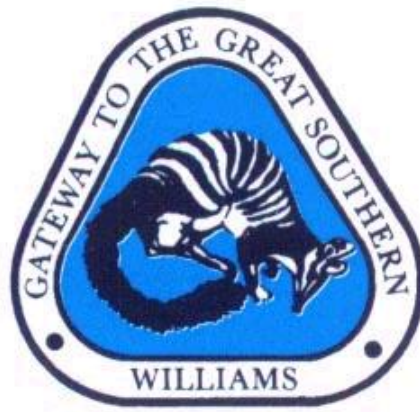


# ***SHIRE OF WILLIAMS***

***MINUTES SPECIAL MEETING HELD ON  
WEDNESDAY 18 JUNE 2014***





## MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014

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### **SEPARATE DOCUMENTS**

1. Appendices



## SHIRE OF WILLIAMS

BROOKING STREET, WILLIAMS, WESTERN AUSTRALIA.

OFFICE HOURS: MONDAY TO FRIDAY: 8.30 a.m. to 5.00 p.m.

TELEPHONE (08) 9885 1005 FACSIMILE (08) 9885 1020 EMAIL [shire@williams.wa.gov.au](mailto:shire@williams.wa.gov.au)

All communications to be addressed to the Chief Executive Officer, P.O. Box 96, Williams, W.A. 6391.

Your Ref:

Our Ref:

### NOTICE OF MEETING

You are respectfully advised that the special meeting of Council will be held in the Council Chambers at **10.30am** on Wednesday 18<sup>th</sup> of June 2014.

Yours faithfully

**Ryan Duff**  
Chief Executive Officer



## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



# AGENDA

## 1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting opened 11.07pm.

## 2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Cr John Cowcher      President

Cr David Earnshaw      Deputy President

Cr Greg Cavanagh

Cr Richard Johnstone

Cr Gilbert Medlen

Cr Natalie Major

Cr Jarrad Logie

Cr Peter Paterson

Cr Moya Carne

Ryan Duff      Chief Executive Officer

Cara Ryan      Manager of Finance

## 3.0 PUBLIC QUESTION TIME

## 4.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

## 5.0 DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	John Cowcher/President
Item No. / Subject	7.3 / Presidential Allowance
Type of Interest	Financial Interest



*MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014*

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<b>DECLARATION OF INTEREST</b>	
Name / Position	Ryan Duff/Chief Executive Officer
Item No. / Subject	7.6/Chief Executive Officer Performance Review
Type of Interest	Financial Interest

<b>DECLARATION OF INTEREST</b>	
Name / Position	John Cowcher/President
Item No. / Subject	7.7 / Salaries & Wages
Type of Interest	Financial Interest

<b>DECLARATION OF INTEREST</b>	
Name / Position	Jarrad Logie/Councillor
Item No. / Subject	7.7/Salaries & Wages
Type of Interest	Financial Interest

<b>DECLARATION OF INTEREST</b>	
Name / Position	Ryan Duff/Chief Executive Officer
Item No. / Subject	7.7/Salaries & Wages
Type of Interest	Financial Interest



<b>DECLARATION OF INTEREST</b>	
Name / Position	Cara Ryan/Manager of Finance
Item No. / Subject	7.7/Salaries & Wages
Type of Interest	Financial Interest

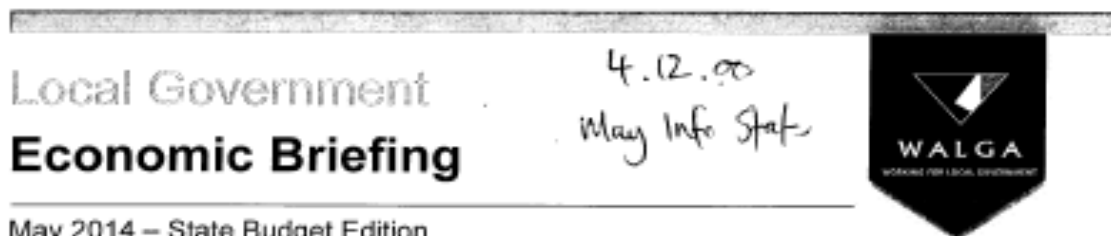
6.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

7.0 REPORTS



7.1 ECONOMIC SUMMARY

**File Reference:** 4.23.10  
**Statutory Reference:** N/A  
**Author & Date:** Ryan Duff 16<sup>th</sup> June 2014



**STATE BUDGET 2014-15**

Treasurer Mike Nahan described the new State Budget as 'the right budget for its time'. However, from a Local Government point of view it seems the 'right' budget has produced some very wrong outcomes:

- Only \$17m in direct funding for Metropolitan Local Government Reform.
- A 37% increase in streetlight tariffs in 2015-16.
- An increase to the landfill levy but no increase in the proportion of hypothecation for levy revenue.

