

SHIRE OF WILLIAMS

MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 19TH OCTOBER 2011

1.0 OPENING

1.1 DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1.00pm

1.1 SWEARING IN OF COUNCILLORS

Report Reference:	1.1
Subject:	Swearing in of Councillors - Declarations, Oaths or Affirmations of Allegiance
File Reference:	4.1.40
Statutory Reference:	<i>Local Government Act 1995 s 2.29(1)</i>
Author & Date:	R.N. Duff 13th October 2011

Background:

Section 2.29. Declaration

(1) A person elected as an elected mayor or president or as a councillor has to make a declaration in the prescribed form before acting in the office.

Comment:

Mr. Ian Ball JP will perform the formal duty of allowing newly elected Councillors to make an Oath or Affirmation of Allegiance and Declaration of Office.

Those Councillors to be sworn in are:

1. Cr John Cowcher
2. Cr Moya Carne
3. Cr Greg Cavanagh
4. Cr Natalie Major
5. Cr Gilbert Medlen

The above Councillors signed the declaration of office in front of Ian Ball JP.

1.2 ELECTION OF PRESIDENT

Report Reference:	1.2
Subject:	Election of Shire President
File Reference:	4.1.40
Statutory Reference:	<i>Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1)</i>
Author & Date:	R.N Duff 13th October 2011

Background:

The Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1) outlines procedures for the election process for the Shire President and Deputy Shire President. In each case the following procedures have to be adhered to:

- i) The election for the Shire President is conducted by the Chief Executive Officer. The election for the Deputy Shire President is conducted by the (newly elected) Shire President.
- ii) Nominations for Shire President and Deputy Shire President must be given in writing.
 - a) Nominations for Shire President must be given in writing to the Chief Executive Officer.
 - b) Nominations for Deputy Shire President must be given in writing to the Shire President.
- iii) If a Councillor is nominated by another Councillor, the Chief Executive Officer or Shire President (as the case may be) is NOT to accept the nomination unless the nominee has advised the Chief Executive Officer or Shire President orally or in writing that he or she is willing to be nominated for the office.
- iv) Councillors are to vote on the nominations by secret ballot just as they would at any Council election. Councillors who have accepted nomination are entitled to cast a vote just the same as those Councillors not nominated.
- v) Votes are counted by the Chief Executive Officer on the basis of "first past the post" and the candidate with the highest number of votes is declared elected.
- vi) If there is an equality of votes, the meeting is adjourned for a period of not more than 7 days.
- vii) During the 7 day period up until the adjourned meeting resumes, existing candidates may withdraw their nominations or new nominations can be made (provisions still apply in relation to written nominations and willingness to accept nominations where the nominee is not the nominating person).
- viii) Upon resumption of the adjourned meeting, Councillors all vote for a second time and if there is a clear winner that person is declared.
- ix) If upon the second count there is still an equality of votes, the Chief Executive Officer is to draw lots to ascertain a winner.

LOCAL GOVERNMENT ACT 1995 - SECT 2.29

2.29. Declaration

- (2) A person elected by the council as Mayor, President, Deputy Mayor or Deputy President has to make a declaration in the prescribed form before acting in the office.

Comment:

At the time of sending the agenda out no nominations have been received.

Cr Carne nominated Cr Cowcher in writing prior to the meeting, with Cr Cowcher accepting the nomination. The Chief Executive Officer called for any further nominations, to which no more were received.

Cr John Cowcher was duly elected as Shire President for a two (2) year term and signed the declaration of office in front of Ian Ball JP.

Cr Cowcher assumed the Chair.

1.3 ELECTION OF DEPUTY PRESIDENT

Report Reference:	1.3
Subject:	Election of Deputy Shire President
File Reference:	4.1.40
Statutory Reference:	<i>Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1)</i>
Author & Date:	R.N Duff 13th October 2011

Background:

The same method of nomination applies for the position of Deputy Shire President as does the counting of votes except that the newly elected Shire President will take the Chair for the process.

Taking of the Oath of Allegiance and Declaration of Office of Deputy Shire President.

Comment:

At the time of sending the agenda out no nominations have been received.

Cr Carne nominated Cr Earnshaw in writing prior to the meeting, with Cr Earnshaw accepting the nomination. The Chief Executive Officer called for any further nominations, to which no more were received.

Cr David Earnshaw was dually elected as Deputy Shire President for a two (2) year term and signed the declaration of office in front of Ian Ball JP.

