

SHIRE OF WILLIAMS

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 17th MAY 2006**

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.00pm

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr Ashley Stone	Deputy President
Cr Gary Cowcher	
Cr Greg Cavanagh	
Cr Richard Johnstone	
Cr Moya Carne	
Cr David Earnshaw	
Cr Graham Prowse	
V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer
MR Willcocks	Works Supervisor (2.15pm – 2.50pm)

2.2 APOLOGIES

Cr Robert Bowden

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES

Stone/Cavanagh

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 19th April 2006, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 8/0
Resolution 233/06**

6.2 RECREATION ADVISORY COMMITTEE MEETING MINUTES

Stone/Earnshaw

That the minutes of the Recreation Advisory Committee Meeting held on Monday 24th April 2006 be received.

**Carried 8/0
Resolution 234/06**

6.3 SPECIAL MEETING MINUTES

Johnstone/Stone

That the minutes of the Special Plan for the Future Meeting held in the Council Chambers on Wednesday 10th May 2006 be received.

**Carried 8/0
Resolution 235/06**

6.4 PRIDE IN YOUR TOWN COMMITTEE MINUTES

Prowse/Earnshaw

That the notes of the Pride in Your Town Meeting held in the Council Chambers on Monday 24th April 2006 be received.

**Carried 8/0
Resolution 236/06**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 WILLIAMS/NARROGIN NATURAL RESOURCE MANAGEMENT OFFICER

Funding (See Appendix 1)

File Reference: 10.51.10
Author & Date: V. Epiro 5th May 2006

Background:

At the April Meeting Council agreed to the proposal from the South West Catchments Council for funding of the Natural Resource Management Officer (NRMO) for a two year period commencing 1st July 2006.

Further discussions were held with the Shire of Narrogin regarding the joint funding of the position and a revised budget prepared with a summary of in-kind contributions which has been forwarded to the South West Catchments Council (SWCC). The budget shows that Williams and Narrogin are making equal cash contributions and that Williams is making an additional non-cash contribution of \$7,640 because the officer is stationed in Williams (refer to the 'in-kind form for NRMO position' in the Appendix).

Council now needs to endorse the Williams-Narrogin Budget as presented.

Recommendation:

That Council adopt the Williams-Narrogin NRMO Budget for 2006/2007.

Carne/Johnstone

That Council adopt the Williams-Narrogin NRMO Budget for 2006/2007.

**Carried 8/0
Resolution 236/06**

8.1.2 BROADBAND NET

Access to Tower on Location 12026

File Reference: 5.10.60
Author & Date: V. Epiro 5th May 2006

Background:

Broadband Net are an internet service provider who are intending to provide a broadband service to the rural area of the Shire of Williams. They are already providing this service to other areas in WA under the Federal Governments HiBis (Higher Bandwidth Incentive Scheme). To provide this service they require access to Council's radio tower located on location 12026 Bates Road Williams. They have been in contact with the owner of location 12026 (Mr Petchell) who has no objection.

However, Mr Petchell has not responded to my letter of 21st February 2006 requesting his agreement and conditions for renewal of the lease of the tower site which is due to expire on 31st December 2006. I have advised Broadband Net that Council would have no objection subject to successful negotiations being finalised for renewal of the lease.

Recommendation:

That Broadband Net be granted approval for access to the radio tower subject to agreement being finalised for renewal of the lease for the site with R N Petchell.

Earnshaw/Prowse

That Broadband Net be granted approval for access to the radio tower subject to agreement being finalised for renewal of the lease for the site with R N Petchell.

Carried 8/0
Resolution 237/06

8.1.3 COMMUNITY DEVELOPMENT OFFICER

Review of Position

File Reference: 4.20.15
Author & Date: V. Epiro 5th May 2006

Background:

The Community Development Officer, Heidi Cowcher was initially employed in the position by the Williams Telecentre in 2002 with the position being partially funded. In July 2003 Council resolved to assume responsibility for the position for which the rate of pay was \$22.50 per hour for around 8hrs per week subject to the number of funding submissions and other demands for Heidi Cowcher's services (eg; preparation of Record Keeping Plans for Williams and Narrogin).