There were few positives in this budget, though some of the funding that was cut from Local Government roads and the Country Local Government Fund in the previous year has been reinstated.

**Metropolitan Local Government Reform**

The Budget allocates about \$17 million over the next three years to Metropolitan Local Government Reform. This is much less than the amount recommended by WALGA in its 2014-15 State Budget Submission – the Association suggested between \$65 million and \$100 million would be needed.

While the State Government referred to a total package of \$60 million, there is only \$15 million in 'direct grant assistance to local governments impacted by the reforms'. The remaining \$45 million is in the form of low interest loans.

The \$15 million of direct payments is allocated from 2014-15 to 2016-17. Over the same period an additional \$2.2 million will be provided as 'loan interest subsidies'.

**LGs left in dark on Streetlighting**

The following table shows the 2014-15 Budget's projected increases in streetlighting and other tariffs (the bracketed figures show the projected streetlighting tariff increases from the 2013-14 State Budget):

	2014-15 %	2015-16 %	2016-17 %	2017-18 %
Small business (L1/L2)	4.5	7.0	7.0	7.0
Medium business (L3/L4)	10.0	0.4	8.3	3.7
Medium business (FC – contestable)	10.0	10.2	9.2	3.7
Street lighting (Z)	5.0 (3.5)	36.8 (3.8)	8.2 (3.7)	3.0

As the above table demonstrates, the 36.8% streetlighting tariff increase for 2015-16 is an unwelcome surprise for the sector. The State Budget papers state that streetlighting tariffs and all contestable tariffs are 'assumed to be at cost reflectivity in 2015-16'. It may be reasonable to raise contestable tariffs to cover costs, since these customers may have other options for their electricity. However, streetlighting tariffs are non-contestable, which means the 2015-16 increase appears to be exploiting a captive market made up of WA Local Governments.

**Landfill Levy Increase Wasted**

From 1 January 2015, the landfill levy is increasing from \$28 to \$55 per tonne of putrescible waste and from \$8 to \$40 per tonne of inert waste.

The proportion of levy revenue hypothecated to the Waste Authority for waste management activities has remained at 25%. The Association has continually advocated for an increase in the level of hypothecation so that landfill levy revenue can help fund the development of alternative waste treatment options and lessen the state's reliance on landfill.

While the Waste Authority will receive increased funding due to the increased levy, a greater level of hypothecation would have secured an even better result. If recycling and other waste management activities are not developed sufficiently the increased levy may simply result in higher waste fees for households, since there will be few viable alternatives to disposal at a landfill.

Even the State Government's own Budget forecasts suggest the landfill levy increase, in its current form, will not be very effective. WA's recycling rate is only projected to increase from 47% in 2013-14 to 49% in 2014-15, even though landfill levy revenue will increase by 39% over the same period.





## Local Government

### Economic Briefing

#### Royalties for Regions

Last year's State Budget projected Royalties for Regions (RFR) expenditure of \$1.23 billion for 2014-15, \$1.21 billion for 2015-16 and \$1.03 billion for 2016-17. However, this year's budget has capped expenditure at \$1 billion for each of those years (and all subsequent financial years). Any RFR funds above this cap will now contribute to the State Government's consolidated revenue.

The original intent of RFR was for the program to receive 25% of the State's mining royalties. The new expenditure cap means that the RFR proportion of mining royalties will decline from 25% in 2012-13 to as low as 12.4% in 2016-17. While the 'excess' RFR funds are now helping to maintain the State Government's razor thin surplus, this is unlikely to be of much consolation to communities in regional WA.

#### WA Households Hammered

Each year the State Budget features a section presenting the impact of its fees and charges on the 'standard representative household'. The representative household is assumed to have two adults and two children. The Budget also makes a number of assumptions about this household's usage of private vehicles, public transport, insurance services and utilities.

