

SHIRE OF WILLIAMS

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 18th AUGUST 2004**

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.00pm

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr Robert Rose	Deputy President
Cr Gary Cowcher	
Cr Ashley Stone	
Cr Robert Bowden	
Cr Graham Harding	
Cr Moya Carne	
Cr Jo Fowler	

V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer

2.2 APOLOGIES

Cr Christine Higham – Leave of Absence

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1.1 ORDINARY MEETING MINUTES 21ST JULY 2004

G Cowcher/Rose

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 21st July 2004, as circulated, be confirmed as a true and correct record of proceedings subject to the following amendment:

Item 5.0 Petitions/Deputations/Presentations

Alter Sgt Jim Stockton to Sgt W Stockton

**Carried 8/0
Resolution 25/05**

6.1.2 SPECIAL MEETING MINUTES 28TH JULY 2004

Rose/G Cowcher

That the Minutes of the Special Meeting held in the Council Chambers on Wednesday 28th July 2004, as circulated, be confirmed as a true and correct record.

**Carried 8/0
Resolution 26/05**

6.1.3 COMMUNITY RESOURCE CENTRE COMMITTEE MEETING 4TH AUGUST 2004

Carne/Stone

That the minutes of the Community Resource Centre Committee Meeting held in the Council Chambers on 4th August 2004 be received.

**Carried 8/0
Resolution 27/05**

Council discussed the management of the Resource Centre and rental levels for the occupants.

Rose/Fowler

That the President and Chief Executive Officer meet with the Telecentre Presidents to discuss the tenancy/rental proposal.

**Carried 8/0
Resolution 28/05**

7.0 ANNOUCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 DEPARTMENT OF LAND ADMINISTRATION

Naming of new Road Reserve Access to Lot 3, ptn Location 1882 (See Appendix 1)

File Reference: 12.15.35

Author & Date: V. Epiro 2nd August 2004

Background:

Following several requests from W Cowcher (owner lot 3) Council agreed to close portion of the road survey in location 1820 and create a new road reserve on the N-E corner to provide an all weather access to lot 3 (see plan). DOLA (Geographic Names Committee) have requested that the road reserve be named regardless of the fact that there are no plans to construct a road. This is in keeping with DOLA's policy of naming road reserves for all new surveys.

Suggestions for names are Warrenning Gully, Hanretty or other names that have been associated with the area. DOLA requires origins of the name put forward.

Recommendation:

That Council consider an appropriate name for the road reserve providing access to lot 3, ptn location 1882.

Rose/Fowler

That the road reserve access to Lot 3, Ptn Location 1882 off Zilko Road be named Hanretty Road.

**Carried 8/0
Resolution 29/05**

8.1.2 PLANT REPLACEMENT PROGRAM 2004/2005

File Reference: 12.37.00

Author & Date: V. Epiro 3rd August 2004

Background:

Council generally resolves the plant replacement program in conjunction with adoption of the Principal Activities Plan in May of every year. Following is a list of plant scheduled to be changed over in 2004/2005, which Council wished to review prior to tenders being called;

1. 2003 Ford Falcon Sedan – 16WL (c/over \$5,000)

This vehicle has around 25,000kms on the clock and it is suggested that the optimum changeover time is prior to 40,000kms. In recent years the administrative vehicle was being changed over at around 15,000kms however the market has changed.

2. 2000 Mitsubishi Tip Truck – WL91 (c/over \$55,000)

This truck has completed around 113,000kms and is starting to indicate signs of wear (steering and springs). It is recommended that tenders be called for changeover.

3. 2000 Toyota Hilux Dual Cab Utility – WL19 (c/over \$16,000)

This is the oldest dual cab and has done around 82,000kms. The new vehicle has been allocated to the Works Supervisor and his current vehicle (2003 Ford Courier – 25,000kms) transferred to the Maintenance Grader Operator who currently has the Toyota.

4. 1981 Ford Tractor WL18 (c/over \$60,000)

Council currently has two tractors;

1981 Ford (65 HP) – 6207hrs, and

1997 John Deere Zetor (100 HP) – 1475hrs

The Ford tractor is used exclusively for slashing and the John Deere for road sweeping, an arrangement which both the Works Supervisor and Gardener wish to retain. Currently the Ford tractor is running okay but needs some work done on the cab and air conditioning (\$3,000 - \$5,000). With the current availability of second hand tractors being scarce it may be worthwhile repairing the cab on the Ford tractor and investigating alternative options for slashing and road sweeping (eg; drawn, self propelled road sweeper).

