

SHIRE OF WILLIAMS

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 18TH OCTOBER 2006**

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.03pm

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr Ashley Stone	Deputy President
Cr Gary Cowcher	
Cr Greg Cavanagh	
Cr Richard Johnstone	
Cr Moya Carne	
Cr David Earnshaw	
Cr Graham Prowse	

V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer

2.2 APOLOGIES

Cr Robert Bowden

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES

Johnstone/Stone

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 20th September 2006, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 8/0
Resolution 58/07**

6.2 RECREATION ADVISORY COMMITTEE MINUTES

Cavanagh/Earnshaw

That the minutes of the Recreation Advisory Committee Meeting held in the Council Chambers on Monday 9th October 2006, as circulated, be received.

**Carried 8/0
Resolution 59/07**

7.0 ANNOUCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 HON JON FORD, MINISTER FOR LOCAL GOVERNMENT

Local Government Amendment Bill 2006

File Reference: 4.50.10
Author & Date: V. Epiro 5th October 2006

Background:

The Minister advises that the Local Government Amendment Bill 2006 was being introduced to Parliament in the first week in October.

Although the main purpose of the bill is to change the Local Government Elections from May to October commencing 2007, there is also a provision for removal of first past the post system for voting and reverting to a proportional preferential system similar to that used for the Legislative Council.

The above change was made without consulting Local Government (under the WALGA partnership agreement) and despite 90% of local governments recently supporting the retention of the first past the post system.

Regulations will be introduced for operation of the proportional preferential system (which no doubt will run to many pages) and my feeling is that the Electoral Commission will end up running all Local Government elections because of the complexity involved.

In his letter Mr Ford thanks Councils for supporting the changes proposed – somewhat misleading as Councils were not consulted regarding the change in voting.

WALGA have also urged Councils to object to the proposed change in voting.

Recommendation:

That the Minister for Local Government be advised in the strongest terms of Councils' objections to the proposed change in the system of voting and a copy of the letter be forwarded to Terry Waldron member for Wagin.

Cavanagh/Stone

That we, the elected members of the Shire of Williams hereby express our concern and alarm at the unilateral decision of the State Government to include provisions in the Local Government Amendment Bill 2006 to impose and apply a proportional-preferential system to Local Government elections.

We believe that the proposed changes to the voting system will lead to factionalism and party politics in Local Government, will result in decreased voter turnout, increased informal votes and will impose substantially higher election costs to our communities.

We believe that the proposed changes to the voting system have been developed in contravention of the State Local Government Partnership Agreement and effectively contravene the intent of the tripartite Inter Government Agreement recently signed by the Commonwealth, and all State and Territory Governments and the Australian Local Government Association.

We believe these actions to be unacceptable to the Local Government sector and to the Western Australian community at large and that the Minister for Local Government must be held accountable for them.

Therefore, we declare that we have no confidence in the Hon. Jon Ford JP MLC to continue to represent the Local Government portfolio.

**Carried 8/0
Resolution 60/07**

Carne/ Prowse

That the Minister for Local Government be advised in the strongest terms of Councils' objections to the proposed change in the system of voting and a copy of the letter be forwarded to Terry Waldron member for Wagin.

**Carried 8/0
Resolution 61/07**

8.1.2 DEPARTMENT FOR PLANNING AND INFRASTRUCTURE

Country Pathways Grant Scheme Funding

File Reference: 11.30.70
Author & Date: V. Epiro 5th October 2006

Background:

The Department advised that Council was unsuccessful in attaining funding (\$21,000) for extension of the pathway along Fry Street and Piesse Street to the Williams Primary School. This means that the project will be deferred until 2007/2008 in conjunction with another submission being made for funding.

Recommendation:

That the information be noted.

8.1.3 THE ROYAL WESTERN AUSTRALIAN HISTORICAL SOCIETY

Invitation to form a Local History Group (see Appendix 1)

File Reference: 11.60.90
Author & Date: V. Epiro 5th October 2006

Background:

The Royal WA Historical Society is seeking Council assistance in encouraging the formation of a local history group in Williams.

As most Councillors are probably aware there was an active historical society in Williams some years ago, however the group went into recess around the time the old police station was removed (1993/94).