The Budget estimates that the representative household's expenditure on State Government fees and charges has increased by \$324 per year – an increase of 6.6% compared to 2013-14. This includes a 24.7% increase in vehicle registration charges and above-CPI increases for electricity, water and public transport charges.

Additionally, WA families are likely to be hit by austerity measures to be announced in the Federal Budget on May 13. This could include: increased fuel taxes, income tax increases for higher income earners, and cuts to benefits and programs for lower and middle income households.

Unfortunately, Local Governments may have little choice but to add to this financial burden. The current Budget shifts a number of costs from the State Government and on to WA Councils, i.e., Local Government reform expenditure, the increased landfill levy and increased utilities tariffs (earlier cuts to road funding will also be a factor). Significant increases in rates and waste charges may be the inevitable result for many communities.

#### Country Local Government Fund

On a slightly more positive note, it appears the Country Local Government Fund (CLGF) has 'clawed back' some of the losses made in the 2013-14 State Budget. The following table compares the CLGF line item on 'Regional groupings and individuals' for the current and previous budgets (there is a \$26m gain over the period 2013-14 to 2014-15):

	2013-14 (\$m)	2014-15 (\$m)	Total
Regional groupings and individuals (current budget)	48	60	90
Regional groupings and individuals (last year's budget)	29	35	64
Difference	11	15	26

#### State funding for Local Government roads

The State Budget also seems to show that the cuts made to road funding in December last year are somewhat smaller than first thought. The initial announcement in December 2013 indicated that \$70 million would be cut from State funding for Local Government roads. However, comparing the 2014-15 Budget with the 2013-14 Budget suggests that the funding cut is \$58 million:

	2013-14 (\$m)	2014-15 (\$m)	2015-16 (\$m)	Total (\$m)
LG road funding (current budget)	187.4	176.3	177.4	621.1
LG road funding (last year's budget)	193.7	186.7	196.7	677.1
Difference	-26.3	-10.4	-15.3	-56

#### WA Economic Outlook

The following table shows Treasury's forecasts for a number of key economic variables. Labour market conditions have worsened in recent times and this is reflected in the revision of the Wage Price Index forecast:

Economic Indicator	2013-14 Budget Forecast	2014-15 Budget Forecast
Gross State Product (WA)		
2013/14	3.25%	3.75%
2014/15	2.8%	2.75%
Consumer Price Index (Perth)		
2013/14	2.5%	3.0%
2014/15	2.8%	2.75%
Wage Price Index (WA)		
2013/14	3.75%	3.25%
2014/15	3.75%	3.25%

For further information or to comment please contact Paul Scholten on 8213 2090 or email [pscholten@techa.uwa.edu.au](mailto:pscholten@techa.uwa.edu.au)



## 7.2 ADOPTION OF FEES AND CHARGES

<b>File Reference:</b>	<b>4.23.10</b>
<b>Statutory Reference:</b>	Local Government Act 1995 – s6.16
<b>Author &amp; Date:</b>	Ryan Duff 16 <sup>th</sup> June 2014
<b>Attachments:</b>	Appendix 1 – Schedule of Fees and Charges

### Background:

LOCAL GOVERNMENT ACT 1995 – s6.16

6.16 . Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to [section 5.94](#), providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a license, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

- (3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

Local Government Act 1995 section also applicable

6.17;  
6.18;  
6.19.



**Comment:**

A full list of Council fees and charges are attached at **APPENDIX 1** for Council consideration.

**Financial Implications:**

Fees and charges represent a significant amount of Council revenue.

**Voting Requirements:**

Absolute Majority Required

**Council Resolution**

***Earnshaw/Major***

That Council include the New Aged Units located on New Street and Jam Tree Lane at a weekly rate of \$220

**Carried 8/1  
Resolution 233/14**

**Council Resolution**

***Medlen/Cavanagh***

That the following fees and charges for 2014/2015 Financial Year are adjusted to the following:

**Private Works (Inc GST) – Plant (including Operator) cost per hour**

Mercedes Prime Mover/Tipper	\$160.00
Volvo EC210 Excavator	\$180.00
Volvo G930 Grader	\$175.00
Cat 12H Grader	\$175.00

**Childcare Centre (inc GST)** further review to be undertaken by CEO

**Swimming Pool (inc GST)**

Daily Child	\$2.50
Daily Adult	\$4.00

**Main Hall (inc GST)**

Function	\$124.25
Passing Shows	\$348.75

**Pavillion (inc GST)**

***Sporting Clubs/Community Groups & Private Hire***

Kitchen	\$86.75
Outside Bar	\$50.00



*MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014*

All other fees and charges to be increased by 3%, rounding up to the nearest 25c for 2014/2015 financial year.