The funding environment in recent years has seen both state and federal governments placing more emphasis on the quality of funding submissions and the success of grants received since 2003 can be largely attributed to Heidi's skill in preparation of these submissions. When employed in 2003 Heidi was engaged on a casual basis at the hourly rate of \$22.50 with no entitlements. Her position has not been reviewed since being employed.

The salary band that is currently applicable to the position ranges from \$45,000 - \$56,000 p.a. depending on the responsibility (larger Shires have a Community Development section). It is suggested that Heidi be employed on a part-time permanent basis at the rate applicable to level 8/4 under the Local Government Officers Award which equates to \$51,225 p.a. or \$25.92 per hour. Currently Heidi is working around 30 hours per fortnight which would equate to a base salary of \$20,217 per annum.

As Council would be aware Heidi is presently working on the Community Safety and Crime Prevention Plans for Williams, Narrogin and West Arthur for which funding is being received from the Office of Crime Prevention.

Recommendation:

That Heidi Cowcher be employed as Community Development Officer on a permanent / part time basis at the rate applicable to level 8/4 under the Local Government Officers Award.

Cr J Cowcher declared an interest in this item and left the meeting at 1.48pm

Cr Stone assumed the chair and presided over the meeting.

Carne/Prowse

That Heidi Cowcher be employed as Community Development Officer on a permanent / part time basis at the rate applicable to level 8/4 under the Local Government Officers Award.

Carried 7/0
Resolution 238/06

Cr J Cowcher returned to the meeting at 1.59pm

8.1.4 DRAFT BUDGET MEETING

Review of Fees and Charges etc for 2006/2007

File Reference: 4.1.20
Author & Date: V. Epiro 5th May 2006

Background:

Council needs to set a date for a Special Meeting to review fees and charges etc prior to preparation of the 2006/2007 Draft Budget. Generally this meeting has been held on the morning of the June Meeting (21st June 2006).

Recommendation:

That a date be set for a Special Meeting in June.

Cavanagh/Stone

That a Special Meeting to review fees and charges be held at 6.00pm on Monday 19th June 2006.

**Carried 8/0
Resolution 239/06**

8.1.5 COUNCIL HOUSING

Rental of Housing

File Reference: 9.10.20
Author & Date: V. Epiro 10th May 2006

Background:

Applications for rental of 4 Brooking Street Williams were advertised in The Williams and close on Monday 17th May 2006. A list of applications received will be tabled at the meeting for Councils consideration.

Works Supervisor Mark Willcocks has again declined the offer for rental of 8 Fry Street Williams and the South West Catchments Council have indicated that a project officer will not be stationed in Williams as originally intended. Therefore rental of the residence is still available for an appropriate tenant.

Recommendation:

That Council consider the rental of the Council residences at 4 Brooking Street and 8 Fry Street Williams.

The Chief Executive Officer advised that two applications had been received for rental of 4 Brooking Street Williams.

Prowse/Cavanagh

That the residence at 4 Brooking Street be leased to Mrs Starr Gillett for a twelve-month term.

**Carried 8/0
Resolution 240/06**

Works Supervisor, Mark Willcocks attended the meeting at 2.15pm to discuss his report

8.3 WORK SUPERVISOR REPORT

Maintenance Grading

Plank Rd, Quindanning-Darkan Rd ,Taylor Rd, Pig Gully Rd, Carne Rd, Congelin- Narrogin Rd, Cowcher Rd, Eddington Rd, McKenzie Rd, Marradong Rd, Richmond St, and English Rd.

Construction

MRD Pinjarra-Williams Road seal culvert near Colin Cowcher's
MRD Darkan-Williams Road seal flood damage at lake

Munday Road - stone pitch drain on hill clean gully

Refuse Site - Sunday May 1st somebody set fire to house hold rubbish clean up fence lines

Private Works

Sattlers - loader hire
Peter Patterson - grader hire

Mechanical

Pacific roller- repair brakes and axle

Earnshaw/Johnstone

That the Works Supervisor's Report be received.

