

SHIRE OF WILLIAMS

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 21st JULY 2004**

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.02pm

1.2 ANNOUNCEMENT OF VISITORS

2.30pm - Representatives from Worsley Mining

6.00pm – Members from Williams St John Ambulance Sub-Centre

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher President

Cr Robert Rose Deputy President

Cr Gary Cowcher

Cr Ashley Stone

Cr Robert Bowden

Cr Graham Harding

Cr Jo Fowler

Cr Christine Higham

V Epiro Chief Executive Officer

IR Ball Deputy Chief Executive Officer

S Friend Environmental Health Office / Building Surveyor (3.45 – 4.05pm)

2.2 APOLOGIES

Cr Moya Carne

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Bowden/Rose

That Cr Higham be granted leave of absence from the August Ordinary Meeting.

**Carried 7/0
Resolution 1/05**

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mr Bill Petchell presented Council with a photograph together with medals and citation awarded to Sgt Jim Stockton, the most highly decorated soldier from the Williams District.

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 SPECIAL MEETING MINUTES 16TH JUNE 2004

Stone/G Cowcher

That the minutes of the Special Meeting held in the Council Chambers on Wednesday 16th June 2004, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 8/0
Resolution 02/05**

6.2 ORDINARY MEETING MINUTES 17TH MARCH 2003

G Cowcher/Fowler

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 16th June 2004, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 8/0
Resolution 03/05**

7.0 ANNOUCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 LOCAL GOVERNMENT MANAGERS WA

Graduate Recruitment Program (See Appendix 1)

File Reference: 4.30.40
Author & Date: V. Epiro 25th June 2004

Background:

The Local Government Managers WA and LOGO Appointments have formed a partnership and developed a Graduate Recruitment Program to train and employ personnel to work in Local Government. This program was developed to counter the problems being experienced by both city and country (particularly remote rural) in attracting professional local government staff.

It is intended to commence the program from 1 January 2005 by securing fifteen (15) university graduates and placing with participating Councils for 12 months where they will receive practical work experience and training within their field of expertise. Participating Councils will pay an upfront fee of \$500 per quarter plus \$12,000 per quarter for salaries.

The Williams Council has been fortunate in maintaining a relatively stable workforce and recruitment of staff has not been a major problem (the exception being the Deputy Chief Executive Officer position) therefore the proposal would not be of any benefit except for those rural Councils in more remote areas.

If it is decided to employ an additional staff member in conjunction with the opening of the Resource Centre, then it is suggested that a traineeship would be the most appropriate way to take on and train a person in Local Government Administration.

Recommendation:

That the invitation to participate in the Graduate Recruitment Program be declined.

G Cowcher/Rose

That the invitation to participate in the Graduate Recruitment Program be declined.

**Carried 8/0
Resolution 4/05**

8.1.2 HON SHEILA MCHALE MINISTER FOR COMMUNITY DEVELOPMENT

Advising Approval of Grant \$4,348 Towards the Establishment of a Skate Park and Half Court Basketball Court

File Reference: 8.50.40

Author & Date: V. Epiro 25th June 2004

Background:

Community Development Officer Heidi Cowcher made submissions to the Youth Spaces and Facilities Fund and the Lotteries Commission for funding to establish a skate park and half court basketball court, and to upgrade the playground equipment at the Hall and Recreation Ground. The grant of \$4,348 from the Youth Spaces and Facilities Fund is contingent on funding being received from the Lotteries Commission with Council providing an in-kind contribution with site works and sealing.

It is anticipated that the Lotteries Commission funding outcome will be known in the next 1/2 months, when hopefully the project can proceed.

Recommendation:

That the information be noted.

8.1.3 WA LOCAL GOVERNMENT ASSOCIATION

Land Clearing Regulations – Update

File Reference: 10.50.00

Author & Date: V. Epiro 25th June 2004

Background:

The Department of the Environment have provided the Association (WALGA) with a copy of the Draft Regulations forming part of the Environmental Protection Amendment Bill 2003. Following is a summary of comments made by WALGA on the Draft Regulations which are in line with concerns that would be raised by most rural Councils.