**Carried 8/1  
Resolution 234/14**

**7.3 COUNCILLOR MEETING FEES**

**File Reference:** 4.23.10  
**Statutory Reference:** Local Government Act 1995 – s5.98  
**Author & Date:** Ryan Duff 16<sup>th</sup> June 2014

**Background:**  
Fees were increased by around 15% in 2005/2006 (the first since 2002) except for the Presidential Allowance which was increased by 5%. There was no increase in 2006/2007 or 2007/2008, but there was an increase in 2008/09 of 5%.

In 2009/10 meeting fees were increased by \$5 per meeting and the Presidents allowance by 3%.

In 2010/2011 meeting fees and the Presidential Allowance were increased by 3%.

In 2011/12 meeting fees were increased by 4% and the Presidential Allowance was increased from \$2675 to \$3500. %.

In 2012/13 meeting fees were increased by 3% and the Presidential Allowance was increase from \$3500 to \$3605.

In 2013/14 meeting fees we left the same with the exception of the President’s committee meeting fee being reduced to \$100. The President’s allowance was increased 3% to \$3,700.

Section 5.98 of the Local Government Act 1995 provides that the following meeting fees can be paid:

	<b>Councillor</b>		<b>President</b>	
	<b>Min</b>	<b>Max</b>	<b>Min</b>	<b>Max</b>
<b>Ordinary Meeting</b>	88	225	88	463
<b>Committee Meeting</b>	44	113	44	113
<b>Annual (in lieu of meeting fee)</b>	1,750	10,000	1,750	15,000
Presidents Allowance -	Minimum \$500		Maximum \$19,000	



## MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014

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Councillors can claim any expenses (including loss of earnings) in connection with carrying out Council duties; however Council cannot provide an allowance for such events as road inspections, plant and works issues etc.

### Comment:

Current fees are:

		<b>Current</b>
Council Meeting	Councillor	\$122.50
	President	\$238.00
Committee Meeting	Councillor	\$64.00
	President	\$100.00
Presidential Allowance		\$3,700 pa

### Financial Implications:

Total Budget allowance for meeting fees in 2013/14 - \$15,000, Presidents Allowance \$3,700 and Members Travel - \$3,500

### Voting Requirements:

Absolute Majority

### Officers Recommendation:

That Council fees be increased by XX % as follows:

Council Meeting	Councillor	\$??
	President	\$??
Committee Meeting	Councillor	\$??
	President	\$??

### Council Resolution

#### **Major/Medlen**

That Council meeting fees be increased by 3% as follows:

Council Meeting	Councillor	\$127.00
	President	\$246.00
Committee Meeting	Councillor	\$66.00
	President	\$103.00

**Carried 8/1  
Resolution 235/14**

Cr Cowcher declared an interest in this item and left the meeting at 12.08pm

Deputy President Cr Earnshaw assumed the chair.



**Officers Recommendation:**

That the Presidential allowance is increased to \$ per annum in 2014/2015.

**Council Resolution**

***Cavanagh/Medlen***

That the Presidential allowance is increased to \$4,000 per annum in 2014/2015.

**Carried 8/0  
Resolution 236/14**

Cr Cowcher returned to the meeting and resumed the chair at 12.11pm.



## 7.4 2014 – 2015 WORKS PROGRAM

<b>File Reference:</b>	4.23.10
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	Ryan Duff 16 <sup>th</sup> June 2014
<b>Attachments:</b>	Appendix 2 – Proposed Road Construction Program

### **Background:**

Funding for construction projects is received from state and federal governments with matching provisions applying to Road Project Grants.

Following is a summary of the construction proposals for 2014/15:

### **1. Local Road Funding**

This untied grant is received as part of Councils Commonwealth Financial Assistance Grant (FAGS) and is calculated on the Asset Preservation needs based on the Williams Shire road inventory.

