

**SHIRE OF WILLIAMS**

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON  
WEDNESDAY 18<sup>TH</sup> NOVEMBER 2004**

**1.0 OPENING**

**1.1 DECLARATION OF OPENING**

The President declared the meeting open at 1.00pm

**1.2 ANNOUNCEMENT OF VISITORS**

John Rowe, Manager Rural Valuations, Valuer General's Office will be attending the meeting at 2.30pm to discuss contiguous valuation of rural land.

**2.0 RECORD OF ATTENDANCE**

**2.1 PRESENT**

Cr John Cowcher	President
Cr Robert Rose	Deputy President
Cr Gary Cowcher	
Cr Ashley Stone	
Cr Robert Bowden	
Cr Graham Harding	
Cr Moya Carne	
Cr Jo Fowler	
Cr Christine Higham	
V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer
MR Willcocks	Works Supervisor (4.10pm – 4.25pm)

**2.2 APOLOGIES**

Nil

**3.0 PUBLIC QUESTION TIME**

Nil

**4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**6.0 CONFIRMATION OF PREVIOUS MINUTES**

**6.1 ORDINARY MEETING MINUTES 20<sup>TH</sup> OCTOBER 2004**

*Bowden/Cane*

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 20<sup>th</sup> October 2004, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 9/0  
Resolution 100/05**

**6.2 WILLIAMS BUSH FIRE BRIGADES ANNUAL GENERAL MEETING 20<sup>TH</sup> OCTOBER 2004**

*Fowler/Stone*

That the minutes of the Williams Bush Fire Brigades Annual General Meeting held in the Council Chambers on Wednesday 20<sup>th</sup> October 2004 be received.

**Carried 9/0  
Resolution 101/05**

**7.0 ANNOUCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS**

Nil

**8.1 CHIEF EXECUTIVE OFFICER'S REPORT**

**8.1.1 STANDON PTY LTD (TRADING AS AVON WASTE)**

**Agreement for Refuse and Waste Disposal Services**

**File Reference:** 10.10.20  
**Author & Date:** V. Epiro 3<sup>rd</sup> November 2004

**Background:**

In August Council accepted a tender from Avon Waste for the refuse service for a 5 year period commencing 1<sup>st</sup> October 2004. Council authority is now required to sign and seal the agreement.

**Recommendation:**

That the President and Chief Executive Officer be authorised to sign and seal the agreement with Standon Pty Ltd (Avon Waste).

*Rose/Bowden*

That the President and Chief Executive Officer be authorised to sign and seal the agreement with Standon Pty Ltd (Avon Waste) for a refuse service at \$1.10 per service with annual CIP increases for the 5 year period of the contract.

**Carried 9/0  
Motion 102/05**

### **8.1.2 FIRE AND EMERGENCY SERVICES (FESA)**

#### **Handover of Control of Bushfires (See Appendix 1)**

**File Reference:** 5.10.1  
**Author & Date:** V. Epiro 3<sup>rd</sup> November 2004

#### **Background:**

At a recent forum attended by Chief Bush Fire Control Officer Richard Johnstone and myself the issue of handover control of bushfires was discussed. FESA is endeavouring to formalise an arrangement with Councils as presently contained in section 13 (4) of the Bush Fires Act 1954 which reads;

“where a bush fire is burning in the district of a local government the authority may, at the request of the local government, authorise a bush fire liaison officer to take control of all operations in relation to that fire.”

This authority was used on a recent occasions with major fires in Tenterden and Brookton/Pingelly and is probably appropriate where the magnitude of the fire is such that local resources cannot cope.

FESA is now asking Councils to sign an agreement for the transfer of control of bushfires in certain circumstances (refer to Bushfire Level in definitions in the appendix). In the WALGA Local Government News No 43, concern was expressed by the Association regarding a lack of consultation by FESA in regard to this issue. I have also forwarded a copy of the proposal to Chief Bush Fire Control Officer Richard Johnstone for comment.

Perhaps it may be appropriate to wait to see what position WALGA adopts in relation to the proposal although it will be up to individual Councils to determine whether to cede this power to FESA.

#### **Recommendation:**

That Council await comment from WALGA and the Chief Bush Fire Control Officer Richard Johnstone prior to adopting a position on the proposal.