- The need for the exemption for clearing in transport corridors for maintenance to continue until the Code of Practice is in place.
- The extreme concern at the removal of the clause in Schedule 3 that provided a 6 months exemption for road widening or realignment etc.

- The significant concern the Association had at the ability for Councils to apply for purpose permits, potentially as early as July, when no information about the purpose permits or supporting documentation had been provided to Councils.
- The ongoing concern that Councils will need to apply for purpose permits for all activities within road reserves and other activities requiring clearing permits when it is not clear that the data required to complete the appropriate supporting documentation for the permit is readily available.
- Ongoing concern that purpose permits for activities as minimal as a crossover construction will take 80 to 90 days to process.

Recommendation:

That the WALGA Land Clearing Regulations Update be supported.

8.1.4 ESTATE OF K PETCHELL

Subdivision of Portion Lot 46 Growse, Street Williams

File Reference: 11.10.35

Author & Date: V. Epiro 25th June 2004

Background:

At the Ordinary Meeting held on 21st April 2004 Council resolved to investigate the costs associated with subdividing the rear portion of lot 46 and creating a new lot instead of amalgamating the land with the adjoining reserve. Enquiries made with relevant service providers resulted in estimated costs as follows;

Water and sewerage headworks charges	\$5,210
Relocation of services (water and services)	\$2,500
Power (from Brooking Street)	\$5,000
Survey Costs	\$1,500
	\$14,210

The above costs would need to be added to whatever the agreed value is for the land to arrive at a sale price for a separate lot. However if it was intended to amalgamate the land with the adjoining reserve (Cullen Park) relocation and survey costs (\$4,000 - \$5,000 would be added to the agreed land value.

Council needs to resolve whether to proceed with the proposed purchase of the land and if agreed as a single lot or as an addition to Reserve No 9784.

Recommendation:

That Council resolve a course of action regarding the proposed purchase of Ptn Lot 46 Growse Street Williams.

Stone/Higham

That no further action be taken regarding subdivision of Pt Lot 46 Growse Street, Williams because of the substantial costs involved and the Williams Repertory Club be informed accordingly.

**Carried 8/0
Resolution 5/05**

8.1.5 WA PLANNING COMMISSION

Application to Amalgamate Lots 195, 196, 197, 198 Narrogin Road into one lot (See Appendix 2)

File Reference: 10.64.20

Author & Date: V. Epiro 29th June 2004

Background:

The owners Messrs C & R Goodenough wish to amalgamate four (4) lots into one lot of 4000m² (1 acre). This is more in line with what Council had envisaged for the area because of the difficulties associated with constructing an effective effluent disposal system on the lots which are 1000m² in area.

There are no planning restrictions to amalgamation of the lots with the area being zoned rural residential.

Recommendation:

That the amalgamation of lots 195 – 198 Narrogin Road be supported.

G Cowcher/Stone

That the amalgamation of lots 195 – 198 Narrogin Road be supported.

**Carried 8/0
Resolution 6/05**

8.1.6 DEPARTMENT FOR PLANNING AND INFRASTRUCTURE

Country Pathways Grants Scheme Funding

File Reference: 11.30.70

Author & Date: V. Epiro 29th June 2004

Background:

Community Development Office Heidi Cowcher forwarded two submissions to the Country Pathways Grants Scheme with the following outcomes;

1. Approval of a \$1,250 planning grant for preparing a pathways plan for the Williams town site.
2. Unsuccessful submission for \$20,600 to continue the dual use path from the Brooking Street floodway along Fry Street and Richardson Street and link with path on Rosselloty Street.

The pathways plan will be developed by Heidi Cowcher (Council had endorsed a plan some years ago) and following its submittal to the Department will hopefully improve Council's funding chances.

Recommendation:

That the information be noted.

Warren Smith, Bauxite Production Superintendent and Julia Schlebbe, HR Manager from Worsley Alumina Pty Ltd attended the meeting at 2.30pm to give a "Power Point" presentation on the bauxite mining operations in Boddington and the proposed extension of mining into the Marradong and Quindanning areas.