5. 1989 Case Vibromax Roller (c/over \$120,000)

The Case Vibromax roller was purchased in September 1999 for \$37,000 and has done 11,940hrs (314 hrs in 2003/04). In the last two years (2002/2004) an amount of \$8,500 was spent on repairs. Works Supervisor Mark Willcocks considers it an essential plant item particularly with the stony type of gravels being used in recent years in construction and gravel sheeting (the Vibromax roller crushes the stone for better compaction). The hire rate for a Vibromax roller is around \$400 per day (\$50 per hour). Council currently also operates two multi-tyred rollers;

1981 Moore Roller – 5,430hrs

1984 Pacific Roller – 4,610

The Pacific Roller has some oil leaks which require repairing and the Moore Roller is scheduled to be changed over in the 2005/2006 Plant Program.

G Cowcher/Stone

That the following plant be replaced in the 2004/2005 program:

Sedan - \$5,000.00 approximate changeover

Multi Tyre Roller - \$130,000.00 approximate changeover

Vibratory Roller - \$120,000.00 approximate changeover

Dual Cab Utility - \$16,000.00 approximate changeover

with the replacement of the Truck and Tractor to be deferred for consideration in 2005/2006.

**Carried 7/1
Resolution 30/05**

8.1.3 MRS HELEN GENDERS

Williams Infant Health / Kindy Building (Currently Telecentre) (See Appendix 2)

File Reference: 4.20.40

Author & Date: V. Epiro 3rd August 2004

Background:

Helen Genders has written a letter (see appendix) requesting Council to reconsider their decision not to remove the current Telecentre building.

Following community debate and receipt of a petition containing 111 signatures, Council resolved at a Special Meeting held on 15th November 2002 to retain the existing (vote was 6/3). Retention of the building was then worked into the funding submissions to be available to community groups for meetings and also as an archive facility. Funding to upgrade the building was received as follows;

RTC	\$5,238.67
Lottery West	\$5,238.67
	\$10,477.34

The above amount was initially sought for exterior painting, new roof and minor maintenance. However following inspection of the roof by Architect Franco Carozzi it was decided to retain the existing roof recognizing the fact that the building was retained for heritage purposes. There was also funding of \$15,978 granted for purchase of Fireproof Filing Cabinets to be used for archives.

Removal of the building would result in the loss of the upgrade funding (10,477.34) and a variation reduction of \$4,000 - \$5,000 in the building contract with Spadaccini Bros. The funding allocated to the filing cabinets (\$15,978) would still hold as they could be placed in the Resource Centre.

Recommendation:

For Councils consideration

Fowler/Harding

That Mrs Genders be advised that Council intends to complete the project in line with the funding application that includes renovations to the building, which together with landscaping should enhance the appearance of the building.

**Carried 5/3
Resolution 31/05**

Cr Carne recorded her vote against the motion.

Afternoon Tea - Council adjourned for afternoon tea at 3.15pm and resumed the meeting at 3.40pm

8.1.4 SHIRE OF BODDINGTON

Refuse Collection Tender

File Reference: 10.10.20

Author & Date: V. Epiro 4th August 2004

Background:

The Shire of Boddington called joint tenders for refuse collection for Boddington, Wandering and Williams. Two tenders were received from;

Avon Waste		\$1.10 per service
*Cleanaway	<i>Option 1</i>	\$2.25 per service
	<i>Option 2</i>	\$1.95 per service (no bin supplied)
	<i>Option 3</i>	\$2.10 per service Council to own bin after 10yrs

* Provision of kerbside recycling at fortnightly intervals (\$1.20 per service)

Avon Waste currently charge \$1.3082 per service and \$260 per visit for recycling. Council is still invited to visit York and surrounding towns to discuss other recycling options with Graeme Fisher (Avon Waste). However the present service will continue on a monthly basis at \$260 per visit.

Recommendation:

That Council support the acceptance of Avon Wastes tender for \$1.10 per service (inc GST) for refuse collection for a five (5) year period to 30 June 2009.

