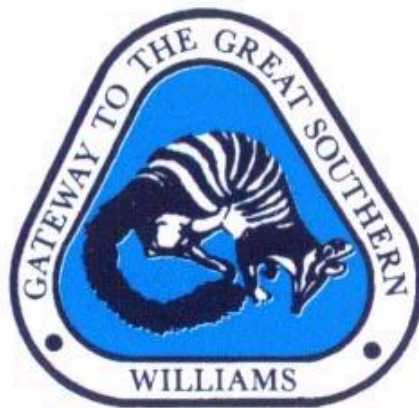


SHIRE OF WILLIAMS

MINUTES OF ORDINARY MEETING HELD ON WEDNESDAY 20TH MAY 2015



COUNCIL DIARY

WEDNESDAY 20th May 2015

1.00pm

Ordinary Meeting

WEDNESDAY 17th JUNE 2015

1.00pm

Ordinary Meeting

MINUTES – ORDINARY MEETING OF COUNCIL HELD 20TH MAY 2015



TABLE OF CONTENTS

Item	Subject	Page
	NOTICE OF MEETING	4
	DISCLAIMER	5
1.0	Declaration of Opening / Announcement of Visitors	6
2.0	Record of Attendance / Apologies / Leave of Absence (previously approved).....	6
3.0	Public Question Time	6
4.0	Petitions / Deputations / Presentations	6
5.0	Declarations of Interest	6
6.0	Confirmation of Minutes of Previous Meetings	7
6.1	Ordinary Council Meeting Held 22 nd April 2015.....	7
6.2	HWEDA Minutes Held 12th May 2015	7
6.3	Williams Recreation Advisory Committee Meeting Held 11 th MAY 2015.....	7
6.4	Great Southern Regional Waste Group Meeting Held 21st April 2015.....	8
6.5	WALGA Central Country Zone Meeting Held 30th April 2015.....	8
7.0	Announcements by Presiding Member without discussion.....	8
8.0	Reports	8
8.1	Economic Development Officer's Report	9
8.1.1	4WDL Well Aged Housing Project.....	9
8.1.2	Creating Aged Friendly Communities Project.....	11
8.1.3	Regional Bicycle Network Local Government Grants	13
8.1.4	Williams Swimming Pool – Community Pool Revitalisation Grants 2015/16.....	15
	Council agreed that this item is deferred pending further investigation by the officer.	16
8.1.5	General Project Updates	17
8.1.6	EDO Report Acceptance	17
8.2	Works Supervisor's Report	18
8.2.1	Maintenance Grading Activity	18
8.2.2	Road Maintenance Works	18
8.2.3	Upcoming Works & Items on Road Construction Program	18
8.2.4	Mechanical Report.....	19
8.2.5	Staff.....	20
8.2.6	Town and Facilities Report	20



8.2.7	Private Works	20
8.2.8	Works Supervisor Report Acceptance	20
8.3	Environmental Health / Building Surveyor's Report	21
8.3.1	Building Permits.....	21
8.3.2	Food Premises Inspection.....	21
8.4	Chief Executive Officer's Report.....	23
8.4.1	Chief Executive Officer's General Report	23
8.4.2	Special Meeting to consider Fees and Charges for 2014/2015 Budget	24
8.4.3	St John Ambulance Building – Maintenance Issues	25
8.4.4	Fitz Gerald Strategies – Industrial Relations Advocacy & Recruitment Service	28
8.4.5	WAPC – Application 151881 – Lot 17, 18, 200 Albany Highway Williams	30
8.4.6	Forest Products Commission – Planning Approval, Plantation Development	34
8.4.7	Closed Circuit Television (CCTV) implementation Project.....	37
8.5	Manager of Finance's Report	39
8.5.1	Accounts for Payment	39
8.5.2	Financial Statements	40
8.6	Councillors' Reports.....	41
9.0	Elected Members Motions of which Notice has been given.	41
10.0	New Business of an Urgent Nature introduced by Decision of Meeting.	41
10.1	Elected Members.....	41
10.2	Officers.....	41
11.0	Application for Leave of Absence.....	41
12.0	Information Session.....	41
13.0	Closure of Meeting	41

Separate Documents

1. Minutes
2. Appendices
3. Payment Listing
4. Financial Statements
5. Status Report
6. Info Statement



SHIRE OF WILLIAMS

BROOKING STREET, WILLIAMS, WESTERN AUSTRALIA.

OFFICE HOURS: MONDAY TO FRIDAY: 8.30 a.m. to 5.00 p.m.

TELEPHONE (08) 9885 1005 FACSIMILE (08) 9885 1020 EMAIL shire@williams.wa.gov.au

All communications to be addressed to the Chief Executive Officer, P.O. Box 96, Williams, W.A. 6391.

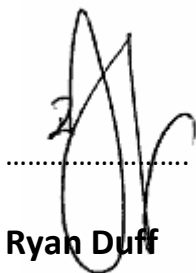
Your Ref:

Our Ref:

NOTICE OF MEETING

You are respectfully advised that the next ordinary meeting of Council will be held in the Council Chambers at 1.00pm on Wednesday 20th May 2015.

Yours faithfully



Ryan Duff
Chief Executive Officer



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



AGENDA

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting opened at 1.05pm

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Cr John Cowcher President

Cr David Earnshaw Deputy President (from 1.07pm)

Cr Greg Cavanagh

Cr Richard Johnstone

Cr Natalie Major

Cr Jarrad Logie

Cr Peter Paterson

Cr Moya Carne

Ryan Duff Chief Executive Officer

Cara Ryan Manager of Finance

Heidi Cowcher Economic Development Officer (1.05 pm to 2.30pm)

Apologies

Cr Gilbert Medlen

3.0 PUBLIC QUESTION TIME

4.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

5.0 DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	
Item No. / Subject	
Type of Interest	



6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 22ND APRIL 2015

Officer's Recommendation

That the Minutes of the Ordinary Meeting held on 22nd April 2015, as previously circulated, be confirmed as a true and accurate record.

Council Resolution

Cavanagh/Johnstone

That the Minutes of the Ordinary Meeting held on 22nd April 2015, as previously circulated, be confirmed as a true and accurate record.

**Carried 7/0
Resolution 222/15**

6.2 HWEDA MINUTES HELD 12TH MAY 2015

Officer's Recommendation

That the Minutes of the HWEDA Meeting held on 12th May 2015, as previously circulated, be received.

Council Resolution

Carne/Logie

That the Minutes of the HWEDA Meeting held on 12th May 2015, as previously circulated, be received.

**Carried 7/0
Resolution 223/15**

Cr Earnshaw entered the meeting at 1.07pm

6.3 WILLIAMS RECREATION ADVISORY COMMITTEE MEETING HELD 11TH MAY 2015

Officer's Recommendation

That the Minutes of the Williams Recreation Advisory Committee held on 11 May 2015, as previously circulated, be received.

Council Resolution

Major/Earnshaw

That the Minutes of the Williams Recreation Advisory Committee held on 11 May 2015, as previously circulated, be received.

**Carried 8/0
Resolution 224/15**



Council Resolution

Major/Cavanagh

That Council requests that the CEO write to local sporting clubs advising them of Councils proposal to wind up the Recreation Advisory Committee and seek comment from the sporting clubs whether this is acceptable to them.

**Carried 8/0
Resolution 225/15**

6.4 GREAT SOUTHERN REGIONAL WASTE GROUP MEETING HELD 21ST APRIL 2015

Officer's Recommendation

That the Minutes of the Great Southern Regional Waste Group Meeting held on 21st April 2015, as previously circulated, be received.

Council Resolution

Major/Earnshaw

That the Minutes of the Great Southern Regional Waste Group Meeting held on 21st April 2015, as previously circulated, be received.

**Carried 8/0
Resolution 226/15**

6.5 WALGA CENTRAL COUNTRY ZONE MEETING HELD 30TH APRIL 2015

Officer's Recommendation

That the Minutes of the WALGA Central Country Zone Meeting held on 30th April 2015, as previously circulated, be received.

Council Resolution

Major/Johnstone

That the Minutes of the WALGA Central Country Zone Meeting held on 30th April 2015, as previously circulated, be received.