#### ***G Cowcher/Harding***

That Council adopt the position of maintaining the present protocol for the hand over of control of operations in relation to local fires.

**Carried 9/0  
Resolution 103/05**

### **8.1.3 WA PLANNING COMMISSION**

#### **Application for Subdivision of Lot 14 Albany Highway Williams (See Appendix 4)**

**File Reference:** 10.64.20  
**Author & Date:** V. Epiro 3<sup>rd</sup> November 2004

#### **Background:**

The owners (GA & VA Harding) are proposing to subdivide lot 14 Albany Highway Williams, comprising an area of 3954m<sup>2</sup>, into 2 lots of 1985 m<sup>2</sup> and 1969 m<sup>2</sup> respectively. Currently the Williams Rural Supplies are located on proposed lot 14(B) (1969 m<sup>2</sup>) and lot 14(A) (1985 m<sup>2</sup>) is vacant.

In the letter supporting the subdivision the proprietors of Williams Rural Supplies (Neville and Cathy Steicke) advise that they intend to build additional premises to cater for the increase in business. The land is zoned commercial and there is no restriction in the Williams Town Planning Scheme No 2 for the subdivision to not be supported.

**Recommendation:**

That the application for subdivision of lot 14 Albany Highway Williams be supported.

*Cr Harding declared an interest in this item and left the meeting at 1.15pm*

*Stone/Bowden*

That the application for subdivision of lot 14 Albany Highway Williams be supported.

**Carried 8/0  
Resolution 104/05**

*Cr Harding returned to the meeting at 1.18pm*

**8.1.4 WA PLANNING COMMISSION APPLICATION FOR SUBDIVISION OF PTN WILLIAMS  
LOCATION 13968 (SEE APPENDIX 3)**

**File Reference:** 10.64.20  
**Author & Date:** V. Epiro 3<sup>rd</sup> November 2004

**Background:**

Council will no doubt be familiar with this application from Munthoola Pty Ltd to subdivide the present land holding of 259.7ha into three lots as follows;

- Lot 1 (18ha) – proposed to sell to Shire of Williams for future townsite development.
- Lot 2 (78.2ha) – containing Munthoola Holiday Farm Stay to be sold as is.
- Lot 3 (163.5ha) – to be sold for rural use with possibility of future development for small holdings.

Council's policy statement in regard to the Rural Zone states that there shall be a general presumption by Council against subdivision in the Rural Zone unless certain factors prevail. However, the proximity of the land to the Williams town site and the existence of the Holiday Farm stay development would be sufficient reason for the application to be supported.

The applicants have also had a Land Capability and Geotechnical Assessment Report prepared by Landform Research to support their application, particularly in relation to lot 3 which may or may not be purchased by the adjoining landowner.

**Recommendation:**

That the application for subdivision of ptn location 13968 be supported.

*Rose/Fowler*

That the application for subdivision of ptn location 13968 be supported.

**Carried 9/0  
Resolution 105/05**

**8.1.5 MRS CATHERINE HIGHAM**

**Public Art Collection (See Appendix 4)**

**File Reference:** 11.60.80  
**Author & Date:** V. Epiro 8<sup>th</sup> November 2004

**Background:**

Mrs Higham has a letter signed by 46 residents supporting the idea of a Public Art Collection of local artists for Williams. In her letter Mrs Higham suggests that acquisition of art works to be displayed in Council buildings, presumably the Office and Resource Centre. She considers that such a scheme would be beneficial for tourism, encourage local artists and promote art to the community. There are various issues to be considered in connection with Mrs Higham's proposal these being;

1. Financing the acquisitions – a sum of money would have to be budgeted each year unless funds were sourced from private donors.
2. A committee or similar group of people would be required to determine purchase of the art work.
3. At present the only Council buildings suitable for hanging of art work would be the Council Office and Resource Centre as the Halls would have a security problem.

**Recommendation:**

That Council give consideration to Mrs Catherine Higham's proposal for a public art collection.

***Harding/Bowden***

That Council agree to the concept of a Public Art Collection with funding to be allocated each year to purchase a suitable art piece selected by a Council working group. Guidelines for the purchase to be drawn up and presented to Council for consideration.