**Carried 8/0
Resolution 241/06**

Marradong Road

Cr Stone declared a proximity interest in this item and left the meeting at 2.38pm

Mark Willcocks advised that he wished to carry out regrowth clearing and removal of several trees on Marradong Road to allow for realignment and widening of the gravel running surface. An officer from EPA will be meeting on site to discuss and approve the trees to be removed.

A meeting is also to be arranged with a representative from West Australian Plantation Resources to discuss a contribution towards the road upgrade.

Mr Willcocks left the meeting at 2.50pm and Cr Stone returned to the meeting

Afternoon Tea - Council adjourned for afternoon tea at 2.50pm and resumed the meeting at 3.30pm

During the afternoon tea Council adjourned to the Williams Stud Pavilion to discuss improvements to the surrounds with the Works Supervisor.

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 3.30pm to discuss his report.

8.4 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYORS REPORT

Building Permits

#162	J Genders	Lot 4 Adam Street, Williams	Steel Patio
#163	K & E Fisher	Lot 3 Adam Street, Williams	Zinc Shed
#164	D & R Fowler	Lot 12 New Street, Williams	Colorbond Shed

Building inspections are ongoing.

Order to Remove / Repair Verandah

This Order has been served on the owners of Lot 212 Brooking Street Williams. There was a delay in serving the Order as there was a possibility that a Shire contractor may have been able to provide a quote to repair / replace the verandah. The Order was served on 21st April 2006. The owners have 35 days after this date to comply with the order and may appeal the Order to the State Administrative Tribunal up to 28 days after serving of the order.

FESA Inspections

An officer of the Fire and Emergency Services Association (FESA) and I conducted joint inspections of three premises in the Williams Shire, these were; The Williams Hotel, Quindanning Inn and Springhills Farm Stay. These premises were inspected as each has accommodation units. The inspections were on an 'advisory basis' and all three owners were appreciative of the advice given by the Fire Safety Officer. All three had small issues that could be improved on with the Fire Safety Officer expressing the opinion that all were substantially compliant.

Food Premises Inspections

Williams General Store – mostly good, however there is an ever present problem with a part of the ceiling near the front checkouts. I have written to the proprietors and the owners to try and have the problem fixed. If there is no response by the end of the month I believe that an Order should be served on whom ever is responsible for the maintenance / upkeep of the premises.

Earnshaw/Prowse

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 9/0
Resolution 242/06**

Refuse Site

Mr Friend informed Council on the new refuse site set up by the Shire of Boddington. The Shire acquired 17 ha of land to set up the new site. A hut and toilet was constructed so that the tip can be manned each Wednesday, Saturday and Sunday. A traxcavator was purchased to push up and compact the rubbish regularly. The cost to set up, including traxcavator purchase was approximately \$120,000.00. Ongoing operating costs \$35,000.00 per year. Each ratepayer that has a weekly bin service is issued with four tip passes per year. Everyone else pays a per cubic meter rate to dispose of rubbish.

8.1 CHIEF EXECUTIVE OFFICER'S REPORT CONTINUED**8.1.6 STEVE FRIEND****Environmental Health / Building Service (See Appendix 2)**

File Reference: 7.10.40
Author & Date: V. Epiro 10th May 2006

Background:

The Shire of Boddington have now confirmed that the current Health / Building service will cease on 30th June 2006. However, family circumstances have led to the current officer Steve Friend considering a move back to the farm in Darkan and working part time for West Arthur and Williams Shires. Mr Friends proposal provides for 3 days per fortnight for Williams (currently 2) which is certainly warranted with the volume of building activity that is currently prevailing in Williams.

As Council is aware the Town of Narrogin has also submitted a proposal to provide a Building Service however other options explored (Brookton / Pingelly and Wickepin / Cuballing) were unsuccessful as there was no scope for servicing Williams from officers employed in those schemes.