**Carried 8/0
Resolution 227/15**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.0 REPORTS



8.1 ECONOMIC DEVELOPMENT OFFICER'S REPORT

8.1.1 4WDL WELL AGED HOUSING PROJECT

File Reference	EDO Files	
Statutory Reference	N/A	
Author & Date	Heidi Cowcher	13 th May 2015

Background

The Shire of Williams, as lead agency on behalf of the 4WDL/Kent Regional Group, has secured to date the following funding:

- CLGF Regional Funding 2011/12 (complete construction of 10 units)
 - \$1,972,409 (all funding has been expended)
- R4R Regional Community Services Funding (construction of 14 units)
 - \$5,023,646 (\$1,712,467 remaining to spend)
- CLGF Regional Funding 2012/13 (construction of 7 units)
 - \$1,972,409 (\$950,595 remaining to spend)

Additional funding has been sought to construct a further 28 units across the 7 shires – 14 units under the National Stronger Regions Funding (Federal) and 14 units under the Southern Inland Investment Initiative (State) respectively. The applications were for \$5,023,648 each.

Comment

The 2011/12 CLGFR allocation of \$1,972,409 (plus interest) has all been expended as at 30th September 2014. The Final Report and Acquittal was completed and signed by the Shire Auditors on 7th May and submitted to the Department for their review.

The quarterly report on the RCSF funding for January-March 2015 was submitted 30th April 2015. The RCSF funding is due for completion by 30th June 2015. Following an update provided by each Shire on their construction progress, and given funding is still being expended, it was resolved to request an extension on the final expenditure. An extension was applied for and was granted to **30th September 2015**, with the final report and acquittal to be submitted by 31st December 2015.

Update on RCSF expenditure:

Shire	Funds allocated	Remaining	% complete	Units to be built
West Arthur	\$415,100	\$130,300	68.84%	2 (under construction)
Williams	\$715,000	\$14,289	98.02%	2 (complete)
Wagin	\$688,130	\$51,585	92.56%	2 (under construction)
Dumbleyung	\$664,400	\$435.871	34.88%	2 (under construction)
Lake Grace	\$978,930	\$297.935	69.79%	3 (1 completed in LG, 2 under construction in Newdegate)
Woodanilling	\$707,600	\$111.223	84.40%	2 (under construction)
Kent	\$854,486	\$211.756	75.40%	2 (project has commenced)
TOTAL	\$5,023,646 + interest	\$1,252,959 interest	inc 75.24%	



The 2012/13 CLGFR funding (\$1,972,409 to construct 7 units) is due for completion **11th February 2016**. The final report will be required to be completed by 11th May 2016. The quarterly report for January-March 2015 was submitted 30th April 2015.

Update on 2012/13 expenditure:

Shire	Funds allocated	Remaining	Units to be built
West Arthur	\$608,082.25	\$156,087	2 (under construction)
Williams	\$183,162.25	\$2441	1 (complete)
Lake Grace	\$538,082.25	\$212,749	2 (under construction)
Woodanilling	\$643,082.25	\$183,530	2 (under construction)
TOTAL	\$1,972,409	\$554,807	
	+ interest	inc interest	

Williams has 5 units that have been completed to practical completion – two funded by CLGF 10/11-11/12 and two funded by RCSF and one funded by CLGF 12/13. The units are now complete, with tenancy will be complete by end of April. NRAS approval has been granted on the 5 properties in Williams. Final landscaping works at the front of the units will be commenced soon. The development of the Public Open Space is a separate project and will be undertaken over the next 3-6 months.

NRSFF

The funding application and Business case was submitted in November 2014. On 13th May 2015 the Shire of Williams was advised that the project had been unsuccessful. 405 applications were submitted nationally and 51 funded, with 5 in WA (2 in the Wheatbelt).

SII Funding

The Business Case was submitted on 27th February 2015 and has been assessed by KPMG as part of their due diligence assessment as directed by the Department of Regional Development. Additional information was required and had to be submitted by 20th April 2015. The required documentation has been provided to the Department and the Business Case updated as per the advice received. It is understood that an outcome may be known in June/July 2015.

Financial Implications

The Shire of Williams has committed \$150,000 to the project in 2013/14.

Voting Requirements

Simple Majority

Officers Recommendation

For information only



8.1.2 CREATING AGED FRIENDLY COMMUNITIES PROJECT

File Reference EDO Files
 Statutory Reference N/A
 Author & Date Heidi Cowcher 14th May 2015

Background

The Shire applied to the Wheatbelt Development Commission's 'Creating Aged Friendly Communities' funding in March 2015 for a total of \$60,000 for projects in the following table. All were identified using the Audit Tool and Project Prioritisation as provided by the WDC, and were projects as identified for the community based on knowledge of areas of need. Concurrently, an application was submitted to Worsley Alumina for \$5000 towards the construction of the gazebo in the Jam Tree Lane POS.

Project Priority	Proposed Projects	Shire of Williams cash/in-kind	WDC Funding	AFC	Total Cost
1	Brooking Street path (replace paving with concrete) <ul style="list-style-type: none"> 70m from Rossellotty to Plum Tree 130m from Club to PO @ \$165/m total cost 	\$11,400 (Shire works crew: in-kind)	\$21,600		\$33,000
2	Jam Tree Lane Public Open Space <ul style="list-style-type: none"> Gazebo \$6800 Table & bench \$4030 Electric BBQ \$3170 Internal concrete path \$3300 	\$5160 (Cash) \$1140 (Shire works crew: in-kind)	\$11,000		\$17,300
3	Seating – Brooking Street & RSL Carpark		\$3946		\$3946 *
4	New Street Shared Use Path <ul style="list-style-type: none"> 320m from Rossellotty St to Albany Highway @ \$165/m total cost 	\$18,240 (Shire works crew: in-kind) \$11,106 (Cash)	\$23,454		\$52,800
	Project Management	\$7375 (Shire: in-kind)			\$7375
	Project Audit	\$750 (Cash)			\$750
	TOTALS	\$38,155 (in-kind) \$17,016 (Cash)	\$56,054		\$111,225

(*) Not Funded



Comment

On the 7th May 2015, Council received advice from the WDC that approval for a total of \$56,054 (+GST) for 3 of the 4 projects had been granted. Unfortunately the seating in the RSL Carpark and Brooking Street was not successful. Council may wish to consider whether they wish to fund this themselves in the 2015/16 Budget. The Financial Assistance Agreement is due to be signed 21st May 2015.

Council has received verbal advice (written advice is not provided) that the application to Worsley Alumina was not successful. The BHP Worsley Board felt that this was considered more a local project that Council should be financing and not their funding.

With Worsley's funding not approved, an alternative funding source needs to be found to fund this component of the project.

The Shire currently has funds in Trust from the Recycling Shed Tip Shop totalling \$7983. Council at its meeting of 20th October 2010, resolved the following after a request was made from the Friends of the Williams Medical Centre to access the funds:

Carne/Cavanagh

That the Refuse Site Shed Recycling funds not be directed to the Friends of the Medical Centre and that the funds generated be held in Trust for community groups, with application for funds to be determined by Council.

Carried 9/0
Resolution 94/11

The Jam Tree Lane POS is a space for the community to use and enjoy and therefore possibly could be considered a good use of the Tip Shop funds.

Financial Implications

Council needs to consider whether it will allocate \$5160 of the Recycling Shed funds currently held in Trust to the Jam Tree Lane POS project. If not, funds would need to be allocated in the 2015/16 Budget.

Consideration of an allocation in the 2015/16 Budget of \$11,106 in cash to the construction of the New Street Shared use path.

The project needs to be fully completed by **31st March 2016** with the final report and acquittal due 30th June 2016.

Voting Requirements

Simple Majority

Officers Recommendation

1. That Council endorses the CEO signing of the Grant Agreement between the Shire of Williams and the Wheatbelt Development Commission;



2. That Council consider an allocation \$5160 from the Recycling Shed Tip Shop to the Jam Tree Lane Public Open Space project;
3. That Council consider a cash contribution of \$11,106 in the 2015/16 Budget towards the construction of the 320m shared use path on New Street (Rossellotty St to Albany Highway)

Council Resolution

Major/Carne

1. That Council endorses the CEO signing of the Grant Agreement between the Shire of Williams and the Wheatbelt Development Commission;
2. That Council allocate \$5160 from the Recycling Shed Tip Shop to the Jam Tree Lane Public Open Space project;
3. That Council allocate \$11,856 (cash) and \$38,155 (in kind) in the 2015/16 Budget towards 'Creating Aged Friendly Communities Project'.

