

SHIRE OF WILLIAMS

MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.02pm

1.2 ANNOUNCEMENT OF VISITORS

Representatives of Williams Telecentre will be attending the meeting at 3.30pm to discuss the Resource Centre tenancy.

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr Robert Rose	Deputy President
Cr Gary Cowcher	
Cr Ashley Stone	
Cr Robert Bowden	
Cr Graham Harding	
Cr Moya Carne	
Cr Jo Fowler	
Cr Christine Higham	
V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer
MR Willcocks	Works Supervisor (4.35pm - 5.20pm)

2.2 APOLOGIES

Nil

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES 15th SEPTEMBER 2004

Rose/Fowler

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 15th September 2004, as circulated, be confirmed as a true and correct record of proceedings subject to the following amendments.

Item 8.1.4 Main Roads

Motion altered to read:

G Cowcher/Rose

That in addition to allowing Network 2 vehicles on all rural roads subject to Main Roads assessment as being suitable, Council support the inclusion of the Collie-Williams Road and Marradong Road (to 0.6km) for Network 3 – 5 vehicles.

Item 8.1.8 J Henderson

Motion altered to read:

G Cowcher/Bowden

That a delegation of Councillors Rose, Harding, G Cowcher and the Chief Executive Officer be authorized to negotiate up to \$100,000.00 with Mr Henderson for the purchase of up to 50 acres of the most suitable land from Ptn Loc 13968 for future town expansion

**Carried 9/0
Resolution 74/05**

6.1.2 WILLIAMS RECREATION ADVISORY COMMITTEE MEETING MINUTES 5TH OCTOBER 2004

Harding/Fowler

That the minutes of the Williams Recreation Advisory Committee Meeting held on the 5th October 2004 be received.

**Carried 9/0
Resolution 75/05**

Carne/Harding

That provision be made in the 2005/2006 budget for funds to overcome the problem with sunlight through the Town Hall upper windows affecting vision during play by the Badminton Club.

**Carried 9/0
Resolution 76/05**

Stone/Harding

That the proposal to combine the facilities for Tennis, Basketball and Netball be further investigated.

**Carried 9/0
Resolution 77/05**

7.0 ANNOUCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 CHIEF EXECUTIVE OFFICER'S REPORT

8.1.1 HERITAGE COUNCIL OF WA

State Register of Heritage Places

File Reference: 11.60.90
Author & Date: V. Epiro 23rd September 2004

Background:

At the August Meeting of Council Community Development Officer Heidi Cowcher tabled a list of places located in the Williams Shire that were included on the Heritage Council's Website. A letter was forwarded to the Heritage Council requesting an explanation as to the listings. Advice has since been received from the Heritage Council that the list of places was incorrectly placed on the website and that Williams has no places on the State Register.

Recommendation:

That the information be noted.

8.1.2 STATE LIBRARY OF WESTERN AUSTRALIA

Relocation of Williams Public Library

File Reference: 4.20.40
Author & Date: V. Epiro 24th September 2004

Background:

The Library Board has approved the relocation of the Library to the Resource Centre subject to;

- The Shire of Williams continuing to be held accountable for the delivery of public library services.
- That the Shire of Williams provides access to the Internet to library patrons free of charge (not for email or other purposes).

There is provision in the Library for two computers to cater for clients at times when the Telecentre may be being used for courses etc... It was always envisaged that Council would be responsible for the Library administration.

Recommendation:

That the information be noted.

8.1.3 HAINES NORTON

Audit and Management Report for the Year Ended 30th June 2004 (See Appendix 1)

File Reference: 4.22.00
Author & Date: V. Epiro 24th September 2004

Background:

Both the Audit and Management Reports were completed without any major issues being identified except for the late submission of the Annual Financial Report to the Department of Local Government and Regional

Development. The 2003/2004 Annual Report is also tabled for acceptance by Council prior to being made available to electors (section 5.54 of the Local Government Act). There needs to be a date set for the Annual Electors Meeting, which is generally held after the November Meeting.

Recommendation:

1. That the Audit and Management Reports for the year ended 30th June 2004 be received.
2. That the Annual Report for 2003/2004 be accepted.
3. That the Annual Electors Meeting be held at 7.00pm on Wednesday 17th November 2004.

