

**SHIRE OF WILLIAMS**

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON  
WEDNESDAY 18<sup>TH</sup> MAY 2011**

**1.0 OPENING**

**1.1 DECLARATION OF OPENING**

The President declared the meeting open at 1.14pm

**1.2 ANNOUNCEMENT OF VISITORS**

Nil

**2.0 RECORD OF ATTENDANCE**

**2.1 PRESENT**

Cr John Cowcher	President
Cr David Earnshaw	Deputy President
Cr Greg Cavanagh	
Cr Richard Johnstone	
Cr Moya Carne	
Cr Gilbert Medlen	
Cr Natalie Major	
Cr Peter Paterson	
Cr Jarrad Logie	

Ryan Duff	Chief Executive Officer
Ian Ball	Deputy Chief Executive Officer
Heidi Cowcher	Community Development Officer
Tony Kett	Works Supervisor
Steve Friend	Environmental Health Officer/Building Surveyor

**2.2 APOLOGIES**

Nil

**3.0 PUBLIC QUESTION TIME**

Nil

**4.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**5.0 DECLARATIONS OF INTEREST**

Chief Executive Officer – Item 10.0.1

Deputy Chief Executive Officer – Item 10.0.1

## **6.0 CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 ORDINARY MEETING MINUTES**

#### ***Earnshaw/Johnstone***

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 20<sup>th</sup> April 2011, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 9/0  
Resolution 227/11**

### **6.2 AGED HOUSING WORKING GROUP MEETING MINUTES**

#### ***Cavanagh/Medlen***

That the minutes of the Aged Housing Working Group Meeting held in the Council Chambers on Wednesday 27<sup>th</sup> April 2011, as circulated, be received.

**Carried 9/0  
Resolution 228/11**

## **7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS**

Community Development Officer Heidi Cowcher attended the meeting at 1.17pm to discuss her report

### **8.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT**

#### **8.1.1 Active Recreation Plan – DSR comment**

As discussed at the April 2011 Council meeting, sporting groups have provided their feedback on the Draft Recreation Plan, which was presented at the April Council meeting. At the same time as seeking general public feedback, the Shire forwarded a copy of the draft document, together with other supporting information as provided by Darren Monument (ABV Leisure) at the time of securing his services to prepare the plan to the Department of Sport and Recreation for their comments. Initially their comments were provided verbally, however we requested them in writing.

The following comments were received by email from Chelsea Gellard on Wednesday 4<sup>th</sup> May 2011. It is understood that these comments are the result of a meeting held between Chelsea Gellard, Clayton White and Jenifer Collins.

*The Department of Sport and Recreation would like to acknowledge the effort and commitment the Shire of Williams has put into developing the draft sport and recreation plan for the shire's future. The department is encouraged by the initial progress report offered by the consultant; however would not recommend the process the shire has undergone to reach the draft report. The areas of concern are that no written brief was agreed to and the scope of work was based on the Shire of Kalamunda, a metropolitan Local Government with little in common with Williams. It is difficult to make a comparison between what was requested by the Shire to be investigated and what has been delivered by the consultant. What can be commented on however is the proposed Williams Recreation Precinct Concept Plan and the principles and guidelines of the CSRFF program.*

*There are 20 recommendations for facility development within the concept plan.*

#### **Short term**

1. *Bowls pavilion requiring an upgrade. It is worth noting that the tennis building also requires an upgrade and bowls are looking at developing a 12 rink synthetic surface and tennis are looking at*

- court upgrades. It would be expected that the possibility of both of these groups relocating near to the main pavilion or co-locating would have been investigated as an option.*
- 2. New 12 rink synthetic green for bowls. Not opposed to this proposal however with a new surface required and work to the existing bowls pavilion it would be an ideal time to consider relocating. To attract CSRFF support there is little in this proposal that would satisfy the guidelines of consolidation and co-location/ shared use of resources. A 12 rink green at a shared pavilion (or extension to the existing pavilion to accommodate bowls and tennis) would be far more appealing and would result in lower costs in the long term as the main pavilion is shared by every user group within the precinct).*
  - 3. Internal road would not be required to bowls if they relocated.*
  - 4. Same as point 1. Relocation should be considered as an option.*
  - 5. Relocating the tennis courts should be considered and multi marked netball/ basketball courts (not every court).*
  - 6. Agree with modification of entry*
  - 7. Playground (Lotterywest may be interested in the playground. R4R allocation should be used for carparks, entry statements, landscaping etc which are ineligible under CSRFF).*
  - 8. Would question the need for relocation of the hockey field. Main oval could accommodate both football and hockey. Surface should be improved under agreement with Water Corp (are there costs related to this? Could be a possible CSRFF project). How does Narrogin's synthetic surface tie in with Williams? Do Williams play games in Narrogin?*
  - 9. Car parking-agree but not eligible for CSRFF.*
  - 10. Bitumise Ramshed floor and lighting suitable for netball and basketball. If it is a low cost option i think it would make sense if building is viable to do this.*
  - 11. Rear entrance to recreation ground.*
  - 12. New storage and scoreboard-not a high priority.*
  - 13. 2 practice cricket wickets-consider location in relation to pavilion, storage etc.*

#### **Long term**

- 14. Campdraft area- appears to make sense*
- 15. Unsure of the need to complete this road*
- 16. Horse float area-appears to make sense*
- 17. Multipurpose rectangular field-would question the need for this however would propose that hockey is played here if there is the desire to relocate from the main playing field. Little work required as this is an existing field.*
- 18. Pavilion extension-unsure of the need if everyone stays where they are and gets upgrades. Would be a priority if other sports were to relocate to the building.*
- 19. Stables-appears logical in this location*
- 20. Race Track extension-target R4R or Racing and Gaming.*

#### **Conclusion**

- The policies and guidelines of the CSRFF program focus on co-location, consolidation of aging infrastructure and the sharing of common infrastructure such as clubhouses, change rooms and social amenities.*
- What has been presented in the Shire of Williams Concept Plan is the expansion of facilities, upgrade of all facilities at their existing location and no rationale for these proposals other than that the facilities are at an age where significant work is required.*
- No options have been presented, only the draft final plan. It is therefore difficult to see if other options have been considered and whether they have been dismissed for legitimate reasons or the pros and cons of each proposal are presented.*
- Other options do not appear to have been presented to the community to have an opinion on.*
- Other towns that have gone down the co-location and shared use model have enjoyed an improved playing arena and access to a higher quality social amenity that is shared with other user groups. Examples include Merredin, Bruce Rock, Brookton, York, Westonia, Dowerin, Darkan amongst others.*

#### **Officers Recommendation:**

*For consideration*

**Cavanagh/Earnshaw**

That the comments on the Sport & Recreation Facilities Plan be forwarded to Darren Monument for review and with the intention to amend the plan to include greater co-location and shared use of facilities.