Cr Cowcher thanked Warren and Julia for the presentation and invited both to join Council for afternoon tea.

Afternoon Tea - Council adjourned for afternoon tea at 3.25pm and resumed the meeting at 3.45pm

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 3.45pm to discuss his report.

8.4 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

Building Permits

#109	H & R Fowler	Lot 12 Millbrook Place	Brick veneer / colorbond dwelling
#110	J Harrison	Lot 10 Pinjarra-Williams Rd	Zinc roof / fibro clad, relocateable dwelling

Inspections are ongoing at time permits. Williams appears to be having a building boom with a number of recent approvals and an even larger number awaiting approval.

Food Premises Inspections

Williams Woolshed – Structurally good, some minor administrative requirements / cleaning required. Owners have been informed. Section 39 (Racing, Gaming and Liquor Form) issued for Liquor License.

Water Samples

No water samples have been taken due to insufficient time.

CBH Narrakine

On 13th May 2003 a building permit was issued to Cooperative Bulk Handling (CBH) to construct the grain silos at Narrakine. The buildings are classified as class 7b (silos) and class 10 (bulkheads). As such the Building Regulations and the Miscellaneous Provisions of the Local Government Act requires the builder to submit plans of the proposed building to the Fire and Emergency Services Authority (FESA) for examination to check for compliance with the Building Code of Australia (BCA). This was done. As CBH wished to complete the building in time for the 2003 harvest, a building permit was issued subject to CBH complying with all fire safety requirements.

The BCA sets out a number of objectives, functional statements, performance requirements and building solutions. The BCA is complied with if a building satisfies the performance requirements. The performance requirements are achieved if the 'deemed to satisfy' provisions are met (these are prescriptive measures listed in the BCA) or, if these are not or cannot be met, by an alternative solution.

In this instance, as the buildings are over 500m² (each cell is 1964m² and bulkhead 8750 m²) the BCA requires the buildings to have fire hose reels, no mechanical lock on external door, certain travel distances to exits etc...(under the 'deemed to satisfy' requirements).

CBH did not wish to comply with the 'deemed to satisfy' requirements and therefore chose to provide an 'alternative solution'. CBH employed a Fire Safety Engineer to provide a fire safety report which was submitted to FESA for their examination. This was done and FESA rejected to report. The rejection was based on FESAs' belief that the fire safety report indicated that there was to be no water available on site to fight the fire and that carbon dioxide (CO₂) gas would be used to suppress any fire that may occur. FESA believed that if a fire was to occur in the loader inside the cell, although CO₂ or an extinguisher might put out the fire initially, the heat from

the machine could cause a re-ignition and that water was required to put it out. This was a similar scenario in the grain should a fire occur due to spontaneous combustion.

CBH naturally did not want water poured all over the grain in the event of a fire.

The Fire Safety Engineer then submitted another report to FESA. This report again stated that CO₂ would be used to fight fire, that the Narrakine Volunteer Bush Fire Brigade had a medium sized tanker which could be used to cool a fire and that the application of water would not only spoil the grain but possibly cause the collapse of the structure itself. The report went on to demonstrate that the most likely cause of fire was in the loader and that this was to be fitted with a gaseous suppression system on the motor as well as fire extinguishers.

FESA have examined this further report and agreed that an appropriate 'alternative solution' has been provided and that the performance provisions of the BCA can be achieved.

The reason for the lengthy report is that FESA is a 'reporting' or advisory body and the final say on whether the performance provisions of the BCA have been met rests with the Local Authority. The Council therefore is required to determine whether they are satisfied that the BCA is complied with.

Recommendation:

As Council is reliant on FESA to examine and approve the fire safety provisions of the BCA, and they have agreed that they can / are being complied with, Council inform CBH that it approves the Fire Safety Engineering Report dated 27th November 2003 and 28th May 2004 with regards to the CBH facility at Narrakine.