1.4 ELECTION OF COUNCIL COMMITTEES

Report Reference:	1.4
Subject:	Election of Council Committees
File Reference:	4.1.20
Statutory Reference:	<i>Local Government Act 1995 section 5.8-5.18</i>
Author & Date:	R.N Duff 13th October 2011

Background:

s5.8 . Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required*

Comment:

Council has appointed the committees below which expire each election year:

1. **Williams Community Resource Centre Management Committee:** Cr M Carne, Manuela Lenehan (Staff)
2. **Central Zone (WALGA) Delegates:** Crs JES Cowcher, DS Earnshaw and M Carne (Proxy)
3. **School Bus Representative:** Cr NE Major
4. **Narrogin Sub-Regional Road Group:** Cr RF Johnstone
5. **Heritage Inventory Review:** Cr JES Cowcher, J Fowler, George and Neta Lavender
6. **Williams Landcare Inc:** Cr GH Medlen
7. **Oval Water Group:** Crs GM Cavanagh, JW Logie and P Patterson
8. **Community Housing Group:** Cr M Carne, Helen Bunch, Ruby Milne and Sharon Wilkie (Staff)
9. **Recreation Advisory Committee:** Cr GM Cavanagh
10. **Occupational Health and Safety Committee:** Cr GH Medlen
11. **Pride in Your Town Committee:** Cr NE Major
12. **Works and Plant Committee:** Crs JES Cowcher, DS Earnshaw, RF Johnstone
13. **Audit Committee:** Crs JES Cowcher, Cr GH Medlen, P Patterson
14. **Building Committee:** Crs M Carne, DS Earnshaw, GM Cavanagh, P Patterson
15. **Art Acquisition Committee:** Crs P Patterson, M Carne and two community members
16. **Aged Housing Committee:** Crs P Patterson, M Carne, N Major

Voting Requirements:

Absolute Majority

Recommendation:

That Council make the appointment of Council Committees

Earnshaw/Medlen

That the following Council Committee appointments be made:

1. **Williams Community Resource Centre Management Committee:** Cr NE Major
2. **Central Zone (WALGA) Delegates:** Crs JES Cowcher, DS Earnshaw and M Carne (Proxy)
3. **Narrogin Sub-Regional Road Group:** Cr RF Johnstone
4. **Heritage Inventory Review:** Cr JES Cowcher
5. **Williams Landcare Inc:** Cr GH Medlen
6. **Community Housing Group:** Cr M Carne, Helen Bunch, Ruby Milne and Sharon Wilkie (Staff)
7. **Recreation Advisory Committee:** Cr GM Cavanagh
8. **Occupational Health and Safety Committee:** Cr GH Medlen
9. **Pride in Your Town Committee:** Cr M Carne
10. **Works and Plant Committee:** Crs J Logie, DS Earnshaw, RF Johnstone
11. **Audit Committee:** Crs JES Cowcher, Cr GH Medlen, P Patterson
12. **Building and Housing Committee:** Crs M Carne, DS Earnshaw, NE Major, P Patterson
13. **Art Acquisition Committee:** Crs P Patterson, M Carne and two community members
14. **4WD VROC –** Cr DS Earnshaw
15. **Regional Waste Group –** Cr NE Major

**Carried 8/0
By Absolute Majority
Resolution 78/12**

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher President
Cr David Earnshaw Deputy President
Cr Greg Cavanagh
Cr Richard Johnstone
Cr Moya Carne
Cr Gilbert Medlen
Cr Natalie Major
Cr Peter Paterson

Ryan Duff Chief Executive Officer
Ian Ball Deputy Chief Executive Officer
Heidi Cowcher Community Development Officer (2.45pm – 2.53pm)
Tony Kett Works Supervisor (3.54pm – 3.03pm)
Steve Friend Environmental Health Officer/Building Surveyor (3.40pm – 4.16pm)

2.2 APOLOGIES

Cr Jarrad Logie

3.0 PUBLIC QUESTION TIME

Nil

4.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

5.0 DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	
Item No. / Subject	
Type of Interest	

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES

Medlen/Major

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 21st September 2011, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 8/0
Resolution 79/12**

6.2 4WD VROC MEETING MINUTES

Earnshaw/Carne

That the minutes of the 4WD VROC Meeting held in Darkan on Tuesday 27th September 2011, as circulated, be received.

**Carried 8/0
Resolution 80/12**

6.3 4WD WORKS SUPERVISOR'S MEETING MINUTES

Medlen/Johnstone

That the minutes of the 4WD Works Supervisor's Meeting held in the Council Chambers on Wednesday 5th October 2011, as circulated, be received.

**Carried 8/0
Resolution 81/12**

6.4 WILLIAMS BUSHFIRE BRIGADES AGM MEETING MINUTES

Major/Earnshaw

That the minutes of the Williams Bushfire Brigades Annual General Meeting held in the Council Chambers on Thursday 6th October 2011, as circulated, be received.

**Carried 8/0
Resolution 82/12**

Earnshaw/Carne

That The CEO be authorised to act on the recommendations from the meeting.