**Carried 9/0  
Resolution 229/11**

**8.1.2 Age-Friendly Communities**

As Council would be aware, the Shire of Williams participated in a joint project across six shires (Dumbleyung, Lake Grace, Wagin, West Arthur, Williams and Woodanilling) in 2010 to investigate each communities “age-friendliness” and determine possible barriers to age-friendliness and how we can address these to make our communities more welcoming and supportive of the older members of our community.

The report was finalised in December 2010, and some of the more specific findings for Williams were:

**1. Community support and health services**

- While the HACC services, nursing GP services were highly valued and important a gap in services was identified for post operative care and weekend/after hours care, transport assistance.
- More HACC and home maintenance services required
- More aged care options needed locally although difficulties with this recognised.
- The need for more police interaction with the local community

**2. Housing**

- Williams was perceived as a safe and friendly place to live and where people would like to stay as they aged. A major issue is the availability of suitable housing/units for aged people. A range of styles required from independent over 55's style retirement villas to supported accommodation.
- With the influx of people into Williams the shire needs to be pro-active in this area

**3. Outdoor spaces and buildings**

- Considerable agreement about the need for footpath maintenance the effect of trucks on the kerbing and safety when crossing roads. More seating identified in some areas

**4. Social participation**

- It was agreed that more could be done to support, welcome and include new residents into the shire
- Increased use of the CRC as a meeting place/special room gain support

**5. Civic participation and employment**

- While Williams was viewed as a respectful and inclusive shire with many volunteering options, there was widespread concern about the reliance on fewer, ageing volunteers. The loss of service groups is also putting a strain on these people to meet a growing demand

In April 2011, the Department for Communities introduced a “Age Friendly Communities Grant Program 2011”. The letter stated the following:

*The State Government supports an age-friendly approach to future planning, This is the most effective way to encourage seniors to stay connected and to participate in their community. The inclusion of seniors is a core aspect of the planning process.*

*Your local government is one of the 27 in WA which has committed to adopting an age-friendly approach to their planning and received Department for Communities funding to undertaken age-friendly research.*

One of the funding programs initiated has been the Project Implementation Grants – a maximum of \$10,000 per local government to implement age-friendly initiatives. The funding could not be spent on infrastructure.

The Shire of Williams submitted an application to the Department for Communities on Friday 13<sup>th</sup> May 2011 for \$10,000 to support seniors advocacy initiatives. The project will:

*Project aims to employ a part-time Seniors Advocacy officer in the Shire of Williams 1 day per week (6 hours) for 40 weeks (August to May) to undertake the following:*

- *Provide advocacy between seniors, community and local government on challenges identified in the Age-Friendly Communities Report (December 2010)*
- *Work closely with Community Resource Centres / Schools / Senior Advocacy Groups/Libraries/HACC and Meals on Wheels – groups that are already working with aged to further develop senior related projects, events etc*
- *Providing links between government agencies, service providers, community groups and businesses*
- *Develop communication strategies – finding better ways to engage with seniors – especially those out of town but still valuable members of our communities*
- *Enable improved information dissemination – eg: newsletters, flyers, direct mail outs (email and paper based), seniors activity books, senior-specific contact information, fridge magnets with important phone numbers*
- *Intergenerational activities – community gardens, bingo nights, storytelling*
- *Liaise with WA Police in regards to home security for seniors and other related issues (eg: management of properties when owners away/incapacitated for an extended period of time)*

It is envisaged, should the funding be successful, that the Shire will work in collaboration with the Williams Community Resource Centre to implement this project, given their substantial work that they already do with the seniors of our community.

The outcome of the funding should be known within the next 6 weeks, as implementation is timed to commence in July 2011.

***Officers Recommendation:***

*That the Shire of Williams endorses the Project Implementation Grant 2011 for \$10,000 submitted to support the engagement of a short term seniors advocacy officer for the community of Williams.*

***Medlen/Carne***

That the Shire of Williams endorses the Project Implementation Grant 2011 for \$10,000 submitted to support the engagement of a short term senior's advocacy officer for the community of Williams.

**Carried 9/0  
Resolution 230/11**

**8.1.3 Business Plan for Lakes & 4WD Well Aged Persons Housing Strategy 2010-2014**

Following the April meeting of the 4WD group of Councils, I have been assisting the group to finalise their business case to meet the Country Local Government Fund Regional guidelines. It is anticipated that this is to be presented at the May meeting to be held in Katanning on Tuesday 24<sup>th</sup> May, after which the plan will be forwarded to the Department for Regional Development & Lands for approval and releasing of the 2010/11 funds.

As mentioned in the CEOs report, the Shire of Williams is proposed to receive funding to build 4 units between 2011/12 and 2013/14.

It is likely that the group may seek to apply for Regional Development Australia funding (RDAF), a federal government funding program for projects of significant regional benefit, to boost the numbers of units to be built across the region (project area covers 7 shires – Dumbleyung, Kent, Lake Grace, Wagin, West Arthur, Williams and Woodanilling).

#### ***For information***

### **8.1.4 Marketing**

The Williams Community Resource Centre in collaboration with the Shire of Williams is currently identifying ways that we can work on marketing our community better. Both organisations are in need of a dedicated marketing plan – and it is envisaged that this will be developed collaboratively in the next 6 months.

As part of this, Debbie and I have been investigating “Festive Sail Flags” Quotes have been obtained from Pennant House. Festive Sail Flags have their origins in sunny Bali where they decorate hotels, gardens and beaches all over the wonderful island. Pennant House artists remodeled the colourful sentinels to adapt and send a powerful commercial message yet still colour-your-world. With the constant motion and the long, brightly coloured tails they immediately capture attention. These can be permanently displayed, or displayed when there is a special event on (eg: Williams Gateway Expo, football grand final, Repertory shows) – making our community look fun and inviting.