**Carried 9/0  
Resolution 106/05**

Crs Fowler, Higham and Harding agreed to be on the working group to draw up guidelines and select the purchase.

**8.1.6 WA COLLEGE OF AGRICULTURE**

**Narrogin Education / Training Awards**

**File Reference:** 6.20.10  
**Author & Date:** V. Epiro 8<sup>th</sup> November 2004

**Background:**

The Narrogin Ag College is seeking sponsorship of Education / Training Awards for the following;

- |               |                  |
|---------------|------------------|
| Agricultural: | Sheep Production |
|               | Beef Production  |
|               | Crop Production  |
|               | Business         |
|               | Enterprise       |
|               | Equine           |
| Trades:       | Mechanical       |
|               | Building         |
|               | Metals           |
|               | Enterprise       |

Council currently donates \$300 annually to the Williams Primary School for two Excellence Awards, however this is the extent of assistance given to schools. Council is being asked to be a sponsor on the basis of student connections with the College.

**Recommendation:**

That Council consider the request for sponsorship from the Narrogin Agricultural College.

*Bowden/Rose*

That a \$200.00 award be offered to the WA College of Agriculture provided the Shire of Williams is recognised as a sponsor.

**Carried 8/1  
Resolution 107/05**

**8.1.7 OUTSIDE EMPLOYEES**

**Annual Leave and Christmas Party**

**File Reference:** 14.30.50  
**Author & Date:** V. Epiro 9<sup>th</sup> November 2004

**Background:**

The outside works employees will be finishing on Friday 17<sup>th</sup> December 2004 for Christmas and Annual Leave and resume again on Monday 11<sup>th</sup> January 2005.

I have discussed the Christmas Party format with the works crew and the preference is still for a barbeque at the Williams District Club with all staff and Councillors. It is suggested that this be held on Thursday 16<sup>th</sup> December 2004 along the lines of previous years.

**Recommendation:**

That the Christmas Party be held at the Williams District Club on Thursday 16<sup>th</sup> December 2004.

*Higham/Rose*

That the Christmas Party be held at the Williams District Club on Thursday 16<sup>th</sup> December 2004.

**Carried 9/0  
Resolution 108/05**

**8.1.8 DEPARTMENT FOR PLANNING AND INFRASTRUCTURE – LAND ASSET  
MANAGEMENT SERVICES**

**Road Closures Quindanning Townsite**

**File Reference:** 12.15.38  
**Author & Date:** V. Epiro 10<sup>th</sup> November 2004

**Background:**

In July 2004 Council resolved to request the Department for Planning and Infrastructure to;

1. Close Millen, Lavender and Fletcher Streets and the ROW in the Quindanning town site.
2. Amalgamate various lots (1-6 and 39) into Recreation Reserve 21667.
3. Amalgamate remaining lots (7, 14, 16, 17, 19, 20 and 24) with the closed road reserves to create larger lots with access from the Pinjarra-Williams Road.

The Department have agreed to the above proposal, subject to agreement being reached with the owner of lots 15 and 18 (D. Retallack) for purchase of the portion of the ROW between the two lots. However the first action Council needs to take is to advertise its intention of closing the roads in question and invite submissions for a period of 35 days.

**Recommendation:**

That, in accordance with Section 58 of the Land Administration Act, Council advertise its intention to close Millen, Lavender and Fletcher Streets and the ROW in the Quindanning town site.

*Stone/Carne*

That, in accordance with Section 58 of the Land Administration Act, Council advertise its intention to close Millen, Lavender and Fletcher Streets and the ROW in the Quindanning town site.

**Carried 9/0  
Resolution 109/05**

**8.1.9 WILLIAMS BLUE LIGHT DISCO COMMITTEE**

**Official Opening of the BMX Track, Basketball Court and Skate Park**

**File Reference:** 8.50.40  
**Author & Date:** V. Epiro 10<sup>th</sup> November 2004

**Background:**

The Williams Blue Light Disco Committee wish to have an official opening of the skate park / basketball court and BMX track on Saturday 11<sup>th</sup> December 2004. In their letter appreciation is extended to Council for the new youth facilities and an invitation extended to Council to be involved in the opening, which is envisaged will involve children using the facilities followed by a sausage sizzle.