Carne/G Cowcher

That the Audit and Management Reports for the year ended 30th June 2004 be received.

**Carried 9/0
Resolution 78/05**

Stone/Fowler

That the Annual Report for 2003/2004 be accepted as amended.

**Carried 9/0
Resolution 79/05**

Rose/Higham

That the Annual Electors Meeting be held at 7.00pm on Wednesday 17th November 2004.

**Carried 9/0
Resolution 80/05**

8.1.4 CHARLES COWCHER

Secretarial / Treasurer Service for Voluntary Organizations

File Reference: 4.20.40
Author & Date: V. Epiro 24th September 2004

Background:

Mr Charles Cowcher has put forward a proposal for consideration by Council. His proposal is to create the position of Community Secretary / Treasurer to be made available to local organizations at a charge per hour basis. The proposal arises from the difficulties being encountered by local organizations in securing persons for key positions.

The intention would be to house the person in the Resource Centre / Council Office on a part time basis depending on demand.

Comment:

Such a proposal would require some identification of demand from community groups and also the need to have the right person (skilled in finance and computers) for the job. If such a person was employed as a casual, the hourly wage would be a minimum of \$20 per hour which would not include overheads and other associated costs.

Recommendation:

That Council consider the proposal for a Community Secretary / Treasurer.

Harding/Higham

That Council ascertain the demand for the services of a Community Secretary / Treasurer from all community organizations in Williams.

**Carried 8/1
Resolution 81/05**

8.1.5 JAMES HENDERSON

Purchase of ptn loc 13968 Munthoola Road Williams

File Reference: 14.25.28
Author & Date: V. Epiro 24th September 2004

Background:

At the September Meeting Council authorized Councillors Bob Rose, Graham Harding, Gary Cowcher and myself to meet with James Henderson and negotiate the purchase of around 45 acres from Williams location 13968 for a sum of \$100,000. An onsite meeting was held with Mr Henderson and Councillors on Thursday 16th September 2004 and it was considered that additional area east of the proposed survey (adjoining Munthoola Road) would be more desirable than land further north adjoining Eddington Road. Mr Henderson agreed to this and has since extended the area eastwards as approx 1ha of the north east corner of the original survey comprised rock and was very steep.

Following the discussion a verbal agreement was reached for the purchase of 45 acres for \$100,000 with a variation of \$2,222 per acre, should the surveyed area be above or below 45 acres. Finalization of the proposal will be after subdivision approval.

Recommendation:

That Council endorse the purchase of approximately 45 acres of ptn Williams location 13968 for \$100,000 from James Henderson.

Harding/Rose

That Council endorse the purchase of approximately 45 acres of ptn Williams location 13968 for \$100,000 from James Henderson.

**Carried 9/0
Resolution 82/05**

8.1.6 WILLIAMS LIONS CLUB

Driver Reviver Caravan

File Reference: 17.1.30
Author & Date: V. Epiro 27th September 2004

Background:

The Williams Lions Club made a successful grant submission for funding of \$16,500 from Roadwise to purchase a used caravan for Driver Reviver and other catering activities. In addition to fundraising activities Lions intend to make the caravan available for hire to other community groups or residents for a nominal fee.

The Club is experiencing difficulties with housing and insurance of the caravan and is seeking Council's assistance with both issues. Ideally the van should be housed somewhere under cover, however there is no shed space available at the Depot, therefore just parking of the caravan will have to suffice for the present if Council approves.

Insurance companies have been reluctant to insure the van (except for very high premiums) because of the Clubs intention to hire it out to other community groups, therefore Council's consent is being sought to license and insure the van under Council's cover, which provides for all contingencies. The estimated cost of licensing and insuring the caravan is around \$200 - \$300 per year, which the Club is prepared to reimburse.

Recommendation:

That Council consider the Williams Lions Club's request for assistance with licensing, insurance and garaging of the Driver Reviver Caravan.

The Chief Executive Officer declared an interest in this item because he is Treasurer of the Williams Lions Club.

Rose/Higham

That Council accept responsibility for the licensing and insurance of the driver reviver caravan.