Formation of a local historical society would only succeed if you have 2 or 3 residents passionately interested in local history to drive the group as just calling a public meeting would not engender much interest given recent examples of community groups struggling to appoint office bearers.

Recommendation:

That Council consider the formation of a local historical society.

G Cowcher/Earnshaw

That the information on support from The Royal Western Australian Historical Society be placed in the Williams in the hope that interested local people are encouraged to form a local history group.

Carried 8/0
Resolution 62/07

8.1.4 NATIONAL TRUST OF AUSTRALIA (WA)

National Trust Assessment, Williams Town Hall Precinct (see Appendix 2)

File Reference: 11.60.90
Author & Date: V. Epiro 5th October 2006

Background:

The Council of the National Trust of Australia (WA) have classified the Williams Town Hall Precinct and entered it in the National Trusts' list of Classified Heritage Places.

In their letter the National Trust emphasise that there is no legal significance in the classification, however there probably would be issues should Council ever decide to undertake major alterations/renovations to the structure.

A certificate endorsing the classification is also attached which it would be appropriate to frame and hang in the hall. There is also on offer a plaque (cost around \$120) which is generally placed on the outside entrance wall.

Recommendation:

That Council frame the certificate for placing inside the Hall and purchase the plaque.

Carne/Prowse

That the certificate be framed and placed in the hall foyer.

8.1.5 CBH GROUP

Group Harvest Mass Management Scheme

File Reference: 13.11.00
Author & Date: V. Epiro 5th October 2006

Background:

Council will recall this issue which was discussed at the September meeting and no action taken in regard to participating in the grain forfeiture option. CBH representatives addressed the recent Central Zone meeting and advised that it was intended to introduce the scheme for the forthcoming harvest and that councils wishing to participate should sign the Memorandum of Understanding (MOU) to receive any funds collected from forfeiture of grain.

After discussions with Crs John Cowcher and Ashley Stone it was decided to sign the MOU and return it to CBH. (The MOU requires councils to certify that any monies received are spent on road maintenance.)

Recommendation:

That the signing of the MOU in connection with the CBH Group Mass Management Scheme be endorsed.

Earnshaw/Johnstone

That the signing of the MOU in connection with the CBH Group Mass Management Scheme be endorsed.

**Carried 8/0
Resolution 64/07**

8.1.6 MARK WILLCOCKS

Resignation from Position of Works Supervisor as from 25th October 2006.

File Reference: 14.60.20
Author & Date: V. Epiro 5th October 2006

Background:

Further to previous advice Mark Willcocks has tendered his resignation effective 25th October 2006. Mark has been employed as Works Supervisor since 1993 and has made a significant impact on Council's outside operations. There is no doubt that he built up a good working relationship with Main Roads which was a major factor in the private works projects that Council has benefited from financially in the last ten (10) years.

It is suggested that Council should consider a gratuity in the form of a termination payment to Mark Willcocks for his service. Council's policy (7.9) provides for a gratuity of \$250 for every completed year of service up to a total of \$1,000 (13 years @ \$250 would equal \$3,250). If Council wishes to grant more than the maximum of \$1,000, a local public notice must be given inviting submissions on the proposal (section 5.50 Local Government Act).

Recommendation:

That a gratuity of \$3,250 be paid to Mark Willcocks subject to a local public notice being published regarding the payment.

Carne/Cavanagh

That a gratuity of \$3,250 be paid to Mark Willcocks subject to a local public notice being published regarding the payment.

**Carried 6/2
Resolution 65/07**

8.1.7 WORKS SUPERVISOR

Selection and Appointment of Applicant

File Reference: 14.60.20
Author & Date: V. Epiro 6th October 2006

Background:

Applications for the position of Works Supervisor close on Wednesday 18th October 2006 (meeting day). It is suggested that Council appoint a committee to interview applicants and negotiate with the successful appointee.

Council can then endorse the committee's action following the appointment to the position.

Recommendation:

That the Works and Plant Committee (Crs John Cowcher, David Earnshaw, Richard Johnstone) plus the Deputy President Cr Ashley Stone be authorised to appoint a person for the Work Supervisor position.