Stone/G Cowcher

That Council support the acceptance of Avon Wastes tender for \$1.10 per service (inc GST) for refuse collection for a five (5) year period to 30 June 2009.

**Carried 8/0
Resolution 32/05**

It was agreed that a visit to York and surrounding towns to inspect refuse recycling options be arranged for Monday 30th August 2004.

8.1.5 TELSTRA COUNTRYWIDE

ADSL Broadband Internet Access

File Reference: 19.1.35

Author & Date: V. Epiro 6th August 2004

Background:

The Federal Government recently released a Higher Bandwidth Incentive Scheme (HIBIS) to make it easier for rural communities to access ADSL Broadband for faster internet access. Telstra Countrywide is encouraging rural communities to register their interest in ADSL (a minimum of 30 households / customers is required) for Telstra to ascertain the minimum number of subscribers (60 – 100) needed for the service.

Primarily ADSL is for subscribers living within a 4km radius of the Williams Telephone Exchange, however rural subscribers should still register as they will have access to significantly lower satellite internet prices because of the Government's support program.

Advantages of ADSL Broadband Internet Access are;

- Very fast 256kbps, 512kbps, 1500kbps download speeds.
- Shares an existing phone line. Both the phone and the ADSL work independently and you don't need a separate line for ADSL Broadband.
- Always connected, you don't have to dial to connect
- No dial up charges, saves call costs.

Council's assistance is being sought to promote the ADSL Broadband via a circular and newspaper (The Williams) and keeping a register of customers (minimum of 30 required) for the provision of the service. It is doubtful that there would be any internet user that wouldn't opt for faster access and therefore I would think that the ADSL service will be supported.

Recommendation:

That Council promote the ADSL Broadband service and keep a register for subscribers to record their interest.

Rose/Fowler

That Council promote the ADSL Broadband service and keep a register for subscribers to record their interest.

**Carried 8/0
Resolution 33/05**

8.1.6 WA LOCAL GOVERNMENT ASSOCIATION

Southern Link Road Forum

File Reference: 12.15.33

Author & Date: V. Epiro 10th August 2004

Background:

As advised at the July meeting WALGA have organized a Southern Link Road Forum in the RSL Hall on Thursday 26th August 2004 from 10.30am – 1.30pm. Would Councillors please confirm if they are attending.

Recommendation:

For Council's consideration.

Councillors available to attend the forum are to advise the Chief Executive Officer.

8.1.7 FRANCO CAROZZI

Quotation for Plans and Design – Outdoor Bar Pavilion and Ladies Toilets Hall

File Reference: 11.70.75

Author & Date: V. Epiro 11th August 2004

Background:

Architect Franco Carozzi has provided the following estimated quotes for the Pavilion Outside Bar (\$4,000) and to convert the Hall ladies toilets to disabled toilets (\$1,200). Council has not made a firm commitment to these projects however plans need to be prepared for builders quotations / tenders to be obtained.

Recommendation:

That Council accept the estimated quotation of \$5,200 for preparation of plans for the Pavilion Outside bar and the Hall Ladies Toilet.

Carne/Stone

That Council accept the estimated quotation of \$5,200 for preparation of plans for the Pavilion Outside Bar and the Hall Ladies Toilet.

**Carried 8/0
Resolution 34/05**

8.1.8 WILLIAMS TROTting CLUB

Extension of Trotting Track

File Reference: 11.70.75

Author & Date: V. Epiro 11th August 2004

Background:

Surveyor Peter Gow has compiled a survey of the proposed trotting track extension (see plan) which would increase the length of the track to 805 metres. Council is to provide a quotation for extension of the track which will be in the north-west corner where fill has been placed in recent years.

Extension of the track will result in a vacant area of land between the northern goal posts and the stables and the new track. Council needs to determine whether this area should be grassed or just left in a natural state. The area is pegged and it would be advisable for Council to carry out an inspection of the extension prior to making any

decision. Any decision regarding the area will also impact on the proposed extension particularly in regard to drainage from the new section and the oval.

Recommendation:

That Council carry out an inspection of the proposed trotting track extension.

8.1.9 MAIN ROADS WA

Authority to use Traffic Signs and Devices at Roadworks

File Reference: 12.15.33

Author & Date: V. Epiro 11th August 2004

Background:

The Commissioner of Main Roads has the authority to erect road signs, traffic control signals and other devices under the Road Traffic Code 2000. This authority can be delegated to Councils, which it was under the previous Road Traffic Code of 1975. Main Roads are now seeking a new delegation which will compel Councils to work to the Code of Practice for Traffic Management for works on roads.