**Carried 7/1
Resolution 228/15**

8.1.3 REGIONAL BICYCLE NETWORK LOCAL GOVERNMENT GRANTS

File Reference	EDO Files
Statutory Reference	N/A
Author & Date	Heidi Cowcher 14 th May 2015

Background

The Shire applied to the RBN Local Government Grants in October 2014 for a 390m shared use path on Growse Street (from Richardson to Piesse Streets) and Piesse Street (from Growse to Rossellotty Street), completing a link between residential and the Williams PS. This application was supported by residents in this area who requested consideration for a path. The total project cost was estimated to be \$64,500 as follows:

Construction of shared use path (390m)	\$58,500 (cash & in-kind works crew)
Relocation of Western Power power pole	\$4000 (cash)
Project Management	\$1500 (in-kind)
<u>Signage</u>	<u>\$500 (cash & in-kind works crew)</u>
TOTAL	\$64,500

Comment

On the 13th May 2015, the Shire received formal advice that it had successfully been awarded \$32,250 in funding towards the project. Council is requested to consider and confirm a matching allocation of \$32,250 in its 2015/16 budget by 29th May 2015. Subsequent to this confirmation, the grant agreement will be finalised.



Construction of shared use path (390m)	\$32,250 (RBN funding – cash)	}	\$58,500
	\$9870 (Shire cash)		
	\$16,380 (shire works crew in-kind)		
Relocation of power pole	\$4000 (shire cash)		
Project Management	\$1500 (shire in-kind)		
Signage	\$500 (shire in-kind)		
TOTAL	\$64,500		

Shire cash allocation to the project totals \$13,870 with the balance in-kind costs for works crew and project management allocations.

The project needs to be fully completed, inspected and acquitted by **30th April 2016**.

Financial Implications

Council will need to consider a cash allocation of \$13,870 in the 2015/16 Budget, but needs to confirm this allocation at this meeting to meet the confirmation deadline of 29th May 2015.

Voting Requirements

Simple Majority

Officers Recommendation

1. That Council accepts the offer of funding totalling \$32,250 from the Regional Bicycle Network Local Government Grants 2015/16;
2. That Council commits to matching funds of \$13,870 cash and \$18,380 in-kind in the 2015/16 Budget for the Growse/Piesse Street 390m shared use path.

Council Resolution

Logie/Major

1. That Council accepts the offer of funding totalling \$32,250 from the Regional Bicycle Network Local Government Grants 2015/16;
2. That Council commits to matching funds of \$13,870 cash and \$18,380 in-kind in the 2015/16 Budget for the Growse/Piesse Street 390m shared use path.

Carried 7/1
Resolution 229/15



8.1.4 WILLIAMS SWIMMING POOL – COMMUNITY POOL REVITALISATION GRANTS 2015/16

File Reference 11.20.20
Statutory Reference N/A
Author & Date Heidi Cowcher 14th May 2015

Background

In 2014 the Department of Sport and Recreation launched a new funding program granting up to \$30,000 to swimming pools to assist regional local governments with the cost of maintaining and upgrading an aquatic centre. Williams was granted the funding in November 2014 and is due to acquit the funding expenditure by 15th June 2015. The 2014/15 funding was allocated to general maintenance at the Williams Swimming Pool.

Comment

Council is eligible to once again apply for this funding of \$30,000 as of the 10th July 2015 for the 2015/16 season, with applications closing on the 15th August 2015.

The community has long held the belief that the Williams Swimming Pool needs heating to extend its season usage as well as to make the pool temperature more amenable to community use as it has a tendency to be exceptionally cold. Daisy Solar blankets were purchased in April 2009 and at the time the 'bubble' blankets were considered preferable based on their ease of use for operators as well as their heating capability (the foam blankets were slightly more expensive and were a better insulator but did not actually generate any heat as the bubble blankets do).

To supplement the heating provided by the solar blankets, consideration may like to be given to using the 2015/16 Community Pool Revitalisation Grants on installing solar heating at the Williams Swimming Pool. Various quotes have been obtained and range in cost and all would be subject to site inspections and final quotes provided:

Sunbather Heating collectors)	Solar (strip solar	Pool solar	\$33,500 (Stage 1)	Provide for 232m2 of pool surface area on existing roof;
			\$29,750 (Stage 2)	
Horizon Infrastructure – 10kW solar system (35 panels)			\$21,475	Provide for 240m2 of pool surface area but would need a roof space built to accommodate – this would be an additional cost (eg: build a shade structure and put the strip collectors on top) Plus heat pump cost



Horizon Infrastructure – 5kW solar system (24 panels)	\$18,087	Plus heat pump cost
Horizon Infrastructure – Siddon Swimming Pool Heat Pump	\$17,362	Subject to site inspection
Harper Pool Works (strip solar collectors)	\$22,333	Provide for 240m2 of pool surface area (approximately half).

Financial Implications

Council may need to provide additional cash to the project, subject to sourcing more definitive quotes to confirm actual costs of installation.

It would appear that the most cost effective method may be to consider solar power together with a heat pump as opposed to solar collectors as we need more roof space than currently have available. To be able to have enough roof space and therefore solar collectors, we would need to consider building an additional structure to support this. By way of example, the way I understand the quotes, if the Shire was to install 5kW solar power at the pool for a cost of \$18,087 and a heat pump for \$17,362 the total cost would be \$35,449, With funding of \$30,000 the balance of the cost to Council would be \$5,449. This would need to be verified with more formal quotes to confirm final total cost. It may be more cost effective to install a 10kW system, which would mean a little more cash.

An additional consideration is the purchase of an electronic roller for the pool covers as the pool managers have often complained that these are difficult to operate and given that there are 4 in total, pose considerable occupational health and safety concerns. A 'poolies pal' power winch is suitable for the Daisy Pool cover rollers that we purchased and can be retro-fitted to the existing rollers. One power winch would cost \$10,450.

Voting Requirements

Simple Majority

Officers Recommendation

1. That Council consider applying the 2015/16 DSR Community Pool Revitalisation Grant to the installation of solar heating at the Williams Swimming Pool;
2. That subject to final quotes, Council considers a cash allocation in the 2015/16 Budget.

Council agreed that this item is deferred pending further investigation by the officer.



8.1.5 GENERAL PROJECT UPDATES

A number of projects are reaching, or have reached their completion and Final Reports submitted as required:

- Williams Sport & Rec – Shire 2011/12 CLGF – Final Report was submitted in June 2014. Final release letter was provided August 2014, however a report on the completion of the Hockey Oval was required when it was finished. This will be provided after the official opening scheduled for 27th June 2015 (and the fencing is all complete).
- Williams Industrial Shed – Shire 2012/13 CLGF – all funding is now spent and the project is complete. Final report is due 30th August 2015.
- 4WDL Well Aged Housing Project – CLGFR 2011/12 – all funding is now spent and the Final Report was submitted to DRD on 7th May 2015.
- War Memorial Project - Dept. Veterans' Affairs – Saluting their Service Commemorations Grant – acquitted \$3300
- War Memorial Project - Dept. Veterans' Affairs – Anzac Centenary Local Grants Program – acquitted \$3300
- War Memorial Project - Lotterywest – acquitted \$8257 (*Photos attached EDO Appendix 1*)

8.1.6 EDO REPORT ACCEPTANCE

Voting Requirements

Simple Majority

Officers Recommendation

That the EDO's report as presented be received.

Council Resolution

Carne/Earnshaw

That the EDO's report as presented be received.

**Carried 9/0
Resolution 230/15**

Heidi Cowcher

Economic Development Officer

14th May 2015

Heidi Cowcher left the meeting at 2.30pm.