**Carried 9/0
Resolution 83/05**

8.1.7 MALCOLM HIGHAM

Memorial Plaques – Captain George Greenway and Warrant Officer Dan Gilbert (See Appendix 2)

File Reference: 11.60.90
Author & Date: V. Epiro 27th September 2004

Background:

Mr Higham, who arranged for a memorial plaque for Bill Stockton is seeking Council's approval to place memorial plaques in the RSL Hall recognizing the war service of George Greenway and Dan Gilbert. The plaques, unlike Bill Stockton's will contain replica medals, and Mr Higham intends to present Greenway's plaque to Council at the Arts and Craft Show (together with the Stockton plaque).

Council has agreed to display the Stockton plaque containing original medals, in the Council Office and the RSL Hall would be an appropriate home for the Greenway and Gilbert memorial plaques.

Recommendation:

That Council agree to the hanging of memorial plaques acknowledging the war service of George Greenway and Dan Gilbert in the RSL Hall.

Stone/Fowler

That Council agree to the hanging of memorial plaques acknowledging the war service of George Greenway and Dan Gilbert in the RSL Hall.

**Carried 9/0
Resolution 84/05**

8.1.9 LANDCORP

Advising of Agreement to Undertake Residential Development of Lot 50 Fry Street Williams (See Appendix 3)

File Reference: 14.25.28
Author & Date: V. Epiro 27th September 2004

Background:

Landcorp Project Officer Joanne Mathers visited Williams and confirmed her previous verbal advice of Landcorp's agreement to undertake development of lot 50 Fry Street Williams subject to Council transferring the freehold title. In their letter Landcorp have indicated that subject to no holdups with subdivision etc... they would expect some lots to be released by December 2005.

Development of the land is proposed in three (3) stages with the first stage comprising 16 lots (see area bounded pink on the plan) which would be the most expensive phase of the development as it would include all headworks costs and construction of the sewerage pumping station. Council agreement is now required to Landcorp's proposal for the development.

Recommendation:

That Council accept Landcorp's proposal to commence development of lot 50 Fry Street, with Stage One comprising 16 lots.

Carne/G Cowcher

That Council accept Landcorp's proposal to commence development of lot 50 Fry Street, with Stage One comprising 16 lots.

**Carried 9/0
Resolution 85/05**

8.1.9 AUSTRALIA'S GOLDEN OUTBACK

2005 Holiday Planner (See Appendix 4)

File Reference: 13.20.65
Author & Date: V. Epiro 27th September 2004

Background:

Australia's Golden Outback was one of the five regional tourism marketing organizations formed by the State Government to promote tourism in WA. Williams in one of 51 Council's comprising Australia's Golden Outback who have released a prospectus (see appendix) on the proposed publication of a 2005 Holiday Planner. This Planner will be the only regional tourism publication that Tourism WA will distribute throughout its interstate and international outlets.

Council's are being asked to make a contribution of \$1,650 (inc GST) to participate in the Holiday Planner for which each Shire will receive a half page feature which will include;

- An introduction to the main centre
- A brief description of the major tourist assets.
- Contact details for the local Visitors Centre
- A supporting image.

There will be no inclusion for Council's not making the contribution.

In previous years Council supported the production and distribution of a Heartlands Planner, however this will not be published in the future. It would seem that if Council wishes to support promotion of Williams in this format, participation in the Holiday Planner is necessary.

Recommendation:

That Council make a contribution of \$1,650 (inc GST) for inclusion in the 2005 Holiday Planner.

Rose/Carne

That Council make a contribution of \$1,650 (inc GST) for inclusion in the 2005 Holiday Planner.

**Carried 8/1
Resolution 86/05**

8.1.10 FRANCO CAROZZI

Draft Plans for Pavilion Outside Bar and Conversion of Ladies Toilets to Disabled (See Appendix 5)

File Reference: 11.30.45
Author & Date: V. Epiro 27th September 2004

Background:

Architect Franco Carozzi has prepared plans (see appendix) of the Pavilion Outside Bar and the conversion of the ladies toilet to a disabled toilet.