Council could perhaps sponsor the sausage sizzle and more importantly have Councillors present at the opening. An invitation is also extended to two Councillor representatives to attend the Associations Christmas Windup, which is being held at 6pm on Saturday 20<sup>th</sup> November 2004.

**Recommendation:**

That Council sponsor the sausage sizzle for the opening of the youth facilities and also nominate two Councillors to attend the Associations Christmas Windup.

*Higham/Fowler*

That a plaque recognising the funding bodies involved in the Playground, basketball court and skate park be arranged for an opening of the facilities in conjunction with the Australia Day presentations on 26<sup>th</sup> January 2005.

**Carried 9/0  
Resolution 110/05**

*Stone/Carne*

That the purchase and installation of a electric push button barbecue in the Town Hall park be investigated for consideration by Council.

**Carried 9/0  
Resolution 111/05**

**8.1 CHIEF EXECUTIVE OFFICER'S REPORT – LATE ITEMS**

*Harding/G Cowcher*

That the following items be accepted as urgent items for discussion.

**Carried 9/0  
Resolution 112/05**

**8.1.10 WILLIAMS TELECENTRE BUILDING**

**Painting**

**File Reference:** 4.21.05  
**Author & Date:** V. Epiro 15<sup>th</sup> November 2004

**Background:**

As advised by fax last week the builders (Spaddacini Bros) are anxious to complete painting and minor maintenance to the Telecentre Building. After attempting to resolve on a colour (initially it was to be the same colour) it was decided to defer the decision until the Council meeting to allow Councillors to have an on-site inspection and agree on an appropriate colour.

**Recommendation:**

That Council select a suitable paint colour for painting of the Telecentre building.

It was agreed to defer the decision until after Council inspected the building during the afternoon tea adjournment.

**8.1.11 HB FOWLER**

**Various Issues**

**File Reference:** 13.34.20  
**Author & Date:** V. Epiro 15<sup>th</sup> November 2004

**Background:**

In a fax received on the 15<sup>th</sup> November Hedley Fowler raised the following issues;

1. Apologies from both Robyn and himself for the Electors Meeting
2. Advising that both Robyn and himself favour removal of the old Telecentre building and replacing it with a pleasant garden.
3. Requesting that Council consider extending the requirement to obtain a permit for Class 10 Buildings to the rural area or to at least to include the semi-rural lots adjoining the Williams townsite. He also believes that the Local Laws relating to fencing should be applied to establish a reasonable standard for residential developments adjoining the town site.

This issue has been raised before, however Council did not support extending the Class 10 Building provision to the rural areas because it was considered that policing outbuildings on farms would be difficult because not all landowners would seek a permit.

With the sale of all the Millbrook Park lots now finalised it may be appropriate to consider extending the town site boundary to incorporate all the area bound by the Pinjarra-Williams Road, Williams lot 101 and the Williams River which would place all the Recreation Areas and Millbrook Park lots in the townsite. This would



ensure that all the developments (residential and otherwise) at Millbrook Park would require approval and that rating would be on Gross Rental Values.

**Recommendation:**

That the Williams town site boundary be extended to include the area bounded by the Pinjarra-Williams Road, Williams lot 101 and the Williams River.

*G Cowcher/Fowler*

That the Williams town site boundary be extended to include the area bounded by the Pinjarra-Williams Road, Williams lot 101 and the Williams River.

**Carried 9/0  
Resolution 113/05**

**8.1.12 MRS DM FORD**

**Objecting to the Proposed Closure of Cornwall Terrace and the Siting of the BMX Track**

**File Reference:** 12.15.38  
**Author & Date:** V. Epiro 15<sup>th</sup> November 2004

**Background:**

Mrs Dolly Ford states that closing of Cornwall Terrace would inconvenience New Street residents, particularly if the construction of the BMX track has contributed to the closure proposal. She also adds that the BMX track is an eyesore and detracts from the walkway and that it would have been better being sited at the Recreation Ground where toilet facilities and water are readily available. Council is being asked to consider relocating the BMX track to a more appropriate location.

