from General Rates							1,929,678				1,930,492
Ex-Gratia Rates							36,370				36,370
Total General Rates							1,966,048				1,966,862

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



General Rates		
Budget	YTD Actual	%
\$1.93 M	\$1.93 M	100%



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**INVESTING ACTIVITIES
NOTE 6
CAPITAL DETAILS**

Capital Acquisitions	Annual Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land & Buildings	244,887	120,129	118,348	1,781
Plant & Equipment	564,500	564,500	534,280	30,220
Furniture & Equipment	0	0	0	0
Infrastructure - Roads	1,138,333	1,058,734	1,093,041	(34,307)
Parks, Gardens, Recreation Facilities	185,805	76,251	75,791	460
Capital Expenditure Totals	2,133,525	1,819,614	1,821,460	(1,846)

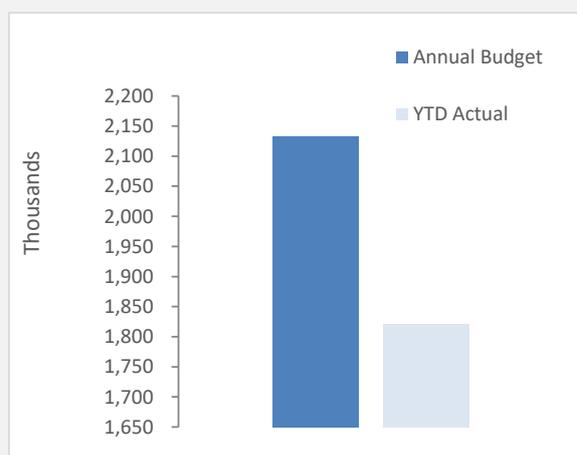
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	826,022	583,514	583,514	0
Borrowings	100,000	100,000	0	100,000
Other (Disposals & C/Fwd)	52,000	52,000	67,273	15,273
Cash Backed Reserves				0
Plant Replacement Reserve	109,108	0	0	0
Building Reserve	90,000	0	0	0
Recreation Facilities Reserve	41,748	0	0	0
Refuse Site Reserve	0	0	0	0
Contribution - operations	914,647	1,084,100	1,170,673	86,573
Capital Funding Total	2,133,525	1,819,614	1,821,460	201,846

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.13 M	\$1.82 M	85%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$.83 M	\$.58 M	71%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

INVESTING ACTIVITIES
NOTE 6
CAPITAL DETAILS (Continued)

CAPITAL DISPOSALS

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds	Profit / (Loss)	Net Book Value	Proceeds	Profit / (Loss)
	\$		\$			
Holden Colorado Ute - WL19	22,000	22,000	0	22,000	20,000	(2,000)
Isuzu Giga Tip Truck - WL128	30,000	30,000	0	30,000	47,273	17,273
	52,000	52,000	0	52,000	67,273	15,273

CAPITAL ACQUISITIONS

% of Completion	Infrastructure Assets	Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
1000%	Refurbishment - 1 x Single Person Unit - New Street	33,129	33,129	32,271	858
-	Single Person Units - Carport	22,558	0	0	0
20%	Mens Shed	149,200	87,000	86,078	922
-	Childcare Flooring	40,000	0	0	0
	Land & Buildings Total	244,887	120,129	118,348	1,781
100%	4x4 Dual Cab Ute - WL19	40,000	40,000	45,362	(5,362)
100%	Multi-Tyre Road Roller - WL49	175,000	175,000	164,680	10,320
100%	Mini Excavator 5-6 Tonne	77,000	77,000	76,380	620
100%	Kuboto Heavy Duty Slasher	0	0	5,840	(5,840)
100%	Tandem Drive Truck - WL128	248,000	248,000	217,518	30,482
100%	Variable Message Sign	24,500	24,500	24,500	0
	Plant & Equipment Total	564,500	564,500	534,280	30,220
98%	PROJECT GRANT - Williams Darkan Rd - Reseal	103,950	102,000	101,930	70
90%	PROJECT GRANT - Quindanning Darkan - Seal	315,540	285,000	285,116	(116)
100%	RTR - York Williams Road - Reseal	69,319	69,319	56,136	13,183
100%	RTR - Clayton Road - Seal Widening	77,399	77,399	117,477	(40,078)
100%	RTR - Wangeling Gully Rd - Gravel Sheeting	49,654	49,654	41,262	8,392
100%	COUNCIL FUNDED - Brooking Street	290,000	290,000	306,064	(16,064)
50%	LRCI GRANT - Brooking Street	36,000	13,000	12,992	8
100%	COUNCIL FUNDED - English Rd - Gravel Sheeting	30,399	30,399	6,121	24,278
100%	COUNCIL FUNDED - Culbin Boranning - Gravel Sheeting	47,681	47,681	69,738	(22,057)
100%	COUNCIL FUNDED - Petchell Rd - Seal	14,155	14,155	9,897	4,258
90%	LRCI GRANT - Marradong Rd - Stablising Pavement	52,075	30,000	29,474	526
95%	COUNCIL FUNDED - Carne/Narrakine Rd - Pavement Repair	22,034	20,000	38,135	(18,135)
100%	COUNCIL FUNDED - Townsite Drainage	30,127	30,127	18,699	11,428
	Roads Total	1,138,333	1,058,734	1,093,041	(34,307)
100%	Lions Park Carpark & Landscaping	13,392	13,392	12,915	477
-	Town Hall Park - redevelopment	100,150	0	0	0
5%	Cemetery Improvements - Marling	15,939	10,900	10,900	0
100%	Shade Sail - Lions Park	5,556	5,556	5,550	6
50%	Eagles Sculpture	20,454	20,454	20,455	(1)
80%	Gazebo - Sandalwood Cr1	12,511	10,000	10,022	(22)
90%	Water Tank - Glenfield Fire Shed	17,803	15,949	15,949	(0)
	Infrastructure - Other Total	185,805	76,251	75,791	483
	Capital Expenditure Total	2,133,525	1,819,614	1,821,460	(1,846)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**FINANCING ACTIVITIES
NOTE 7
BORROWINGS**

Information on Borrowings Particulars	Principal 30 June 20 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Annual Budget \$	Actual \$	Annual Budget \$	Actual \$	Annual Budget \$	Actual \$	Annual Budget \$
Recreation and Culture									
Loand #71 Mens Shed	0	100,000	100,000	0	0	100,000	100,000	0	0
Transport									
Loan #67 Grader	61,117	0	0	40,398	40,398	20,719	20,719	1,748	1,748
Other Property and Services									
Loan #65 Industrial Land	184,772	0	0	12,039	12,039	172,733	172,733	11,581	11,581
Loan #66 Industrial Land	140,546	0	0	12,336	12,336	128,210	128,210	5,733	5,733
Loan #70 Industrial Shed	193,460	0	0	10,780	21,723	182,680	171,737	2,921	5,679
	579,895	100,000	100,000	75,553	86,496	604,342	593,399	21,984	24,741
Self supporting loans									
Recreation and Culture									
Loan #69 Williams Bowling Club	122,989	0	0	15,966	15,966	107,023	107,023	3,749	3,749
	122,989	0	0	15,966	15,966	107,023	107,023	3,749	3,749
Total	702,884	100,000	100,000	91,519	102,462	711,365	700,422	25,733	28,490