Debbie has investigated costs – with each banner estimated to cost \$393 (plus GST), which includes flag, fold-a-pole and ground mount. A minimum order of 20 would be desirable and keep the cost per banner down.

It has been suggested that local businesses and community groups be approached to see if they would be supportive of the purchase of a banner for their business / group, that could be displayed around the community (it is likely that to display the banners along Albany Highway, we would need to seek Main Roads approval, however on the local streets, the shire would be responsible for ensuring that they were located in a safe area). Banner mounts could be permanently sited, and the flags mounted whenever.



#### ***For information.***

### **8.1.6 DSR – Club Development LGA Officer Scheme**

Council received a grant of \$11,000 in 2010/11 from DSR to employ a Club Development Officer to build the capacity of community based clubs across our Shire.

Project objectives include:

- Assisting clubs to improve their governance and management practices through the development of club plans, policies and procedures
- Maintaining an up to date club contact database
- Provide regular club development information/updates to clubs, DSR and other program partners
- Establish and maintain partnerships with State Sporting Associations or regional sports associations identified as priority sports in the area
- Undertaken and annual club audit/needs assessment
- Provide relevant club development training, education, information workshops/programs and opportunities
- Promotion of *Club's On-Line* web based information

The first report is due in July 2011 on the achievements in the position in 2010/11. Funding has been secured for 3 years to 30 June 2013.

#### ***For information***

#### ***Logie/Major***

That the Community Development Officer's report be received.

**Carried 9/0  
Resolution 231/11**

Cr Carne congratulated CDO Heidi Cowcher on being admitted as a Member to the Order of St John for her services to the Williams St John Ambulance.

Ms Cowcher left the meeting at 1.57pm

### **8.2 WORKS SUPERVISOR'S REPORT**

Works Supervisor Tony Kett attended the meeting at 1.58pm to discuss his report.

#### **8.2.1 Maintenance Grading**

<b>Road Name</b>	<b>Length Graded</b>
Darkan-Quindanning Rd, north - south	20.9
Plank Rd	4.7
Zilko Rd	19.3
Westmere Rd	5.1
Playle Rd	3.7
McKenzie Rd	5.4
Yarrabin Rd	4.5
Congelin - Narrogin rd	6.1
<b>Total Length Graded</b>	<b>69.7</b>

#### **8.2.2 Road Maintenance Works**

Nil to report

**8.2.3 Construction Program**

Road Name	Funded By	Works Commenced	Work completed this month
Wangelling Gully Rd		17/03/2011	Gravel sheeting 4.5 km completed
Culbin-Boraning Rd		9/05/2011	Resumed gravel sheeting
<b>Total Length Graded</b>			

**8.2.4 Upcoming Works & Items on Road Construction Program**

Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	Status	Comment
Marradong (12.39km)	Reconstruct, widen and seal to 7m	8.9	11.2	2.3	Complete	Dated completed 09/11/2010
Darkan Quindanning (30.3km)	Reconstruct, widen and seal to 7m	7.80	9.80	2	Complete	Dated completed 21/10/2010
Wangelling Gully (8.86km)	Clear, widen & gravel sheet to 9m	4.50	9.00	4.50	Outstanding	Started gravel sheeting 17/03/2011. Completed 4.5km May 2011
Hurley Rd (13.82km)	Clear, widen & gravel sheet to 9m	9.32	11.32	2.00	Outstanding	
Culbin Boraning (19.31km)	Clear, widen & gravel sheet to 9m	2.00	4.50	2.50	Outstanding	1.5km gravelling done
Richardson St (0.72km)	Repair & Reseal 720m	0.00	0.72	0.72	Complete	Dated completed 14/12/2010
York-Williams Rd (19.50km)	Shoulder grading				Complete	Changed works to tree clearing. Dated completed 14/12/2010
Bates Rd	900mm Culvert				Complete	Dated completed??
Taylor Rd	Remove Crest and step ascent				Complete	Attempt made to rip hill but not successful
Richmond St	Seal 400m				Complete	Dated completed 06/12/2010

**8.2.5 Mechanical Report**

Plant Description		Driver	Date Purchased	Hours/Kms June 2010	Works Completed this month
Ford FG G6E Sedan	Light Vehicles	Ryan Duff	1-Jul-09	40,000	
Ford BF Mark II Falcon XR Sedan		Ian Ball	3-Aug-07	75,000	
Holden Rodeo Dual Cab Utility			5-Nov-04	143,811	
Ford Ranger Dual Cab Utility		Tony Kett	1-Jul-09	8,200	
Kia 2 Tonne Truck		Jeff Cowan	9-Oct-07	35,885	
Holden Rodeo Crew Cab Utility		Andrew Wood	15-Nov-06	136,317	Serviced 08/04/2011

Holden Rodeo Single Cab Utility		James Lenehan	20-Nov-06	52,699	
Mitsubishi Triton Single Cab Utility		Aaron Goulden	22-Sep-99	181,427	
Multipac Multi-Tyre Road Roller	Construction Equipment		21-Oct-04	3,519	Repaired alternator 18/04/2011
Case Vibromax Roller			29-Sep-04	2,242	
Caterpillar 12H Road Grader		Kevin Burman	17-Nov-03	7,691	Flushed out cooling system
Volvo G930 Road Grader		Andrew Wood	20-Oct-06	3,534	
JCB 416HT Front End Loader		Andrew Bunch	6-Feb-06	2,794	
Volvo EC210BLC Excavator		Phil Reed	18-Jul-07	2,160	
John Deere 315SE4 Backhoe			17-Sep-01	2,450	
John Deere MFWD Tractor			21-Oct-97	18,497	
Toro Reelmaster SP mower	Parks & Gardens	Aaron Goulden	Aug-09	104	
Toro Z597 Ride on Mower		Jeff Cowan	1-Oct-06	589	
Toro Z400 Kholer Ride on Mower		Jeff Cowan	8-Aug-05	392	
Honda TRX Four Wheel M/Cycle		Jeff Cowan	20-Mar-00	6,288	
Toyota DA115 Tip Truck (Water Truck)	Trucks & Trailers		24-Aug-94	23,106	
Isuzu FVZ1400 Tip Truck			31-Dec-03	182,458	
Mercedes Benz Actross Prime Mover		Ray Scobie	21-Dec-05	105,000	
Isuzu Giga CXZ Tip Truck		Justin Murdock	10-Dec-08	41,000	
Mitsubishi Canter Dual Cab Truck			17-Oct-02	154,803	
SFM Side Tipping Trailer		Ray Scobie	21-Dec-05		
Howard Porter Low Loader			31-Aug-07		
Howard Porter Pig Trailer		Justin Murdock	10-Dec-08		

### **8.2.5 Staff**

Anthony Brayshaw tended his resignation (Boddington Goldmine)

Roger Gillett is replacing Anthony Brayshaw.