Rose/Harding

That Council inform CBH that it approves the Fire Safety Engineering Report dated 27th November 2003 and 28th May 2004 with regards to the CBH facility at Narrakine.

**Carried 8/0
Resolution 7/05**

Development Application

The owner of Lot 120 Moore Street Williams has applied to erect a barn style 'dwelling' on the same lot. Essentially the building is an American barn style shed that will be fitted out to comply with the Building Code of Australia (BCA) for the housing provisions. Generally if the building meets the BCA and health requirements for a class 1 building (dwelling) it is to be approved. In certain instances, where the Town Planning Scheme allows, planning matters such as the look and height of the building can be controlled. In this instance, if the building was designed as a dwelling, a development application is not required as the zoning is rural, although the lot is within the town boundary.

However, as the development is a conversion of what is essentially a shed to a dwelling, it is considered that a development application is warranted. The owner has submitted plans showing the barn to be clad in colorbond with a mezzanine floor, windows, bathroom, kitchen etc.... The walls are to have framing that complies with the BCA for stud work and have gyprock internal walls.

The structure has been generically certified by an engineer (practicing in Tasmania) as suitable for a Class M site soil conditions.

Comment

Leaving health and building aside for a moment, Council needs to determine if it wants this type of dwelling in a) the Shire, and b) the townsite. No matter what it might look like from the inside it will always look like a barn from the outside. However, this may not look out of place as there are other houses clad in corrugated steel around. Council should be aware that to allow one will make it almost impossible to reject others at a later date.

From a health point of view I don't think there is anything outstanding. From a building point of view, as the plan is generically approved for Tasmania, the applicant should be required to have the slab and footings certified by a West Australian Engineer as suitable for the local soil type (to be determined). For instance there is no mention of a sand pad and very little steel in the footings.

Additionally the owner has erected a shed on the property without first gaining approval and he needs to submit an application for this also.

Recommendation:

If Council is happy about the external appearance of the building;

- 1) The building be approved for habitable purposes (Class 1) subject to certification by a West Australian practicing Engineer as to the suitability of the footings and slab, together with a site classification, and;
- 2) The owner provide sufficient plans to be able to have the shed approved.

Fowler/Stone

That because the development approval is for land zoned rural:

- 1) The building be approved for habitable purposes (Class 1) subject to certification by a West Australian practicing Engineer as to the suitability of the footings and slab, together with a site classification, and;
- 2) The owner provide sufficient plans to be able to have the shed approved.

**Carried 8/0
Resolution 6/05**

Harding/Higham

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 8/0
Resolution 7/05**

Mr Friend left the meeting at 4.05pm

8.1 CHIEF EXECUTIVE OFFICER'S REPORT CONTINUED

8.1.7 THE WILLIAMS WOOLSHED

'Discover Dryandra Country' Tourist Brochure (See Appendix 3)

File Reference: 13.20.70

Author & Date: V. Epiro 29th June 2004

Background:

A brochure entitled 'Discover Dryandra Country' has been developed by the Town of Narrogin and Shire's of Narrogin, Pingelly, Cuballing and Wickepin which excludes any reference to Williams. Council may recall that Williams was initially part of the Dryandra Woodland Focus Group which was formed to promote Dryandra and surrounding areas. However Council resolved to withdraw from the Group after some 12 months and not surprisingly has been excluded as a route to Dryandra in the brochure.

Mrs Heather Rose (Williams Woolshed) has written requesting Council to reconsider its participation in the promotion of the Dryandra Woodland and surrounding areas. It would seem that the Dryandra Woodland Focus Group is no longer active and with Williams now being part of the Golden Outback Tourist Region it would be hoped that promotion of the Region would be more inclusive.

Recommendation:

That Council ensure promotion of tourist attractions supported through the Golden Outback Tourist Region.

Bowden/Fowler

That Council ensure promotion of Williams through the Golden Outback Tourist Region.