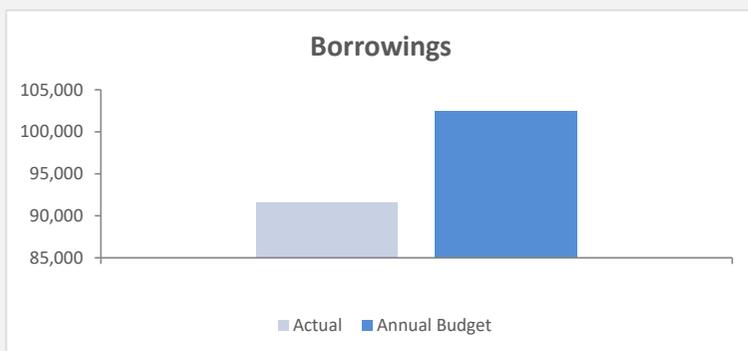
All debenture repayments are financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments
\$91,519

Interest Earned
\$3,830

Interest Expense
\$25,733

Reserves Bal
\$767,862

Loans Due
\$711,365

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 8
GRANTS & CONTRIBUTIONS

Program/Details	Unspent Grants, Subsidies and Contributions Liability				2020-21 Budget	Variations		YTD Revenue	Not Received	
	Liability 1-Jul	Increase Liability	Decrease (as Revenue)	Current Liability 31-May		Additions (Deletions)	Operating			Non Operating
Governance					\$	\$	\$	\$	\$	
Thank a Volunteer Grant	0	1,000	0	1,000	0	1,000	1,000	0	1,000	
National Australia Day	0	1,000	(1,000)	0	0	1,000	1,000	0	1,000	
National Australia Day	0	18,449	(18,449)	0	0	18,449	18,449	0	18,449	
GENERAL PURPOSE FUNDING										
Equalisation Grant	0	0	0	0	82,095	8,995	91,090	0	91,090	
Local Road Grant	0	0	0	0	136,897	2,510	139,407	0	139,407	
LAW, ORDER, PUBLIC SAFETY										
ESL Administration Grant	0	0	0	0	4,000	0	4,000	0	4,000	
ESL Maintenance Grant	0	0	0	0	23,205	0	23,205	0	23,205	
Depart. Of Infrastructure	20,000	0	(20,000)	0	20,000	0	0	20,000	20,000	
WA Police Road Safety Commission	0	4,159	(4,159)	0	0	4,159	4,159	0	4,159	
DFES - Water Tank	0	0	0	0	0	17,803	17,803	0	17,803	
EDUCATION & WELFARE										
Federal Sustainability Grant	0	0	0	0	43,000	0	43,000	0	43,000	
The Williams - Photocopy	0	0	0	0	18,000	(18,000)	0	0	0	
HOUSING										
NRAS - Contribution	0	0	0	0	55,961	0	55,961	0	14,060	
41,901										
COMMUNITY AMENITIES										
PHCC - Contribution to NRM Officer	0	0	0	0	1,100	0	1,100	0	1,100	
PHCC - Feral Pig Eradication Project	0	6,334	0	6,334	0	12,668	12,668	0	12,668	
RECREATION AND CULTURE										
(MAF RFR) 2019-20 Round 1	9,200	0	(9,200)	0	9,200	0	0	9,200	9,200	
0										
South 32	5,000	0	(5,000)	0	5,000	0	0	5,000	5,000	
0										
Mens Shed Contribution	0	0	0	0	40,000	0	0	40,000	0	
40,000										
Public Open Space Contribution	0	0	0	0	20,000	0	0	20,000	0	
20,000										
Contribution to Eagle	0	0	0	0	0	15,000	0	20,454	15,000	
15,000										
TRANSPORT										
Direct Grant	0	0	0	0	75,740	0	75,740	0	75,740	
75,740										
Road Project Grant	0	223,728	(223,728)	0	282,327	0	0	282,327	223,728	
282,327										
Local Roads and Community Projects	0	116,465	(114,474)	1,991	232,929	0	0	232,929	114,474	
232,929										
Roads to Recovery	0	0	0	0	196,112	0	0	196,112	196,112	
196,112										
Street Lighting Subsidy	0	0	0	0	5,700	52	5,752	0	5,752	
5,700										
(0)										
TOTALS	34,200	371,135	(396,010)	9,325	1,251,266	63,636	494,334	826,022	1,003,376	311,526

KEY INFORMATION

Operating	Annual Budget	YTD Actual	% Received
	\$.43 M	\$.4 M	93%
Non- Operating	Annual Budget	YTD Actual	% Received
	\$.72 M	\$.54 M	75%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 9
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 Jul 20	Received	Paid	31 May 2021
	\$	\$	\$	\$
Building Retention	0	0	0	0
Sale of Land for rates	60,007	0	0	60,007
Public Open Space Contributions	20,000	0	0	20,000
	80,007	0	0	80,007

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 10
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
E168325	Eagle Sculpture	35/21	Capital Expenditure			(20,454)	(20,454)
I113030	Contribution to Eagle Sculpture	35/21	Capital Revenue		15,000		(5,454)
A01115	Art Acquisition Reserve	35/21	Cashback Reserves		5,454		0
E042065	COVID-19 Safe Australia Day	60/21	Operating Expenses			(18,449)	(18,449)
I042010	Contribution to COVID-19 Safe Australia Day	60/21	Operating Revenue		18,449		0
E168326	Water Tank - Glenfield Fire Shed	60/21	Capital Expenditure			(17,803)	(17,803)
I051015	Contribution to Water Tank Glenfield Fire Shed	60/21	Capital Revenue		17,803		0
E106160	PHCC - Feral Pig Eradication	60/21	Operating Expenses			(12,669)	(12,669)
I103101	PHCC - Feral Pig Eradication Grant	60/21	Operating Revenue		12,669		0
I053005	Grants and Donations	85/21	Operating Revenue		4,159		4,159
E053105	Safety & Awareness Programs	85/21	Operating Expenses			(4,159)	0
E168326	Gazebo Sandalwood Cr	65/21	Capital Expenditure		12,511		12,511
I091150	Contributions & Reimbursements	65/21	Operating Revenue			(8,511)	4,000
E111005	Williams Hall Maintenance	65/21	Operating Expenses			(4,000)	0
				0	86,045	(86,045)	

8.2.3 Corporate Business Plan & Informing Strategies

File Reference	3.2.1
Statutory Ref.	Local Government Act 1995 Section 5.56 Local Government (Administration) Regulations 1996
Author & Date	Cara Ryan 17 June 2020
Attachment	Corporate Business Plan 2021-25
Under Separate Cover	Strategic Resource Plan 2021-33 (incorporating Asset Management and Long Term Financial Planning) Workforce Plan 2021-25

Background

The *Local Government Act 1995* and *Local Government (Administration) Regulations 1996* require local governments to prepare a plan for the future. In August 2011, the State Government made changes to the *Local Government (Administration) Regulations 1996* to formalise the requirement for a local government to adopt Integrated Planning and Reporting (IPR). All local governments were required to have their first suite of IPR documents in place by 1 July 2013. The core components of the Integrated Planning and Reporting Framework are:

Strategic Community Plan (full review every four years)

Corporate Business Plan (reviewed annually)

- Informing Strategies include:
 - Long Term Financial Plan
 - Asset Management Plan
 - Workforce Plan

The Corporate Business Plan is a key component of the Integrated Planning and Reporting suite and is integral to the financial planning for now and future years. This plan captures the Shire's top priorities of the first four years of the longer term 12 year Strategy and drives the development of the Annual Budget.

Statutory Implications

Local Government Act 1995 - Section 5.56.

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* requires that "A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013."

Comment

Structuring operational revenues and expenditure to ensure adequate coverage for asset renewal into the future is a cornerstone of the Shire's overall financial strategy. To achieve this strategy, rate increases marginally higher than the consumer price index (CPI) are

forecast to occur combined with the maintenance of operating expenditure in line with the CPI forecast.

A new \$80,000 borrowing for 2021/22 has been included in the plan to assist the Bowling Club with the installation of a new synthetic green. This will be set up as a self-supporting loan for a 10 year period.