1. Pavilion Outside Bar – The draft plan provides for a hexagonal shape building contained within a diamond shape enclosure with two options for positioning in relation to other buildings. This plan is being submitted to the Williams Recreation Advisory Committee Meeting and comments will no doubt be contained in the minutes included in the Agenda. The estimated cost for the brick and Colorbond building is around \$50,000. Council will need to make a resolution regarding this project for the forthcoming financial year.
2. Disabled toilet – The draft plan provides for the conversion of the ladies toilets to a disabled toilet and for new brick paving to the entrance. This project is estimated to cost around \$15,000 and needs to be considered for the forthcoming financial year.

It is also suggested the Council consider an upgrade of the Hall Ladies Toilets in conjunction with the above project particularly the powder room which is in need of a revamp.

Recommendation:

That Council consider inclusion of the Pavilion outside bar and disabled toilet in the 2005/2006 Budget Estimates.

Rose/Stone

That Council consider inclusion of the Pavilion outside bar, plan option 1 moved in line with the front of the Grandstand, in the 2005/2006 Budget Estimates.

**Carried 9/0
Resolution 87/05**

Fowler/Harding

That Council consider the inclusion of the hall disabled toilet as per the plan presented in the 2005/2006 Budget estimates.

**Carried 9/0
Resolution 88/05**

Rose/Harding

That shade sails, permanent cover and tree planting be further investigated to overcome the problem with shade areas at the Recreation Ground when the pine trees are removed.

**Carried 9/0
Resolution 89/05**

8.1.11 WILLIAMS REPERTORY CLUB

Commercial Dishwasher for Hall

File Reference: 11.10.35
Author & Date: V. Epiro 28th September 2004

Background:

The Club advises of the successful staging of another show which attracted around 200 persons per night (a total of 800 persons) and the difficulties still being experienced with washing of dishes in the kitchen. All patrons were served a three course meal which necessitated using buckets in addition to the sinks for washing of the dishes and reinforced the Clubs belief that the installment of a commercial dishwasher should be considered.

Even though the Club states that they would benefit the most from a commercial dishwasher, they consider it would also be used by other hirers, therefore they are offering to contribute 50% of the cost of purchasing a dishwasher. I contacted Caterlink (who recently supplied new stoves for the Hall and Pavilion) who suggested a Moffat M2 dishwasher with the following features;

- Wash cycles of 1, 2 or 3 minutes
- Up to 55 racks per hour
- Electromechanical controls
- 3lts water per cycle
- Comprising two dish racks, 1 cup rack and cutlery container.

The cost for the Moffat M2 Dishwasher is around \$4,700 plus GST.

There is no provision in the 2004/2005 Budget for the above item therefore should Council agree to the Repertory Clubs proposal a funding source would need to be identified or the item referred to the 2005/2006 Budget.

Recommendation:

That Council consider the proposal from the Williams Repertory Club.

Harding/Bowden

That Council accept the proposal for installation of a commercial dishwasher in the Williams Hall kitchen in the 2005/2006 Budget, subject to the Williams Repertory Club contributing 50% of the cost of the dishwasher and also investigating the purchase of a suitable model.

**Carried 7/2
Resolution 90/05**

8.1.12 LOCAL GOVERNMENT WORKPLACE SOLUTIONS

Elected Members Development Programs (See Appendix 6)

File Reference: 4.1.65
Author & Date: V. Epiro 30th September 2004

Background:

The Local Government Workplace Solutions (WALGA) are holding a workshop for Councillors entitled 'Legal Responsibilities of an Elected Member'. Councillors are invited to participate in the Workshop which is being held in Darkan on Thursday 4th November 2004.

Recommendation:

That Councillors be encouraged to participate in the Workshop.

8.1.13 TOWN OF NARROGIN

Response to Letter Forwarded from Shires of Cuballing, Pingelly, Wandering, Wickepin, Dumbleyung and Williams (See Appendix 7)

File Reference: 4.12.10
Author & Date: V. Epiro 11th October 2004

Background:

As Council is aware a joint letter from the above mentioned Councils was forwarded to the Town of Narrogin expressing concern at comments being made by the Mayor regarding lack of financial support by neighbouring Councils to the Narrogin Leisure Centre. The Town's letter, in response, is quite long and covers a broad range of issues in addition to stating that newspaper reporters have continually misquoted comments made by Town Mayor Sally Higgins and CEO Gary O'Neill. In his remarks Mr O'Neill states that a formal request will be forwarded shortly seeking a contribution of \$10,000 from each of the eight neighbouring Councils.