**Carried 8/0
Resolution 10/05**

8.1.8 GRAY & LEWIS

Williams Town Planning Scheme No 2, Amendment No 15

File Reference: 14.25.22

Author & Date: V. Epiro 30th June 2004

Background:

Advice has been received from the Environmental Protection Authority that Scheme Amendment No 15 does not require environmental assessment, therefore advertising of the amendment has proceeded with submissions closing on 12 August 2004.

Would Council please endorse the Scheme Amendment as advertised with variations to the wording in the recommendation.

Recommendation:

That Council endorse Amendment No 15 to the Williams Town Planning Scheme No 2 as follows;

1. Reclassifying lot 100 Growse Street Williams from Local Reserve for Public Purpose to Residential Zone with R20 Density Code.
2. Rezone portion of location D (Williams Hotel site) from Residential zone to Commercial zone.
3. Delete the Local Reserve for Public Purposes from that part of the railway reserve that has been developed for the Narrogin-Williams Road.
4. Reclassifying lot 25 Cornwall Terrace / Brooking Street from Residential zone to Local Reserve for Public Purposes.
5. Change the residential density code from R12.5 to R20 for lots in the residential zone fronting Brooking Street between Adam Street and Albany Highway, New Street, Adam Street between Richardson Street and Brooking Street, Rosselloty Street and Growse Street between Piesse Street and New Street.

Higham/Stone

That Council endorse Amendment No 15 to the Williams Town Planning Scheme No 2 as follows;

1. Reclassifying lot 100 Growse Street Williams from Local Reserve for Public Purpose to Residential Zone with R20 Density Code.
2. Rezone portion of location D (Williams Hotel site) from Residential zone to Commercial zone.
3. Delete the Local Reserve for Public Purposes from that part of the railway reserve that has been developed for the Narrogin-Williams Road.
4. Reclassifying lot 25 Cornwall Terrace / Brooking Street from Residential zone to Local Reserve for Public Purposes.
5. Change the residential density code from R12.5 to R20 for lots in the residential zone fronting Brooking Street between Adam Street and Albany Highway, New Street, Adam Street between Richardson Street and Brooking Street, Rosselloty Street and Growse Street between Piesse Street and New Street.

**Carried 8/0
Resolution 11/05**

8.1.9 MAIN ROADS WA

Heavy Vehicle Access Project (See Appendix 4)

File Reference: 12.50.10

Author & Date: V. Epiro 7th July 2004

Background:

I recently attended a workshop in Narrogin conducted by Main Roads to introduce the Heavy Vehicle Access Project. The purpose of the workshop was to outline the Heavy Vehicle Access Project concept and in particular the Notices component, which will replace the current permit system.

In the next month Main Roads will be providing Councils with a listing of the proposed Class 2 and 3 notice roads for endorsement by Councils as part of the proposed notices network for the State.

Council currently has a blanket approval on all roads for all over size vehicles up to 27.5 metres length, however this will need to be re-assessed when the above advice is received from Main Roads.

Recommendation:

That the information be noted.

8.1.10 P MOSES

Review of Pedestrian Safety Around Lions Park (deferred from the June meeting) (See Appendix 5)

File Reference: 12.21.40

Author & Date: V. Epiro 7th July 2004

Background:

Following Councils request for an underpass access to the Lions Park at the Williams River Bridge, Main Roads engaged consultant Peter Moses to undertake a study of the pedestrian safety aspects. Council deferred consideration of the recommendations contained in Mr Moses' report until the road inspection when an on-site discussion of the options was held.

From the discussions it would seem that Council supports the relocation of the 50km/hr sign to the commencement of the guard rail on the western side of the Albany Highway but still considers that installation of an underpass is the preferable option.

Council should acknowledge receipt of the report to Main Roads together with a preferred course of action.

Recommendation:

That Main Roads be thanked for the report and advised that the relocation of the 50km/hr sign is supported, however Council still considers that an underpass would be the safest option for a pedestrian crossing.

Stone/Harding

That Main Roads be thanked for the report and advised that the relocation of the 50km/hr sign is supported, however Council still considers that an underpass would be the safest option for a pedestrian crossing.