A four year capital works program totalling \$8.43m for investment and renewal of Council owned infrastructure, buildings, plant and equipment is planned. Renewal and upgrades to the road network equates to 45% of the planned expenditure. The project to develop two housing units of \$650,000 is subject on external funding and will only go ahead if that funding is successful.

Overall the Shire plan demonstrates a positive and financially stable future.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017-2032. Specifically it relates to the following strategies:

- CL 2.2 Maintain accountability, transparency and financial responsibility.
- CL 4.1 Implement the development of the IPR documentation including the Corporate Business Plan, Asset Management Plan, Workforce Plan and Forward Capital Works Plan.

Financial Implications

The financial implications are set out in the Corporate Business Plan and are formalised through the adoption of the Annual Budget.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council adopts the Shire of Williams 2021-2025 Corporate Business Plan, along with the Strategic Resource Plan 2021-33 and Workforce Plan 2021-25. Further, the contents of the Plan are to be considered when adopting the 2021-2022 Annual Budget.

Council Resolution

Harding/Baker

That Council adopts the Shire of Williams 2021-2025 Corporate Business Plan, along with the Strategic Resource Plan 2021-33 and Workforce Plan 2021-25. Further, the contents of the Plan are to be considered when adopting the 2021-2022 Annual Budget.

**Carried 8/0
Resolution 123/21**



SHIRE OF WILLIAMS

Corporate Business Plan

2021-2025

Contents

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Our Vision

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people, economy and environment.

Our Values

- **Community connectedness and great lifestyle.**
- **Friendly people**
- **Safety**
- **Ideal location (proximity to regional centres and metropolitan area)**
- **Relevant and well maintained facilities**
- **Recognition of the need to care for the environment in a balanced approach**
- **Effective communication and cooperation**



Planning Framework

This Corporate Business Plan together with the Strategic Community Plan 2020-2030, comprise the Shire of Williams's Plan for the Future and have been prepared to achieve compliance with the Local Government (Administration) Regulations 1996.

Under Local Government (Administration) Regulations 1996 Regulation 19DA (3), a Corporate Business Plan for a district is to:

- a) set out, consistently with any relevant priorities in the Strategic Community Plan, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future to comply with Section 6.2(2) of the Local Government Act 1995.

Development of the Plan has also been influenced by the Department of Local Government, Sport and Cultural Industries integrated planning and reporting guidelines and frameworks

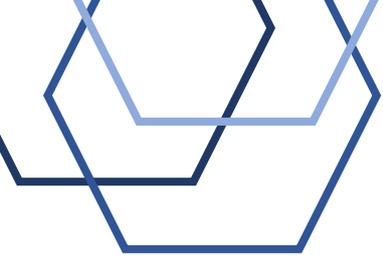
Strategic Community Plan

The Shire of Williams community had a strong involvement and voice in the development of the Strategic Community Plan. The community were invited to share their visions and aspirations for the future of the Shire of Williams through community engagement components including two community workshops and a community survey. The Plan has subsequently been reviewed and updated to reflect the community aspirations.

This information provided a valuable insight into the key issues and aspirations, as held by the local community. Importantly for the Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Strategic Community Plan 2017 - 2032.

The following four key strategic objectives were defined within the Plan.

- | | |
|--|---|
| Economic: | To support industry and business development through the development of sustainable infrastructure and investment opportunities |
| Social & Cultural: | To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong |
| Land Use & the Environment: | To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit |
| Civic Leadership: | Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community. |



Corporate Business Plan

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of the Corporate Business Plan. The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the following strategic documents

Asset Management Plan

(incorporated into Strategic Resource Plan)

The Shire has developed an Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Asset Management Strategy which addresses the Shire's current asset management processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Asset Management Plan have been included to the extent the financial and workforce resources are available to enable the renewals to occur

Long Term Financial Plan

(incorporated into Strategic Resource Plan)

The Shire of Williams is planning for a positive and financially stable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration. The result of this update is reflected within the forecast financial estimates on the following pages.

Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Workforce Plan captured within the Long Term Financial Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Review of Plan

In accordance with statutory requirements, the Corporate Business Plan is reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.



Forecast Statement of Funding

The following Forecast Statement of Funding (operations) is extracted from the Long Term Financial Plan to provide an indication of the net funding available from operational activities. The forecast statement should be read in conjunction with the Long Term Financial Plan document and its underlying assumptions and predictions.

	2021-22	2022-23	2023-24	2024-25
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	2,025,028	2,085,779	2,148,352	2,212,802
Operating grants, subsidies and contributions	697,992	710,852	723,970	712,350
Fees and charges	893,663	911,530	929,760	948,352
Interest earnings	18,807	15,943	15,837	15,922
Other revenue	52,282	53,326	54,391	55,479
	<u>3,687,772</u>	<u>3,777,430</u>	<u>3,872,310</u>	<u>3,944,905</u>
Expenses				
Employee costs	(1,671,572)	(1,705,002)	(1,739,104)	(1,773,884)
Materials and contracts	(587,821)	(598,058)	(598,521)	(605,812)
Utility charges (electricity, gas, water etc.)	(205,836)	(209,955)	(214,151)	(218,434)
Depreciation on non-current assets	(1,150,179)	(1,194,362)	(1,226,619)	(1,253,797)
Interest expense	(25,328)	(23,817)	(20,835)	(24,679)
Insurance expense	(125,437)	(127,947)	(130,507)	(133,118)
Other expenditure	(16,062)	(16,374)	(16,688)	(17,021)
	<u>(3,782,235)</u>	<u>(3,875,515)</u>	<u>(3,946,425)</u>	<u>(4,026,745)</u>
	<u>(94,463)</u>	<u>(98,085)</u>	<u>(74,115)</u>	<u>(81,840)</u>
Funding Position Adjustments				
Depreciation on non-current assets	1,150,179	1,194,362	1,226,619	1,253,797
Movement in liabilities associated with Restricted Cash	5,386	5,467	5,549	5,632
	<u>1,061,102</u>	<u>1,101,744</u>	<u>1,158,053</u>	<u>1,177,589</u>
Net Funding From Operational Activities				
FUNDING FROM CAPITAL ACTIVITIES				
Inflows				
Proceeds on disposal	158,100	124,848	67,917	154,788
Non-operating grants, subsidies and contributions	1,562,732	970,506	580,622	529,986
Outflows				
Purchase of property plant and equipment	(1,307,920)	(1,094,453)	(882,258)	(511,941)
Purchase of infrastructure	(1,514,929)	(1,034,193)	(1,060,837)	(1,018,628)
	<u>(1,102,017)</u>	<u>(1,033,292)</u>	<u>(1,294,556)</u>	<u>(845,795)</u>
Net Funding From Capital Activities				
FUNDING FROM FINANCING ACTIVITIES				
Inflows				
Transfer from reserves	245,691	146,510	136,460	40,000
New borrowings	80,000	0	220,000	0
Self supporting loan	16,473	24,299	24,984	25,692
Outflows				
Transfer to reserves	(116,291)	(144,998)	(147,700)	(285,504)
Advances to Community Group	(80,000)			
Repayment of past borrowings	(104,958)	(94,263)	(97,241)	(111,982)
	<u>40,915</u>	<u>(68,452)</u>	<u>136,503</u>	<u>(331,794)</u>
Net Funding From Financing Activities				
Estimated Surplus/Deficit July 1 B/Fwd	0	0	0	0
Estimated Surplus/Deficit June 30 C/Fwd	0	0	0	0

Capital Program

A number of projects are forecast to be undertaken during the life of the Plan which result in capital expenditure. The activities are summarised below along with an indication of the forecast capital expenditure extracted from the Long Term Financial Plan.