There are two issues raised with, firstly the closure of Cornwall Terrace to which resident Claude Sharp has also voiced his objection and the siting of the BMX track. In relation to the closure of Cornwall Terrace, it is suggested that Council not proceed. Council initially discounted siting the BMX track at the Recreation Ground because of the highway crossing and the current site was chosen as the most suitable for location and safety reasons.

**Recommendation:**

That no further action be taken in regard to closure of Cornwall Terrace and the BMX track remain at it's present site.

*Higham/Rose*

That no further action be taken in regard to closure of Cornwall Terrace and the BMX track remain at it's present site with a barrier fence to be erected between Cornwall Terrace and the BMX track.

**Carried 9/0  
Resolution 114/05**

**Mr John Rowe, Manager Rural Valuations, Valuer General's Office attended the meeting at 2.30pm to discuss the policy on contiguous valuation of rural land. The policy is strictly enforced and will only consider rural land that is held in the same ownership, occupied as one property and which would normally expect to sell as one holding for contiguous valuation if the locations are joining or are separated by a road, highway or reserve.**

*Afternoon Tea - Council adjourned for afternoon tea at 3.10pm and resumed the meeting at 4.10pm*

*During the afternoon tea adjournment Council inspected the Community Resource Centre and Telecentre building.*

*Works Supervisor Mark Willcocks attended the meeting at 4.10pm to discuss his report.*

### **8.3 WORKS SUPERVISOR'S REPORT**

#### **Construction**

*Collie-Williams Road* Widening and bitumen priming of approx 4kms completed.

*Culbin-Boraning Road* Completed widening and priming to be carried out this week. Also excavated hole near entrance to Richard Higham's and back filled.

*Chapman Road* Prepared section for priming in conjunction with Culbin-Boraning Road.

*Fourteen Mile Brook Road* Will be commencing water binding of section to Wandering boundary in preparation for bitumen priming.

#### **Other**

##### ***Half-Court Basketball / Skate Park***

Site works carried out and pad prepared for cementing prior to installation of equipment.

##### ***Fowler/Rose***

That the Works Supervisor's Report be received.

**Carried 9/0  
Resolution 115/05**

#### **Culvert – M Cowcher**

##### ***Carne/Rose***

That Council install culvert pipes to the entrance of Loc 8779 off Pinjarra Williams Road for Murray Cowcher with the costs to be shared equally.

**Carried 9/0  
Resolution 116/05**

#### **Gravel Royalties**

Mr Willcocks recommended that Council give consideration to introducing a royalty on gravel supplies instead of the current practice of doing work in kind for gravel taken from private property.

#### **Main Roads WA – Passing Lane**

Mr Willcocks advised that Council has been awarded the contract by Main Roads WA to construct the passing lane south of the townsite.

*Mr Willcocks left the meeting at 4.25pm*

### **8.1.13 SHIRE OF WILLIAMS**

#### **Local Bicycle Plan 2005-2007**

**File Reference:** 11.30.70  
**Author & Date:** V. Epiro 15<sup>th</sup> November 2004

#### **Background:**

Community Development Officer Heidi Cowcher has prepared a local bicycle plan as a prerequisite to funding submissions for future extension of the dual use path in the Williams town site. Submissions on the plan must be invited prior to endorsement by Council at the December 2004 Meeting. A copy of the plan is tabled for Council perusal.

#### **Recommendation**

That the information be noted.

### **8.1.14 KEVIN ARMSTRONG**

#### **Relinquishing of Plumbing Business**

**File Reference:** 9.20.70  
**Author & Date:** V. Epiro 16<sup>th</sup> November 2004

#### **Background:**

Kevin Armstrong has advised me verbally that he will be terminating his plumbing business at Christmas because of family reasons. I will be advertising the business in various papers in conjunction with the rental offer for the house, which Council may need to negotiate with interested parties.

#### **Recommendation:**

That the information be noted.

#### ***Stone/Harding***

That an advertisement be placed for a plumber including a rental offer for the house at Fry Street.

**Carried 9/0  
Resolution 115/05**

### **8.1.10 WILLIAMS TELECENTRE BUILDING**

#### **Painting**

**File Reference:** 4.21.05  
**Author & Date:** V. Epiro 15<sup>th</sup> November 2004

#### **Background:**

As advised by fax last week the builders (Spaddacini Bros) are anxious to complete painting and minor maintenance to the Telecentre Building. After attempting to resolve on a colour (initially it was to be the same colour) it was decided to defer the decision until the Council meeting to allow Councillors to have an on-site inspection and agree on an appropriate colour.