In 2013/14 Council received an amount \$296,330 with the expectation that this amount will increase by CPI in 2014/15.

### **2. Direct Grant**

Council's direct grant for 2013/2014 was \$54,745; with the grant for 2014/2015 being \$59,500.

No program is required for acquittal of the grant, although Council have generally allocated specific jobs to this funding within our own road budget.

### **3. Regional Road Group – Road Project Grants**

On an annual basis, the share of State Road Funds to be allocated on Local Government roads is 27% of estimated vehicle license fees for that year. The Regional Road Groups make recommendations to the State Road Funds to Local Government Advisory Committee in relation to the Annual Local Government Roads Program for the Region.

Projects are funded 2/3 by the Regional Road Group and 1/3 from Council. Council's contribution is made up of plant and wages costs.

In 2011/12 Council received \$160,728 from the regional road group.

In 2012/13 we were allocated \$298,047 for the Quindanning Darkan Rd and York Williams Rd.

In 2013/14 we were allocated for \$230,631 to widen 7km on the York Williams Rd.



In 2014/15 we have applied for \$233,965 to widen a further 7km on the York Williams Rd.

#### **4. Roads to Recovery**

From 2009-10 to 2013-14 allocations for the Roads to Recovery program are: \$1.75 billion (\$350 million in 2009-10) to be distributed to Australia's local councils, state and territory Governments responsible for local roads in the unincorporated areas (where there are no councils) and the Indian Ocean Territories.

The Shire of Williams allocation is \$715,296 or \$143,052 per year.

Roads to Recovery funding must be spent on Council owned roads.

The Federal Government recently announced an extension to the Roads to Recovery program to June 2019 at current funding levels. This will be available from the 1<sup>st</sup> July 2015.

The program budget for 2014/15 will depend is not specified to any amount and will come down to which road projects can be achieved by the Council works crew.

#### **Comment:**

The proposed annual road construction program for the 2014-2015 financial year has not been fully developed and Council input is sought of the road priorities to be included. Further discussion will be held at the Budget meeting. The previous program has been based on the 10 Year Road Construction Program adopted by Council in August 2012 with some minor additions included.

#### **Financial Implications:**

As above

#### **Voting Requirements:**

Simple Majority

#### **Officers Recommendation**

That the road program listed attached be included in the 2014-2015 Annual Budget

#### **Council Resolution**

##### ***Cavanagh/Medlen***

The Chief Executive Officer check to ensure the Williams-Darkan Rd is listed as a significant road on the Roads 2030 Strategy.

**Carried 9/0  
Resolution 237/14**





**LUNCH**

Council adjourned for lunch at 12.37pm and resumed the meeting at 1.12pm.

Council discussed the request from Horace Panizza on the possibility of culvert replacement on Cowcher Rd.

**Council Resolution**

***Cavanagh/Johnstone***

That Council do not include the upgrade of the Cowcher Rd Culvert in the 2014/15 Budget unless a contribution is received from the applicant which is in line with Council's Policy, "Upgrading of Existing Roads"

**Carried 7/2  
Resolution 238/14**

**Council Resolution**

***Major/Logie***

That the road program listed below is included in the 2014-2015 Annual Budget

**Carried 9/0  
Resolution 239/14**



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Appendix 2 - Proposed Road Capital Program

Road No	Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	Cost			
						Wages/OH	Plant	Mat.	Total
<b>Regional Road Group 2/3</b>		\$ 50,000	<b>Council</b>		20,000.00	<b>Cost per km</b>		\$ 60,000	
1	York-Williams Rd (19.50km)	Reconstruction, stabilisation and seal to 7m	12.50	13.00	0.50				\$ 30,000
1	York-Williams Rd (19.50km)	Reconstruction, stabilisation and seal to 7m	16.00	16.50	0.50				\$ 30,000
<b>Regional Road Group 2/3</b>		\$ 193,667	<b>Council</b>		96,833.33	<b>Cost per km</b>		\$ 41,500	
1	York-Williams Rd (19.50km)	Shoulder widening and Seal from 6m to 7m	11.60	18.60	7.00				\$290,500
						\$ 166,824	\$107,665	\$75,884	\$350,500
<b>Roads to Recovery \$143,000</b>									
8	Tarwonga Dardadine (21.50km)	Clear, widen & gravel sheet to 9m	13.50	17.70	4.20	\$ 72,574	\$ 57,120	\$13,972	\$143,666
<b>Council Funded Construction (Direct Grant \$59,5000)</b>									
25	Cowcher Rd	Replace culvert				\$ 3,238	\$ 2,780	\$14,157	\$ 20,175
	Brooking St ROW	Seal and Kerb				\$ 13,448	\$ 9,675	\$15,338	\$ 38,461
	Bowling Club Car Park					\$ 2,735	\$ 1,765	\$ 4,409	\$ 8,909
73	New St/Cornwall Tce (0.65km)	Reseal	0.00	0.65	0.65	\$ 7,679	\$ 2,755	\$15,435	\$ 25,869
68	Growse St (0.67km)	Reseal	0.00	0.67	0.67	\$ 7,679	\$ 2,755	\$15,435	\$ 25,869
									\$119,283
<b>TOTAL CAPITALISED ROAD PROGRAM</b>						\$ -	\$ -	\$ -	\$613,449