**Carried 8/0
Resolution 83/12**

6.5 WILLIAMS RECREATION ADVISORY COMMITTEE MEETING MINUTES

Earnshaw/Carne

That the minutes of the Williams Recreation Advisory Committee Meeting held in the Council Chambers on 17th October 2011, as circulated, be received.

**Carried 8/0
Resolution 84/12**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The President advised that he was interviewed by Steve Gordon from Radio Station 6PR on his regular country towns program. The planned Industrial Area was highlighted and Williams town and district promoted in the hope of attracting more business to town.

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

Community Development Officer Heidi Cowcher attended the meeting at 2.45pm to discuss her report

8.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT

8.1.1 2011-12 Regional Bicycle Network Local Government Grants Program

Council submitted an application in February 2011 to construct a 474m pathway from the end of the paved pathway on Growse Street (on the eastern side) to the intersection of Richardson St; and then on the southern side of Richardson St from Albany Highway to the intersection of Rossellotty St.

The funding program received 61 project requests from 107 local government authorities requesting over \$1.5 million. 27 projects were successful, totalling \$750,000 and 10km of pathway infrastructure.

Council have been advised that they have been successfully granted \$28,658 for the construction of this pathway (50% of the total cost).

The CEO has commenced negotiations with Western Power to have the power pole at the front of Josie & Graham Barry's place removed as this would otherwise be in the proposed pathway.

It is anticipated that work will be completed on the pathway once Western Power have completed their assessments.

For information

8.1.2 2012/13 Regional Bicycle Network Local Government Grants Program

The 2012/13 RBN Local Government Grants program opened on 6th October and close on Friday 25th November.

The Local Bike Plan proposes a shared pathway from Piesse to Richardson St, thereby completing the link around the school (217m). It is suggested that the shared pathway be extended from Richardson St to Brooking St along the Medical Centre side of the road – thereby addressing ongoing concerns of the community of safe access to the Medical Centre (205m). It is estimated that this pathway will cost approximately \$56,135, of which up to 50% is eligible to be applied for = \$28,067.50.

It is anticipated that the outcome would be known before budget meetings in 2012.

CDO Attachment 1 refers.

Recommendation:

That Council endorses an application to the 2012/13 Regional Bicycle Network Local Government Grants Program for a 422m pathway on Adam Street from Piesse Street to Brooking Street.

Cavanagh/Paterson

That Council endorses an application to the 2012/13 Regional Bicycle Network Local Government Grants Program for a 422m pathway on Adam Street from Piesse Street to Brooking Street.

**Carried 8/0
Resolution 85/12**

8.1.3 Playgroup & Toy Library

Williams Playgroup, Williams Toy Library and the Narrogin Mobile Occasional Care have all received letters from the Williams Primary School advising them that as of the 1st January 2012, the old kindy/pre-primary building that they have been located in is being taken back by the Education Department (CDO Attachment 2 refers).

The Williams Playgroup and Toy Library have contacted the Shire seeking advice and assistance with a possible relocation, and/or assistance with identifying funding opportunities for the storage requirements. Lotterywest funding is a possibility and will be investigated if the need arises, dependent on where they end up, and the storage requirements

Currently the groups have two outdoor sheds that are used for storage. Toy Library has one 6 x 4 shed and Playgroup has one 5 x 3 shed. Additionally, there is cupboards, toys, painting easels etc in the building. There is play equipment under the shade sail that is also owned by Playgroup and will need to be relocated to a new home.

A number of options have been presented to the groups for their consideration/investigations:

1. Approach the Williams Art & Craft Committee and seek support for playgroup & toy library to be held in the main Art & Craft centre building, with some storage possibly required in the pottery shed and/or the garden shed at the back (depending on what is housed in there currently). There may be a requirement to seek funding to purchase another shed for storage.
2. Approach Primary Health for the use of the old Matron's House adjacent to the Williams Medical Centre. Currently this building is not used (other than storage).

3. Base Playgroup & Toy Library at the Williams Hall, and provide storage by enclosing the eastern verandah (6 x 4). This would require the groups to set up and pack up each time that they used the venue and there would be no opportunity for storage in the main hall. There may be additional requirements for an additional storage shed, possibly to be located adjacent to the Repertory Shed. Fencing would have to be installed around the playground.

For information

8.1.4 AED Williams (Woolshed & Pool/Pavillion)

The Shire hosted a training/information session on the AED that was donated to the Shire by the Narrogin Lions Club with funds raised from the Williams Walkers Lions Safari walk held earlier this year. The machine has been registered with the St John Ambulance First Responder program.