Richard Hewitt is replacing Andrew Bunch.

### **8.2.5 Town and Facilities Report**

Nil to report

### **8.2.5 Private Works**

Still cleaning up storm damage at Wandering with excavator, loader and stop and go signs.

### **Logie/Earnshaw**

That the Works Supervisor's Report be received.

**Carried 9/0  
Resolution 232/11**

Mr Kett left the meeting at 2.05pm

## **8.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT**

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 2.07pm to discuss his report.

### **8.3.1 Building Permits**

None issued this period.

Building inspections ongoing.

### **8.3.2 Food Premises Inspection**

No food premises are inspected over the busy Easter period.

### **8.3.3 Other Business**

Nothing to report

### **8.3.4 Temporary Accommodation Arrangements**

#### ***Johnstone/Medlen***

That Nigel and Tracey Uchtman be granted permission to live in temporary accommodation on lot 35 Pinjarra-Williams Rd whilst their residence is being built.

**Carried 9/0  
Resolution 233/11**

#### ***Cavanagh/Paterson***

That the Environmental Health Officer/Building Surveyor prepare a policy on residing in temporary accommodation on site whilst a residence is being built for consideration by Council.

**Carried 9/0  
Resolution 234/11**

#### ***Medlen/Cavanagh***

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 9/0  
Resolution 235/11**

Mr Friend left the meeting at 2.39pm

### **8.4 CHIEF EXECUTIVE OFFICER'S REPORT**

<b>Report Reference:</b>	<b>8.4.1</b>
<b>Subject:</b>	<b>Aged Housing – Concept Plan</b>
<b>File Reference:</b>	9.20.60
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	R.N. Duff 10 <sup>th</sup> May 2011

#### **Background:**

Council have identified the need for additional Aged Housing in Williams. Various models have been investigated but before progressing further a concept plan must be developed to illustrate what any future Aged Housing Development would look like.

A working group of Councillors has been formed to work through the issues and provide a recommendation to Council.

Aged Housing is currently the focus of the 4WD and Lakes VROC's Business Case which is being submitted to the Department of Regional Development and Lands. Once the Business Case is approved the Royalties for Regional Country Local Government (Regional) Fund will provide some \$8.9 million for the

construction of 28 Aged Housing units across the two VROC's. With in-kind and cash contributions from the Shires and associated housing bodies the total project budget in \$10.8 million.

**Comment:**

The minutes of the Aged Housing Working Group have been presented to Council. The minutes contained a general concept plan for the Lots 32, 33 & 34 New St which is land that has been dedicated by Council for Aged Housing. If the concept is endorsed by Council then the CEO will commence discussions with prospective builders and design engineers to survey and plan the site development.

A number of other issues are discussed in the minutes in respect to marketing and legal issues that would have to be overcome to attract and then on-sell to prospective purchasers. The Chief Executive Officer will work on addressing these issues and report back to Council at a later date.

**Financial Implications:**

A Draft Budget has been prepared for the Aged Housing Business Case

Shire of Williams	2010/11	2011/12	2012/13	2013/14	Total
Williams CLGF	\$ 159,326	\$ 234,686	\$ 234,686	\$ 469,371	\$ 1,098,069
Carryover CLGF (previous year)		\$ 79,326			
Cash contribution		\$ 150,000			\$ 150,000
<b>Total cash available (with carryover)</b>	<b>\$ 159,326</b>	<b>\$ 464,012</b>	<b>\$ 234,686</b>	<b>\$ 469,371</b>	<b>\$ 1,248,069</b>

Project Expenditure					
Surveyors	\$ 5,000				\$ 5,000
Architecture/drawings	\$ 15,000				\$ 15,000
Tender prep/alloc	\$ 10,000				\$ 10,000
Site costs	\$ 50,000				\$ 50,000
Services /Tel/gas/elec/water		\$ 50,000	\$ 12,500	\$ 12,500	\$ 75,000
Building costs		\$ 460,000	\$ 278,000	\$ 306,000	\$ 1,044,000
Driveway		\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Footpath		\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Fencing		\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000
Landscaping		\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000
Insurance		\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000
Project contingencies					\$ -
<b>Total Expenditure</b>	<b>\$ 80,000</b>	<b>\$ 561,000</b>	<b>\$ 341,500</b>	<b>\$ 369,500</b>	<b>\$ 1,352,000</b>
In kind Budget					
Land		\$ 80,000	\$ 40,000	\$ 40,000	\$ 160,000
Project Management	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 60,000
<b>Total</b>	<b>\$ 15,000</b>	<b>\$ 95,000</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>	<b>\$ 220,000</b>

<b>Surplus/deficit</b>	<b>\$ 79,326</b>	<b>-\$ 96,988</b>	<b>-\$ 106,814</b>	<b>\$ 99,871</b>	<b>-\$ 103,931</b>
<b>Total Units built</b>		<b>2 UNITS</b>	<b>1 UNIT</b>	<b>1 UNIT</b>	<b>4</b>

Shortfall either funded from Shire reserves or project "pot"

If Shire is prepared to put extra cash funding to project, the Shire can build 2 extra units that they want or Regional Alliance may apply to RDAF

**Voting Requirements:**

Simple Majority

**Recommendation:**

That Council endorse the concept plan for the New Street Aged Housing Complex

**Medlen/Major**

That Council endorse the concept plan for the New Street Aged Housing Complex.

**Carried 9/0  
Resolution 236/11**

<b>Report Reference:</b>	<b>8.4.2</b>
<b>Subject:</b>	<b>Development Assessment Panels</b>
<b>File Reference:</b>	10.60.10
<b>Statutory Reference:</b>	<i>Planning and Development Act (Development Assessment Panels) Regulations 2011</i>
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> May 2011

**Background:**

**Development Assessment Panels**

DAP's have been introduced by the State Government as part of a raft of amendments to legislation governing the planning system which in essence seek to improve its performance and outcomes. DAP's will comprise a mix of technical experts (3 specialist members) and two local government representatives and are charged with determining all development applications in excess of \$7 million in value and optionally (at the election of the applicant) those applications between \$3 million and \$7 million in value.