Action	Project	2021-22 \$	2022-23 \$	2023-24 \$	2024-25 \$
LAND & BUILDINGS					
SCD 1.1	Community Housing Refurbishments	15,000	15,000	10,000	15,000
SCD 1.1	Single Person Units Refurbishments			20,000	
SCD 1.1	Sandalwood Unit Refurbishments	25,000	25,000	25,000	25,000
ED 1.1	Industrial Unit – Marjidin Way			300,000	
SCD 1.1	Town Hall Refurbishment			20,000	
CL 4.5	Office Photocopier	7,000			
CL 4.5	IT Server Upgrade	50,000	80,000		
CL 4.5	Archive Room	30,000			
SCD 1.1	Sandalwood Crt – Fencing	25,000			
SCD 1.4	Recreation Ground Changeroom Improvements		525,000		
ED 2.1	2 x New Housing Units (subject to funding)	650,000			
PARKS & GARDENS INFRASTRUCTURE					
SCD 1.6	Town Hall Park Development	30,000			
ED 1.2	Carpark – Lions Park	134,400			
SCD 1.4	Playground Recreation Centre	20,000			
SCD 1.1	Entry Statements to Town	11,836			
SCD 1.4	Swimming Pool			20,000	
SCD 1.4	Synthetic Bowling Green	210,000			
SCD 1.1	Recreation Ground Fencing			40,000	
LUE 2.2	Carpark - Cemetery				60,000
LUE 2.2	Carpark - RSL				50,000
LUE 4.1	Depot Fuel Facility	65,000			
LUE 2.3	Walk/Bike Trail		40,000		
ROADS					
LUE 4.1	Roads Program	1,013,693	934,193	940,837	908,628
FOOTPATHS					
LUE 2.1	Footpath Program		60,000	60,000	
DRAINAGE					
LUE 1.4	Townsite Drainage	30,000			
PLANT & EQUIPMENT					
LUE 4.1	Plant Replacement Program	505,920	449,453	507,258	471,941
TOTAL		2,822,849	2,128,646	1,943,095	1,530,569

Reserve Balances

The balance of cash reserves is forecast to fluctuate over the next four years as funds are used for renewal of assets and to fund new capital projects.

	2021-22	2022-23	2023-24	2024-25
	\$	\$	\$	\$
Leave Reserve	31,122	36,589	42,138	47,770
Plant Reserve	122,564	132,661	139,360	201,560
Building Reserve	136,975	114,030	115,419	192,150
Joint Venture Housing Reserve	102,602	89,141	75,478	61,610
Recreation Facilities Reserve	83,316	100,402	107,891	218,866
Art Acquisition Reserve	9,510	10,153	12,305	14,490
Refuse Site Reserve	24,730	25,101	25,478	25,860
Community Chest Reserve	15,323	16,553	17,801	19,068
TOTAL	526,142	524,630	535,870	781,374

Borrowings

The principal outstanding on borrowings reduces over the life of the Plan, as existing loans come to an end and no new borrowings have been specifically identified. This provides the Shire with increasing capacity to borrow in reaction to unplanned events or urgent issues over the life of the Plan.

	2021-22	2022-23	2023-24	2024-25
	\$	\$	\$	\$
Loan #67 - CAT Grader	-	-	-	-
Loan #66 - Industrial Shed	115,355	101,957	87,995	73,445
Loan #65 - Industrial Land	159,916	146,269	131,739	116,268
Loan #69 - Williams Bowling Club	90,550	73,554	56,019	37,927
Loan #70 - Industrial Shed	149,353	126,288	102,522	78,032
Loan #71 - Men Shed	80,290	60,436	40,437	20,292
Loan#72 - Williams Bowling Club (NEW)	80,000	72,697	65,248	57,648
Loan#73 - Industrial Shed (NEW)	-	-	220,000	208,366
<i>Council Funded Loans</i>	<i>504,914</i>	<i>434,950</i>	<i>582,693</i>	<i>496,403</i>
<i>Externally Supported Loans (SSL)</i>	<i>170,550</i>	<i>146,251</i>	<i>121,267</i>	<i>95,575</i>
TOTAL	675,464	581,201	703,960	591,978

Service Delivery

The Shire of Williams delivers services to its community in line with its mission, values and four key strategic objectives set out within the Strategic Community Plan.

Each of the four objectives has several outcomes the Shire seeks to achieve over the 15 years of the Strategic Community Plan. For each objective, one or more desired outcomes has been defined along with strategies to achieve these outcomes.

The outcomes were developed after considering the community engagement process and other external factors such as the available plans published by other government agencies.

The table below summarises the desired outcomes under each of the four key themes and strategic objectives.

ECONOMIC <i>To support industry and business development through the development of sustainable infrastructure and investment opportunities</i>	Outcome ED 1	Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire
	Outcome ED 2	To have appropriate levels of housing to cater for population retention and growth
SOCIAL & CULTURAL <i>To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong</i>	Outcome SCD 1	To provide community infrastructure and facilities that meet the needs of the population
	Outcome SCD 2	To support a safe and healthy community with a strong sense of community pride
	Outcome SCD 3	To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated
LAND USE & THE ENVIRONMENT <i>To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit</i>	Outcome LUE 1	To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community
	Outcome LUE 2	Natural assets and public open spaces are accessible, well utilised and managed
	Outcome LUE 3	Recognising and implementing sustainability measures
	Outcome LUE 4	To have safe and well maintained transport network that supports the local economy
CIVIC LEADERSHIP <i>Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community</i>	Outcome CL 1	The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs
	Outcome CL 2	The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner
	Outcome CL 3	Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations
	Outcome CL 4	A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework



Economic Objective

To support industry and business development through the development of sustainable infrastructure and investment opportunities

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Outcome ED 1 Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire

Strategy	Action No.	Actions	2021 -22	2022 -23	2023 -24	2024 -25	2025 Onwards
Develop and promote the Marjidin Industrial Estate to offer affordable and appropriately serviced lots	ED 1.1.1	Shire to construct industrial units at Lot 403 Marjidin Way			■		➔
	ED 1.1.2	Consider future release of serviced lots in conjunction with Landcorp			■	■	➔
Encourage linkages between the Lions Park and Brooking Street to actively encourage visitation and investigate the establishment of an information board highlighting places to stay, services and history of the town	ED 1.2.1	Identify further linkages between the Lions Park and Brooking Street		■	■		
	ED 1.2.2	Design and establish an information board at Williams Lions Park		■			
Promote land availability within the Shire for residential, industrial and commercial development	ED 1.3.1	Actively promote land availability where appropriate	■	■	■	■	➔
Encourage business and community groups' initiatives to promote the Shire as a place to live, work, play and invest	ED 1.4.1	Continue to support Williams Business Group in their activities and endeavours	■	■	■	■	➔
	ED 1.4.2	Support community group initiatives and activities where appropriate	■	■	■	■	➔

Outcome ED 1 Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards	
Advocate, promote and encourage industrial development that will offer employment opportunities for our community	ED 1.5.1	Advocate and promote industrial development opportunities	■	■	■	■	➔	
	ED 1.5.2	Encourage industrial development and growth in employment opportunities	■	■	■	■	➔	
Consider future land acquisition for the Shire for recreation, commercial, residential or industrial purposes	ED 1.6.1	Explore opportunities for land acquisition to support future recreation, commercial, residential or industrial development		■	■	■	➔	
Assist Local Businesses and the community in periods of economic shortfall	ED 1.7.1	Implement policies during Covid19 to support the community.	COMPLETED					

Outcome ED 2 To have appropriate levels of housing to cater for population retention and growth