Basically this program has a register of defibrillators located around the state (metro and regional areas), that can be called on in the case of a sudden cardiac arrest. Once a 000 call is lodged with the SJA Operations Centre, an ambulance is dispatched followed by a call to the location of the AED registered under the First Responder program. The AED can then be taken (if personnel available) to the location and the machine used if required. This provides a greater enhancement to the ambulance service, as if a defibrillator can be applied to a patient with 8-10 minutes from collapse, the chances of survival are significantly higher, than if one was not available.

The presentation was attended by staff from the Williams Woolshed (where the machine is to be based), Williams SJA volunteers, Shire staff, community members and Narrogin Lions representatives. The community members who were in attendance were very positive about the machine, and indicated a strong desire for an additional machine to be purchased to be housed in a location that is accessible 24 hours a day. An example was used of a machine that in the Shire of Beverley that is housed in an alarmed cabinet on the outside of the Shire offices. This machine was purchased through fundraising by the community.

The Shire has also decided to register the heartstart machine that is housed at the pool in summer and the pavilion kitchen in winter on the First Responder program.

For information

8.1.5 Williams Gateway Expo

Williams Gateway Expo has approached the Shire seeking assistance with the preparation of their Lotterywest application for advertising & publicity of the 2012 event.

Quotes for advertising & publicity have been sought, to support the application, which is currently being prepared.

The application will be for \$14,430.95 and will be submitted by the end of October 2011, with the outcome hopefully known by February 2012.

Recommendation:

That Council endorses an application to the Lotterywest to support Williams Gateway Expo 2012 advertising and publicity costs.

Earnshaw/Johnstone

That Council endorses an application to the Lotterywest to support Williams Gateway Expo 2012 advertising and publicity costs.

**Carried 8/0
Resolution 86/12**

8.1.6 WIN Regional Achievement & Community Awards

The 4WD/Lakes Regional Alliance Aged Housing Project has been nominated in the 2011 WIN Regional Achievement and Community Awards, Landcorp Sustainability Award.

This award recognises projects that look after the future by creating developments that are good for social wellbeing, are environmentally friendly and support economic development of our Shires. It may be sporting or community facilities or community projects and initiatives with an environmental benefit or simply sustainable programs and practices that will benefit the community long term.

A list of finalists in all categories (there are 9 in total) is attached for interest (CDO Attachment 3).

For information

Earnshaw/Medlen

That the Community Development Officer's Report be received

**Carried 8/0
Resolution 87/12**

Ms Cowcher left the meeting at 2.53pm

Works Supervisor Tony Kett attended the meeting at 2.54pm to discuss his report

8.2 WORKS SUPERVISOR'S REPORT

8.2.1 Maintenance Grading

Road Name	Length Graded (kms)
Quindanning/Darkan Road	7.8
Zilko Road	14.5
McKenzie Road	5.3
Total Length Graded	27.6

8.2.2 Road Maintenance Works

- Tree cleared from intersection York-Williams / Pingelly Roads
- Tree cleared from intersection York-Williams / Congelin Roads
- Tree clearing Westmere Road is ongoing
- White posts replaced along Darkan Road
- White posts replaced along York-Williams Road
- New "Crest, T-junction and Gravel Road" signs on Pingelly Road
- Water binding on Glenfield Road

8.2.3 Construction Program

Nil to report

8.2.4 Upcoming Works & Items on Road Construction Program

Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	Status	Comment
Darkan Quindanning (30.3km)	Reconstruct, widen and seal to 7m	4.80	7.80	3		
Hurley Rd (13.82km)	Clear, widen & gravel sheet to 9m	6.82	9.32	2.50		
Culbin Boraning (19.31km)	Clear, widen & gravel sheet to 9m	4.50	6.50	2.00		
Tarwonga-Dardadine Rd (21.50km)	Clear, widen & gravel sheet to 9m	0.00	4.50	4.50		
Growse/Richardson Streets	Footpath - \$28.5k grant / \$28.5k Council					
Glenfield Rd	Culvert extension					
Fry Street	Re-seal	0.00	1.00	1.00		