There does not seem to be any reason for Council to forward a response to the letter particularly with the knowledge that another letter is to be received.

Recommendation:

That the response be noted.

Afternoon Tea - Council adjourned for afternoon tea at 3.00pm and resumed the meeting at 3.35pm

Natalie Major, Justine Harding and Debbie Kemp representing the Williams Telecentre Committee attended the meeting to discuss the Resource Centre tenancy and rental.

The following presentation was put before Council.

WILLIAMS TELECENTRE

The Williams Telecentre is an access point for information and services.

One of our key objectives is to strengthen communities. In striving to meet this objective we are unlikely to ever be a profitable, stand alone business. The Telecentre initiated the Community Networking Officer position in this shire, we initiated the Youth Group, we hold regular events for seniors and conduct a weekly kids club as well as supporting all community groups who utilise our desktop publishing and printing services. We are constantly trying to meet the educational needs of our community through the provision of low cost courses in a range of areas from computer education to home maintenance.

We try to utilise our facilities to provide competitive printing and desktop publishing services for the people in the community. This enables us to make a small profit each year. We also receive money for providing a Centrelink access point and a Medicare booth and sometimes to fund computer courses but these are far more a service than a profitable part of our business. This may be similar to the situation the Shire is in, receiving money to carry out vehicle licensing which is not always commensurate with the work involved.

The Telecentre receives \$20 000 per annum to fund salary for a coordinator to open the centre for a minimum of 20 hours per week.

Over the past 5 years we have been able to extend our opening hours because we have received funding for additional staffing through the provision of a Government Services Information Officer, Youth Coordinator and

Community Networking Officer. Currently we are unable to access any additional funding and have been using our savings to maintain our opening hours at 30 hours per week until the new resource centre opens.

In 1997 the Shire of Williams agreed to provide the existing Telecentre building rent free. This was integral to Williams getting a Telecentre.

We are very grateful to the Shire for this rent in kind and all of the other support they have provided over the years.

The 2003 Business Plan for the Resource Centre suggested that the Telecentre's rent of \$150 per week would be an in kind contribution by the shire.

The Telecentre would not have been able to support the proposal had we been aware that we would be expected to make such a significant cash contribution. We accept the Shire's offer to contribute to the wages of the Coordinator but feel that this is necessary as we are only required to be open for 20 hours per week and the shire have committed to the library being open for 40 hours.

We have surveyed other Telecentres and of the 23 that responded there are 75% do not pay any rent. Many of these centres also have their utilities paid for by the shire.

Over the years we have operated the Telecentre very frugally. The committee cater for courses at the Telecentre to make a few extra dollars, we have saved on salary by the coordinator taking holidays over the Christmas period when it is possible to close for a week or two and we have been very successful in applying for grants for new equipment. In the new building we will not be able to shut for a few weeks each year and we have been advised by the Lotteries Commission that we have had our share of grant money. Therefore next time we need to upgrade a computer or replace a printer we will need to fund this ourselves. If we cannot keep our equipment up to date then it will become difficult for the Telecentre to meet our objectives within the community. At present we feel that we are in control of our finances and can budget to meet our needs. If our slender profits are diminished through having to pay rent we feel that we will lose this control.

Discussion then followed on the Telecentre's presentation with the Telecentre representatives reiterating their concern at the rental being proposed

3.55pm – The President thanked Messrs Major, Harding and Kemp for their attendance and they left the meeting.

8.1.14 WA LOCAL GOVERNMENT ASSOCIATION

Regional Cooperation and Structural Reform Forum

File Reference: 4.50.25
Author & Date: V. Epiro 11th October 2004

Background:

At Local Government Week a motion was carried for WALGA to facilitate a Forum on Regional Cooperation and Structural Reform which will be on the State Governments Agenda following the next election. The Forum will have several key note speakers headed by the Hon Jeff Kennett (Former Premier of Victoria) and is being held on Monday 1st November 2004 at the Burswood Convention Centre.

Recommendation:

That Council be represented at the Forum.

Cr Rose indicated that he would be able to attend the forum.