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Plan and develop relevant aged housing suitable to meet needs of growing population	ED 2.1.1	Continue to assess community needs and plan for suitable housing as required	■	■	■	■	➔
Investigate the feasibility of the establishment of short term, backpacker accommodation	ED 2.2.1	Investigate the feasibility of establishment of short term, backpacker accommodation					➔
Promote and support the availability of accommodation suitable for young people, families and retirees	ED 2.3.1	Promote available accommodation within the district	■	■	■	■	➔



Social & Cultural Objective

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Outcome SCD 1 To provide community infrastructure and facilities that meet the needs of the population

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Provide, maintain and improve community infrastructure	SCD 1.1.1	Maintain and upgrade infrastructure in accordance with asset management plans	■	■	■	■	➔
Support the initiatives of the Williams Men's Shed in establishing a facility that will support men's health and well-being	SCD 1.2.1	Continue to support the Williams Men's Shed in establishing a new facility	■	■			
Maintain a safe and secure environment for the community	SCD 1.3.1	Liaise with key stakeholders to support and encourage a safe and secure community environment	■	■	■	■	➔
Implement strategies that will support increased usage of the Williams Recreation Ground facilities (including swimming pool)	SCD 1.4.1	Develop strategies to promote and encourage usage of recreation facilities	■	■	■	■	➔
	SCD 1.4.2	Implement strategies to promote and encourage usage of recreation facilities	■	■	■	■	➔
Continue to support and develop tourism opportunities for the Shire	SCD 1.5.1	Continue to support and develop tourism opportunities for the Shire	■	■	■	■	➔
Investigate the feasibility for the redevelopment of the Town Park, Skate park and Cullen Park	SCD 1.6.1	Undertake feasibility study for the redevelopment of the Town Park, Skate Park and Cullen Park	■	■			
	SCD 1.6.2	Identify and seek funding	■	■			
	SCD 1.6.3	Actively work to deliver identified improvements in collaboration with all stakeholders	■	■	■		

Social & Cultural Objective (continued)

Outcome SCD 2 To support a safe and healthy community with a strong sense of community pride

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Advocate and support service provision for seniors	SCD 2.1.1	Shire to stay abreast of seniors issues to ensure that needs are met. Shire to advocate for improvements if needed in collaboration with relevant stakeholders and government departments	■	■	■	■	➔
	SCD 2.1.2	Support Williams CRC with identified seniors activities and social support initiatives where requested	■	■	■	■	➔
Lobby for the use of the HACC bus for non-HACC clients (on a fee for service basis)	SCD 2.2.1	Lobby for the use of the HACC bus for non-HACC clients (on a fee for service basis)	■	■	■	■	➔
Support seniors by offering subsidised bus hire if required for activities and outings	SCD 2.3.1	Offer subsidised bus hire if required for activities and outings	■	■	■	■	➔
Continue to support and promote community events, initiatives and programs	SCD 2.4.1	Support and promote community events, initiatives and programs	■	■	■	■	➔
Investigate opportunities to engage with youth, through improved access to services, facilities and programs	SCD 2.5.1	Identify and implement initiatives that support access to services, facilities and programs aimed at young people	■	■	■	■	➔
Continue to support health service provision for the community (doctor, allied health, Medical Centre)	SCD 2.6.1	Review support arrangements for regular doctor service, either as part of a shared arrangement with neighbouring Shires or other arrangement	■	■	■	■	➔
Support implementation of initiatives identified in Disability Access and Inclusion Plan, Williams Local Bike Plan, Local Emergency Management Arrangements and other related Plans for the Shire	SCD 2.7.1	DIAP Initiatives identified and implemented as required	■	■	■	■	➔
Advocate and support an awareness campaign to promote safety on our roadways	SCD 2.8.1	The Shire of Williams will work alongside Roadwise WA to support Roadwise initiatives and campaigns	■	■	■	■	➔

Outcome SCD 3 To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Advocate and support initiatives that will develop and celebrate the cultural heritage of the Shire	SCD 3.1.1	Advocate and support projects and initiatives that will develop and recognise the cultural heritage of the Shire	■	■	■	■	➔
Investigate opportunities for preservation of historical artefacts of Williams	SCD 3.2.1	Look into storage facility to house historical artefacts in Williams.				■	➔
Encourage and support Historical Groups in Williams	SCD 3.3.1	The Shire of Williams to support Historical groups within the Shire.	■	■	■	■	➔





Land Use & Environment Objective

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Outcome LUE 1 To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Ensure that the townsite is maintained to a high standard	LUE 1.1.1	Ensure the townsite is well presented and maintained	■	■	■	■	➔
Maintenance of road reserves is undertaken mindful of retention of natural vegetation where possible whilst ensuring safety of all road users	LUE 1.2.1	Maintain road reserves in accordance with asset management plans and regulatory requirements	■	■	■	■	➔
Monitor the impact of pests and weeds throughout the Shire and adopt appropriate mitigation methods	LUE 1.3.1	Monitor the impact of pests and weeds throughout the Shire	■	■	■	■	➔
	LUE 1.3.2	Adopt and implement appropriate pest and weed mitigation methods as required	■	■	■	■	➔
Identify flood prone areas of townsite and introduce mitigation measures where required	LUE 1.4.1	Identify flood prone areas of townsite	■				
	LUE 1.4.2	Implement flood mitigation measures where required	■	■			
Continue to ensure appropriate compliance in fire safety mitigation measures within the townsite and work with relevant agencies to address issues on public land	LUE 1.5.1	Continue to ensure appropriate compliance in fire safety mitigation measures within the townsite	■	■	■	■	➔
	LUE 1.5.2	Work with relevant stakeholders and government departments to identify, address and manage potential fire risks on public land	■	■	■	■	➔

Land Use & Environment Objective (continued)

Outcome LUE 2 Natural assets and public open spaces are accessible, well utilised and managed

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Provide quality amenities and accessible public open spaces for the community	LUE 2.1.1	Maintain footpaths in accordance with asset management plans	■	■	■	■	➔
	LUE 2.1.2	Upgrade footpath network within Williams townsite		■	■		➔
Ensure townsite amenities are maintained and improved where required	LUE 2.2.1	Maintain townsite amenities in accordance with asset management plans	■	■	■	■	➔
	LUE 2.2.2	Upgrade amenities located at the Williams Town Cemetery	■			■	➔
Investigate the feasibility of a walk trail from Williams Lions Park to Williams Nature Reserve	LUE 2.3.1	Undertake feasibility study for development of walk trail from Williams Lions Park to Williams Nature Reserve	■	■	■		
	LUE 2.3.2	Seek funding for implementation of walk trail	■	■			
	LUE 2.3.3	Implement walk trail		■	■	■	

Outcome LUE 3 Recognising and implementing sustainability measures

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Undertake energy audits and investigate alternative energy solutions for Shire owned facilities	LUE 3.1.1	Undertake energy audits for Shire owned facilities		■		■	➔
	LUE 3.1.2	Consider alternative energy solutions for Shire owned facilities	■		■		➔
	LUE 3.1.3	Seek funding for implementation of energy solutions for Shire owned facilities	■		■		➔
	LUE 3.1.4	Implement alternative energy solutions for Shire owned facilities		■	■		➔
Investigate the implementation of sustainable water programs in town	LUE 3.2.1	Identify opportunities that will support the implementation of sustainable water programs within the townsite	■	■	■	■	➔

Outcome LUE 3 Recognising and implementing sustainability measures

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Investigate measures for bulk rubbish pick-up for town based residents (on a fee for service basis)	LUE 3.3.1	Assess the viability of bulk rubbish pick-up for town based residents			■	■	➔
Investigate feasibility of introduction of an Environmental Officer to provide support and guidance on all environmental related issues	LUE 3.4.1	Feasibility undertaken on introduction of Environmental Officer			■	■	
Support and advocate for regional waste approach to waste management including transfer stations, recycling and waste education	LUE 3.5.1	Continue to support regional waste initiatives including transfer station, recycling and improvements in waste education	■	■	■	■	➔