Following is a comparison of the costs associated with Steve Friend's proposal, Town of Narrogin and the present arrangements with the Shire of Boddington;

Health / Building Service Costs

Provider	Hrs / Rate	Travel per Km	Wages	Total Cost
Steve Friend	25.5@\$54.50	(est)240 @ 65c = \$156	\$1,389.75	\$1,545.75
Town of Narrogin	25.5@\$55	(est)240@70c = \$168	\$1,402.50	\$1,570.50
Shire of Boddington	17@\$42	(avg)150@65c = \$97.50	\$714.00	\$811.50

Assuming Council accepts Steve Friends proposal the impact on the forthcoming budget would be as follows;

Steve Friend	26 x \$1,545.75	\$40,190
Shire of Boddington	26 x \$811.50	\$21,100
		\$19,090

There will be an obvious increase in the cost because of the increased hours (8.5 per fortnight) however, I believe that Council should accept Steve Friend's proposal, notwithstanding that the only other option that may be available is the service being offered by the Town of Narrogin.

Recommendation:

That Council accept Steve Friend's proposal for provision of an Environmental Health / Building Service at the rate of \$54.50 per hour and 65c per km (travelling) to commence from 1st July 2006.

Stone/Johnstone

That Council accept Steve Friend's proposal for employment as an Environmental Health / Building Surveyor at the rate of \$50.00 per hour permanent part time and 65c per km (travelling) to commence from 1st July 2006.

**Carried 8/0
Resolution 243/06**

Mr Friend left the meeting at 4.37pm

Refuse Site

Stone/Prowse

That the smouldering cell at the refuse site be covered with a layer of soil, a new cell excavated and the gate to the site locked each night.

**Carried 8/0
Resolution 243/06**

Residence 8 Fry Street

Prowse/Carne

That the residence at 8 Fry Street, Williams be offered for rental to the Williams Police at \$180.00 per week for a twelve month period.

**Carried 8/0
Resolution 24/06**

8.1.7 DEPARTMENT OF LOCAL GOVERNMENT & REGIONAL DEVELOPMENT

Williams Community Resource Centre

File Reference: 4.50.00
Author & Date: V. Epiro 10th May 2006

Background:

Correspondence has now been received following the Departments compliance audit visit on 8th February 2006. The audit revealed some issues in regard to the tender process which the Department will be making recommendations on.

Recommendation:

That the information be noted.

8.1.8 FIRE AND EMERGENCY SERVICES (FESA)

Agreement for Payment of the E.S.L.

File Reference: 3.2.4
Author & Date: V. Epiro 10th May 2006

Background:

Council's endorsement is required for use of the common seal for signing of the agreement for payment of the Emergency Services Levy (ESL).

Recommendation:

That Council authorise the use of the common seal for signing of the ESL agreement with FESA.

Johnstone/Earnshaw

That Council authorise the use of the common seal for signing of the ESL agreement with FESA.

**Carried 8/0
Resolution 245/06**

8.1 CHIEF EXECUTIVE OFFICES REPORT – LATE ITEMS

Johnstone/Prowse

That the following late items be accepted as urgent items for discussion.

**Carried 8/0
Resolution 246/06**

8.1.9 Gray & Lewis – Rezoning of land

File Reference: 14.25.26
Author & Date: V Epiro 16th May 2006

Background:

Planner David Gray is recommending that Council adopt the “land use proposals” map (see letter) with or without amendment as provided for under clause 2.21 of the Williams Town Planning Scheme No 2.

Recommendation:

That Council adopt the “land use proposals” map as a local planning policy for town expansion.

Cr Carne left the meeting at 5.00pm

Johnstone/Stone

That Council adopt the “land use proposals” map as a local planning policy for town expansion.

**Carried 8/0
Resolution 246/06**

SHIRE OF WILLIAMS

LOCAL PLANNING SCHEME 2

LOCAL PLANNING SCHEME POLICY

Preamble

The Williams Shire Council is concerned with land supply to meet increasing interests for development in the town of Williams.

The primary interest is for residential land but the Council also wants to ensure there is adequate land supply for civic and cultural uses, industry, and commerce.

This Local Planning Scheme Policy has been prepared to identify the main areas for the direction of growth of Williams.