As the Shire of Williams has done extensive works for Main Roads in recent years the Code of Practice including trained staff has had to be complied with, therefore the delegation can be signed and sealed, for Council to receive the delegated authority.

Recommendation:

That the Instrument of Authorization under Regulation 297(2) of the Road Traffic Code 2000 be signed and sealed.

Rose/G Cowcher

That the Instrument of Authorization under Regulation 297(2) of the Road Traffic Code 2000 be signed and sealed.

**Carried 8/0
Resolution 35/05**

CHIEF EXECUTIVE OFFICER'S REPORT – LATE ITEMS

Harding/Carne

That the following late items be accepted as urgent business for discussion.

**Carried 8/0
Resolution 36/05**

8.1.10 WILLIAMS TOWN PLANNING SCHEME NO 2

Amendment No 15

File Reference: 14.25.22

Author & Date: V. Epiro 17th August 2004

Background:

Submissions for amendment No 15 closed on Thursday 12th August 2004. Three submissions were received from;

1. Department of Indigenous Affairs
2. FESA – Fire Services
3. Department of Health

All of the submissions acknowledged the amendment and all that is required is for Council to note their response. Council may now proceed with adoption of the amendment.

Recommendation:

That Council;

- a) Note the submissions received from the Department of Indigenous Affairs, FESA – Fire Services and the Department of Health.
- b) Adopt Amendment No 15 to the Williams Town Planning Scheme No 2 for final approval without modification.
- c) Authorize the documents to be sealed and forwarded to the Minister for Planning and Infrastructure via the WA Planning Commission with a request that final approval be granted.

Fowler/Carne

That Council;

- d) Note the submissions received from the Department of Indigenous Affairs, FESA – Fire Services and the Department of Health.
- e) Adopt Amendment No 15 to the Williams Town Planning Scheme No 2 for final approval without modification.
- f) Authorize the documents to be sealed and forwarded to the Minister for Planning and Infrastructure via the WA Planning Commission with a request that final approval be granted.
- g)

**Carried 8/0
Resolution 37/05**

8.1.11 LOTTERY WEST

Advising Grant of \$24,092 towards the cost of Half Court Basketball Court, Skate Facility and Playground Equipment

File Reference: 8.50.40

Author & Date: V. Epiro 17th August 2004

Background:

This grant outcome was better than expected (Council had budgeted to receive \$10,000). The projects Council has included in the 2004/2005 Budget are as follows;

Playground Equipment		
	Hall	\$11,740
	Recreation Ground	\$17,360
Half Court Basketball Court & Skate Facility		\$50,050
		\$79,150
Grants	Youth Spaces and Facilities Fund	\$4,350
	Community Facilities Fund	\$14,890
	Lottery West	\$24,092
		\$43,332
Council Contribution		\$35,818

Recommendation:

That the information be noted.

8.1.12 MAIN ROADS

Heavy Vehicle Access Project

File Reference: 12.15.33

Author & Date: V. Epiro 17th August 2004

Background:

Main Roads have forwarded a list of roads and maps in connection with the Heavy Vehicle Access Project. Council has been requested to conduct a review of the list of roads and delete or add roads. Even though Council had a policy of allowing oversize vehicles up to 27.5 metres on all local roads, Main Roads have only included roads that are on their permit data base (some road names need to be corrected).

Following the Council review Main Roads will delete the roads deleted by Council and assess any roads to be added. It is suggested that Council appoint a working party of say three Councillors for this project which must be completed prior to 30th September 2004.

Recommendation:

That Council appoint a working party to review the Heavy Vehicle Road Access Project.

Rose/Harding

That Council agree that all local roads be allowed for oversize vehicle Network 2 use subject to assessment by Main Roads WA to approve suitability of the roads.

**Carried 8/0
Resolution 38/05**

8.1.13 DEPARTMENT OF AGRICULTURE

Regional Model for Better Animal and Plant Pest Management

File Reference: 13.10.20

Author & Date: V. Epiro 17th August 2004

Background:

The Narrogin Ag WA Office is holding a meeting on Monday 6th September 2004 at 9.00am to discuss the detail of the Proposed Regional Model for Better Animal and Plant Pest Management. Councillors are invited to attend this important meeting.