8.1.15 WA LOCAL GOVERNMENT ASSOCIATION

File Reference: 12.15.30
Author & Date: V. Epiro 11th October 2004

Background:

Registrations closing on October 22nd are invited for the Annual Roads Forum to be held in the Duxton Hotel on Friday 19th November 2004. Council did not attend the 2003 Forum which was held in Kalgoorlie. The Forum covers issues such as road funding, road safety, heavy haulage etc.

Recommendation:

That Councillors be invited to nominate to attend the Forum.

8.1.16 WA PLANNING COMMISSION

Williams Town Planning Scheme No 2 – Amendment No 15

File Reference: 14.25.26
Author & Date: V. Epiro 11th October 2004

Background:

The WA Planning Commission has given approval for Amendment 15 which is as follows;

1. Reclassifying lot 100 Growse Street Williams from Local Reserve for Public Purpose to Residential Zone with R20 Density Code.
2. Rezone portion of location D (Williams Hotel site) from Residential zone to Commercial zone.
3. Delete the Local Reserve for Public Purposes from that part of the railway reserve that has been developed for the Narrogin-Williams Road.
4. Reclassifying lot 25 Cornwall Terrace / Brooking Street from Residential zone to Local Reserve for Public Purposes.
5. Change the residential density code from R12.5 to R20 for lots in the residential zone fronting Brooking Street between Adam Street and Albany Highway, New Street, Adam Street between Richardson Street and Brooking Street, Rosselloty Street and Growse Street between Piesse Street and New Street.

The Amendment was gazetted on 8th October 2004 and local notice to be published in the Narrogin Observer on 20th October 2004.

Recommendation:

That notice of approval be noted.

8.1.17 DUAL CAB UTILITY

Changeover and Trade of Toyota Dual Cab WL19

File Reference: 12.37.05
Author & Date: V. Epiro 12th October 2004

Background:

Council budgeted for the changeover of 2000 Toyota Hilux Dual Cab for an estimated amount of \$16,000. Quotations were sought from Ingrey Ford, Dugald Ferguson, Edwards Motors and Station Motors. Only

Edwards Motors (changeover \$19,200) and Station Motors (changeover \$14,714.80) submitted quotes as other firms could only supply a four wheel drive to suit the specifications.

Recommendation:

That Station Motors quotation for a Dual Cab Utility as below be accepted;

Supply Holden Rodeo 4x2 Diesel Crew Cab with extras	\$27,468
Trade Toyota Hilux WL19	\$14,090
Changeover (exc GST)	\$13,378

Bowden/Rose

That Station Motors quotation for a Dual Cab Utility as below be accepted;

Supply Holden Rodeo 4x2 Diesel Crew Cab with extras	\$27,468
Trade Toyota Hilux WL19	\$14,090
Changeover (exc GST)	\$13,378

**Carried 9/0
Resolution 91/05**

Works Supervisor Mark Willcocks attended the meeting at 4.35pm to discuss his Report.

8.1.3 WORK SUPERVISOR’S REPORT

Maintenance Grading

Sattlers Rd, Deep Dene Rd, Wangelling Gully Rd, Martins Rd, Congellin Rd, York/Williams Rd, Hamon Rd, Lyon Rd, Fourteen Mile Brook Rd, Extracts Rd, Marradong Rd, Fawcett Rd, Nash Rd, Narrakine Rd, Zilkos Rd, Munday Rd

Fire breaks have been done around railway reserve.

Construction

Collie Rd - Cleared and graveled shoulders for bituminizing.

Culbin/Boraning Rd - Widened culverts and graveled sheeted for bituminizing

York/Williams Rd - Cleaned out and widened the drain in failed section of this road.

Extracts Rd - Bog holes have formed in sections of this road. These have been dug out with the excavator and back filled with rocks.

Mechanical Report

Samsung loader - Head gasket has failed again and have found a crack in the head. Cummings are coming to replace the head.

One new roller has arrived.

Harding/Fowler

That the Works Supervisor’s Report be received.

**Carried 9/0
Resolution 96/05**

Cr Harding recommended that low water alarms be fitted to all vehicles used by multiple employees.

Gillett Road

Cr G Cowcher recommended that excess dirt from the trotting track be placed on the extruding rock on Gillett Road to alleviate the danger.

