

SHIRE OF WILLIAMS  
ROAD AND PLANT COMMITTEE MEETING

Council Chambers

Tuesday 24<sup>th</sup> February 8am

Minutes

**1. ATTENDANCE / APOLOGIES**

**Present** - Cr Bernie Panizza, Cr Simon Harding, Cr John Macnamara, Peter Stubbs - CEO, Tony Kett - Works Manager, Gemma Boyce - EMCS, Cameron Kett - Mechanic

**Apologies** - Cr Jarad Logie

In the absence of the Shire President Cr Logie, Deputy Shire President Cr Panizza assumed the role as Presiding Member for the meeting.

**2. PREVIOUS MINUTES** – None recorded

**3. GENERAL BUSINESS**

**3.1 WINTER GRADING CONTRACT/QUOTES** (Confidential with respect to pricing)

Quotes received for the budgeted winter grading of gravel roads were presented in a summarised table to the Committee.

	<b>Companies Invited to Quote</b>	<b>Rate- Grader (\$/hr excl gst)</b>	<b>Rate -Roller (\$/hr excl gst)</b>	<b>Shire of Williams comment</b>
1	Southern Logistics & Hire, Paul Walding, Williams			
2	BM & RA Willcocks, Williams			Recommended as the most value for money quote
3	Bilung Civil Contracting, Coolgardie			
4	Narrogin Earthmoving, Narrogin			No RFQ response
5	Halanson Earthmoving, Narrogin			No RFQ response

Returnable Documents supplied with Quotes were as follows.

	<b>Documents</b>
1	Certificate of Currency Public Liability Insurance

2	Certificate of Currency Workers Compensation Insurance
3	Vehicle Driver's License
4	Blue/White Cards
5	Workplace Health & Safety Policy
6	Safe Working Method Statements, Job Safety Analysis

The Committee agreed with the Officer recommendation that the quote from BM & RA Wilcocks offered the most value.

(Note: the CEO awarded the contract to BM & RA Wilcocks after the Committee meeting and advised all RFQ respondents of the decision)

### **3.2 10-YEAR ROAD & BRIDGE PROGRAM REVIEW**

The 10 Year Road and Bridge maintenance program was circulated to Committee members with the meeting Agenda.

The remaining budgeted capital road projects for 2025-26 year were reviewed. Re-sheeting of gravel roads (Medlen, Bates, and Munday's Roads) as budgeted for was seen as problematic given workloads and resourcing.

It was agreed that a change of strategy in sourcing gravel for road works be considered as part of the Shire budget review in March 2026. The suggestion was that it be recommended to Council that a budget reallocation from funds allocated for re-sheeting these roads be considered to support up to \$50,000 of bulldozer hire to open gravel pit/s, push and stockpile gravel, so that the inventory was on hand to facilitated more efficient loading and delivery of gravel for roadworks, rather than the recent past practice of reliance on loading by excavator and trench digging.

Improved efficiency in sourcing and delivering gravel to road sites would increase flexibility to contract in additional resources to complete budgeted road works.

### **3.3 PLANT REPLACEMENT SCHEDULE**

The Plant Replacement Schedule was circulated to the Committee members with the meeting Agenda.

The Committee requested data be provided on the following:

- Time required by the Shire mechanic to support Shire plant and equipment.
- Graders use and efficiency.
- Further analysis on the merits of contract grading versus Shire in house grading.
- Ute Replacement – Further justification required.
- Quad Dog - Business case required.
- Drones (oval spraying) - Business case required.
- Fask Attacks – Need 4 and further discussions to be had with Matt Carne.

The Committee gave feedback, staff to enable a revised 10 Year road and plant program to be produced for further consideration.

**4. NEXT MEETING** - To be determined

**5. MEETING CLOSURE** - 12.15pm