**Carried 8/0
Resolution 12/05**

8.1.11 MA & GD COWCHER

Requesting Approval for Erection of Four (4) Gates Across Road Reserve Adjoining Locations 8779 and 8781 (deferred from June meeting)

File Reference: 12.15.35

Author & Date: V. Epiro 7th July 2004

Background:

Council deferred this request with the intention of having an on-site inspection of the road reserve with Mr Cowcher to clarify the locality of the gates and road reserve. Following the onsite inspection of the area with Mr Cowcher it is suggested that approval be granted for erection of the gates as requested.

Recommendation:

That approval be granted to MA & GD Cowcher for the erection of four (4) gates on the road reserve between location 8779 and 8781 for a period of five years.

Rose/Fowler

That approval be granted to MA & GD Cowcher for the erection of four (4) gates on the road reserve between location 8779 and 8781 for a period of five years.

**Carried 8/0
Resolution 13/05**

8.1.12 GRAY & LEWIS

Quindanning Townsite Zoning (deferred from June meeting) (See Appendix 6)

File Reference: 14.25.26

Author & Date: V. Epiro 7th July 2004

Background:

Following the recent on-site inspection of the Quindanning townsite, Council should now be in a position to make a recommendation to the Department of Land Administration regarding composition of the lots. Any zoning changes would need to be considered after DOLA's response to Council's proposal.

A summary of land ownership for the townsite is as follows;

Lots 1-14, 16, 17, 19, 20	DOLA
Lot 29	Telstra Exchange
Lot 28	Quindanning Hall
Lots 30 and 31	Shire of Williams
Lots 22 and 23	JA Keen
Lots 24,25,26 and 27	DOLA
Lot 21	G Charles
Lots 15 and 18	DM Retallack

As already stated Council needs to submit a proposal to DOLA prior to considering planning /zoning issues and the recommendation is a summary of the on-site discussion held on the road inspection day.

Recommendation:

That the Department of Land Administration be requested to undertake the following action in regard to the Quidanning townsite;

1. Close all right of ways. Millen, Lavender and Fletcher Streets.
2. Amalgamate lots 1-6 and 27 into Recreation Reserve 21667.
3. Amalgamate closed right of way and Road Reserves into remaining Crown lots to create larger lots of around 2000m² in area with access to Pinjarra-Williams Road.

G Cowcher/Fowler

That the Department of Land Administration be requested to undertake the following action in regard to the Quidanning townsite;

1. Close all right of ways, Millen, Lavender and Fletcher Streets.
2. Amalgamate lots 1-6 and 27 into Recreation Reserve 21667.
3. Amalgamate closed right of way and Road Reserves into remaining Crown lots to create larger lots of around 2000m² in area with access to Pinjarra-Williams Road.

**Carried 8/0
Resolution 14/05**

8.1.13 CM SHARP

Townscape Improvements

File Reference: 10.20.70
Author & Date: V. Epiro 8th July 2004

Background:

Mr Sharp is requesting Council consider various improvements as follows;

Old Caravan Park Site – Ripping surface and top dressing with loam. Planting more trees and placing tables and benches for use by the public. Also, placing a replica windmill next to the wooden trough in recognition of historic town well.

Reserve between dual use path and Cornwall Terrace – Planting a mixture of small and large native trees to replace original vegetation such as jam, wattle, manna gum.

Comment:

The Reserve area has been suggested as a possible BMX track site (Blue Light Disco Committee looking at options) therefore some resolution would need to be made regarding this prior to planting anymore trees.

Council should consider whether to take any action on Mr Sharp's suggestions or perhaps seek the views of the Williams Pride in Your Town Group.

Recommendation:

That Council consider the issues raised in Mr Sharp's letter.

Harding/Bowden

That the purchase of a suitable replica windmill be investigated by Cr Harding for approval by Council to be erected near the old wooden trough in recognition of the historic town well.

**Carried 8/0
Resolution 15/05**

Higham/G Cowcher

That Council contact the Williams Blue Light Disco Committee regarding progress with the development of a BMX track.