8.2.5 Mechanical Report

Plant Description		Driver	Date Purchased	Hours/Kms June 2010	Works Completed this month
Ford FG G6E Sedan	Light Vehicles	Ryan Duff	1-Jul-09	6,000	
Ford BF Mark II Falcon XR Sedan		Ian Ball	3-Aug-07	45,000	
Holden Rodeo Dual Cab Utility			5-Nov-04	161,758	
Ford Ranger Dual Cab Utility		Tony Kett	1-Jul-09	76,000	
Kia 2 Tonne Truck		Jeff Cowan	9-Oct-07	54,346	
Holden Rodeo Crew Cab Utility		Andrew Wood	15-Nov-06	166,400	
Holden Rodeo Single Cab Utility		James Lenehan	20-Nov-06	62,354	
Mitsubishi Triton Single Cab Utility		Aaron Goulden	22-Sep-99	190,051	
Multipac Multi-Tyre Road Roller	Construction Equipment		21-Oct-04	200	
Case Vibromax Roller			29-Sep-04	2,573hr	
Caterpillar 12H Road Grader		Kevin Burman	17-Nov-03	8,628hr	
Volvo G930 Road Grader		Andrew Wood	20-Oct-06	4,569hr	
JCB 416HT Front End Loader			6-Feb-06	5,568hr	Replaced ram on rake
Volvo EC210BLC Excavator		Phil Reed	18-Jul-07	3,031hr	250hr service 16/9/2011
John Deere 315SE4 Backhoe			17-Sep-01	754hr	New rear rim
Road Broom		Works	New		
John Deere MFWD Tractor			21-Oct-97	1,849hr	
Toro Reelmaster SP mower	Parks & Gardens	Aaron Goulden	Aug-09	229hr	
Toro Z597 Ride on Mower		Jeff Cowan	1-Oct-06	710hr	
Toro Z400 Kholer Ride on Mower		Jeff Cowan	8-Aug-05	459hr	
Honda TRX Four Wheel M/Cycle		Jeff Cowan	20-Mar-00	6,288hr	
Toyota DA115 Tip Truck (Water Truck)	Trucks & Trailers		24-Aug-94	232,556m	
Isuzu FVZ1400 Tip Truck			31-Dec-03	206,365	
Mercedes Benz Actross Prime Mover		Ray Scobie	21-Dec-05	145,799	New rear diff seal
Isuzu Giga CXZ Tip Truck		Justin Murdock	10-Dec-08	73,719	
Mitsubishi Canter Dual Cab Truck			17-Oct-02	172,854	
SFM Side Tipping Trailer		Ray Scobie	21-Dec-05		
Howard Porter Low Loader			31-Aug-07		
Howard Porter Pig Trailer		Justin Murdock	10-Dec-08		

8.2.6 Staff

Aaron Williams has resigned to take up a job in Narrogin.

8.2.7 Town and Facilities Report

- Verti-mowed town oval.
- Mowed Tarwonga oval

8.2.8 Private Works

- Finished at Wandering on 30/9/2011
- Hired out vibe- and multi-rollers to Western Stabiliser
- Constructed sheep yard pad for Brett Fowler

Medlen/Paterson

That the Works Supervisor's Report be received.

**Carried 9/0
Resolution 88/12**

Mr Kett left the meeting at 3.01pm

Simon Vogel, FESA, Ian Bell and Trevor Palframan, Williams Fire & Rescue Service attended the meeting at 3.03pm.

Mr Vogel presented to Council a Gold category FESA Employer Recognition Program award for outstanding support of emergency service volunteering in Western Australia. Council was nominated for the award by Trevor Palframan.

Afternoon Tea

Council adjourned for afternoon tea at 3.07pm and resumed the meeting at 3.40pm

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 3.40pm to discuss his report.

8.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

8.3.1 Building Permits

#290 M & V Willcocks Lot 1 Albany Hwy Colorbond patio

Building inspections ongoing.

8.3.2 Food Premises Inspection

Williams District Club – well maintained and clean. No outstanding issues.

BP Williams – Cleanly maintained. The new lessee has embarked on a premises improvement programme which should ultimately have good food hygiene benefits.

8.3.3 Environmental Health Inspection

Church camping grounds – Williams Darkan Road.

This is an extensive camping ground on a local farmer's property that is used by a church group several times a year.

The buildings and infrastructure are quite extensive and not rudimentary in any sense.

It was suggested to them that they install illuminated exit lights in the dining hall and to include hand wash basins in food preparation areas to comply with latest Food Regulations.

Paterson/Johnstone

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 7/0
Resolution 89/12**

Cr Carne attended the meeting at 3.43pm during discussion on this item

Johnstone/Paterson

That approval be granted to CBH to undertake remedial drainage works at the Narrakine facility as per the plans submitted subject to:

- CBH contributing half the cost of the replacement of the culvert under Playle Road adjacent to the proposed works to a maximum of \$2000
- CBH being advised that Council considers a “self starting siphon” should be installed in the dam to reduce the volume of stored water in the dam which will assist the holding capacity and
- Main Roads signing off on the proposed works to the eastern end of the facility.

**Carried 8/0
Resolution 90/12**

Carne/Earnshaw

That Kiaja Haddrick be permitted to transfer her Beauty Therapy Home Occupation business from Lot 42 Cornwall Street Williams to Lot 15 Richardson Street Williams subject to an annual renewal of the Home Occupation permit.