8.2 WORKS SUPERVISOR'S REPORT

File Reference **12.15.36**
 Statutory Reference N/A
 Author & Date Tony Kett 20 May 2015

8.2.1 MAINTENANCE GRADING ACTIVITY

Road Name	Length Graded (kms)
Gillett Road	1.2
Old Soldiers Road	3.9
Munthoola Road	2.0
Chapman Road	2.1
Total Length for the Month	9.2 km

8.2.2 ROAD MAINTENANCE WORKS

- Nil to report

8.2.3 UPCOMING WORKS & ITEMS ON ROAD CONSTRUCTION PROGRAM

Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	Status	Comment
York-Williams Rd (19.50km)	Shoulder widening and Seal from 6m to 7m	11.60	18.60	7.00	Tree clearing done.	Polycoming the gravel pieces.
York-Williams Rd (19.50km) 2013-14 RRG Funding	Shoulder widening and Seal from 6m to 7m	4.60	11.60	7.00		Sealed.
Tarwonga-Dardadine (21.50km)	Clearing, gravel sheeting	7.60	10.60	3.00	Not Started	
Brooking St ROW	Seal and Kerb					Completed
Bowling Club Car Park	Seal and Kerb					Completed
Aged Homes	Drainage, seal and kerb					Completed
New Hockey Oval	Install lights and reticulation and plant grass					Retainer wall in



8.2.4 MECHANICAL REPORT

Plant Description		Driver	Date Purchased	Hours/Kms Dec. 2014	Works Completed this month
Ford FG G6E Sedan WL 16	Light Vehicles	Cara Ryan	July 2011	106,567 km	
Toyota Kluger 16 WL		Ryan Duff	10 Sep 14	9,746 km	
Holden Rodeo Dual Cab Utility WL5499		Maintenance	5-Nov-04	215,838 km	
Isuzu D-Max WL 19		Tony Kett	9 –Sep 14	8,076 km	
Kia 2 Tonne Truck WL 5414		Jeff Cowan	9-Oct-07	110,275 km	
Holden Rodeo Crew Cab Utility WL842		Andrew Wood	15-Nov-06	270,182 km	
Holden Rodeo Single Cab Utility WL 826		James Lenehan	20-Nov-06	97,135 km	
Mitsubishi Triton Single Cab Utility WL 430		Stewart Cowcher	22-Sep-99	222,272 km	
Multipac Multi-Tyre Road Roller WL49	Construction Equipment	Ray Scobie	21-Oct-04	5,610 hr	Replaced Injectors
Vibromax Roller WL 126			29-Sep-04	3,588 hr	Serviced Door Repaired
Caterpillar 12M Grader WL61		Richard Hewitt	Dec 2011	2,720 hr	
Caterpillar 12m Grader WL361		Andrew Wood	20-Oct-06	128 hr	
721E Case Loader WL 5639		Roger Gillett	May 2012	3,760 hr	
Volvo EC210BLC Excavator WL 499		Phil Reed	18-Jul-07	5,418 hr	
John Deere 315SE4 Backhoe WL 745		Trevor Palframan	17-Sep-01	2,181 hr	
John Deere MFWD Tractor WL 767		Works	21-Oct-97	9,400 hr	
Toro Reelmaster SP mower WL5502	Parks & Gardens	Works	Aug-09	680 hr	
Kubota Generator		Refuse Site		2,143 hr	
Toro Z597 Ride on Mower WL 731		Jeff Cowan	1-Oct-06	1,542 hr	
Toro Z400 Kholer Ride on Mower WL5302		Jeff Cowan	8-Aug-05	533 hr	
Honda TRX Four Wheel M/Cycle WL 429		Jeff Cowan	20-Mar-00	1,311 hr	
Toyota DA115 Tip Truck (Water Truck) WL 595		James Lenehan	24-Aug-94	233,600 km	



Isuzu FVZ1400 Tip Truck WL 093	Trucks & Trailers		31-Dec-03	250,462 km	New reversing switch
Mercedes Benz Actros Prime Mover WL91		Phil Reed	21-Dec-05	256,706 km	
Isuzu Giga CXZ Tip Truck WL 128		Justin Murdock	10-Dec-08	164,256 km	
Isuzu NPR 300 Truck WL 016		Ray Scobie	21-Jan-13	39,219 km	
SFM Side Tipping Trailer WL 3730		Works	21-Dec-05	107,475 km	
Howard Porter Low Loader WL ITIF 238		Works	31-Aug-07	106,049 km	
Howard Porter Pig Trailer WL3792		Justin Murdock	10-Dec-08	106,456 km	

8.2.5 STAFF

8.2.6 TOWN AND FACILITIES REPORT

8.2.7 PRIVATE WORKS

- Water Carting

8.2.8 WORKS SUPERVISOR REPORT ACCEPTANCE

Voting Requirements

Simple Majority Required

Officers Recommendation

That the Works Supervisor's Report as tabled be received.

Council Resolution

Johnstone/Paterson

That the Works Supervisor's Report as tabled be received.

**Carried 8/0
Resolution 231/15**



8.3 ENVIRONMENTAL HEALTH / BUILDING SURVEYOR'S REPORT

8.3.1 BUILDING PERMITS

File Reference 13.34.10
Statutory Reference N/A
Author & Date Steve Friend 15th May 2015

Comment

The following building licenses have been issued under delegation by the EHO/BS:

#358	A Bourke	Lot 254 Cowcher Street	Concrete tilt up Storage Sheds
#359	G Moulton	Lot 120 Moore Street	Sea Containers

Financial Implication

Fees: Shire \$184; BSL \$110.00; BCF \$90

Voting Requirements

Simple Majority Required

Officers Recommendation

That Building Permits issued by the EHO/BS as listed above be endorsed by Council.

Council Resolution

Logie/Earnshaw

That Building Permits issued by the EHO/BS as listed above be endorsed by Council.

Carried 8/0
Resolution 232/15

8.3.2 FOOD PREMISES INSPECTION

File Reference 7.40.41
Statutory Reference N/A
Author & Date Steve Friend 7th February 2014

Comment

BP Roadhouse – Satisfactorily maintained

Williams District Club – Cleanly maintained

Voting Requirements

Simple Majority Required



Officers Recommendation

That the Food Premises Inspection report be endorsed by Council

Council Resolution

Paterson/Logie

That the Food Premises Inspection report be endorsed by Council

**Carried 8/0
Resolution 233/15**



8.4 CHIEF EXECUTIVE OFFICER'S REPORT

8.4.1 CHIEF EXECUTIVE OFFICER'S GENERAL REPORT

File Reference	4.1.20
Statutory Reference	N/A
Author & Date	Ryan Duff 9 th May 2015

Background

The Chief Executive Officer General Report provides Council with an update on the activities of the CEO and other matters that do not necessarily require a decision of Council.

Comment

The CEO General Report is provided to Council as a separate document.

Financial implications

Nil.

Voting Requirements

Simple Majority

Officer's Recommendation

That the Chief Executive Officer's General Report for May 2015 be received by Council.

Council Resolution

Cavanagh/Paterson

That the Chief Executive Officer's General Report for May 2015 be received by Council.

Carried 8/0
Resolution 234/15

Afternoon Tea

Council adjourned for afternoon tea at 3.05pm and resumed the meeting at 3.34pm.



8.4.2 SPECIAL MEETING TO CONSIDER FEES AND CHARGES FOR 2014/2015 BUDGET

File Reference	4.1.20
Statutory Reference	<i>Local Government Act 1995 - sect 5.4</i>
Author & Date	R.N. Duff 16 th May 2015

Background

Council generally holds a special meeting on the morning prior to the ordinary meeting in June. This meeting is held to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2015/2016 budget.

Comment

The Ordinary Council meeting will be held on the 17th June 2015.

Last year the Special Budget Meeting was held on the same day as the Ordinary Council Meeting and commenced at 9.30am. The senior staff reviews were also held on this day therefore the following timetable is presented:

- 9.00 am CEO Review, Manager of Finance & Works Supervisor Reviews
- 10.30 am Special Budget Meeting
- 12.30 pm Lunch
- 1.00 pm Ordinary Council meeting (may need to suspend proceedings to complete Budget meeting)

Strategic Implications

The 2015/16 Budget will make up the third year of the Shire of Williams Long Term Financial Plan.

Financial Implications

Progress towards the setting of the 2015/16 Budget which will be adopted at the July Council meeting.

Voting Requirements

Simple Majority

Officer's Recommendation

That a special meeting be held at 10.30am Wednesday 17th June 2015 to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2015/2016 budget.