Once the DAP Regulations have been gazetted the Minister for Planning will establish 15 different DAPs across the state, the majority of which will comprise groupings of multiple local government authorities. Williams will be grouped into the Wheatbelt Development Assessment Panel with the 43 other Wheatbelt Councils. The frequency of DAP meetings will vary as to the volume of trigger applications received and the DAP's will commence operation on 1 July 2011.

**Comment:**

**Details of Membership**

Nominated local government representatives will be required to undergo training organised by the DAP Secretariat with provision of an allowance of \$400 paid upon completion. Members are appointed for a two year term, are eligible to be re-appointed and are subject to the normal local government criteria for disqualification from office.

Members will receive a \$400 fee for each DAP meeting attended and \$100 for the determination of an amendment or cancellation of an existing approved application. Members will be required to attend proceedings in the State Administrative Tribunal with respect to determination of applications made by the DAP and are eligible for a fee of \$400 for such attendance. DAP meetings, as with SAT attendances, are conducted during normal weekday business hours.

**Financial Implications:**

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

It is recommended that Council nominate Councillors \_\_\_\_\_ and \_\_\_\_\_ as the Shire's representatives to the relevant Development Assessment Panel with jurisdiction over the Shire's municipal boundaries, with Councillors \_\_\_\_\_ and \_\_\_\_\_ as the alternative representatives.

**Major/Medlen**

That Council nominate Councillors Earnshaw and Logie as the Shire's representatives to the relevant Development Assessment Panel with jurisdiction over the Shire's municipal boundaries, with Councillors Johnstone and Carne as the alternative representatives.

**Carried 9/0  
Resolution 237/11**

<b>Report Reference:</b>	<b>8.4.3</b>
<b>Subject:</b>	<b>Minister for Local Government – Plan for the Future, Regulatory Changes</b>
<b>File Reference:</b>	4.12.36
<b>Statutory Reference:</b>	Local Government (Administration Regulations) 1996 s19C & 19D
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> May 2011

**Background:**

*"I am writing to update you on the implementation of the new Integrated Planning and Reporting Framework for local governments in Western Australia. I regard this as a significant initiative which will strengthen the capacity of local governments to plan strategically for their communities.*

*In order to implement this initiative, I am proposing to amend regulations 19C and 19D of the Local Government (Administration) Regulations 1996, which define the requirement for local governments to develop a plan for the future. The new regulations will require local governments to develop and adopt a Strategic Community Plan and a Corporate Business Plan. A July 2011 gazettal date is anticipated, after which the Department will issue an explanatory circular.*

*Local governments will be expected to be fully compliant with the new regulations by 1 July 2013 and to take the contents of the new Plans into account when preparing their annual budgets for the 2013/2014 financial year. This means that the sector has approximately two years to prepare for full implementation of the new planning framework.*

*The Strategic Community Plan, as you would be aware, is a principal planning document, in which Council (with community input) will establish aspirations and priorities for the local government. The Corporate Business Plan, on the other hand, is an operational and financial planning instrument that will demonstrate the local government's capacity to deliver and/or achieve Council priorities from the key focus areas and objectives that were identified in the Strategic Community Plan.*

*The current requirement for two-year reviews of existing Plans for the Future will be removed, whilst transitional arrangements in the regulations will give local governments the option to develop and adopt the new Plans prior to 30 June 2013, should they wish to do so. A timeline to assist you in this regard is attached.*

*The regulations will detail, in broad terms, the requirements of the two Plans, their relationship to one another, the time period they will cover, and arrangements for consultation, review and adoption. All of this information is available in the Integrated Planning and Reporting Framework and Guidelines, which may be downloaded from the Local Government Reform/Integrated Strategic Planning pages of the Department's website ([www.dlg.wa.gov.au](http://www.dlg.wa.gov.au)).*

*Further tool and resources to assist local governments in their overall planning activities that will become available in coming months include:*

- *An Advisory Standard on Strategic Community Plans and Corporate Business Plans, which will identify the level of planning detail expected of differing local governments depending on their size, location and other factors and will provide some model examples;*

- *Frameworks and Guidelines relating to Asset Management and Long Term Financial Planning, as well as a Workforce Planning and Development Guide; and*
- *Integrated Planning Master Classes, to be offered State-wide by Local Government Managers Australia WA Division (LGMA) and supported by the Department.”*

**Comment:**

The LGMA along with support from the Department of Local Government have developed an Integrated Planning Master Class which the CEO has registered to attend. The Master Class is specifically designed for Local Government Officers and will not suit Elected Members. A further educational program will be conducted for Councillors.

In terms of timeframes the Department has provided an Integrated Planning and Reporting Implementation Schedule 2011-2013 which has been attached as **APPENDIX 1**.

Some of the foundation work has already been carried out with Morrison Low Consulting assisting staff to prepare a basic Asset Management and Long Term Financial Plan. Council have adopted a revised Strategic Plan in August 2010.

**Financial Implications:**

Without fully understanding the requirements of the amended regulations it is envisaged that significant staff resources will be required to produce the planning documents required. This will involved extensive community consultation and Councillor input.

As Council would be aware there will be no available funding for this work as the Department of Local Government has indicated that it would only provide funding to the local government's participating in the structural reform process.

**Voting Requirements:**

Simple Majority

**Recommendation:**

For Council's information.

<b>Report Reference:</b>	<b>8.4.4</b>
<b>Subject:</b>	<b>WALGA – Registration of Voting Delegates</b>
<b>File Reference:</b>	4.12.00
<b>Statutory Reference:</b>	Nil.
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> May 2011

**Background:**

The 2011 Annual General Meeting of the Western Australian Local Government Association will be held at the Perth Convention Centre on Saturday 6<sup>th</sup> August 2011.

**Comment:**

As a member of WALGA the Shire of Williams must nominate two delegates to exercise its voting rights at the meeting.

**Financial Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Recommendation:**

That Council nominates two Councillors to vote at the 2011 WALGA Annual General Meeting.