Prowse/Cavanagh

That the Works and Plant Committee (Crs John Cowcher, David Earnshaw, Richard Johnstone) plus the Deputy President Cr Ashley Stone be authorised to appoint a person for the Work Supervisor position.

**Carried 8/0
Resolution 66/07**

Interviews are to be conducted from 1.30pm on Friday 20th October 2006.

Cr Stone left the meeting at 2.15pm during discussion on this item.

Cr Stone returned to the meeting at 2.20pm

8.1.8 QUOTATIONS

Single and Dual Cab Utilities

File Reference: 12.37.05
Author & Date: V. Epiro 6th October 2006

Background:

Following the withdrawal of Ingrey Ford's quote because of the unavailability of vehicles, a memorandum was forwarded to Councillors seeking a response regarding purchase of a single/dual cab ute. Responses were as follows:

Accept no quote	2
Purchase dual cab	1
Purchase Rodeo single and dual cabs	6

Therefore Station Motors' revised quotation was accepted, and it is expected the vehicles will be delivered in early November.

Recommendation:

That acceptance of Station Motors' quote be endorsed as follows:

- To supply Rodeo single cab ute: nett changeover \$15,524
- To supply Rodeo dual cab ute: nett changeover \$16,190

Earnshaw/Johnstone

That acceptance of Station Motors' quote be endorsed as follows:

- To supply Rodeo single cab ute: nett changeover \$15,524
- To supply Rodeo dual cab ute: nett changeover \$16,190

**Carried 7/1
Resolution 67/07**

8.1.9 SHIRE OF WOODANILLING

4 WD Alliance – Submission and Minutes (see Appendix 3)

File Reference: 4.50.20
Author & Date: V. Epiro 9th October 2006

Background:

As Council is aware there has been an informal meeting (see minutes) relating to formation of an alliance between the Shires of Woodanilling, Wagin, West Arthur, Williams and Dumbleyung (hence the name 4WD Alliance).

From the meeting there was general consensus that a submission be made to the Department of Local Government for funding to conduct a feasibility study into resource sharing with the Shire of Woodanilling offering to compile the application. A draft application for funding from the "Connecting Local Governments (CLG) Feasibility Study Grants" is included in the appendix and seeks \$50,000 to conduct the study with member councils committing to a cash contribution of \$1,000 each (except Wagin \$5,000).

The feasibility study would consider a wide range of issues where sharing / cooperation would be beneficial to the 4WD Alliance. In addition to a regional refuse site, other issues of interest to Williams are planning, joint tendering/purchasing and engineering services etc. It can't be said that this will influence the State Government in any amalgamation plans they may have for local government however as stated earlier there are benefits to be gained from the study therefore it is commended for Council's endorsement.

Council also needs to appoint a Councillor to represent Williams on the 4WD Alliance.

Recommendation:

That Council:

1. Appoint a Council representative for the 4WD Alliance

2. Endorse the submission to the Department of Local Government for a grant from the “Connecting Local Governments (CLG) Feasibility Study Grants Scheme”.

Johnstone/Earnshaw

1. That Cr J Cowcher be appointed as Council representative for the 4WD Alliance.
2. That Council endorse the submission to the Department of Local Government for a grant from the “Connecting Local Governments (CLG) Feasibility Study Grants Scheme”.

**Carried 8/0
Resolution 69/07**

8.1.10 SHARON WILKIE

Review of Salary Level

File Reference: 4.20.10
Author & Date: V. Epiro 9th October 2006

Background:

Sharon Wilkie has been employed as Administration Officer (now Senior Administration Officer) since 1993; as would be expected her duties have varied and expanded accordingly.

Since the beginning of 2006, Sharon has been working a 64 hour fortnight (4 day week), sometimes working 5 days if required (eg during Ian Balls leave). In recent years and in particular the last 18 months Sharon has taken on more tasks/responsibilities, particularly with the management of housing which has grown with the additional buildings. Also she has been and still is actively involved in the implementation of the new computer software (Haines Norton). Whilst a staff performance review has been done annually, her salary level has been the same since 2000 (level 4.1 - \$36,390 + 5%= \$38,210). Following a request for a review a position description was forwarded to Industrial Adviser Mike Fitzgerald for advice as it is difficult to categorise her position to award classifications (because of the multiple tasks involved).