Outcome LUE 4 To have safe and well maintained transport network that supports the local economy

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Strive for high-quality, well-constructed and maintained local road network	LUE 4.1.1	Maintain transport network in accordance with asset management plans	■	■	■	■	➔
Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads	LUE 4.2.1	Ensure adequate and appropriate drainage is considered in all road upgrades and maintenance for both town and rural roads	■	■	■	■	➔



Civic Leadership Objective

Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

Outcome CL 1 The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Promote a positive image of Council through appropriate marketing activities and high standards of customer service	CL 1.1.1	Promote a positive image of Council through appropriate marketing activities	■	■	■	■	➔
	CL 1.1.2	Deliver high quality customer service	■	■	■	■	➔
Ensure the community remains well informed, well connected, engaged and has the opportunity to actively participate	CL 1.2.1	Develop and implement community engagement and communication strategy	■				
Maintain, review and ensure relevance of Council's policies, local laws and operational plans	CL 1.3.1	Review and update Council's policies, local laws and operational plans to ensure relevance and compliance with statutory obligations	■	■	■	■	➔
Continue to use community satisfaction surveys to seek community feedback on a range of issues	CL 1.4.1	Facilitate biannual community satisfaction survey	■		■		➔



Civic Leadership Objective (continued)

Outcome CL 2 The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Maximise and leverage grant funding opportunities to balance and support Council investment	CL 2.1.1	Continue to seek funding for appropriate projects to leverage Council investment	■	■	■	■	➔
Maintain accountability, transparency and financial responsibility	CL 2.2.1	Seek a high level of legislative compliance and effective internal controls	■	■	■	■	➔
	CL 2.2.2	Demonstrate sound financial planning	■	■	■	■	➔
Monitor revenue streams and implement opportunities where appropriate. Consistently review rate income	CL 2.3.1	Demonstrate sound financial management, implementing opportunities where appropriate	■	■	■	■	➔
	CL 2.3.2	Review rate income	■	■	■	■	➔



Outcome CL 3 Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	2025 Onwards
Participate in, and actively collaborate with, the 4WDL Voluntary Regional Organisation of Councils on resource sharing opportunities	CL 3.1.1	Collaborate with regional partners to identify and implement resource sharing opportunities where appropriate	■	■	■	■	➔
Foster, nurture and develop strategic alliances with local governments, major industry and government agencies	CL 3.2.1	Foster, nurture and develop strategic alliances with local governments, major industry and government agencies	■	■	■	■	➔

Civic Leadership Objective (continued)

Outcome CL 4 A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

Strategy	Action No.	Actions	2021-22	2022-23	2023-24	2024-25	Onwards 2025
Implement the Integrated Planning and Reporting Framework documentation including the Corporate Business Plan, Asset Management Plan, Workforce Plan and Forward Capital Works Plan	CL 4.1.1	Ensure delivery, monitoring, evaluation and reporting of integrated planning outcomes as required	■	■	■	■	➔
	CL 4.1.2	Maintain Integrated Plans	■	■	■	■	➔
Provide professional development opportunities for all staff	CL 4.2.1	Have a professional development program with staff that is linked with performance appraisal processes	■	■	■	■	➔
Provide elected member training and professional development opportunities	CL 4.3.1	Provide opportunities for training and development for elected members	■	■	■	■	➔
Monitor and ensure compliance with regulatory framework for local government business	CL 4.4.1	Seek a high level of legislative compliance and effective internal controls	■	■	■	■	➔
Monitor the community's administration needs and ensure that the Shire administration area is inviting, welcoming and addresses disability access needs where appropriate	CL 4.5.1	Ensure that the Shire administration area is inviting and welcoming	■	■	■	■	➔
	CL 4.5.2	Continue to implement Disability Access and Inclusion Plan	■	■	■	■	➔

Measuring Success

The intended outcome of this Plan is to align the community's visions and aspirations for the future of the Shire of Williams to the Shire's objectives. Success will be measured by both quantifiable and non-quantifiable outcomes.

Strategic performance indicators provide an indication of whether the Shire is meeting the objectives and will be monitored and reported. The strategic performance indicators and desired trend for each objective are provided in the table below.

ECONOMY <i>To support industry and business development through the development of sustainable infrastructure and investment opportunities</i>		
OUTCOME	KEY PERFORMANCE MEASURES	RESULTS
Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.	Number of Businesses established	Relocation of Great Southern 4x4 to the industrial area. Roadhouse plans were approved by council and construction will begin in 2021/22 New Business – Beauty Therapy Salon 2020/21 Cafe Brooking St 2020/21 Mobile Coffee Van 2020/21
	Level of unemployment	The Shire maintains a relatively low level of unemployment.
	Lions Park redeveloped to meet the need of users.	Officially opened in Sept 2018, The Lions Park attracts travellers to stop in the town. Improvements to carpark undertaken in 2020/21.
	Marketing opportunities investigated and implemented	Shire continues to market itself and opportunities via the Shire website, Facebook page and local community newsletters.
	New Carpark established	An approximate extension of 100m to the carpark along Albany highway allowing more parking for access to businesses along the highway established in 2019/2020.
To have appropriate levels of housing to cater for population retention and growth.	Accommodation availability meets demand	Plans for future community housing is under consideration and is included in the Long Term Financial Planning for 2021/22.

Measuring Success (continued)

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

OUTCOME	KEY PERFORMANCE MEASURES	RESULTS
To provide community infrastructure and facilities that meet the needs of the population	Community satisfaction levels	Community are actively engaged via social media, local community newsletters and online surveys and provide feedback on satisfaction or otherwise directly to elected members and staff as required
	Men's Shed established	Project has commenced, scheduled to be completed in 2021-2022.
	Usage of sporting facilities	Swimming pool usage numbers are recorded annually and the bookings of the other sporting grounds are recorded. The number of participants decreased slightly during 2021-2022.
To support a safe and healthy community with a strong sense of community pride	Number of community events, initiatives and programs	Community continue to provide sporting events with support by the Shire where required. The Williams Community Resource Centre engage with the community with initiatives and programs tailored to meet identified needs
	Number of youth programs and initiatives	The Williams Community Resource Centre undertakes youth initiatives regularly tailored to the needs and interests of the young people.
	New medical centre established with allied health access	Completed in September 2018.
To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated	Marradong country self drive trail	The self drive trail was developed showcasing the exquisite areas between Boddington, Wandering and Williams. The trail will encourage tourists to travel inland rather than the coast.

Measuring Success (continued)

LAND USE & ENVIRONMENT		
<i>To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit.</i>		
OUTCOME	KEY PERFORMANCE MEASURES	RESULTS
To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community	Community satisfaction levels	The community provides feedback on the natural environment on an as needs basis and Council addresses these as funds permit or funding is secured.
	Number of documented complaints	No formal complaints received. Requests for work to be completed recorded and addressed as required.
	Weed management measures implemented	Contractor engaged to undertake key roadside spraying.
	Flood prone areas identified and mitigation methods introduced	Stage One of flood mitigation planning complete.
	Hazard reduction	Ongoing work with DFES on bush fire risk mitigation. Bushfire mitigation projects completed in 2019/2020.
Natural assets and public open spaces are accessible, well utilised and managed	Walk trail implemented	Walk trails are being reviewed and planning scheduled for 2021/2022 and for implementation in 2022/23.
Recognising and implementing sustainability measures	Reduction in reliance on scheme water	Monitoring of consumption usage ongoing. 60,000 L tank installed at Glenfield Fire Shed in 2020/21. Funding application submitted for 500,000 L tanks for stock water.
	Bulk rubbish pick-up in town	Ongoing access to larger recycling bins for local businesses.
	Regional approach to waste management implemented	Shire has implemented a new waste management facility that was operational in September 2019. Co-operated with the Shire of Wandering on new waste collection commenced in 2019/2020.
To have safe and well maintained transport networks that supports the local economy	Road condition reports	Road condition assessed regularly as part of Asset Management Plan.
	Drainage included in design of all upgrades to town and rural road network	Ongoing.