- 9.00 am Chief Executive Officer Review. Manager of Finance & Works Supervisor Reviews
- 10.30 am Special Budget Meeting
- 12.30 pm Lunch
- 1.00 pm Ordinary Council meeting



Council Resolution

Cavanagh/Johnstone

That a special meeting be held at 10.30am Wednesday 17th June 2015 to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2015/2016 budget.

- 9.00 am Chief Executive Officer Review. Manager of Finance & Works Supervisor Reviews
- 10.30 am Special Budget Meeting
- 12.30 pm Lunch
- 1.00 pm Ordinary Council meeting

**Carried 8/0
Resolution 235/15**

8.4.3 ST JOHN AMBULANCE BUILDING – MAINTENANCE ISSUES

File Reference	7.70.30
Statutory Reference	N/A
Author & Date	Ryan Duff 16 th May 2015
Attachment	Appendix 1 – SJA Letter dated 10/11/2014 Appendix 2 –SJA Letter dated 30/4/2015

Background

The Williams St John Ambulance sought a long term (50yr) lease for lot 24 Brooking St in September 2007 with the final lease document being executed in January 2008 allowing SJA to proceed with the construction of a new Training Facility and Ambulance Garage. St John Ambulance WA (Inc) endorsed the acceptance of a tender for construction by Briklay Builders and the complex was officially opened in September 2010.

Comment

Correspondence (**APPENDIX 1**) was received from the Secretary of SJA Williams Sub Centre in November 2014 advising the Shire of their concerns over potential rising damp at the SJA Sub Centre building in Williams.

Soon after the CEO met with the SJA Sub Centre Secretary onsite to inspect the concerns raised. At the time it was mentioned by the CEO that he would seek an assessment of the problem. Upon further consideration the CEO decided to monitor the problem to see if the rising damp was going to get worse as at the initial inspection the problem did not appear to be severe. This decision was not relayed to the Williams SJA.

Further correspondence has been received from the Williams SJA Sub Centre which is attached at **APPENDIX 2** and requests the Shire to address this matter as the building is under Shire ownership.

The CEO has inspected the lease between the Shire of Williams and the St John Ambulance Association WA signed in January 2008. The lease states:



RECITALS:

- A. The Lessor is the registered proprietor of the Land**
- B. The Lessor has agreed to lease and the Lessee has agreed to take on lease the Premises upon the terms and conditions hereinafter set forth**

The interpretation of “Premises” in section 1.1 states

“Premises” shall mean the Land

Therefore it is quite clear, that contrary to correspondence received from the SJA Williams Sub Centre the Shire of Williams is not responsible for any issues associated with the Buildings on Lot 24 Brooking St. It should also be noted that the SJA currently pay insurance on the buildings.

A further inspection of the Sub Centre was done on the 16th May 2014 (photos below) and it appears that at this stage the problem has not become worse.





Financial implications

Nil.

Voting Requirements

Simple Majority

Officer's Recommendation

That the Chief Executive Officer writes to the St John Ambulance Williams Sub Centre reiterating that the infrastructure on Lot 24 Brooking St is the responsibility of the St John Ambulance WA and not the Shire of Williams.

Council Resolution

Cavanagh/Carne

That the Chief Executive Officer writes to the St John Ambulance Williams Sub Centre reiterating that the infrastructure on Lot 24 Brooking St is the responsibility of the St John Ambulance WA and not the Shire of Williams.

Carried 8/0
Resolution 236/15



8.4.4 FITZ GERALD STRATEGIES – INDUSTRIAL RELATIONS ADVOCACY & RECRUITMENT SERVICE

File Reference	4.30.60
Statutory Reference	N/A
Author & Date	Ryan Duff 16 th May 2015

Background

Correspondence has been received from Fitz Gerald Strategies with an invitation to subscribe to Fitz Gerald Industrial Relations Advocacy, Recruitment, Selection and Strategic Management Services for the 2015/16 financial year. There are two options for the service:

Schedule of Fees & Services 2015-2016

Option 1 Includes: Industrial Relations Strategic Advice Management and Advocacy Services PLUS Awards-on-Disk

This is a Professional Industrial Relations Strategic Advice and Hands-on Assistance Service for Supervisors and Managers including:

Industrial Advocacy and Representation

This Includes professional Industrial Advocacy and representation in the Industrial Relations Commissions, the Equal Opportunity Commission and the Industrial Courts. Negotiations with unions are also included. We guarantee professional and competent preparation and presentation of your case in any of these forums regardless of the time required, including:

- All necessary strategic advice and consultation in all matters relating to the effective management and development of employees.
- Site visits (travel & Accommodation at the Client's expense) with on-site assistance in the more complex issues to ensure compliance with procedural fairness and natural justice requirements.
- Assistance, on-site, with Union negotiations.

Workplace Negotiations

We offer a comprehensive professional consultancy service in all aspects of workplace negotiations, including professional advocacy services through the bargaining process to the certification or registration of your agreements.

Choose Option 1 and receive **25% off** the standard fees charged for our additional services (fee for service) as set out below.

Option 2: Stand-alone Awards-On-Disk Service

This is a value added Award Update Service on CD-ROM in Microsoft Word format that makes you the expert. It includes:

- An **electronic database**, at your fingertips, of every Industrial Award that Local Government may use in its operations, **electronically indexed** for your convenience.
- **Hyperlinks** to assist you with navigation through the lengthy Award documentation.
- Twelve months **free Award Interpretation Service** (by telephone, fax or e-mail) with each annual subscription or renewal including the free Award Interpretation Service

You may choose to take up Option 2, the Awards-on-Disk as a **stand-alone service** including the **free** Award Interpretation Service. The annual



subscription rate for this is \$592.15(incl. GST) per annum. Subscribers to this service are entitled to 15% **discount** on the standard rates charged to our fee-for-service clients for those services not included with the Awards-on-Disk.

Additional Services (Fee-For-Services)

The following additional services are available on a fee-for-service basis. Those Local Governments who choose not to subscribe to either of the above Options, can also access those services on a fee-for service basis.

- **Executive Staff Performance Management – Annual Performance & Salary Reviews.**
Fully customised executive staff performance management programmes including full documentation and training for Board Members/Councillors and annual review consultancy.
- **Change Management.**
Strategic advice and planning consultancy on all aspects of change management.
- **Recruitment and Selection Services**
This is a most competitively priced service, which is tailor made for Local Government employment needs and requirements.
- **Strategic Advice on Development of Policies & Procedures.**
This service is tailor made to address all aspects of risk management in the workplace to ensure that your interests are protected and your employees' exposure to risks in the workplace is minimised.
- **Special Projects.**
Experienced and versatile consultants ensure that you receive professional assistance with the development of strategies and systems that work and are tailored to the special circumstances of your particular case, having regard for your rights, obligations and liabilities in all relevant areas.

Comment

The Shire of Williams have utilised Fitz Gerald Strategies for many years using option 1 as opposed to the service offered by WALGA Workplace Solutions.

Financial Implications

In 2014/15 The Shire of Williams paid \$2,676 to Fitz Gerald Strategies for the IR/HR Service.

Voting Requirements

Simple Majority

Officers Recommendation

That the Shire of Williams utilise Fitz Gerald Strategies for Industrial Relations and Advocacy Advice in 2015/16.

Council Resolution

Earnshaw/Johnstone

That the Shire of Williams utilise Fitz Gerald Strategies for Industrial Relations and Advocacy Advice in 2015/16.