Culbin-Boranning Road

Cr G Cowcher recommended that realignment should be carried out in conjunction with sealing of the hill as discussed on the road inspection.

Town Street Signs

The cost to replace all existing town street signs with the new design blue and white signs including posts is \$3,000.00.

Rose/Fowler

That all town street road name signs be replaced with funds coming from the townscape program.

**Carried 9/0
Resolution 92/05**

Mr Willcocks left the meeting at 5.20pm

Williams Telecentre – Community Resource Centre Rental

Bowden/Harding

That Council give consideration to the Williams Telecentre tenancy.

**Carried 9/0
Resolution 93/05**

Harding/Carne

That the Williams Telecentre be charged \$40.00 per week, including electricity, for tenancy of the Williams Community Resource Centre.

**Motion Lost 3/6
Resolution 94/05**

Rose/Bowden

That the Williams Telecentre be charged \$50.00 per week, including electricity, for tenancy of the Williams Community Resource Centre.

**Carried 5/4
Resolution 95/05**

Cr J Cowcher recorded his vote against the motion.

The Williams – In view of the above resolution it was considered that a review of the rental assessed for The Williams be carried out.

Rose/Harding

That The Williams be reduced to \$15.00 per week rental, including electricity, for tenancy of the Williams Community Resource Centre.

**Carried 6/3
Resolution 96/05**

Cr Higham left the meeting at 6.00pm

8.2 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.2.1 ACCOUNTS FOR PAYMENT

Bowden/Stone

That Municipal Fund cheques 1375 to 1391 Totaling \$340,804.81 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 1392 TO 1459 totalling \$129,233.23 be approved for payment.

**Carried 8/0
Resolution 97/05**

8.2.2 FINANCIAL STATEMENTS

Stone/Bowden

That the financial statements presented for the period ending 30th September 2004 be received.

**Carried 8/0
Resolution 98/05**

8.4 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

Building Permits

#118	Scott Park Homes	Loc 10582 Carne Road	D/brick & iron dwelling
#119	Gary Pellew	Lot 120 Moore Street	Colorbond clad dwelling

Building inspections are ongoing as time permits.

Food Premises Inspections

Caltex Roadhouse – well maintained and clean. Several very small issues brought to the managers attention.

Spring Hills Farm Stay – kitchen very clean, no inspection of accommodation at the time.

Kievi Lodge – disappointing level of cleanliness and several issues regarding maintenance and fire safety. Management has been advised.

Williams Newsagency – maintained satisfactorily. No work undertaken on upgrade.

BP Roadhouse – Generally well maintained and clean.

Water Samples

Samples have been taken from Spring Hills Farm Stay and Kievi Lodge, both results were good.

Harding/Fowler

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 8/0
Resolution 99/05**

8.5 COMMUNITY LANDCARE COORDINATOR'S REPORT

As you are aware landcare has undergone a dramatic transformation in the last two years with little money available for on-ground works and a new 'asset' based system being imposed on us by the Federal Government. During this time the South West Catchment Council (SWCC) has taken on the role of lead body for Natural Resource Management (NRM) in the region.

Over the past year an increasing amount of my time has been spent dealing with SWCC issues, mainly relating to the Regional Strategy and Investment Plan. This includes checking information, writing comments, attending meetings and developing projects. A Community Consultation meeting was also held at Williams to provide further community input on the draft Regional Strategy. I also wrote a letter to SWCC highlighting a number of problems with the strategy. Many members expressed concern the strategy focuses investment towards the coastal region and high rainfall areas. The strategy seems to pay little attention to community priorities in the low rainfall areas of the region. The members who had attended meetings previously were disappointed in the low number of community focussed targets and thought the strategy lacked support for the implementation of on-ground works in the Williams-Hotham area. A number at the meeting expressed concerns that many of the Management Action Targets (Mat's) for drains and other conservation earthworks were too low.

Regional Review

SWCC at some time in the near future will conduct a review of the regional structure. A number of models will be put forward and SWCC will chose one after extensive consultation with community groups. The review will also make recommendations on pay levels, transition into projects, NRMO numbers, locations and Shire support. The review group will consist of 3 NRMO's, 1 Management Committee Rep, 1 SWCC Councillor, 1 sub regional coordinator and the Regional Coordinator.