**Cavanagh/Medlen**

That Council nominate Councillors Cowcher and Earnshaw to vote at the 2011 WALGA Annual General Meeting.

**Carried 9/0  
Resolution 238/11**

**Afternoon Tea**

Council adjourned for afternoon tea at 3.20pm and resumed the meeting at 3.45pm

<b>Report Reference:</b>	<b>8.4.5</b>
<b>Subject:</b>	<b>Hon. Max Trenorden MLC – Private Members Bill, Regional Subsidiaries Bill 2010</b>
<b>File Reference:</b>	19.1.10
<b>Statutory Reference:</b>	Nil.
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> May 2011

**Background:**

In February 2009 the Minister for Local Government announced desire for State-wide Structural Reform. Very few local governments have seen the need for change and as a result a stalemate has arisen between the Government and a majority of local governments.

Councils have indicated a desire to continue to work with other local governments similar to what already exists in the VROC's set up across the State. This arrangement gives each local government autonomy yet being able to reap the benefits of working as a group of Councils. The downfall of a VROC is that it is not recognised as a legal entity and often relies on the goodwill of Councils and a lead Council administering funds and legal agreements.

The South East Avon Voluntary Regional Organisation of Councils (SEAVROC) has investigated various regional collaborative models without having to form a Regional Transition Group or formal Regional Council. A report was prepared by Neil Douglas of McLeods Lawyers where it was recommended that SEAVROC advocate for the allowance of Local Government Regional Subsidiaries.

In September 2009, Nigel Hallett, MLC and Max Trenorden MLC travelled to South Australia and Queensland to gain further understanding of the reform initiatives in both States. A second trip to South Australia was carried out in August 2010. As a result two reports have been tabled giving the findings of both trips and are the backbone behind the proposed legislation.

**Comment:**

The Local Government Amendment (Regional Subsidiaries) Bill 2010 was introduced into the Legislative Council in November 2010.

The main points of the Bill is summarised below with further information attached at **APPENDIX 2**.

**3.69. Regional subsidiaries**

- (1) Two or more local governments making arrangements under which they are to perform a function jointly may, with the Minister's approval, form a subsidiary body (a *regional subsidiary*) to perform that function.
- (2) Regulations may —
  - (a) regulate the procedure for applying to the Minister for approval for the formation of a regional subsidiary; and

- (b) require the local governments proposing to form a regional subsidiary to prepare a charter addressing the matters required by the regulations to be dealt with in a charter, and to forward the charter to the Minister when applying for approval; and
  - (c) provide for the establishment, corporate status and powers and duties of a regional subsidiary; and
  - (d) regulate the governance and management of a regional subsidiary; and
  - (e) regulate the operational and financial planning, auditing and reporting to be undertaken by a regional subsidiary; and
  - (f) provide for the winding up of a regional subsidiary; and
  - (g) provide that a specified provision of this Act applies in relation to a regional subsidiary subject to any prescribed or necessary modifications; and
  - (h) provide for or regulate any other matter that is necessary or convenient to be provided for or regulated in respect of a regional subsidiary.
- (3) This section has effect in addition to the provisions of this Division relating to regional local governments, and does not derogate from those provisions.
- (4) Nothing in this section prevents local governments from making arrangements under which
- (a) a local government performs a function for another local government; or
  - (b) local governments perform a function jointly without forming a regional subsidiary.

**Financial Implications:**

**Voting Requirements:**

Simple Majority

**Recommendation:**

That the Shire of Williams support the Local Government Amendment (Regional Subsidiaries) Bill 2010 and write to local parliamentarians canvassing their support for the Bill when presented to the Parliament.

**Cavanagh/Johnstone**

That the Shire of Williams support the Local Government Amendment (Regional Subsidiaries) Bill 2010 and write to local parliamentarians canvassing their support for the Bill when presented to the Parliament.

**Carried 9/0  
Resolution 239/11**

<b>Report Reference:</b>	<b>8.4.6</b>
<b>Subject:</b>	<b>Shire of Narrogin – Wheatbelt Land Use Planning Strategy</b>
<b>File Reference:</b>	10.60.10
<b>Statutory Reference:</b>	Nil.
<b>Author &amp; Date:</b>	R.N Duff      10 <sup>th</sup> May 2011

**Background:**

The Department of Planning, on behalf of the Western Australia Planning Commission, has prepared a land use planning strategy for the Wheatbelt. The strategy plans for people and population in the region, facilitates economic development, considers settlement, land supply and infrastructure needs and seeks to protect the natural and cultural environment. Submissions on the draft strategy close on 1 July 2011. The Shire of Narrogin has expressed deep concern over the existence of such a strategy. A letter is attached at **APPENDIX 3**.

**Comment:**

The Draft Wheatbelt Land Use Planning Strategy is attached at **APPENDIX 4**.

The document very broad and includes an assessment of existing approvals, existing housing supply and identifies the major growth areas. There is not a lot of specific information about Williams but it does recognise the existing approvals for rural residential and industrial in the shire.

The Strategy re-enforces the main thrust of the existing Draft State Planning Policy 2.5 and Draft WAPC DC 3.4 relating to rural subdivision with a focus that:

- New housing and industries to be aligned in those areas that have services.
- Rural living areas to be close to towns and be provided with reticulated water.
- Growth should be maximised in infill areas.

It also re-enforces the WAPC position that future scheme reviews and amendments are to be guided by local planning strategies – at the moment the Shire of Williams is in a good place because it already has adopted a townsite expansion strategy.

Most of the information in this draft strategy is the usual planning jargon. It is not sure what stimulated the Commission to pursue this strategy – it is superseding some older policies and strategies? It does look at the issue of regional towns accommodating population growth associated with Perth in areas such as Chittering. Maybe it has stemmed from recent government murmurs about regional towns accommodating population growth –eg supertowns.

It is probably an opportunity for the WAPC to reinforce their new position on water requirements and their stronger focus on infill rather than expansion.

It's hard to wade through all the background but there are not any real surprises in this document – because it covers such a large area it is a broad overview. The only real danger is that they focus on the existing larger towns and not necessarily recognise the opportunities available in areas like Williams which are located so close to Perth.

It doesn't have a lot of very specific recommendations for areas but just has a range of policy statements on the WAPC's position on general issues, like water supply. It should not undermine the shire any more than the draft state planning policies already do, unless there is an over arching plan and the Shire of Narrogin's concerns are realised.