Measuring Success (continued)

CIVIC LEADERSHIP

Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community

OUTCOME	KEY PERFORMANCE MEASURES	RESULTS
The Shire is efficient in its operations; actively listens to the community and anticipates and responds to community needs	Attendance at community meetings	The Shire prides itself on being community minded and a delegate of the Shire attends as many community consultation forums as possible.
	Policies are relevant and up-to-date to meet legislative requirements	Policy Manual revised and updated. Adopted by Council in April 2021.
	Community satisfaction surveys completed bi-annually	Completed in 2019/20, next one due 2021/2022.
The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner	Council investment leveraged with funding	Adequate funding leveraged to meet project needs.
	Long term financial viability	Ongoing.
	Financial ratios within target	Two ratio's fell below the benchmark standards set by the Department of local Government, Sport and Cultural Industries standard. Report prepared and published.
Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations	Level of regional participation and collaboration	Continued participation in the 4WDL VROC group of local governments. Continued participation in the Hotham Williams Economic Development Alliance (HWEDA)
A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework	Compliance with IPR framework	Review and completed in June 2021.
	Adoption of Compliance Return	Completed March 2021.
	Staff attend PD	Ongoing. As needed/identified.
	Staff retention rates	Retention rate remains above 90% at 92% for 2020/21.
	Number of PD workshops attended by Councillors	All new councillors have completed mandatory training for 2020/21. Councillors attended additional workshops.

Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies in the Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Williams

Service	Strategic Reference	Service	Strategic Reference
Building Assessment	CL 1.1	Library Services	CL 1.1
Bushfire Emergency Management	SCD 2.7	Medical Services	SCD 2.6
Cemetery	LUE 2.2	Natural Asset Management	LUE 3.4
Communications Marketing	CL 1.1 CL 1.2	Parks Reserves Management	LUE 1.2
Community Bus	SCD 2.1	Partnerships Advocacy	CL 2.1 CL 2.2
Community Engagement	CL 1.2	Ranger Services	CL 1.2
Community Facilities (e.g. Halls)	SCD 1.1	Recreation and Sport Facilities	SCD 1.1 SCD 1.4
Community Safety and Crime Prevention	SCD 1.3	Roads Associated Infrastructure	LUE 4.1
Customer Service	CL 1.1	Sale Yards	SCD 1.1
Economic Development	ED 1.4 1.5	Seniors Programs	SCD 2.1 SCD 2.2 SCD 2.3 SCD 2.4
Environmental Health	CL 1.1	Street Lighting	SCD 1.1
Events	SCD 2.4	Tourism	ED 1.5 SCD 1.5
Footpaths	LUE 2.1	Volunteer Support	SCD 2.4
General Governance Compliance	CL 4.1 CL 4.4	Waste Management Recycling	LUE 3.3 LUE 3.5
Industrial Development	ED 1.1 ED 1.6	Youth Childcare Services	SCD 1.1 SCD 2.5

References and Acknowledgements

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Williams Strategic Community Plan 2017-2032;
- Council website: www.williams.wa.gov.au;
- Shire of Williams Corporate Business Plan 2020–2024;
- Shire of Williams Strategic Resource Plan 2021-2033;
- Shire of Williams Workforce Plan 2021-2025;
- Shire of Williams Annual Financial Report 2019–2020; and
- Shire of Williams Annual Budget Report 2020-2021.

Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Williams.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Williams, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Williams.

This Plan is supplied in good faith for public information purposes and we accept no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

Review of the Corporate Business Plan

In accordance with statutory requirements, the Corporate Business Plan is reviewed and updated on an annual review cycle. Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability.

Document Management

Status: Draft | V1.1

Date of Adoption:



For further details on the Corporate Business Plan, please contact:

Shire of Williams

9 Brooking Street

Williams WA 6391

P: 08 9885 1005

F: 08 9885 1020

E: shire@williams.wa.gov.au

W: www.williams.wa.gov.au

8.2.4 Write-Off Outstanding Debts

File Reference	4.12.25
Statutory Ref.	Local Government Act 1995 Section 6.12(1)
Author & Date	Cara Ryan 17 June 2021
Attachment	Nil

Background

This report is presented to inform Council of non-collectable debts and seeks Council approval to write-off debts that have been outstanding for an excessive period of time and are considered unrecoverable.

The total outstanding monies owed to the Shire of \$916.40, are as detailed on the following schedule:

Date	Invoice Number	Details	Amt
11/02/2020	4600	Water Delivery – refusing to pay. This customer has left the area. This was placed in the hands of Debt Collectors and after many attempts to collect the funds the Collection Agency recommended that if the Shire did not want to proceed with legal action that the Shire closes the file as they believed the debtor has no intentions of paying.	\$587.00
19/03/2020	4671	Dog Pound Fees – owner of dog from Albany. Copy of credit card was taken at the time the owner collected the dog. Subsequently the EFTPOS machine would not accept the card details. Attempts to contact the owner have been unsuccessful.	\$139.00
02/06/2020	4740	Reimbursement Abandoned Car – unable to locate the debtor listed on this account.	\$190.40

Statutory Implications

Local Government Act 1995 Section 6.12

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

Comment

All outstanding debtors are reviewed on a monthly basis and whilst the Council has a good track record of managing and recovering debts there may be some debts that become

uncollectable. All attempts have been made to recover the above outstanding debts. Strategies do need to be investigated and implemented in regards to water delivery accounts. For at least the last three years a request to Council to write-off a water delivery has occurred. These are usually non-permanent residents that leave the district without settling their debt.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017-2032. Specifically it relates to the following strategies:

CL 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

Should Council decide to write off the above bad debts; this will negatively impact the budgeted closing balance by \$916.40.

Voting Requirements

Absolute Majority

Officer's Recommendation

That Council approves the write off the following bad debts totaling \$916.40:

Date	Invoice	Amount
11/02/2020	4600	\$587.00
19/03/2020	4671	\$139.00
02/06/2020	3590	\$190.40

Council Resolution

Price/Harding

That Council approves the write off the following bad debts totaling \$916.40:

Date	Invoice	Amount
11/02/2020	4600	\$587.00
19/03/2020	4671	\$139.00
02/06/2020	3590	\$190.40

**Carried by Absolute Majority 8/0
Resolution 124/21**

8.2.5 Local Emergency Management Arrangement

File Reference	Nil
Statutory Ref.	s36(a) <i>Emergency Management Act 2005</i>
Author & Date	Britt Logie 16 June 2021
Attachments	LEMA 2021 (under separate cover)

Background

The Shire of Williams is required to prepare and maintain the Local Emergency Management Arrangements (LEMA) in accordance with s36(a) *Emergency Management Act 2005*. To remain compliant with the legislation, the LEMA is to be reviewed and tabled with SEMC by August 2021.

Comment

The Williams Local Emergency Management Arrangements have been reviewed based on advice provided by Adam Smith (District Emergency Management Advisor, Great Southern Region) and updated into the most current template. Much of the actual content remains the same. The copy included as an appendix to this report is the in-house version. The public version will not include contact details or other personal information.

Within the document there is a Risk Review and Treatment options section which ensures the most current risks have been identified and appropriate mitigation methods are considered.

The plan will be endorsed at the next Williams LEMC meeting. Council endorsement is sought, after which signed Plans will be forwarded to the District Emergency Management Committee and State Emergency Management Committee for noting.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 – 2032. Specifically, it relates to the following strategy(s):

SCD 1.3 Maintain a safe and secure environment for the community.