**Carried 8/0
Resolution 237/15**



8.4.5 WAPC – APPLICATION 151881 – LOT 17, 18, 200 ALBANY HIGHWAY WILLIAMS

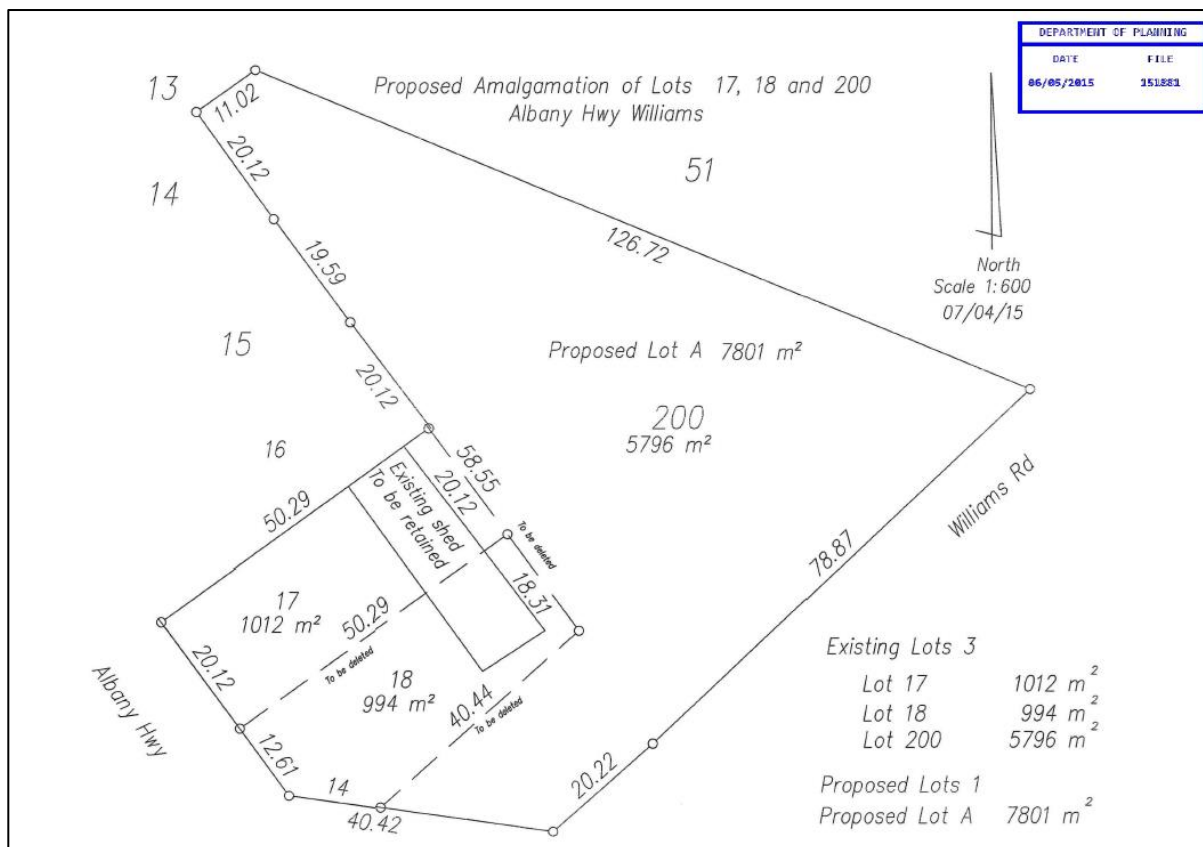
File Reference 10.64.20
Statutory Reference Town Planning and Development Act
Author & Date R.N. Duff 16th May 2015

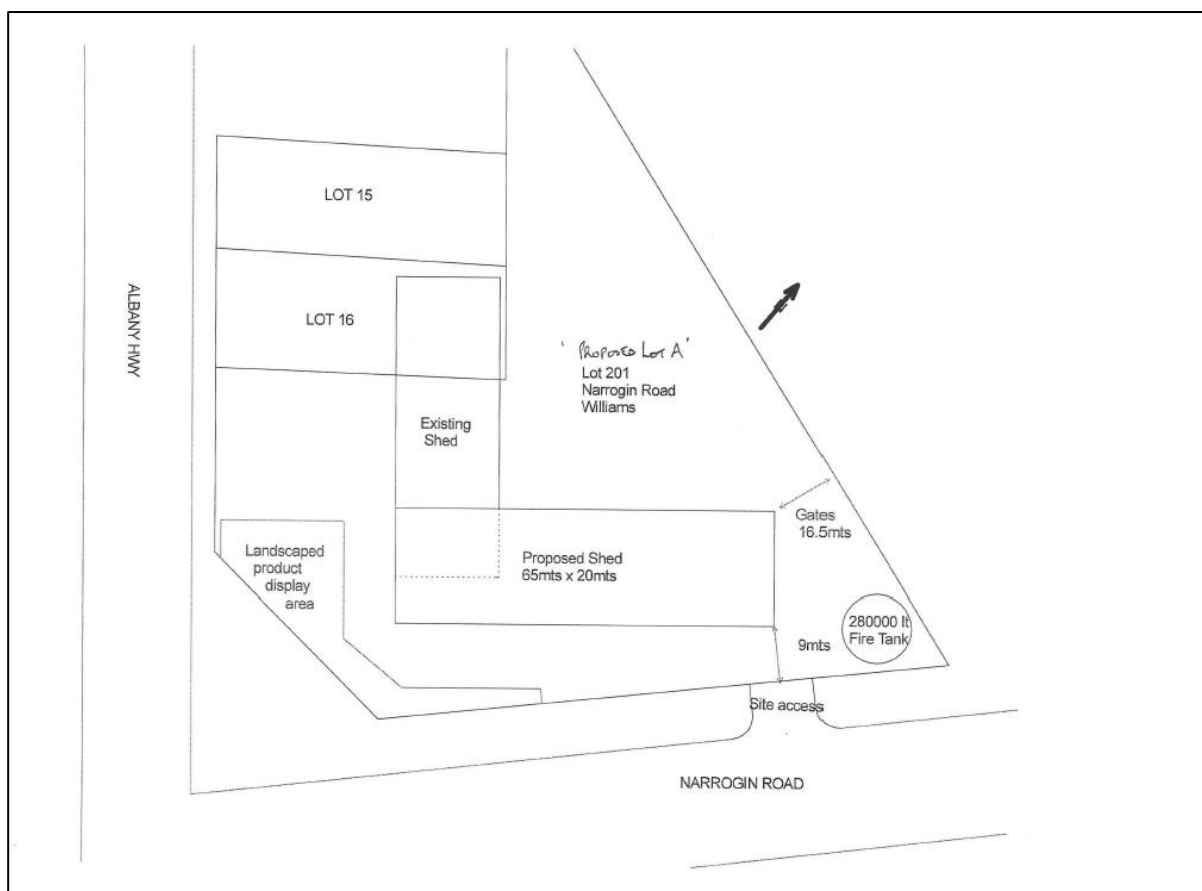
Background

The Western Australian Planning Commission has received an application for planning approval for the amalgamation of Lot 17,18,200 Albany Highway Williams. The Commission intends to determine this application within 90 days from the date of lodgement.

APPLICATION DETAILS

Application Type	Subdivision	Application No	151881
Applicant(s)	Ph And Ke Gow (Licensed Surveyors)		
Owner(s)	Barry Raymond Price , Marion Leanne Price , Jonathon Price , Tracey Angela Price		
Locality	Lot No 17,18,200 Albany Highway Williams		
Lot No(s).	17,18,200	Purpose	Industrial
Location		Local Gov. Zoning	Industrial,No Zone,Special Use,Residential
Volume/Folio No.	1895/291, 1895/292, 2507/455	Local Government	As Above
Plan/Diagram No.	P006924/17,P006924 /18,P027324/200	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	THREATENED FAUNA BUFFER, PTA RAILWAY, MRWA - STATE ROAD EXTERNAL REFERRAL, DMP, INDUSTRIAL		





Comment

The Shire of Williams has provided development approval for the proposed shed on Lot 200 at the April 2015 Council meeting. This WAPC application ensures that the new shed does not cross any lot boundaries, whereas the existing shed does traverse over the boundaries of Lot 16, 17 and 18.

Financial Implications

Nil.

Voting Requirements

Simple Majority

Officer's Recommendation

That the Shire of Williams advise the Western Australian Planning Commission that it supports application 151881 for the amalgamation of Lot 17, 18 & 200 Albany Highway Williams.



Council Resolution

Logie/Paterson

That the Shire of Williams advise the Western Australian Planning Commission that it supports application 151881 for the amalgamation of Lot 17,18 & 200 Albany Highway Williams.