Proposals

The proposals for expansion of Williams are summarised on the accompanying plan.

As a guiding principle, Council intends that the bulk of residential development (and the Williams community) is contained on the eastern side of the Albany Highway. The development adjacent to the highway should provide for setback from the highway frontage to protect the amenity of residents in those areas, and to maintain a relatively open aspect on major entries into the town.

A potential industrial development area is identified on the western side of the highway north of the town adjacent to existing fertilizer storage. The extent of this area is to be determined having regard to landform and site characteristics.

Residential development will generally require connection to reticulated sewerage. Special Residential is regarded as being for lot sizes in the range of 2,000m² – 5,000m² without reticulated sewerage, and Special Rural is generally for lots sizes in the range of 1 - 4 hectares with connection to reticulated water supply.

CBH has indicated a long-term intention to relocate grain receival facilities from within the town site. The land vacated by CBH may be suitable for Special Residential/Special Rural development, subject to environmental assessment to address any potential contamination issues. The density (Special Residential/Special Rural) is to have regard to existing adjacent uses.

The Council encourages infill development within the built-up area of the town where services and infrastructure are available. In some cases this may require access from an existing right-of-way subject to the right-of-way being at least 6.01 metres wide. The residential density code within much of the built-up area has been increased to facilitate infill development.

There is additional “greenfields” land available within the town site close to services and facilities, and established infrastructure. The Council will encourage development of those areas.

The principle areas for the expansion of Special Residential/Special Rural development is north of the town along Eddington Road and off the Albany Highway (subject to maintenance of a setback from the highway frontage). An additional area for this form of development is also identified off the Pinjarra-Williams Road/Albany Highway

8.1.10 MRS A GROTH

Background:

Mrs Groth expresses concern that Council plan to relocate the sewerage plant to the Railway Dam site. A written guarantee from Council that no stench will emanate from the sewerage is requested.

G Cowcher/Earnshaw

That Mrs Groth be advised that the Water Corporation have assumed control of the Williams Sewerage Scheme and after reviewing the infrastructure have resolved to relocate the effluent pond to the Railway Dam site where the water will be treated for re-use on the Williams Oval.

**Carried 8/0
Resolution 246/06**

8.1.11 MRS C DUFF

Background:

Mrs Duff advises that she is the only member remaining from the defunct Williams Gala Day and Williams Bi-Centennial Committee. Both organizations have funds left in respective accounts and Mrs Duff would like to donate it to a worthy cause. As Council is proceeding with the upgrade of the outside bar area at the recreation ground the proceeds can be donated towards a better barbecue area. Council may consider a small plaque in recognition of the two bodies.

Carne/Cavanagh

That Council accept the proceeds of approximately \$4,000.00 to be used to establish a barbecue area at the recreation ground.

**Carried 8/0
Resolution 247/06**

8.2 DEPUTY CHIEF EXECUTIVE OFFICER’S REPORT

8.2.1 ACCOUNTS FOR PAYMENT

Cavanagh/Earnshaw

That Municipal Fund cheques 2841 - 2852 totaling \$102,539.02 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 2853 - 2907 totaling \$87,313.51 be approved for payment.

**Carried 8/0
Resolution 247/06**

8.2.2 FINANCIAL STATEMENTS

That the financial statements presented for the period ending 30th April 2006 be received.

**Carried 9/0
Resolution**

8.5 COMMUNITY DEVELOPMENT OFFICER REPORT JANUARY-MAY 2006

Williams Gateway Expo

Were successful in obtaining a \$5000 grant from Lotterywest – Community Events and Celebrations grant – for assistance with advertising, publicity and equipment hire expenses and a \$1000 grant from Healthways – Arts funding – for assistance with Fireworks and evening entertainment (The Last Stand). From all accounts, Expo was a successful venture again in 2006, with the fireworks being the most talked about aspect of the day.

I assisted Expo with coordinating all the advertising and publicity. This was a considerably larger job than at first anticipated and was very time consuming, particularly in the 4 months leading up to the event.