**Carried 8/0
Resolution 16/05**

8.1.14 WA LOCAL GOVERNMENT ASSOCIATION

Southern Link Road Forum

File Reference: 12.15.30

Author & Date: V. Epiro 9th July 2004

Background:

In May 2003 a forum was held in Williams on the Southern Link Road (Jarradale Road) and a Steering Group formed to study various options regarding freight from the Great Southern and Central Wheatbelt. WALGA now wish to hold another forum in Williams on Thursday 26th August 2004 (10.30am – 1.30pm) to discuss the findings of the Steering Group. Council is invited to nominate delegates and observers.

Recommendation:

That the information be noted.

8.1.15 WA LOCAL GOVERNMENT ASSOCIATION

Agenda for AGM to be held on 8th August 2004 (enclosed with Council Agenda)

File Reference: 4.12.00

Author & Date: V. Epiro 8th July 2004

Background:

Council needs to provide some direction on the Agenda items for delegates Cr John Cowcher and Cr Moya Carne.

Recommendation:

That the WALGA Agenda Items be considered.

8.1.16 WA LOCAL GOVERNMENT GRANTS COMMISSION

Notional Grant 2004/2005 (See Appendix 7)

File Reference: 3.4.1

Author & Date: V. Epiro 12th July 2004

Background:

In an amazing turnaround Williams received a 62.8% increase in its Financial Assistance Grant (from \$42,942 in 2003/2004 to \$69,553 in 2004/2005). It would seem that the Commission has re-assessed some of the disability factors used for calculation of the grant, however this may be more evident when the Balanced Budget calculations are released. The local road funding grant increased by 1.3% but the amount to be received decreased by \$1,664 (\$205,641 – 2003/2004, \$203,978 – 2004/2005) because of an overpayment adjustment.

Recommendation:

That the information be noted.

8.1.17 HON TOM STEPHENS - MINISTER FOR LOCAL GOVERNMENT

Community Facilities Grants Program – Funding \$14,890 Granted

File Reference: 8.50.40

Author & Date: V. Epiro 12th July 2004

Background:

As mentioned previously Community Development Officer Heidi Cowcher forwarded submissions to the Community Facilities Grants Program and Lottery West to upgrade the playground equipment at the Williams Hall and Recreation Ground. Funding submissions were made as follows;

Community Facilities Grant Program	\$25,000
Lottery West	\$4,092
	\$29,092

Assuming the Lottery West grant for \$4,092 is received, a funding shortfall of \$10,110 would need to be provided by Council. This has been allowed for in the 2004/2005 Draft Budget which Council will be considering prior to endorsement of the Budget.

8.1.18 PETER AND ANNE MUNDAY

Resignation as Caretakers to Take Effect 30th September 2004

File Reference: 4.20.15

Author & Date: V. Epiro 13th July 2004

Background:

Peter and Anne Munday have been employed as caretakers since October 2000 when Council resolved to extend the position from cleaner only. The cleaner / maintenance position has worked well particularly with the Mundays who's dedication and cooperation was appreciated by all hirers. It is intended to advertise the position (preferably a couple interested in job sharing) over the next few weeks.

Recommendation:

That Peter and Anne Munday's resignation be accepted with regret and appreciation be extended for their performance in the dual position.

Fowler/Harding

That Peter and Anne Munday's resignation be accepted with regret and appreciation be extended for their performance in the dual position.

**Carried 8/0
Resolution16/05**

8.1.1 2004 ROAD INSPECTION REPORT

The 2004 road inspection took place on Tuesday 6th July 2004 with the following roads being inspected and requiring action/attention;