Mike Fitzgerald has recommended that Sharon should be progressed to level 5.4 immediately (\$41,765 + 5%= \$43,853) mainly because her duties fit the level and there have been no increases for the past 6 years. This would equate to an increase of \$5,643 per annum (or \$4,752 for 64 hours per fortnight).

Recommendation:

That Sharon Wilkie’s award classification be progressed to level 5.4 as from the 1st pay in October 2006.

Stone/Prowse

That Sharon Wilkie’s award classification be progressed to level 5.4 as from the 1st pay in October 2006.

**Carried 8/0
Resolution 69/07**

8.1.11 WA LOCAL GOVERNMENT ASSOCIATION

Proximity Interest (see Appendix 4)

File Reference: 4.1.65
Author & Date: V. Epiro 9th October 2006

Background:

In March 2006 Council submitted a resolution to the Central Zone meeting seeking an amendment to the “Local Government Act” regarding the issue of proximity interest for Councillors owning land adjoining major road projects.

WALGA’s Governance Policy Team have now considered the proposal and resolved not to support the amendment. The reasons given are that the proximity interest clause protects Councillors from well placed criticism and that the road upgrading in most instances could be said to improve the value of adjoining land.

There does not seem to be any other avenue of dealing with this issue unless Council has any further suggestions.

Recommendation:

That the information be noted.

8.1.12 DARRAN WILSON

Prosecution Proceedings

File Reference: 13.34.10
Author & Date: V. Epiro 10th October 2006

Background:

Following the last prosecution on September 4th, Darran Wilson was advised by McLeods that he needed to make settlement of outstanding fines and costs amounting to \$8,019.40.

Mr Wilson has since visited the office on several occasions (and contacted Councillors) and made various statements in regard to selling the land, selling the containers, removing the containers however no action has taken place at the time of writing.

An application has now been made by Mr Wilson to settle his fines and costs by instalments, however Council is under no obligation to agree to the request and can still insist on payment in full.

Recommendation:

For Council consideration.

Carne/Cavanagh

That Council require payment in full of all fines and costs and that further action be taken to finalize proceedings against Mr Wilson.

**Carried 8/0
Resolution 70/07**

Afternoon Tea

Council adjourned for afternoon tea at 3.00pm and adjourned the meeting at 3.35pm

8.1.13 ANZ BANK

Proposal for Local Link Agency

File Reference: 4.21.20
Author & Date: V. Epiro 11th October 2006

Background:

The ANZ Bank is interested in relocating their Local Link Agency to the Williams Community Resource Centre. A copy of an agreement and agency commissions is in the appendix, however as I advised Karen Davis ANZ Branch Manager Narrogin, Council would require more information prior to giving serious consideration to the proposal. Also there is a need to include the Williams Telecentre as they would be the main employer associated with providing the banking service.

Regrettably, a banking conference is being held on the same day as Council's October meeting, however Karen Davis has agreed to attend the November 15 meeting to discuss the proposal with Council..

It is suggested that representatives from the Williams Telecentre also be invited to the November meeting to listen to the proposal.

Recommendation:

That the ANZ Branch Manager and the representatives from the Williams Telecentre be invited to attend the November 15, 2006 meeting to discuss the Local Link Agency.

Stone/Earnshaw

That the ANZ Branch Manager and the representatives from the Williams Telecentre be invited to attend the November 15, 2006 meeting to discuss the Local Link Agency.

**Carried 8/0
Resolution 71/07**

Late Items

G Cowcher/Johnstone

That the following late items be accepted as urgent for discussion.

**Carried 8/0
Resolution 72/07**

8.1.14 R PETCHELL - LEASE OF LAND BUSH FIRE RADIO TOWER

Rge Chief Executive Officer advised that Me Petchell has not replied to both requests forwarded to him to renew the lease on Location for the bush fire radio tower.

Earnshaw/Carne

That Council point out to Mr Petchell that land resumption may have to be instigated if a suitable lease can not be negotiated.

**Carried 8/0
Resolution 73/07**

8.2 DEPUTY CHIEF EXECUTIVE OFFICER’S REPORT

8.2.1 ACCOUNTS FOR PAYMENT

Earnshaw/Johnstone

That Municipal Fund cheques 100210 – 100215 and direct debits totaling \$83138.21 approved for payment by the Chief Executive Officer be endorsed and that Municipal Fund cheques 100216 - 100268 totaling \$81,466.69 be approved for payment.