2014/2015

The Special Meeting was adjourned by the President at 1.57pm to resume the Ordinary Meeting of Council.

The President reconvened the meeting at 2.45pm.



## 7.5 CAPITAL PURCHASES

**File Reference:** 4.23.10  
**Statutory Reference:** N/A  
**Author & Date:** Ryan Duff 16<sup>th</sup> June 2014  
**Attachments:** Appendix 3 – Proposed Capital Budget

**Background:**

Capital purchases are items that are considered once off or are not included in Council's annual operating budget.

**Comment:**

Items included in the Draft Capital Budget are attached at **APPENDIX 3**.

**Financial Implications:**

As above

**Voting Requirements:**

Simple Majority

**Officers Recommendation**

For Councils consideration

*Council advised the Chief Executive Officer to include all items listed in the Capital Budget and that a final determination will be made at the adoption of the 2014/15 Budget.*



**SHIRE OF WILLIAMS  
SUPPLEMENTARY INFORMATION FORMING PART OF THE BUDGET  
FOR THE YEAR ENDED 30 JUNE 2015**

**DRAFT SUGGESTIONS ONLY - SUBJECT TO  
FINAL CLOSING POSITION AS AT 30TH JUNE  
2014**

	Reference Document	2014/2015 BUDGET		2013/2014 BUDGET
<b>LAND &amp; BUILDINGS</b>				
Industrial Land Development	<i>Industrial Units Business Case</i>	424,089	1	409,850
Sewer Extension Lot 14 Growse St				10,000
Regional Housing Project - 5 Units	<i>Aged Housing Project Business Case</i>	353,551	2	1,419,343
less inkind siteworks				-40,000
		<b>777,640</b>		<b>1,799,193</b>
<b>FURNITURE &amp; EQUIPMENT</b>				
Computer/Office Equipment		36,159	3	10,000
Council Chambers Chairs	<i>11 @ \$500 each</i>			5,500
		<b>36,159</b>		<b>15,500</b>
<b>PLANT &amp; MACHINERY</b>				
Dual Cab Utility - WL19	<i>Plant Replacement Program</i>	35,000		35,000
Sedan - WL16	<i>Plant Replacement Program</i>	45,000		45,000
Post Hole Auger				5,000
Grader	<i>Plant Replacement Program</i>	350,000	4	
		<b>430,000</b>		<b>85,000</b>
<b>ROAD ASSETS</b>				
<b>Project Grant Expenditure - \$447,070</b>				
York Williams Road - Shoulder Widening	<i>10 Year Road Program 2009-2020</i>	350,947		345,887
less value of Shire work		-274,490		
		<b>76,457</b>		<b>345,887</b>
<b>Direct Grant Expenditure - \$50,855</b>				
Rosselloty Street - Reseal	<i>10 Year Road Program 2009-2020</i>	21,547		21,547
Fry Street - Reseal	<i>10 Year Road Program 2009-2020</i>	25,869		25,869
		<b>47,416</b>		<b>47,416</b>
<b>Roads to Recovery Expenditure - \$143,000</b>				
Project to be advised		143,000		
less value of Shire work		-115,000		
Dardadine Rd - Clear Widen and Gravel sheet	<i>10 Year Road Program 2009-2020</i>			128,000
		<b>28,000</b>		<b>128,000</b>
<b>Special Grant Expenditure - \$84,000</b>				



## MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014

Dardadine Rd - Bridge	<i>Main Roads recoup</i>	84,000	
Hardie Road Bridge - materials only	<i>Shire doing work</i>		30,000
		<b>84,000</b>	<b>30,000</b>
<b>Own Resources Expenditure - \$</b>			
Cowcher Rd Culvert	<i>materials</i>	11,157	5 0
??		0	0
		<b>11,157</b>	<b>0</b>
<b>Road Asset Expenditure</b>		<b>247,030</b>	<b>551,303</b>

### PARKS AND RESERVES ASSETS

Regional Waste Site		85,000		65,000
Lions Park Furniture		10,000		
Waste Transfer Station		76,143	6	
Less in kind - Waste transfer station		-12,259		
War Memorial		16,257	7	
Quindanning Hall		3,000		
Bowling Club Carpark		12,000		
Less in kind - Bowling Car Park		-4,499		
Bowling Club Improvements Contribution				30,000
Recreation Facilities Upgrade	<i>Sport &amp; Recreation Facilities Plan</i>	120,000	8	621,434
Less in kind - Recreation Facilities Upgrade				-142,650
		<b>305,642</b>		<b>573,784</b>

### TOTAL ASSET PURCHASES

**1,796,471 3,024,780**

### CONTRIBUTIONS FROM GOVERNMENT FOR DEVELOPMENT OF ASSETS

Roads to Recovery Program	<i>10 Year Road Program 2009-2020</i>	143,000		128,000
Direct Grant for Roadworks		59,500		50,855
Road Project Grants	<i>10 Year Road Program 2009-2020</i>	233,965		230,591
Grants Commission Special Grant - Dardadine Rd Bridge		84,000		
Grants Commission Special Grant - Hardie Rd Bridge				70,000
Country Local Government Fund - Recreation Facilities Upgrade	<i>Sport &amp; Recreation Facilities Plan</i>			260,100
Country Local Government Fund - Regional Housing Project		81,344		597,337
RDC Strategic Projects		68,627		715,000
Waste Authority Grant		20,000		
RDA Round 5				35,000
Country Local Government Fund - Industrial Land Development	<i>Industrial Units Business Case</i>	260,104		260,104
Soluting their Service	<i>War Memorial</i>	3,000		



*MINUTES – SPECIAL MEETING OF COUNCIL HELD 18 JUNE 2014*

Anzac Centenary	<i>War Memorial</i>	3,000	
Lotterywest	<i>War Memorial</i>	8,257	
Department of Sport & Recreation - Recreation Facilities Upgrade			40,633
		<b>964,797</b>	<b>2,387,620</b>

**CONTRIBUTIONS FROM ORGANISATIONS FOR DEVELOPMENT OF ASSETS**

Sporting Clubs - Recreation Facilities Upgrade	<i>Sport &amp; Recreation Facilities Plan</i>		62,640
		<b>0</b>	<b>62,640</b>

**PROCEEDS FROM FIXED ASSET SALES BY ASSET CLASS**

**PLANT & MACHINERY**

Utility - WL19			10,000
Volvo Grader	<i>Plant Replacement Program</i>	100,000	
Vib Roller	<i>Plant Replacement Program</i>	35,000	35,000
Ford Sedan - WL16	<i>Plant Replacement Program</i>	15,000	15,000

**Land & Buildings**

**150,000                      60,000**

**TOTAL FIXED ASSET INCOME**

**1,114,797                      2,510,260**

**RESERVE FUND TRANSFERS**

Building Reserve - Pavilion Kitchen Upgrade			120,000
Plant Reserve - Grader			
Plant Reserve -		0	0
Joint Venture Housing Reserve - Regional Housing Project	<i>Aged Housing Project Business Case</i>	29,156	150,000
		<b>29,156</b>	<b>270,000</b>

**LOAN FUND INCOME**

Grader purchase		240,000	
Office Computer Finance		36,159	
Industrial Units	<i>Industrial Units Business Case</i>	149,746	149,746
		<b>425,905</b>	<b>149,746</b>

**1,569,858                      2,930,006**

**Municipal Fund                      226,613                      94,774**



The Chief Executive Officer has declared an interest in this item.