Financial Implications

Nil

Voting Requirements

Simple Majority

Officer's Recommendation

That Council endorses the Williams Local Emergency Management Arrangements and Recovery Plan 2021

Council Resolution**Carne/Panizza**

That Council endorses the Williams Local Emergency Management Arrangements and Recovery Plan 2021

**Carried 8/0
Resolution 125/21**

8.2.6 Quindanning Hall Toilet Block – Proposed Upgrade

File Reference	Nil
Statutory Ref.	N/A
Author & Date	Britt Logie 18 June 2021
Attachments	Letter & Quote

Background

The Quindanning Hall is managed by the Quindanning Hall Committee. The Hall toilet block is used by several local community groups, community members and well as travellers. The Quindanning Hall is frequently used as an overnight stop for Caravans and Campers. The Toilet Block is permanently open. The Quindanning Hall Committee has previously sought self-funding opportunities to maintain the Hall and the general operation and upkeep.

Comment

The Quindanning Hall toilet block has not had any refurbishment and with aging fixtures and regular plumbing issues it is in need of an upgrade. With the frequent use amongst community members and commuters, the time has come that the toilet block needs some urgent attention.

The Shire has recently received a request to assist in funding the upgrade to the toilet block. A quote has been received from Crossman Hot Water and Plumbing for \$10,312.50. This will replace the 3 toilet pans and cisterns and connections, and wall sheeting. The Quote is attached. The Quindanning Hall Committee has secured a grant from South 32 for \$5,000 to assist in the renovations. They are asking the Williams Shire to assist with the remaining \$5,312.50 for the quoted repairs.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 – 2032. Specifically, it relates to the following strategy(s):

- LUE 2.1 Provide quality amenities and accessible public open spaces for the community.
- SCD 1.1 Provide, maintain and improve community infrastructure.
- SCD 2.4 Continue to promote community events, initiatives and programs.

Financial Implications

Future implementation – to be staged and budgeted accordingly.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council agrees to provide financial support for the upgrade of the Quindanning Hall Toilet Block and to include the project funding in the draft 2021/22 Annual Budget.

Council Resolution**Medlen/Price**

That Council agrees to provide financial support for the upgrade of the Quindanning Hall Toilet Block and to include the project funding in the draft 2021/22 Annual Budget.

Carried 8/0
Resolution 126/21

Geoff McKeown

From: Natalee Lombardi <natalee_@live.com.au>
Sent: Thursday, 20 May 2021 2:44 PM
To: Geoff McKeown
Subject: Proposed upgrade to toilet block - Quindanning Hall
Attachments: Quote.pdf

20th May 2020

Geoff McKeown

CEO Shire of Williams

Brooking Street, Williams WA 6391

ceo@williams.wa.gov.au

Dear Geoff,

We, The Quindanning Hall Committee Members write to you with a request to help with funding for the upgrade of the toilet block at the Quindanning Hall.

Due to aging fixtures, along with regular vandalism leading to plumbing issues, the toilet block is in urgent need of an upgrade.

Due to our current financial situation because of missed self-funding financial opportunities in 2020 due to COVID 19 we are unable to fund this project unassisted.

At this point in time we have secured a grant with South 32 to the sum of five thousand dollars.

I have attached a copy of the quote from a local plumber itemising the expected cost of the upgrade to the toilet block.

Historically, The Quindanning Hall Committee has successfully self-funded all renovations required and the general day to day upkeep of the hall.

The hall is used by several local community groups weekly and monthly. The toilet block is open 24/7 to commuters, travellers, local community members. It is also used as an overnighter for caravans and campers.

In light of the above, we would greatly appreciate any financial support the shire may be able to provide.

Sincerely

Natalee Lombardi

Secretary, Quindanning Community Hall

natalee_@live.com.au

Crossman Hot Water & Plumbing

Peter & Margot Clements
 PO Box 77 Boddington WA 6390

PL 1759
 GF 10354



ph 9883 8976 mob 0427 381 730
 crossmanplumbing@bigpond.com

TAX INVOICE

Bill To:

Quindanning Hall
 c/- Tracey McGowan
 PO Box 306
 traceymcgowan@activ8.net.au

Invoice #: 00008006

29/04/2021

P/O #:

	Amount	Tax
Quote to supply and install plumbing works at the Quindanning Hall		
To remove toilet pans and cisterns x 3 S&I stainless steel pans install secret wall with induct cisterns securing wall to brick work and to 2.4mts high box out around windows. Connect water to cisterns with access to isolate water. Use 8.5mm hardie sheet undercoated ready to paint		
S/Steel pans x 3 metal frame with induct cistern x 3 connections , wall sheeting labour	\$4,950.00 \$1,950.00 \$475.00 \$2,000.00	GST GST GST GST

GST
10%

Terms:
Net 7

Total pre GST: \$9,375.00

GST: \$937.50

Total Inc GST: \$10,312.50

Amount Applied: \$0.00

Balance Due: \$10,312.50

For EFT please quote invoice number
 Banking Details - NAB BSB - 086 852
 Account No. 82355 2797
 Crossman Hot Water & Plumbing

8.2.7 Community Development Officer's General Report

File Reference	Nil
Statutory Ref.	N/A
Author & Date	Britt Logie 18 June 2021
Attachments	Nil

Background

The Community Development Officer manages and supports the management of a variety of projects that are either currently being implemented, in the final stages of delivery/ reporting or awaiting outcome advice on potential funding.

Glenfield Fire Shed Water Tank

The water tank project for the Glenfield Fire Shed has been completed. The pump is a fully electric pump which is enclosed within a custom cage.



Grants

A large part of my job is to search for funding that may improve the community and apply for it. The current applications that have been applied for are:

PENDING

DFES Water Tank Rd2 – We have applied for a 200,000ltr water tank to go on the RAM Shed and be used for filling up water tankers during fire season.

Driver Reviver Rd2 - \$116,300 was applied for, to seal the overflow carpark at the Lions Park. This will create a parking bay designated for caravans, camper trailers and buses. The Shire will contribute \$18,100 in site preparation and soil preparation. We were notified that a formal announcement would be made end of May 2021.

Community Water Supply Program - \$41,640 to install a 250,000ltr tank at the Williams Golf Club to store bore water for stock watering and other community purposes. Update to be provided by the Chief Executive Officer.

APPROVED

South32 Community Funding – Playgroup.

South32 have approved \$1,000 for the Playgroup to be used to update toys.

Road Safety Commission – National Safety Week

The Road Safety Commission released a rapid round of funding last week to the value of \$1,000 for a community BBQ in the Lions Park.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 – 2032. Specifically, it relates to the following strategy(s):

- SCD 1.1 Provide, maintain and improve community infrastructure.
- ED 1.4 Encourage business and community groups' initiatives to promote the Shire as a place to live, work, play and invest.
- CL 2.1 Maximise and leverage grant funding opportunities to balance and support Council investment.

Financial Implications

Projects and activities will fall within the current Budget or be approved by Council as unbudgeted expenditure.

Voting Requirements

Simple Majority

Officer's Recommendation

That Council receive the Community Development Officer's General Report for the month of June 2021.

Council Resolution

Harding/Price

That Council receive the Community Development Officer's General Report for the month of June 2021.

**Carried 8/0
Resolution 127/21**

9.0 Elected Members' Motions of which Notice has been given

Nil

10.0 New Business of an Urgent Nature introduced by Decision of Meeting

10.1 Elected Members

Nil

10.2 Officers

Nil

11.0 Application for Leave of Absence

Nil

12.0 Closure of Meeting

There being no further business for discussion the President declared the Meeting closed at 4.32pm.