**Carried 8/0
Resolution 238/15**



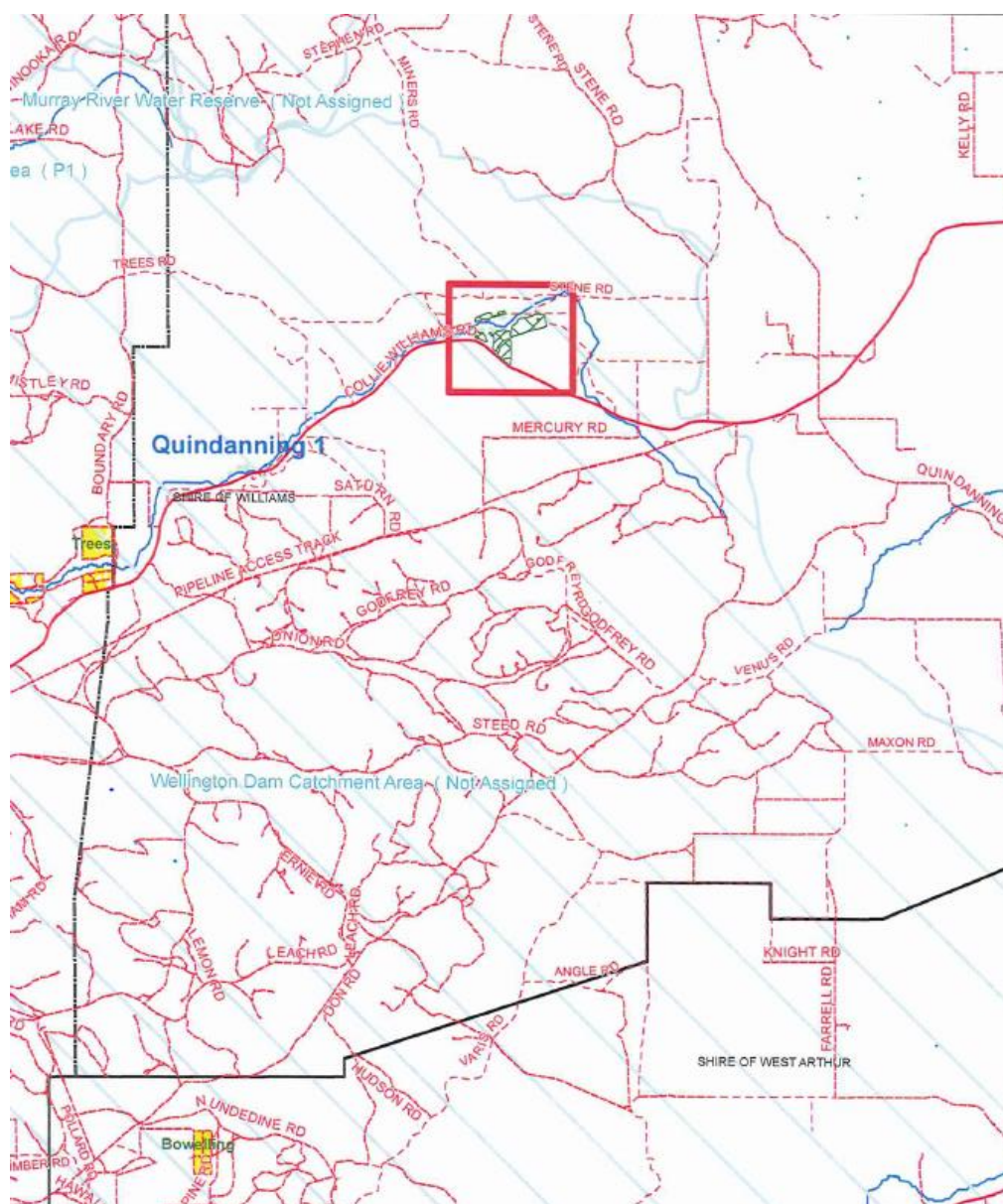
8.4.6 FOREST PRODUCTS COMMISSION – PLANNING APPROVAL, PLANTATION DEVELOPMENT

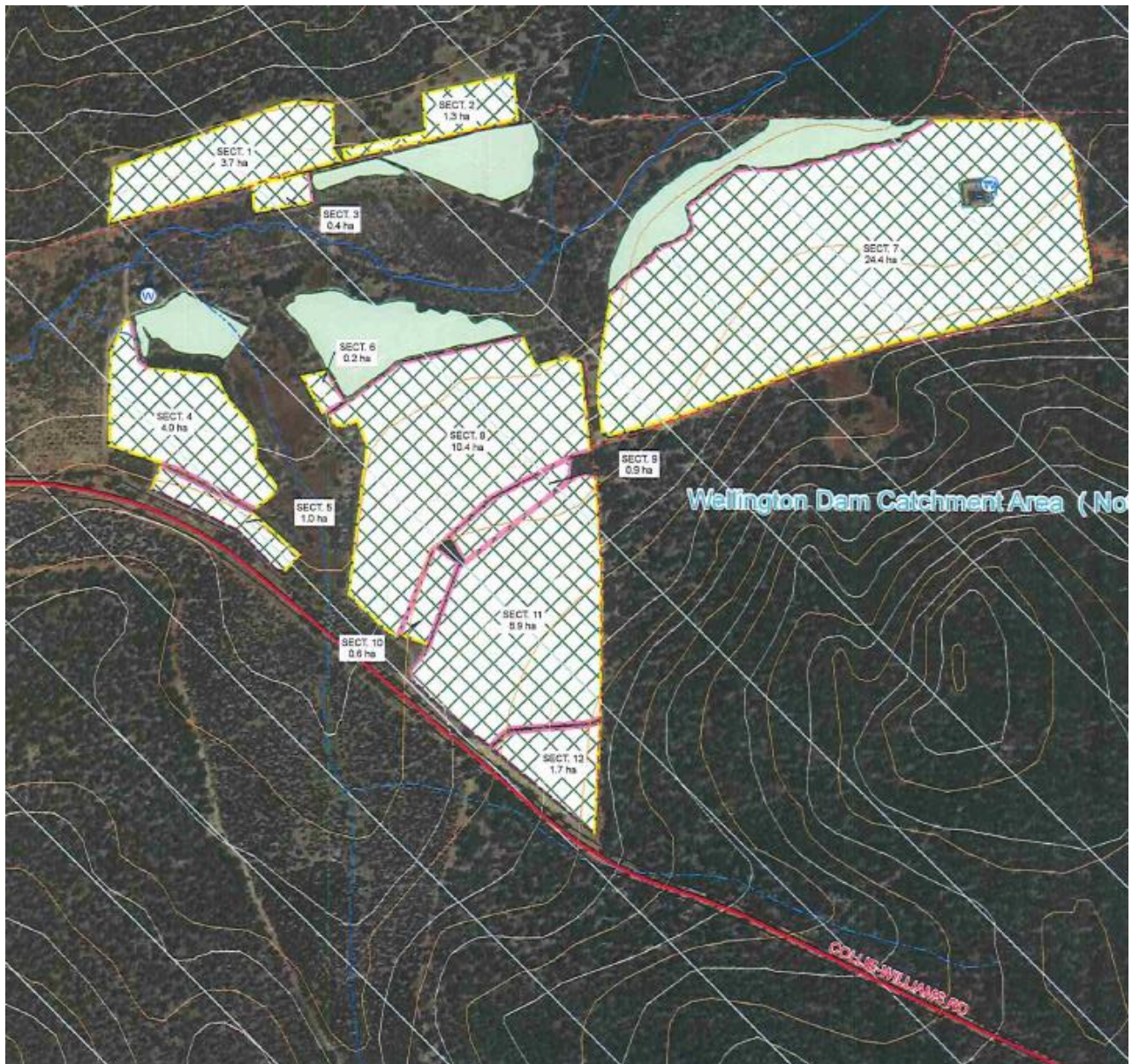
File Reference	10.60.10
Statutory Reference	Shire of Williams Town Planning Scheme No.2
Author & Date	R.N. Duff 16 th May 2015
Attachment	Appendix 3 – Plantation Management Plan

Background

Application has been received from the Forest Products Commission (WA) for planning approval for a radiata pine plantation at Lot 3107 Collie Williams Rd, Quindanning.

The proposed planting layout shows 56.5ha on land owned by the Department of Water.





Comment

The full application is attached at **APPENDIX 3**.