Recommendation:

For information.

PROPOSED SUBDIVISION – MUNTHOOLA

BACKGROUND

Jeremy Genders acting on behalf of owner James Henderson is seeking a commitment from Council for the purchase a portion of Pt Location 13968, prior to commencing a subdivision survey.

G Cowcher/Stone

That Council express interest in purchasing approximately 40 acres of land from Pt Location 13968 following subdivision subject to a acceptable price being negotiated with the owner.

**Carried 8/0
Resolution 39/05**

8.2 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.2.1 ACCOUNTS FOR PAYMENT

Bowden/Fowler

That Municipal Fund cheques 1245 – 1256 totaling \$136,186.85 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 1257 - 1301 totaling \$65,883.27 be approved for payment.

**Carried 8/0
Resolution 40/05**

8.2.2 FINANCIAL STATEMENTS

G Cowcher/Harding

That the financial statements presented for the period ending 31st July 2004 be received.

**Carried 8/0
Resolution 41/05**

8.3 WORK SUPERVISOR'S REPORT

Maintenance Grading

Culbin/Boraning Rd, Hurley Rd, Philis Rd, Cowcher Rd, Tinshed Rd, Bates Rd, Sattler Rd, English Rd, Dardadine Rd, Hillman Rd, Coulter Rd, Wangelling Gully Rd, Medlens Rd, Nash Rd, Gillett Rd, Glenfield Rd, Grahams Rd, Petchell Rd, Fawcett Rd, Fourteen Mile Brook Rd.

Other Works

Shoulder Grading - Clayton Rd.

Culvert cleaning - Marradong Rd, Westmere Rd, Bullied Rd, Culbin/Boraning Rd, Hurley Rd, Sattler Rd, Dardadine Rd, Glenfield Rd, Fawcett Rd, Philis Rd, Coulter Rd, Hillman Rd.

Bitumen Patching - Collie Rd, Town streets, York/Williams Rd, Clayton Rd.

Taylor's Rd - Minor tree clearing between Taylor's and Burra Burra Farms.

School Bus signs - York/Williams Rd, Hurley Rd, Clayton Rd. Repairs to signs to Wangelling Gully Rd.

Extension to trotting track has been surveyed, some thought needs to be given in regards to the oval and the new track. Drainage is the main concern for any future development.

Truck Purchase – Side Tipping Body

Please refer to pictures. These may be considered for future purchase for truck bodies. As the shire does a lot of road widening.

Mechanical report

Westrac have investigated the lack of power in the 12h grader. Pump wasn't calibrated right this has now been reset and the result is more power.

G Cowcher/Stone

That the Works Supervisor's Report be received.

**Carried 8/0
Resolution 42/05**

8.4 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

Nil.

8.5 COUNCILLORS

8.5.1 CR CARNE – ATTENDED LOCAL GOVERNMENT WEEK CONFERENCE.

The opposition spokesperson for Local Government, J Edwards advised that if elected they will definitely encourage Local Government boundary reforms and amalgamations.

A motion submitted by the Town of Narrogin, that was passed, instigated discussion on the subject.

8.5.2 CR HARDING – WINDMILL

A windmill suitable for dismantling and erection at the old caravan park site is available for purchase from a farm east of Kojonup for \$1,500.00. There would be other costs involved with the dismantling and transport.

Harding/Bowden

That Council purchase the second hand Southern Cross windmill for \$1,500.00 subject to receiving a quotation to transport and erect the windmill on the old Caravan Park site not in excess of \$3,000.00.

**Carried 7/1
Resolution 43/05**

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

Nil

10.2 STAFF

Nil

11.0 INFORMATION SESSION

Cr Carne advised that she has spoken to the Veterinary Clinic in Narrogin that is closing because of various reasons. Mention was made to the partners that they might consider setting up practice in Williams.

Cr Cowcher mentioned that a search of the Heritage Council Internet Web Site revealed that many buildings and sites within the Williams district have been listed and according to the regulations this can limit development of the buildings and sites.

G Cowcher/Harding

That the Heritage Council be requested to explain how buildings and sites become heritage listed.

**Carried 8/0
Resolution 44/05**

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 5.45pm