Natural Resource Management Officer (NRMO)

SWCC successfully put in a Facilitator and Coordinators bid to cover all current NRMO positions until projects are funded through the Investment Plan after June 2005. As part of the funding criteria these positions are required to allocate some of their time supporting the development of the Strategy and Investment Plan.

After June 2005 NRMO's will be funded through projects (as Project Managers). Therefore NRMO's in the Upper Blackwood and Upper Peel Harvey are developing a number of large projects to ensure the current positions can be maintained in their current locations.

Envirofunds

Although NHT funding has been dramatically reduced during the interim period, catchment groups were still able to access grants through the Australian Government Envirofund. Both applications were funded in the last round of Australian Government Envirofund. Because of the late notice there was some difficulty getting the species we wanted but most orders were filled. As the CALM Nursery numbers were down from previous years, trees were sourced from 5Acre Nursery (Manjimup) and Chatfield's Nursery (Tammin).

Below is summary of the projects.

Project Name	Total Budget	NHT Funding	Trees No	Fence km
Continuing the revegetation of the Wangelling Gully catchment	\$44,760	\$15,672	33,500	9.9
Protection and Revegetation of the (Upper)Crossman Creek	\$46,470	\$26,582	26,000	24.5

These compliment existing Envirofund projects in Marjidan and Wangelling Gully

A project application from WLI was also submitted in the last round of Australian Government Envirofund (see below).

Project Name	Total Budget	NHT Funding	Trees No	Fence km
Revegetation and Riparian Protection within the Shire of Williams	\$44,480	\$16,340	12,400	14.4

Rivercare Project / Workshop

Over 17 people from Narrogin and Williams attended a Rivercare workshop held in Williams in early March. This was funded through the Peel-Harvey Catchment Council as part of an Upper Murray Rivercare Project. Six landholders will use the \$15,000 to revegetate and fence riparian zones of the Williams River.

National Landcare Project

I recently submitted two project applications to this funding programme. Both projects provide incentives, through a devolved grant process, to landholders to complete on-ground works.

The first project supports the integration of deep-rooted perennials into the farming system. This project will provide incentives, information and technical expertise to encourage landholders to plant perennials. Landholders will have the opportunity to access incentives to cover establishment costs at the rate of \$100/ha (maximum of 5 hectares per enterprise).

The second integrates resource management and productivity in the Williams-Narrogin-Hotham area. This three-year project aims to support the implementation of on-ground activities, over 5 shires in the upper Peel Harvey Catchment and upper Blackwood Basin Catchment, that will help increase NRM and productivity. The project will allow communities to target and manage important NRM issues in the area, including salinity, waterlogging, soil erosion and biodiversity decline.

Fox Baiting

In March WLI members laid over 1300 fox baits in the Shire (second only to Albany !!) as part of a regional fox control program coordinated by NRMO’s in the region. This was followed by a feral shoot, with 13 landholders attending the 7am breakfast and count.

Williams Landcare Inc

Williams Landcare Inc held a breakfast AGM at the Williams Wool Shed. This was followed by a visit to Lex Hardie’s property to look at earthworks (mainly Interceptor ‘grade’ banks).

The next six months are going to very important for landcare and I will be doing my best to ensure the outcome is good one for local landcare groups like ours. Thank you for your support.

8.5 COUNCILLORS

8.5.1 CENTRAL WARD CONFERENCE – WEST ARTHUR

Cr Rose attended the conference together with Cr J Cowcher and the Chief Executive Officer. Councils motion regarding contiguous valuation of rural land for rating was defeated.

A presentation was given by CBH on the future rationalization of receival points. They are working together with the State Government on the development of infrastructure for the transport of grain.

The Indigenous Land Use Agreement has not been signed because of a disagreement between the co-respondents.

8.5.2 ST JOHN AMBULANCE FUNDING

Cr J Cowcher together with the Deputy CEO attended a meeting with two representatives of the St John Ambulance regarding Councils submission to the State Government on funding. They are concerned that by applying pressure for more funding will bring about Government sanctions on their operations. They would prefer a combined Local Government approach to the State Government.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

Nil

10.2 STAFF

Nil

11.0 INFORMATION SESSION

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 6.20pm