**Carried 8/0
Resolution 74/07**

8.2.2 FINANCIAL STATEMENTS

Earnshaw/Johnstone

That the financial statements presented for the period ending 30th September 2006 be received.

**Carried 8/0
Resolution 75/07**

Audit Committee Minutes

Audit Tender

Johnstone/Earnshaw

That Council endorse the decision to award the audit tender to Butler Settineri for a three year period as follows:

2006/07	2007/08	2008/09
\$5,830	\$5,940	\$6,050

**Carried 7/1
Resolution 76/07**

Audit Report

Stone Cavanagh

That the management report and independent audit report to the electors of the Shire of Williams for the year ended 30th June 2006 be received.

**Carried 8/0
Resolution 78/07**

8.3 WORKS SUPERVISORS REPORT

Maintenance Grading

Bates Rd, Bulleid Rd, Carne Rd, Congelin-Narrogin Rd, Coulter Rd, Deep Dene Rd, English Rd, Extract Rd, Fawcett Rd, Folland Rd, Gillett Rd, Glenfield Rd, Graham Rd, Hamon Rd, Jonhnstone Rd, McKenzie Rd, Marradong Rd, Medlen Rd, Narrakine Rd, Nash Rd, Phillis Loop Rd, Playle Rd, Richmond St, Rintoul Rd, Roccis Rd, Sattler Rd, Taylor Rd, Wangeling Rd, Westmere Rd, Yarradin Rd, York-Williams Rd and Zilko Rd

Maintenance Work

York-Williams Road: Tree pruning from intersection 14 Mile Brook road for first 2km

Narrakine Road: Gravel from Zilko road to Carne road, have left 200 metres, need excavator to dig out soft section

Congelin Road: Tree pruning and new signs at intersection

Mechanical Report

Nil

Private Works

Nil

On behalf of my family and myself we wish to thank Council for their support over the past 14 years and wish you the best for the future.

G Cowcher/Prowse

That the Works Supervisor's Report be received.

**Carried 8/0
Resolution 78/07**

8.4 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYOR'S REPORT

Building Permits

#172	T Palframan	Lot 123 Richmond St., Williams	Zinc shed and Lean-to
#173	G Pellew	Lot 120 Moore St, Williams	Colorbond shed
#174	N & J Goodridge	Lot 332 Richardson St, Williams	Zinc verandah & shed ext.
#175	D Schaper	Lot 43 Albany Hwy, Williams	Colorbond shed

Agenda Item

The Department of Housing & Works has forwarded a discussion paper to all local authorities regarding amending sections of the Building Regulations 1989 that prescribe fees.

The fees concerned are for the issue of a building licence and the inspection of private swimming pools. Currently, fees for the issue of a building licence are:

- Class 1 and 10 buildings – 0.35% of the cost of the construction (minus GST) but not less than \$40.
- Class 2 to 9 buildings – 0.2% of the cost of construction (minus GST) but not less than \$40.

The proposed amendments will clarify the “cost of construction” by ensuring any associated costs for such things as the installation of machinery or plant used in the manufacture of goods for sale or gain are not included, together with raising the minimum building licence fee to \$100. The swimming pool inspection fee will be raised to \$25/year or \$100 at the time of inspection.

The last point regarding swimming pool inspection fees is worded like that as there is a requirement to inspect private swimming pools every 4 years. The fee is currently set at a maximum of \$55 and has been since 1991.

Comments:

The proposals are to be presented to the Minister after a “fax back questionnaire” to local governments several weeks ago apparently showed a preference to increase the fees.

As the fees haven’t been increased since 1991 (15 years) it is probably appropriate that there is an increase. The fees are supposed to reflect the average time to either issue a building licence or inspect a pool. There will be instances when a building permit can be issued with the minimum of fuss and due to the cost of construction, with the minimum fee. On the other hand, applications that will still only incur the minimum fee will take a considerable amount of time to process, due either to incomplete information being provided or lack of evidence that what is proposed will be structurally sound. The minimum fee therefore is supposed to equal out the quick easy applications and the lengthy hard applications so that a local government covers the costs of issuing building permits.