A survey was distributed at Expo and the return rate was improved with the “Win a Scooter” incentive. I am currently reviewing these surveys for presentation at the next Expo meeting on the 24 May. The survey asked questions in relation to what people liked best, what needs improvement, what they would like to see at Expo that isn’t there now and where they found out about it. Will be useful information in the planning of the 2007 event.

Joint Venture Housing Program

Submitted an application in January 2006 to build an additional 2x2 bedroom aged persons accommodation adjacent to the existing units. Currently being considered.

Williams Community Resource Centre

A number of reports have been prepared for the three respective funding bodies for the Community Resource Centre.

- *Lotterywest* – final report and presentation of receipts for reimbursement of the final \$18,526 in funding. This was approved and payment was made. All reporting requirements with Lotterywest are now completed.

- *Regional Collocation Scheme* – final report and audited financial report was presented to DLGRD in Jan 2006. This was approved and all reporting requirements are now complete.
- *Rural Transaction Centre* – final report and audited financial report was presented to DOTARS in Jan 2006. This was approved. Progress report on the operation of the Centre was presented in February 2006 and this was approved. We have two reports remaining to complete our reporting requirements on the operation of the Centre. A progress report is due in August 2006 and then the Final report on the operation of the Centre is due in August 2007. This will complete our reporting requirements.

Country Pathways

The reporting and financial acquittal of the 2005/6 project has recently been completed. There was initially concern expressed from the Department that we had not constructed the path as per the original funding agreement, with the pathway being constructed too close to obstructions (light posts), too close to the road and with a gap of 43m being left in the 500m pathway (due to the proposed roadway to be constructed into the Fry St development). The Department approve these amendments prior to construction of the pathway and there was a chance that the funding would be not being approved (payment is made retrospective of the project being completed). After discussions between the CEO and the Department, all concerns have been addressed and the funding of \$21,472.60 being 50% of the cost of the pathway construction, has been approved for payment. We have been advised that should we be successful in future funding rounds, we need to ensure that any amendments to the original agreement need to be approved prior to construction, or we will jeopardise any future funding.

A submission has been made to the 2006/7 round – 565m continuing along Fry St and along Piesse Street to the school. Total funding applied for (50% project costs) - \$26,345. Currently being considered.

Williams Art & Craft Centre Committee

Prepared an application to Lotterywest for the Art & Craft committee. Project is to purchase 20 lightweight self-lit display boards for their art exhibitions. Total funding applied for \$8393.76 (total project \$9393.76). Currently being considered.

Williams Regional Toy Library

Prepared an application to Lotterywest to purchase more toys for the toy library. Total funding applied for \$3000 (total project \$3367.56). Currently being considered.

Williams SJA

Prepared an application to Lotterywest (via SJA Head Centre) for display cupboards, lockable tv/video cabinet and electronic roller doors for the garages. Total funding applied for \$15,000. Have been tentatively advised that \$5000 has been granted in part contribution to the electronic roller doors.

Prepared an application to the Foundations of Regional and Rural Renewal (FRRR) for semi-automatic defibrillator (for use in training first aid students in the use of heartstart machines that are now present in many public places in the metropolitan area), a data projector (for use in training) and in part contribution to electronic roller doors. Total funding applied for \$5000. Currently being considered.

Community Water Grant

Prepared an application for the Shire to install a tank at the depot to store water for use on the town's recreational facilities (and at a later date, to store treated wastewater for use on the town's recreational facilities). Total funding applied for \$30,120 (total project \$33,000). Project was successful.

Williams Public Swimming Pool

Following Council's endorsement at the April 2006 meeting, the following funding applications have been prepared:

- *DLGRD – Community Facilities Grants Program* – a project was developed to replace the shade structures and shade at the pool and build a small playground to cater for the 1-5 year olds in a locked toddler play area (relocating the existing fenced enclosure). Total funding applied for \$24,970 (total project cost \$61,925). Currently being considered.
- *Foundations of Regional and Rural Renewal (FRRR)* – a project was developed to replace the perimeter fence and provide some water based play equipment for the toddlers pools. Total funding applied for \$10,000 (total project \$12,900). Currently being considered.
- *Lotterywest – Community Playgrounds* – in process of completing a funding application for the balance of the cost associated with the playground for the fenced toddler enclosure and soft-fall. Total costings still being sought. Project funding eligible to apply for – up to \$10,000.