**Financial Implications:**

Nil.

**Voting Requirements:**

Simple Majority

***Recommendation:***

That the Shire of Williams makes a submission to the Western Australian Planning Commission on the Draft Wheatbelt Land Use Planning Strategy. The submission would question the need for such a Strategy and more specifically a strategy that encompasses such a large number of local governments as issue within the Shire of Williams are different to those of other local governments in the Wheatbelt.

***Johnstone/Medlen***

That the Shire of Williams makes a submission to the Western Australian Planning Commission on the Draft Wheatbelt Land Use Planning Strategy. The submission would question the need for such a Strategy and more specifically a strategy that encompasses such a large number of local governments as issue within the Shire of Williams are different to those of other local governments in the Wheatbelt.

**Carried 9/0  
Resolution 240/11**

<b>Report Reference:</b>	<b>8.4.7</b>
<b>Subject:</b>	<b>Olivia Melville-Main – Advertising Structures along Brooking St</b>
<b>File Reference:</b>	10.20.70
<b>Statutory Reference:</b>	Nil.
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> April 2011

**Background:**

*"As you may know, Main Roads has restricted advertising on the Albany Highway and the Narrogin-Williams Road, so it still remains a fairly tricky situation for me to advertise Plumtree & Ivy's existence, which for the main part, depends on travellers on these roads.*

*My suggestion to the Shire of Williams to help support small businesses like myself is to continue with the flagpole / banner structures along Brooking Street so that I and others can advertise our village style shopping precinct which would then be visible from the intersection of Albany Highway. I have attached an ideal situation which would look very attractive down our main street of town.*

*Is there a marketing strategy already in place for the promotion of the Williams Shire townplace? Would something more complex than a "Tidy towns" committee be introduced as a way to promote our town to the greater public? Perhaps a specific body could be initiated as way of enhancing the Williams presence in the tourism industry? I am aware that we have a recent update of the Shire of Williams website which is fantastic and I am enthusiastic to learn if there is another avenue of furthering small business promotion as part of the Shire of Williams expenditure.*

*If there are any suggestions or possibilities in light of sustaining and encouraging small businesses in our rural Shire, or if you would like to discuss this further, please contact me on the above."*

**Comment:**

Two main points come out of the letter

1. Requesting Council's consideration on the installation of Banner Poles along median strip.

There is currently one banner pole in Brooking Street which displays the current Shire of Williams Banner that was entered in the Banners on the Terrace Competition. Banner poles are used extensively by local governments to beautify the townscape and promote towns. Once installed they are permanent fixture with the actual banner being easily changed.

2. Enquiring about the existence of a Marketing Strategy to promote Williams.

There is no current marketing strategy in place for the Shire of Williams, although in 2006 Heather and Amanda Rose prepared the *Williams Tourism Destination Strategic Plan 2006-2010*. The Shire of Williams Strategic Plan 2010-2020 also identifies the need for the development of a Marketing Strategy to promote the Shire. It is presumed in promoting the Shire this would include the services, businesses and facilities within the Shire.

Both the Williams CRC and the Shire Community Development Officer are planning to work together more closely on issues in Community Development and Promotion. With Marketing the Shire an objective in the Shire Strategic Plan utilising the resources and expertise in the CRC network would help achieve this objective.

Therefore Ms Melville-Main should be advised of the above and consulted at the appropriate time.

**Financial Implications:**

Investigations on going.

**Voting Requirements:**

Simple Majority

**Recommendation:**

For Council's consideration

**Carne/Medlen**

That Ms Melville-Main is advised that Council's Community Development Officer and the Community Resource Centre staff are working together on Community Development and Shire Promotion and as part of this "Festive Sail Flags" that can be displayed are being investigated.

**Carried 8/1  
Resolution 241/11**

<b>Report Reference:</b>	<b>8.4.8</b>
<b>Subject:</b>	<b>Shire of Williams v Petchell – Taking of Portion of Williams Location 12026, Communications Tower Site and Access</b>
<b>File Reference:</b>	10.60.10
<b>Statutory Reference:</b>	
<b>Author &amp; Date:</b>	R.N Duff 10 <sup>th</sup> May 2011

**Background:**

That State Administrative Tribunal handed down its decision regarding compensation to Mr RN Petchell after the taking of portion of location 12026. The decision was dated 12<sup>th</sup> April 2011.

Summary of Tribunal's decision

1. Mr Robert Petchell applied to the Tribunal for the determination of his claim for compensation following on from the compulsory taking from his farmland of a small parcel of land for the purposes of a telecommunications tower, access thereto and associated facilities.
2. The tower had been leased by the former owner of the farm to the Shire of Williams for the main purpose of police, fire and emergency services radio communication. The parties were unable to reach agreement on the terms of the renewal or extension of the lease and eventually a taking order was registered in May 2009.
3. The lease expired in 2007 and the Shire of Williams remained in occupation. The lease forfeited the tower and the other assets to Mr Petchell, and those assets were also acquired back by the Shire of Williams.
4. An adjacent site featured commercial telecommunications towers which returned a generally higher rate than non-commercial users.
5. The main point of difference between the parties eventually boiled down to the extent to which for the purposes of determining the highest and best use of the land for valuation purposes assumptions could be made, as Mr Petchell's valuers did, that as at the date of the taking, a commercial use of the land was evident.
6. The Tribunal rejected that approach and instead adopted the valuation offered by the Shire of Williams' valuer. The Tribunal concluded that there was no relevant evidence of any substantive or probative value supporting this aspect of the applicant's case.
7. A hypothesised use of the site by a non-commercial user was appropriate in the circumstances and the income capitalisation method was a justified approach in determining fair compensation.
8. Compensation of the land component was therefore fixed at \$100,000 with the balance of the claims being remitted for further mediation.

**Comment:**

As mentioned in item 8 above, the Shire of Williams is to mediate with Mr Petchell regarding compensation for other matters. This was discussed at the April 2011 Council meeting where it was resolved that the Chief Executive Officer and President were to finalise these negotiations however, following advice from our Lawyer it has been decided to proceed straight to mediation at SAT.

**Financial Implications:**

Previously disclosed at the April meeting to Council.

**Voting Requirements:**

Simple Majority

**Recommendation:**

That Council endorse the actions of the President and Chief Executive Officer in referring the final negotiation on compensation to Mr Petchell to SAT mediation.