**Recommendation:**

That Council select a suitable paint colour for painting of the Telecentre building.

***G Cowcher/Stone***

That no further work be carried out on the old Infant Health Centre/ Telecentre building and that it be relocated once the Community Resource Centre is opened.

**Motion Lost 4/5  
Resolution 116/05**

***Stone/Bowden***

That a Council working party comprising Councillor's Higham, Fowler and Harding prepare an upgrade plan for the old IHC/Telecentre building for presentation and endorsement by Council.

**Carried 6/3  
Resolution 117/05**

***Stone/Bowden***

That Spadaccini Constructions be asked to agree to a variation in the Resource Centre contract to delete the proposed work on the old Infant Health Clinic / Telecentre building.

**Carried 9/0  
Resolution 118/05**

**8.2 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT**

**8.2.1 ACCOUNTS FOR PAYMENT**

***Bowden/G Cowcher***

That Municipal Fund cheques 1460 – 1475 totalling \$338,058.74 and Trust Fund cheques 1030 – 1031 totalling \$400 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 1476 - 1536 totalling \$94,130.53 be approved for payment.

**Carried 9/0  
Resolution 119/05**

**8.2.2 FINANCIAL STATEMENTS**

***Harding/Carne***

That the financial statements presented for the period ending 31<sup>st</sup> October 2004 be received.

**Carried 9/0  
Resolution 120/05**

**8.4 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYOR'S REPORT**

**Building Permits**

#120 G Cowcher Lot 15 Fry Street Hardiplank / iron games room and pergola

Building inspections are ongoing at premises issued with a Building Permit.

As a follow up to the 4 expired building permits, 3 responses were received to Council's request for information on expected completion dates. The other responded verbally during an inspection of her place of employment. Following are details of the above mentioned buildings.

***Lot 35 New Street***

Although not completed, apart the installation of smoke alarms, the place could be considered as habitable. There is still some work required.

***Lot 6 Petchell Road***

The house has been completed and inhabited.

***Loc 3145 Pig Gully Road (straw bale house)***

Roof completed, floor completed in kitchen only, concrete base in laundry (no tiles or skirting), ceiling have been gyprocked with approx 70% of joining to be completed, no effluent disposal, no kitchen or bathroom as yet. This house is several months away from finishing although the owners have been more active in the last couple of months.

***Lot 116 Richmond Street***

Verandas to be completed.

**Water Samples**

None taken in the last month.

Swimming pool samples – taken from Williams Public Swimming Pool – no results as yet.

**Food Premises Inspections**

*Munthoola* – Cleanly maintained.

*Quindanning Tavern* – Huge improvements with the change in ownership.

***G Cowcher/Rose***

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 9/0  
Resolution 121/05**

**8.5 COUNCILLORS**

**8.5.1 STRUCTURAL REFORM FORUM**

Cr Rose, together with the Deputy CEO attended the Structural Reform Forum in Perth. The key address was given by former Victorian Premier Jeff Kennett on the reform carried out that reduced the number of local authorities in Victoria from 211 to 72 virtually overnight. Other addresses were given by Professor Brian Dollery, Jeff Tate (Chief Executive Officer, City of Onkaparinga, SA), Mayor John Rich (Town of Walkerville, SA), Don Ramsland (Secretary, Wellington Blaney Carbone Strategic Alliance) and Mayor Charlie Gregorini (WA Local Government Advisory Board).

**9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**10.1 ELECTED MEMBERS**

Nil

**10.2 STAFF**

Nil

**11.0 INFORMATION SESSION**

**Short Term Accommodation**

Cr Higham advised that budget short term accommodation is a problem in town for workers and back packers. An approach could be made to the caravan park proprietors asking them to consider this type of accommodation.

**Welcome to Town Packs**

Cr Higham asked Council to consider the provision of welcome to town packs for new residents to Williams. The packs could include information on business, sports and community contacts together with small local gifts.

**12.0 MEETING CLOSURE**

There being no further business for discussion the President declared the meeting closed at 6.15pm