The same principle applies to swimming pool inspections. What is not pointed out is that on top of the minimum building permit fee is a levy by the Builders Registration Board (BRB) to fund building disputes. This fee is set at \$35.00/building approval. So while now a minimum Licence costs \$40 (Shire) and \$35 (BRB), total \$75, it will increase to \$100 (Shire) and \$35 (BRB), total \$135.

There are plenty of people who already consider the \$75.00 minimum fee to be excessive so if and when it is raised to \$135.00, there may be more who complain, or worse, build without first obtaining a permit. Council, if it has a comment, is required to submit it by Friday 27th October.

Recommendation:

For information and comment if considered warranted.

Prowse/G Cowcher

That the Environmental Health Officer/Building Surveyor’s Report be received.

**Carried 8/0
Resolution 79/07**

8.5 COMMUNITY DEVELOPMENT OFFICER REPORT

June-October 2006

Williams Swimming Pool Upgrade

At the May 06 meeting, it was resolved to source and apply for funding for a number of projects to upgrade the Williams swimming pool precinct. The following applications were submitted for consideration:

- FRRR Seeds of Renewal (Williams Lions Club auspiced project): \$3000 successfully received to upgrade the perimeter fence and provide water based toddler play equipment.
- DLGRD Community Facilities Fund: Applied for \$24,970 to upgrade the shade structures and provide play equipment for a fenced in toddler play area. Unfortunately this project has been unsuccessful. We have been advised that the reasons for this are: the program is oversubscribed and despite providing a

well written application with good cash component from the applicant because we were funded in the last round we were not considered a priority.

- Lotterywest Community Playgrounds: As the play area is to be within the swimming pool enclosure, we are not considered eligible for funding as the playground is not a true “community playground”.

The next option available to Council is to apply for the Department of Sport and Recreation Community Sporting and Recreation Facilities Funding (CSRFF). Applications need to be endorsed by Council and submitted by the 31 October 2006.

Recommendation

That Council make an application to CSRFF for funding to upgrade the shade and provide toddler play equipment at the Williams Swimming Pool.

Williams Regional Toy Library

Prepared an application to Lotterywest to purchase more toys for the toy library. Total funding applied for \$3000 (total project \$3367.56). Application was successful.

Williams Art & Craft Centre committee

Prepared an application to Lotterywest for the Art & Craft committee. Project is to purchase 20 lightweight self-lit display boards for their art exhibitions. Total funding applied for \$8393.76 (total project \$9393.76). Unfortunately application was unsuccessful.

Country Pathways

A submission has been made to the 2006/7 round – 565m continuing along Fry St and along Piesse Street to the school. Total funding applied for (50% project costs) - \$26,345. Unfortunately application was unsuccessful. The reasons were given were:

- a) the project was not considered value for money
- b) we were funded in the previous round and new applicants are given priority
- c) the inconsistencies with our previous project (gap being left in the path for the Fry St subdivision without prior approval from Country Pathways)

Williams SJA

Prepared an application to Lotterywest (via SJA Head Centre) for display cupboards, lockable tv/video cabinet and electronic roller doors for the garages. Total funding applied for \$15,000. Application was successful with \$5000 being approved as contribution to electronic roller doors for the ambulance garages.

Prepared an application to the Foundations of Regional and Rural Renewal (FRRR) for semi-automatic defibrillator (for use in training first aid students in the use of heartstart machines) and a data projector. Application was successful with \$2762 granted.

Community Safety and Crime Prevention Plans

Williams, Narrogin and West Arthur have all been successful recipients of \$5000 to prepare the abovementioned plans, all of which I will be preparing.

Shire of Narrogin Plan has been completed and consequently endorsed by the Office of Crime Prevention. Incentive grant of \$22,000 has been awarded to assist with collating and providing information on stock on roads, towed agricultural machinery and general farm safety and improving fire safety awareness.

Shire of Williams Plan has been completed and consequently endorsed by the Office of Crime Prevention. An incentive grant of \$22,000 has been awarded for the *Light Up Williams* project which proposes to undertake a lighting audit of the townsite and provide lighting for public facilities (eg: Hall and pavilion).