**Carried 8/0
Resolution 91/12**

Mr Friend left the meeting at 4.16pm

8.4 CHIEF EXECUTIVE OFFICER’S REPORT

Report Reference:	8.4.1
Subject:	Boddington Super Towns Local Working Group
File Reference:	3.5.1
Statutory Reference:	N/A
Author & Date:	R.N. Duff 13 th October 2011

Background:

Regional Centres Development Plan (SuperTowns)

The Regional Centres Development Plan (SuperTowns) is a Royalties for Regions initiative to encourage regional communities in the southern half of the state to plan and prepare for the future so they can take advantage of opportunities created by Western Australia’s population growth to 2050. WA’s population is predicted to more than double over the next 40 years to 4.9 million people.

The SuperTowns vision is to have balanced communities, with lifestyle options and access to services. They will have affordable, quality housing and a diverse range of job opportunities. The towns will offer more choices for people to live in regional areas and an attractive alternative to living in the metropolitan area.

Selected Towns

1. Katanning
2. Collie
3. Esperance
4. Northam
5. Jurien Bay
6. Morawa
7. Boddington
8. Manjimup
9. Margaret River

Funding

Through Royalties for Regions, \$80 million is available to SuperTowns for transformational projects in the chosen communities.

In addition \$5.5 million has been allocated to assist local governments in undertaking the necessary planning and re-visiting their strategic plans, if needed. Funding will also be provided to relevant state government agencies to support local governments through this process.

Comment:

The Shire of Williams is included in the Super Towns program through two neighbouring shires being listed. Both Collie and Boddington were selected and as such the Shire of Williams will be consulted, in particular with the Shire of Boddington because of our close proximity and the impacts that population growth in Boddington will have on Williams and Quindanning localities.

Newmont Gold local catchment area extends 50km which includes both Quindanning and part of the Williams Townsite. It is Newmont's aim to have 65% of its direct workforce residing within the 50km radius. Currently only 22% is locally employed and should Newmont's reach 65% then it is presumed that the Shire of Williams population would be affected.

SuperTown Growth Plan

The first step towards identifying projects to be funded by SuperTowns is the preparation of a Growth Plan. The Growth Plan will include an implementation plan prioritising the planned initiatives. The Growth Plan is to identify what will make Boddington and adjoining Shires an attractive place to live, work, invest and visit.

Various information is provided for Council at **Appendix 1** including the first meeting minutes of the local project team of which the CEO is a member.

Financial Implications:

The CEO is expected to spend time on assisting in the development of the Growth Plan. Other Administration staff may be required to assist from time to time.

Voting Requirements:

Simple Majority

Recommendation:

For Council's information

Major/Earnshaw

That Council endorse the Chief Executive officer's continued involvement in the Boddington Super Town Program.

**Carried 8/0
Resolution 92/12**

Medlen/Paterson

That Cr Cavanagh is nominated as Council representative on the Boddington Super Town Community Reference Group.

**Carried 8/0
Resolution 93/12**

Report Reference:	8.4.2
Subject:	Purchase of new Motor Grader
File Reference:	12.37.00
Statutory Reference:	<i>Local Government Act 1995 s3.57 and Division 2 of the Local Government (Functions & General) Regulations 1996</i>
Author & Date:	R.N Duff 11 th October 2009

Background:

Council provided funds in the 2011/12 Budget for the purchase of a new Motor Grader. The item had previously been identified in Council's long term plant replacement program. The new Grader will replace the CAT 12H purchased in 2003 which has currently done 8,500 hours.

During the months of September and October this year the Plant Committee and Grader Operators had demonstrations of Volvo, Komatsu, John Deere and CAT Graders. The Leading Hand's report of these Graders is attached at **APPENDIX 2**.

Comment:

The Works Manager has completed the specifications for the new Grader; these are attached at **APPENDIX 3**. Council has two options to purchase the grader either by tender as required by section 3.57 of the Local Government 1995 or through the WALGA Heavy Equipment Preferred Supplier Agreement.

In accordance with the WALGA heavy Equipment Preferred Supplier agreement on the 30th August 2011 with the following approved preferred suppliers can be approached:

- WesTrac Pty Ltd – CAT Grader
- Hitachi Construction Machinery (Australia) Pty Ltd – John Deere Grader
- Komatsu Australia Pty Ltd – Komatsu Grader
- CJD Equipment – Volvo Grader
- BT Equipment – Mitsubishi Grader

WALGA highlight the benefits of utilising the WALGA Preferred Supplier contracts as being:

“Our optimal procurement arrangements are secured using the combined purchasing power of the Local Government sector, through high volume aggregation.

Under the Local Government (Functions and General) Regulations, a tender exemption applies to WALGA's Preferred Supplier Contracts. WALGA Contracts are rigorously market tested using a compliant procurement process to ensure that the highest quality offerings are delivered at the best possible value.

WALGA Members save millions of dollars each year utilising these Contracts, in addition to saving the cost and risk of independently tendering.