Further funding may be sought from the *Department of Sport and Recreation – Community Sporting Facilities fund* – to undertake major refurbishment of the toilets/changerooms, lighting and other major works that may be considered (eg: solar blanket to heat the pool). Project yet to be determined.

Community Safety and Crime Prevention Plans

Williams, Narrogin and West Arthur have all been successful recipients of \$5000 to prepare the abovementioned plans, all of which I will be preparing.

The Narrogin plan is currently being prepared in draft for presentation at their June Shire meeting. A meeting was held with stakeholders and a survey was distributed to shire residents and ratepayers. All information has been collected and is being considered in the preparation of the draft.

The Williams plan is in the information collecting stage. A meeting was held with relevant stakeholders at the end of March and surveys have since been distributed throughout the shire via a variety of means (school newsletter, *The Williams*, householders and to non-resident ratepayers). Once these are returned, the results will be collated and a meeting of the stakeholders will be convened to discuss the results and develop a list of priority projects to be addressed as part of the plan. Draft report should be completed by August.

The West Arthur plan has not yet been commenced.

Record Keeping Plans

Following the preparation of the plans for the following shire/towns – Williams, Narrogin town and Narrogin Shire – Narrogin Shire was given 3 years approval (due for review in 2008); Narrogin town have not advised and the Williams Shire was given 5 years approval (due for review in 2010), however we have some areas to be addressed by 31 December 2006.

Projects currently being developed

I have had discussions with the following groups in regards to potential projects to be developed for consideration by relevant funding bodies:

- Williams Playgroup – toys / books / puzzles
- Williams Campdraft – permanent camp / webbing
- Williams Repertory Club – lighting

Courses / Seminars / Workshops

I have attended the following workshops / courses / seminars, all of which have had their merits and been beneficial to my work:

- Small Town Survival workshop – held in Wandering as a follow-up to the conference that I attended late in 2005 in York;
- Grantsmart workshop – held in Williams. Attended with Debbie Kemp and Manuela Lenehan.
- Time Management seminar (David Price) – held in Darkan. Attended with Debbie Kemp.

Shire of Williams Newsletter

This was proposed at the November 2005 Shire meeting and it was agreed that they would be prepared and distributed quarterly to all residents and ratepayers of the Shire of Williams. To date my work load has not allowed for this project to be developed further, however after discussions with the Deputy CEO it has been resolved that one will be prepared to be sent out in conjunction with the rates in July/August 2006.

Prowse/Earnshaw

That the Community Development Officer’s report be received.

**Carried 8/0
Resolution 251/06**

8.6 COUNCILLORS

8.6.1 CR JOHNSTONE – GRAVEL SUPPLY

Main Roads Western Australia have advised that they want to rehabilitate part of the gravel pit established on Cr Johnstone’s property off Zilko Road. The remaining gravel that has been pushed up is not required by Main Roads Western Australia and is available for use by Council in return for rehabilitation of the pit.

8.6.2 CR PROWSE – ART ACQUISITION COMMITTEE

The Committee have agreed that the recent art acquisition “Three Grains of Rice” is to hang in the Community Resource Centre.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

Prowse/Earnshaw

That the following late item introduced by Cr J Cowcher be accepted as urgent for discussion.

**Carried 8/0
Resolution 252/06**

10.1.1 FESA - APPLICATION FOR ADDITIONAL RESOURCES

A Resource to Risk Local Government Profiling has been completed applying for a refurbished Rural 3.4R fire unit and two bay station to be located in the Williams town site. Council needs to endorse the application.

Carne/Prowse

That the application for a refurbished fire truck and a two bay station be endorsed.

**Carried 8/0
Resolution 253/06**

10.2 STAFF

Nil

11.0 INFORMATION SESSION

Works & Plant Committee Meeting

Council Chambers 7.00pm Thursday 1st June 2006

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 6.05pm