These two plans are proposed to be officially launched by the Office of Crime Prevention at a function in Williams within the next fortnight. Date still to be finalised.

The preparation and research for the preparation of the Shire of West Arthur Plan has commenced. Survey has been distributed and results are currently being collated. It is anticipated that the report will be finalised by Christmas and the Plan endorsed early in 2007.

The Shire of Cuballing has requested my assistance with the preparation of their Community Safety and Crime Prevention Plan as well as a Country Pathways Bike Network Plan (same as the Shire of Williams did a few years ago). This will be undertaken in early 2007.

Williams Primary School P & C – Investing in Our Schools funding

This funding program enables schools to apply for up to \$150,000 to upgrade facilities at the school. Currently the P & C are discussing project ideas with a view to submitting an application in early 2007 (last round – program has been available for the last 3 years).

Williams Gateway Expo 2007

The future of this event appears to be in doubt as they are struggling to fill vital positions on their committee (publicity officer, trade secretary and grounds coordinator). Despite this, the committee have requested funding applications be prepared regardless, so if event does go ahead they are at least prepared for it. Three applications in total will be prepared and submitted – *Healthways* for funding assistance with entertainment including fireworks; *Lotterywest* for funding assistance with advertising and equipment hire and *Country Arts* for funding assistance for judges expenses (Art exhibition). Two have been completed and one still in preparation.

Emergency Rescue Trailer

Snr Const Jason Calleja has requested assistance with sourcing and applying for funding to provide additional equipment for the Emergency Rescue Trailer. Funding of up to \$3000 will be applied for.

Fire Awareness Workshop

In collaboration with FESA Narrogin (John Tonkin), this very successful workshop will once again be held in Williams. This year we have been fortunate enough to receive \$600 to assist with the costs associated with hosting the event (venue hire, catering and advertising). Workshop to be held at the Williams Community Resource Centre on Thursday 26 October from 9am to 1pm.

Fundraising Conference

I was fortunate enough to be selected as one of five recipients of a Lottery west Bursary to attend this three day conference and intensive workshop. It was hosted by the Fundraising Institute of WA. The attendees were professional fundraisers from major not-for-profit groups (such as Cancer Foundation, PMH foundation etc) as

well as the Bursary recipients. The five recipients were all country based and worked for (or volunteered) in the not-for-profit sector.

Shire of Williams Newsletter

This was proposed at the November 2005 Shire meeting and it was agreed that they would be prepared and distributed quarterly to all residents and ratepayers of the Shire of Williams. The first Shire newsletter was completed and posted with the Rate notices. From all reports this has been well received by the community and there is anticipation that this will be a regular project for the Shire.

Earnshaw/Carne

That the Community Development Officer's report be received.

Carried 8/0
Resolution 80/07

Stone/Earnshaw

That Council make an application to CSRFF for funding to upgrade the shade and provide toddler play equipment at the Williams Swimming Pool.

Carried 8/0
Resolution 81/07

8.6 COUNCILLORS

Cr Stone advised that together with Cr J Cowcher attended the Central Country Zone Meeting in Corrigin.

Cr J Cowcher advised that there are difficulties currently being addressed regarding the acquittal of Landcare projects for the Williams and Narrogin Landcare Committee.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

G Cowcher/Cavanagh

That discussion on the purchase of a traxcavator or excavator for the refuse site be accepted as urgent business for discussion.

**Carried 8/0
Resolution 82/07**

Cr G Cowcher advised that Council had carried a motion authorizing the purchase of a Traxcavator if one becomes available for less than \$50,000.00. Since then Council have been considering the purchase of a Excavator as a more appropriate machine.

Earnshaw/Cavanagh

That Resolution 17/07 "that when a suitable second hand traxcavator becomes available for less than \$50,000.00 and it passes a T02 test the Chief Executive Officer be granted authority to purchase the machine" be rescinded.

10.2 STAFF

Nil

11.0 INFORMATION SESSION

Swimming Pool Fence

Cr Prowse enquired when the Swimming Pool Fence will be replaced now that funding has been confirmed from the ANZ Bank.

The Chief Executive Officer advised that other avenues for funding had not been successful therefore their would not be sufficient funds to replace the entire fence.

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 5.22pm