Lot 3107 is zoned "Rural" in the Shire of Williams Town Planning Scheme No.2. Tree Plantations are not included in the zoning table for rural land use however State Planning Policy supports tree farming as shown below:



State Planning Policy 2.5

5.4 Tree farming

Tree farming is a generic term used to describe land uses that centre on the planting of trees to generate economic return and/or environmental benefits. It has been an emerging industry in a number of rural locations in the south of the State. Usually this has involved the planting of trees for harvest. More recently however, the planting of trees for the purposes of carbon sequestration has emerged as a new land use on rural land. Tree farming involving harvesting is a primary production activity that also sequesters carbon. The WAPC policy position regarding tree farming is:

- a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;*
- b) tree farming should be an acceptable use on rural land generally, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to local circumstances as identified in a strategy or scheme;*
- c) tree farming should generally not occur on priority agricultural land;*
- d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;*
- e) in planning for tree farming, local government considerations should include but are not limited to, the potential bushfire risk, environmental and economic benefit, visual landscape and transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers and location relative to conservation estates and sensitive land uses;*
- f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not be subject to local government planning approval; and*
- g) the establishment of tree farms does not warrant the creation of new or smaller rural lots.*

The proposed plantation is on the edge of the western boundary of the Shire which is already surrounded by bushland and not taking up valuable farm land. Any haulage operations would be on a Main Roads road therefore the Shire of Williams based on the information contained within the full application should grant planning approval for the application.

Financial Implications

The development cost is stated as being \$114,000. The planning fee is \$364.80



Voting Requirements

Simple Majority

Officer's Recommendation

That the Shire of Williams grant approval to the Forest Product Commission to develop a 56.5ha tree plantation on Lot 3107 Collie Williams Rd and complies with the *Quindanning 1 – Plantation Management Plan, March 2015*.

Council Resolution

Logie/Major

That the Shire of Williams grant approval to the Forest Product Commission to develop a 56.5ha tree plantation on Lot 3107 Collie Williams Rd and complies with the *Quindanning 1 – Plantation Management Plan, March 2015*.

**Carried 8/0
Resolution 239/15**

8.4.7 CLOSED CIRCUIT TELEVISION (CCTV) IMPLEMENTATION PROJECT

File Reference

5.30.2

Statutory Reference

N/A

Author & Date

Ryan Duff 16th May 2015

Background

The Williams Business Group Chair recently had discussion with the CEO regarding the potential for a Business Group/Shire partnership to install CCTV at local business premises and public spaces.

It is known that random acts of vandalism and theft occur within the town and it is felt that the Community working with the Shire, Businesses, Police and Residents could apply for funding to install strategic CCTV to deter future illegal activity.

Comment

The Shire of Williams Community Safety and Crime Prevention Strategy 2006-2009 was adopted in July 2006 and is a good base document that possibly should be reviewed and used as support for a funding application to the Community Crime Prevention Funding.

SELECTION CRITERIA

In deciding whether a grant is to be made from the Community Crime Prevention Fund, the following criteria will apply:

- eligibility of the applicant;
- proposed project involves or is supported by police and addresses their local/district crime prevention issues and priorities;



- a demonstrated need and potential impact of the proposed project;
- crime prevention outcomes and the outcome measures identified in the proposed project are appropriate, achievable and assessable;
- level of involvement and/or support from local organisations and the community;
- extent to which the proposal has attracted investment by other funding bodies;
- demonstrated capacity of the applicant to implement the proposed project;
- demonstrated capacity of the applicant to manage the financial and reporting obligations of the proposed project;
- grant amount requested does not exceed \$25,000;
- requested project term of 12 months; and
- value for money.

The CEO is proposing that, subject to Community support, the Shire partner with the Williams Business Group and hold a workshop to develop a plan for the installation of a CCTV network in the Williams Townsite. The Shire could request one of WALGA's preferred CCTV's suppliers to attend the workshop and develop a plan and quote which would then be the basis for an application to the Community Crime Prevention Fund.

Financial implications

Nil.

Voting Requirements

Simple Majority

Officer's Recommendation

- 1 That the Shire of Williams review and update Community Safety and Crime Prevention Strategy 2006-2009.
- 2 That the Shire of Williams, Williams Business Group and Williams Police hold a workshop to investigate the possibility of installing a CCTV network in the Williams Townsite.

Council Resolution

Earnshaw/Paterson

- 1 That the Shire of Williams review and update Community Safety and Crime Prevention Strategy 2006-2009.
- 2 That the Shire of Williams, Williams Business Group and Williams Police hold a workshop to investigate the possibility of installing a CCTV network in the Williams Townsite.

Carried 8/0
Resolution 240/15



8.5 MANAGER OF FINANCE'S REPORT

8.5.1 ACCOUNTS FOR PAYMENT

File Reference	4.23.15	
Statutory Reference	N/A	
Author & Date	Cara Ryan	12 th April 2015

Background

That the Chief Executive Officer be authorised to make payments from Councils Municipal Fund and Trust Account for payment of:

- Refunds of overpayment, deposits and bonds.
- Postage
- Salaries and Wages
- Petty cash recoup
- Payment of creditors where a discount or penalty applies
- Council vehicle licenses
- Special emergency payments as authorised
- Loan Repayments
- Police Licensing, receipts.
- Credit Card purchases up to \$5,000 for items contained in the Budget
- Progress payments for tender contracts

Comment

The list of account for payment is a separate attachment to this agenda.

Financial Implications

As listed in the recommendation below.

Voting Requirements

Simple Majority

Officers Recommendation

That Municipal Fund Cheques 104379 - 104384, EFT, Bpay and Direct Debits totalling \$148,788.68, CLGF Regional Funding EFT transfers totalling \$526,838.23 approved by the Chief Executive Officer be endorsed and Municipal Fund EFT transfers totalling \$148,383.23 and Municipal Fund Cheques 104385 - 104396 totalling \$22,856.40 be approved for payment.



Council Resolution

Johnstone/Paterson

That Municipal Fund Cheques 104379 - 104384, EFT, Bpay and Direct Debits totalling \$148,788.68, CLGF Regional Funding EFT transfers totalling \$526,838.23 approved by the Chief Executive Officer be endorsed and Municipal Fund EFT transfers totalling \$148,383.23 and Municipal Fund Cheques 104385 - 104396 totalling \$22,856.40 be approved for payment.

**Carried 8/0
Resolution 241/15**

8.5.2 FINANCIAL STATEMENTS

File Reference	4.23.15	
Statutory Reference	N/A	
Author & Date	Cara Ryan	12 th April 2015

Background

A statement of financial activity must be produced monthly and presented to Council.
In accordance with the Local Government Act 1995, a statement of financial activity must be presented to each Council meeting, including a comparison to the budget and variance from it. It must also include explanations of any variances.

Statutory Implications

Local Government (Financial Management) Regulations 1996, reg 34.

Comment

The financial statements are a separate attachment to this agenda.

Financial Implications

As disclosed in the financial statements.

Voting Requirements

Simple Majority

Officers Recommendation

That the financial statements presented for the period ending 30th April 2015 be received.

Council Resolution

Earnshaw/Paterson

That the financial statements presented for the period ending 30th April 2015 be received.

**Carried 8/0
Resolution 242/15**



8.6 COUNCILLORS' REPORTS

Cr Cavanagh attended the Hotham Williams Economic Development Alliance and chaired the Williams Recreation Advisory Committee meeting. Cr Cavanagh discussed both meetings at the time the minutes were received by Council at items 6.2 and 6.3.

Cr Earnshaw, Cr Carne and Cr Cowcher attended Rick Wilsons NBN Launch hosted by the Williams CRC. Cr Earnshaw discussed the launch.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN.

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING.

10.1 ELECTED MEMBERS.

10.2 OFFICERS.

11.0 APPLICATION FOR LEAVE OF ABSENCE

Cr Logie requested leave for the Ordinary Council Meeting scheduled for the 17th June 2015.

Council Resolution

Earnshaw/Major

That Cr Logie is granted leave for the Ordinary Council Meeting scheduled for the 17th June 2015.

Carried 8/0

Resolution 243/15

12.0 INFORMATION SESSION

13.0 CLOSURE OF MEETING

The President declared the meeting closed at 4.19pm.