Other benefits include avoiding resource duplications, generating administrative efficiencies and facilitating direct access to suppliers.” – Source WALGA website - http://www.walga.asn.au/products_services 16th September 2011.

Financial Implications:

The 2011/12 Budget allows for the Purchase of a new grader with a trade in allowance for the CAT 12H Grader.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council

1. Endorse the specifications prepared by the Works Supervisor for the new Grader
2. Call for Quotations from the WALGA Heavy Equipment Preferred Supplier Panel

Carne/Johnstone

1. Endorse the specifications prepared by the Works Supervisor for the new Grader
2. Call for Quotations from the WALGA Heavy Equipment Preferred Supplier Panel

**Carried 8/0
Resolution 94/12**

Report Reference:	8.4.3
Subject:	Town of Narrogin – Community Assisted Transport Service Vehicle
File Reference:	7.10.20
Statutory Reference:	Nil.
Author & Date:	R.N Duff 13 th October 2011

Background:

Letter received from the Town of Narrogin”

“I write to seek a contribution from the Shire of Williams, for the purchase of a new Community Assisted Transport Service (CATS) vehicle for the 2012/2013 financial year.

As you are most likely aware, CATS has offered a valuable transport service to people without private transport and who require specialist medical treatment in Bunbury and Perth. CATS has serviced residents of the Shire and Town of Narrogin as well as the Shires of Williams, Boddington, Lake Grace, Wagin, Popanyinning, Cuballing, Darkan and Pingelly.

CATS relies wholly on volunteers as drivers and the vehicle is in use on an average of four days a week with sometimes two or three patients being transported to various hospitals and facilities. Patients transported by CATS, can access WA Country Health Service’s Patient Assisted Travel Scheme (PATS) to contribute towards vehicle operating costs including fuel or privately pay \$60.00. Apart from PATS there is no government support on offer for this highly valued community service.

The service is managed by the Town of Narrogin’s Narrogin Homecare and has operated successfully since late 2007. The Town of Narrogin has paid for insurance, RAC membership, repairs and administration costs for all vehicles purchased to date.

Since its inception, the CATS vehicle has been changed over a number of times. The first vehicle was purchased by the Narrogin Rev Heads Foundation. The Narrogin Lions Club, the Shire of Cuballing, the Narrogin Senior Citizens Centre and Narrogin Cottage Homes all contributed funds in 2007 for future vehicles. A vehicle change over in 2008 was financed by the Narrogin Rev Heads Foundation, and another in 2009 was financed from original funds raised. In 2010, the Lions Club paid for the change over and in September 2011 the changeover was also financed from original funds raised with the odometer reading of the traded vehicle being 86,760 kilometres at that time.

On behalf of the CATS volunteers, the Town of Narrogin is requesting a contribution of \$2,000 from each of the Shires of Narrogin, Cuballing, Pingelly, Wagin and Williams for the future change over cost, estimated at approximately \$8,500, of the current vehicle at 50,000 kilometres.

I trust you will join with the Town of Narrogin in supporting this much needed and invaluable service to community members disadvantaged by the lack of appropriate public transport in the and public transport generally in the Wheatbelt region. I would be happy to discuss this request with you, should you have any queries or require further information.

Comment:

Further information is being sought from the Town of Narrogin.

The 4WD's recent Aged Friendly Community Survey highlighted transport for the elderly residents as an issue.

- ☐ *Westrail is convenient and will pick up in town if required (this needs to be advertised more).*
- ☐ *Roads generally good and well maintained.*
- ☐ *HACC transport is only for HACC eligible people (service from Katanning) and notice required. Costs \$20. Taxi to-from Katanning too expensive*
- ☐ *Either drive self to shops and medical appointments or rely on family or friends. Sometimes need to cancel appointments when transport unavailable*
- ☐ *A community bus is required for trips to Katanning and Wagin for shopping, banking, medical visits etc. Consider using school bus but concerns about liability, drivers and costs.*
- ☐ *Passenger services on rail suggested.*
- ☐ *Volunteer drivers needed for medical appointments*

Financial Implications:

The funds are not expected to be used until the 2012/13 Budget and Council could resolve to include \$2,000 in the Draft Budget.

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

This matter is to be left on the table until further information is received.

Report Reference:	8.4.4
Subject:	Royalties for Regions – Review of the County Local Government Fund
File Reference:	3.5.1
Statutory Reference:	<i>Royalties for Regions Act 2009</i>
Author & Date:	R.N Duff 13 th October 2011

Background:

“The Minister for Regional Development; Lands has referred a review of the Country Local Government Fund (CLGF) to the Western Australian Regional Development Trust (Trust) pursuant to section 12(b) of the Royalties for Regions Act 2009 (Act).