**Medlen/Cavanagh**

That Council endorse the actions of the President and Chief Executive Officer in referring the final negotiation on compensation to Mr Petchell to SAT mediation.

**Carried 9/0  
Resolution 242/11**

<b>Report Reference:</b>	<b>8.4.9</b>
<b>Subject:</b>	<b>Special Meeting to consider Fees and Charges for 2011/2012 Budget</b>
<b>File Reference:</b>	4.1.20
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	R.N. Duff 10 <sup>th</sup> May 2010

**Background:**

Council generally holds a special meeting the morning prior to the ordinary meeting in June. This meeting is held to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2011/2012 budget.

**Comment:**

The Ordinary Council meeting will be held on the 15<sup>th</sup> June 2011.

Last year the Special Budget Meeting was held on the same day as the Ordinary Council Meeting and commenced at 9.00am.

**Financial Implications:**

Nil.

**Voting Requirements:**

Simple Majority

**Recommendation:**

That a special meeting be held at 9.00am Wednesday 15<sup>th</sup> June 2011 to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2011/2012 budget.

**Medlen/Cavanagh**

That a special meeting be held at 9.30am Wednesday 15<sup>th</sup> June 2011 to consider rates, fees and charges, salary and wage reviews, works program and other items for the 2011/2012 budget.

**Carried 9/0  
Resolution 243/11**

<b>Report Reference:</b>	<b>8.4.10</b>
<b>Subject:</b>	<b>Shire of Wagin – Letter of Support – RDA funding application</b>
<b>File Reference:</b>	4.50.25
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	R.N. Duff 10 <sup>th</sup> May 2010

**Background:**

Letter received from Shire of Wagin:

*I am writing to you to seek the support of your Shire for a proposed major industrial project that has been developed over the past two years and will be operated out of Wagin. We see this innovative and multi functional project as an exemplar for other Towns within Western Australia and for that matter other parts of the country.*

*This endeavour brings together three principal activities which in turn will be owned by three separate entities. It creates a power source or Bio-energy Cogeneration Power Plant from the combustion of waste oat husks or other green waste, a Desalination Plant which in turn supports an Aquaculture Farm. From the perspective of the Shires involvement we will be submitting an application for support funding through the Federal Governments Regional Development Australia Fund (RDAF). The Shire will also own the Desalination Plant which over and above its application to the Aquaculture Farm will in turn provide the Shire with usable fresh water whereby reducing our cost of scheme water at a rate of \$40,000 a year.*

*This project has the potential to have impact over our entire Region and it is important that it receives your endorsement.*

**Comment:**

This project consists of three cohesive elements

Estimated Budget

- Power Station - \$4 – 4.5 million
- Desalination system and infrastructure- \$0.15-0.25 million
- Fish Farm – \$1.5 – 2.5 million

Total project cost \$6 - 7.25 million

50% funding is being sought from private sources

Remaining 50% is sought from the RDAF

The Shire of Wagin should be commended on this venture and receive the support of the Shire of Williams for the purposes of an application to Regional Development Australia.

**Financial Implications:**

Nil.

**Voting Requirements:**

Simple Majority

***Recommendation:***

That Council resolve that the Shire of Wagin should be commended on this venture and receive the support of the Shire of Williams for the purposes of an application to Regional Development Australia.

***Johnstone/Earnshaw***

That Council resolve that the Shire of Wagin should be commended on this venture and receive the support of the Shire of Williams for the purposes of an application to Regional Development Australia.

**Carried 9/0  
Resolution 244/11**

**8.5 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT**

**8.5.1 ACCOUNTS FOR PAYMENT**

***Cavanagh/Major***

That Municipal Fund cheques 103260 - 103269, EFT and Direct debits totalling \$161,469.26 approved for payment by the Chief Executive Officer be endorsed and that Municipal Fund cheques 103270 - 103283 totalling \$26,809.75 and Municipal Fund EFT transfers totalling \$76,696.78 plus account to The Roof and Wall Doctor \$96,690.00 inc GST for Town Hall roof replacement be approved for payment.

**Carried 9/0  
Resolution 245/11**

**8.5.2 FINANCIAL STATEMENTS**

***Johnstone/Medlen***

That the financial statements presented for the period ending 30<sup>th</sup> April 2011 be received.

**Carried 9/0  
Resolution 246/11**

**8.6 COUNCILLORS**

**8.6.1 Future of Local Government**

Cr Cowcher advised that together with the Chief Executive Officer he attended a Future of Local Government forum in South Perth arranged by the Minister for Local Government.

**8.6.1 Boddington Medical Centre Opening**

Cr Cowcher advised that he attended the opening of the new Boddington Medical Centre.

**9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

***Medlen/Logie***

That discussion on the renewal of senior staff contracts be accepted as urgent business for discussion.

**Carried 9/0**

**Resolution 247/11**

**10.0.1 Senior Staff Contracts**

**Works Supervisor**

***Johnstone/Major***

That Tony Kett be offered a three year contract extension commencing 1<sup>st</sup> January 2012 subject to negotiation on Section 6 – Remuneration Package.

**Carried 9/0**

**Resolution 248/11**

The Chief Executive Officer and Deputy Chief Executive Officer's declared an interest in the following matters and left the meeting at 4.32pm

**Deputy Chief Executive Officer**

**Major/Earnshaw**

That Ian Ball be offered a three year contract extension commencing 20<sup>th</sup> February 2012 subject to negotiation on Section 12 – Remuneration Package.

**Carried 9/0**

**Resolution 249/11**

**Chief Executive Officer**

That Ryan Duff is offered a three year contract extension commencing 9<sup>th</sup> February 2012 subject to negotiation on Section 12 – Remuneration Package.

**Carried 9/0**

**Resolution 250/11**

The Chief Executive Officer and Deputy Chief Executive Officer returned to the meeting at 4.40pm

**10.1 ELECTED MEMBERS**

**10.2 STAFF**

Nil

**11.0 LEAVE OF ABSENCE**

***Earnshaw/Paterson***

That Cr Medlen be granted Leave of Absence for the July 2011 Ordinary Meeting.

**Carried 8/0  
Resolution 251/11**

**12.0 INFORMATION SESSION**

**13.0 MEETING CLOSURE**

There being no further business for discussion the President declared the meeting closed at 5.27pm