- 1. Taylor Road** i) Some selective clearing is required on corners to the ‘Burra Burra Farms’ gate.
- 2. Pig Gully Road** i) Existing culvert requires ends and possibly another two (2) culverts to be installed.
- 3. Marling Road** i) Soil washing from Lynford Farm entrance onto road, landowner to be consulted regarding installation of contour banks.
ii) Installation of culvert to be considered at entrance to Trevor Cowcher’s residence to divert water flow from the hill.
- 4. Zilko Road** i) Sealing of section required at Munday’s Road junction.
- 5. Johnstone Road** i) Gravel sheeting required for a section of the road (1.29kms)
- 6. Narrakine Road** i) Realignment suggested for section near hay shed entrance.
ii) Undergrowth at Albany Highway junction to be cleared for visibility (Main Roads).
- 7. Marradong Road** i) Guide posts and narrow culvert signs to be installed at, and on approach to, culvert.
- 8. Extracts Road** i) Request from J Fowler (Rapanui) for re-alignment of road section east of culvert and for steel post fences to be replaced with timber posts and plain wire.

To be considered in the 2005/2006 Works Program

- 9. Fourteen Mile Brook Road** i) Consideration to be given to replacing two timber culverts at 14 Mile Brook crossing.
- 10. York-Williams Road** i) Reconstruction of section near Macnamara’s entrance included in the 2004/2005 Works Program.
- 11. Bates Road** i) Major timber culvert needs replacing with RCP, estimated cost are as follows;

Pipes 4 x 900 (with ends)	\$3,461
Pipes 4 x 1050 (with ends)	\$3,791
Pipes 4 x 1200 (with ends)	*\$4,275
Plus:	
Plant and labour	\$1,528
Cement stabilizer	\$3,000
Excavator hire	\$880
	*\$5,408

**If 1200 pipes is preferred option cost would be \$9,683.*

To be considered in the 2005/2006 Works Program

- 12. Williams Cemetery** i) Area of carpark to be extended where surface level is considered suitable.
- 13. Lions Park** i) Entrance section adjacent to Albany Highway to be sealed for conservation of edges.

8.2 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.2.1 ACCOUNTS FOR PAYMENT

Bowden/Harding

That Municipal Fund cheques 1148 – 1161 totaling \$99,299.90 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 1162 - 1244 totalling \$210,847.08 be approved for payment.

**Carried 8/0
Resolution 17/05**

8.2.2 FINANCIAL STATEMENTS

Stone/G Cowcher

That the financial statements presented for the period ending 30th June 2004 be received.

**Carried 8/0
Resolution 18/05**

Bowden/Rose

That the \$225.00 cost of framing the photograph and medals of the late Sgt Stockton to be hung in the Administration Building be reimbursed.

**Carried 8/0
Resolution 19/05**

8.3 WORKS SUPERVISOR'S REPORT

Maintenance Grading

Quindanning-Darkan Road, McKenzie Road, Carne Road, Curteis Road, Marling Road, Narrakine Road, Zilko Road, Pig Gully Road, Kennedy Road, Taylor Road, English Road, Lavender Road, Wild Horse Road, Johnstone Road, Culbin-Boraning Road, Munday Road

Works

Culvert Cleaning

York-Williams Road, Congeling Road, Plank Road, Quindanning Road, Redmans Road, Top End Road, Chapman Road, Zilko Road, Munday Road, Lavender Road, Narrakine Road, Carne Road, Bullied Road, McKenzie Road.

Collie-Williams Road

Shoulder grading to Shire boundary.

Munday Road

Remove rocks from hill and gravel slippery sections.

Culbin-Boraning Road

Remove overhanging trees (3kms from Pinjarra-Williams Road)

York-Williams Road

Help clear fence line along David Martin's property to give clear vision for kangaroos crossing.

Town Streets and Pavilion

Cut down and remove old trees.

Mechanical Report

12H Grader – rippers straightened by Westrac.
Pacific Roller – starter motor burnt out and replaced.
1511 Roller – front wheel hub has been fixed.

Rose/Harding

That the Works Supervisors Report be received.

**Carried 8/0
Resolution 20/05**

8.5 COUNCILLORS

8.5.1 WILLIAMS LANDCARE GROUP

Cr Stone advised that he attended a recent meeting of the Williams Landcare Group. A written report will be presented to Council on the recent funding changes.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

10.2 STAFF

Nil

11.0 INFORMATION SESSION

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 5.50pm