## 7.6 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

**File Reference:** 4.20.10  
**Statutory Reference:** N/A  
**Author & Date:** Ryan Duff 16<sup>th</sup> June 2014

### Background:

#### PERFORMANCE REVIEWS

The Council shall ensure that a review of the CEO's performance is conducted annually or more frequently if the Council or the CEO perceives there is a need to do so.

The Council shall give the CEO a minimum of ten working days' notice in writing that a performance review is to be conducted to enable the CEO sufficient time to prepare. Where an external facilitator is to be used, both parties shall agree to the nominated facilitator.

The CEO shall prepare and submit to the council and/or facilitator an assessment of his/her own performance prior to the assessment by the council.

The final report on the performance of the CEO is to be forwarded to the Council for it to consider and decide whether to accept or reject the report.

### Comment:

Council resolved to conduct the CEO performance review in house this year with the review held prior to the Special Budget Meeting. Council should formally make comment on the outcome of the review.

### Financial Implications:

Salaries and Wages are included in the annual operating budget.

### Voting Requirements:

Simple Majority

### Officers Recommendation

That Council accept the Chief Executive Officer Performance Review Report

### Council Resolution

#### ***Major/Earnshaw***

That Council accept the Chief Executive Officer Performance Review report.

**Carried 9/0**  
**Resolution 240/13**



## 7.7 SALARIES AND WAGES

<b>File Reference:</b>	4.23.10
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	Ryan Duff 16 <sup>th</sup> June 2014
<b>Attachments:</b>	Appendix 4 – Draft Salaries and Wages Budget

### **Background:**

Council staff are employed under the Municipal Employees Award, Local Government Officers Award or under contract.

1. Staff on employment awards have their wages reviewed by Fair Work Australia on an annual basis and their hourly rate is adjusted if and when a wage increase is handed down. Recently FWA handed down a wage increase which will flow on through the awards to the employees the WA Industrial Relations Commission saw fit to increase this decision further with the total increase for 2014/15 being 3.0%.
2. A number of employees are employed under an award but have their Salaries negotiated outside the award rates and are not subject to the FWA decision. These employees are the Refuse Site Attendant, Community Resource Centre Staff, Economic Development Officer and Greenkeeper.
3. Designated senior employees are employed on Contract and under the terms of the contract Council is to review the Salary packages annually.

### **Comment:**

1. Currently employees on employment awards are paid 20% above the award rate in order to keep the pay rate competitive and ultimately retain employees. This 20% is due to 5% increases in July 2004, 2006, 2007 and 2011.
2. Staff on awards with negotiated Salaries should have their wages reviewed by the CEO with the above taken into account.
3. Senior Staff salaries are reviewed by Council.

The Staff Salary and Wages budget is included at **APPENDIX 4**.

### **Financial Implications:**

Salaries and Wages are included in the annual operating budget.

### **Voting Requirements:**

Simple Majority





**Officers Recommendation**

1. That the Salaries and Wages budget is approved for inclusion in the 2014/15 Draft Budget

Cr Cowcher and Cr Logie declared a financial interest in this item

**Council Resolution**

**Major/Earnshaw**

That Cr Cowcher and Cr Logie remain at the meeting to discuss Salaries and Wages.

**Carried 7/0  
Resolution 241/14**

**Council Resolution**

**Major/Earnshaw**

1. That the Salaries and Wages budget is approved for inclusion in the 2014/2015 Draft Budget.

**Carried 7/0  
Resolution 242/14**

**Officers Recommendation**

1. That the Chief Executive Officers salary is reviewed by Council
2. That the Works Supervisors salary is reviewed by Council
3. The Manager of Finance salary is reviewed by Council

Cara Ryan declared a financial interest in the following item and left the meeting at 2.58pm

Ryan Duff declared a financial interest in the following item and left the meeting at 3.09pm

**Council Resolution**

**Major/Logie**

1. That the Chief Executive Officers salary is to be increased by \$1.48 per hour
2. That the Works Supervisors salary is to be increased by \$1.00 per hour
3. The Manager of Finance salary is to be increased by \$3.00 per hour

**Carried 6/3  
Resolution 243/14**

Ryan Duff and Cara Ryan returned to the meeting at 3.28pm.



**8.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF MEETING.**

10.1 ELECTED MEMBERS.

10.2 OFFICERS.

**9.0 CLOSURE OF MEETING**

There being no further business for discussion the President declared the meeting closed at 3.30pm