The Trust is an independent statutory body established under the Act that provides advice and recommendations on the allocation and management of funds from the Fund.

The CLGF is in its fourth year of operation and the Trust will conduct an independent, evidence-based review.

The CLGF is one of three subsidiary accounts of the Royalties for Regions Fund (Fund) established under the Act. The CLGF was originally a four-year budget program. Section 5(1)(a) of the Act went beyond this timeframe, as it gave the CLGF permanence by entrenching it as a subsidiary account of the Fund.

The Trust's own consultation over the past year has led it to believe that overall to date, the CLGF expenditure has been welcomed and valued by regional local government and regional communities, and that there has been a need for an individual local government component to the Fund, for small community grants, and for sub-regional pooled grants.

There has been debate and commentary on the CLGF policy and performance to date, including matters of quantum, design, process, governance, allocation, timelines and execution.

The purpose of the Review is to determine whether there is a continuing need for the CLGF, and if so, in what form, with what budget parameters, and with what purpose.

In undertaking this Review, the Trust will seek the views of and consult with relevant stakeholders. Submissions are particularly sought from those with a direct interest in the CLGF, but written submissions are welcome from any source.

Submissions are due by 31 October 2011, and consultation will occur thereafter. The Review report will be presented to the Minister by the end of January 2012”.

Source Department of Regional Development and Lands website

<http://rdl.wa.gov.au/publications/Documents/Issues%20Paper%20CLGF%20Review.doc> accessed 12th October 2011.

Comment:

The Community Development Officer has prepared a submission based on our experiences since the inception of the Country Local Government Fund. The submission is currently being finalised and will be presented at the Council meeting

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

That Council endorse the submission prepared on the Review of the Country Local Government Fund and forward the submission to the Department of Regional Development and Lands.

Cavanagh/Major

That Council endorse the submission prepared on the Review of the Country Local Government Fund and forward the submission to the Department of Regional Development and Lands.

**Carried 8/0
Resolution 95/12**

Report Reference:	8.4.5
Subject:	Main Roads – Roads 2025 Significant Road Network Review
File Reference:	12.15.33
Statutory Reference:	Nil.
Author & Date:	R.N Duff 13 th October 2011

Background:

Correspondence has been received from Main Roads WA seeking council to review the roads 2025 – significant road network. Council needs to advise Main Roads by 21st October of any changes it would like to make to the network.

The Roads 2020 Regional Road Development Strategies, released during 1997 and 1998, were an initiative of the 1992 Memorandum of Understanding between the State Government and the Western Australian Local Government Association, then known as the Western Australian Municipal Association. The Memorandum of Understanding requires that the road development strategies be reviewed at five yearly intervals to assess the effects of changing circumstances.

The Roads 2025 Regional Road Development Strategy for the Wheatbelt South Region constitutes the first review of the Roads 2020 Strategy for the Wheatbelt South Region. The review involved collaboration

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between Main Roads and local Government Authorities through Regional Road Groups and other interested groups.

This document presents road strategies in two parts: State Roads and Local Government Roads. State Road 2025 strategies are based on results from “Gap Analysis” and community feedback.

The Local Government Roads 2025 strategies are comprised of an agreed network of significant local roads – known as the Roads 2025 Road Network. A map of the Wheatbelt South Roads 2025 Road Network can be found on at **APPENDIX 4**. Projects on these local roads will be eligible for Road Project Grant funding under the State Road Funds to Local Government Agreement. This network will be reviewed by the Wheatbelt South Regional Road Group annually.

Comment:

Council’s administrative staff have checked the roads and believe that no changes are required for the Shire of Williams.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

That Council do not request any alteration to the Roads 2025 Significant Road Network.

Johnstone/Paterson

That Council do not request any alteration to the Roads 2025 Significant Road Network.

**Carried 8/0
Resolution 96/12**

8.5 DEPUTY CHIEF EXECUTIVE OFFICER’S REPORT

8.5.1 ACCOUNTS FOR PAYMENT

Johnstone/Paterson

That Municipal Fund cheques 103405 – 103417, EFT transfers and Direct Debits totalling \$179,671.24 approved for payment by the Chief Executive Officer be endorsed and that Municipal Fund cheques 103418 – 103434 totalling \$481,592.05 and EFT transfers totalling \$73,261.72 be approved for payment.

**Carried 8/0
Resolution 97/12**

8.5.2 FINANCIAL STATEMENTS

Cavanagh/Earnshaw

That the financial statements presented for the period ending 30th September 2011 be received.

**Carried 8/0
Resolution 98/12**

8.6 COUNCILLORS

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

10.2 STAFF

Nil

11.0 LEAVE OF ABSENCE

12.0 INFORMATION SESSION

13.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 5.42pm