



SHIRE OF
WILLIAMS

**REGISTERS OF:
LEASE & LICENCE
GRANTS & SPONSORSHIPS
CONTRACTS & SERVICES
CONTRIBUTIONS**

Review Date:
25 June 2025



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25 June 2025

Shire of Williams - Lease & Licence Register

Ref #	Type	Lessee/Recipient	Lessor/Owner	Address of Property	Permitted Use	Date- commencement	Date - expiry or renewal	Annual Rent	Council Decision date
1	Lease	Williams Community Resource Centre	Shire of Williams	5 Brooking Street, Williams	Operation of CRC & Library	01-Jul-22	30-Jun-27	\$13,851.76 (incl GST) 6.55% increase per annum	
2	Lease	Innovative Ag	Shire of Williams	6 Marjidin Way, Williams	Agricultural Machinery fabrication	01-Nov-23		\$35,760	
3	Lease	N Fisher	Shire of Williams	Lot D, Albany Hwy	Grazing of stock	13-Jul-05	15-Jul-05	\$100	21-Apr-21
4	License	Public Transport of WA	Shire of Williams	Rail Reserve known as Line 71 @ 159.8km marker adj Williams-Kondinin Rd	License L5497-3, enabling public access	01-Jul-23	31-May-33	\$1 per year	
5	License	Public Transport of WA	Shire of Williams	Rail Reserve at Williams id as plan number L5328 Rev A	License L5328-2, enabling public access	01-Jul-23	30-Jun-33	\$1 per year	
9	Rental Agreement	Shire Staff	Shire of Williams	6 Richardson St, Williams	Residential	07-Dec-23	Duration of employment contract	\$225 per week	1/09/2023 & adopted annual budget
10	Rental Agreement	Shire Staff	Shire of Williams	18 Richardson, St, Williams	Residential			\$166 per week	adopted annual budget
11	Rental Agreement	Shire Staff	Shire of Williams	8 Fry St, Williams	Residential		Duration of employment contract	\$170 per week	adopted annual budget
12	Rental Agreement	Shire Staff	Shire of Williams	6 Munthoola Way, Williams	Residential		Duration of employment contract	\$248 per week	adopted annual budget
13	Rental Agreement	Shire Staff	Shire of Williams	Recreation House	Residential		Duration of employment contract	\$144 per week	adopted annual budget
14	Rental Agreement	Private rental	Shire of Williams	12 Growse St, Williams	Residential			\$391 per week	1/04/2024, adopted annual budget
15	Rental Agreement	Private rental(s)	Shire of Williams	Jamtree Lane Units, 2, 4, 8, 10, 12	Residential			\$206.00 per week	adopted annual budget
16	Rental Agreement	Private rental(s)	Shire of Williams	New St Units 17 & 19	Residential			\$265 per week	adopted annual budget
17	Rental Agreement	Private rental(s)	Shire of Williams	Wandoo Cottages -	Residential			\$218 per week	adopted annual budget
18	Rental Agreement	Private rental(s)	Shire of Williams	Sandalwood Court Units -	Residential			\$218 per week	adopted annual budget



Shire of Williams - Grant & Sponsorship Register

*Only grants & sponsorship above \$500 are recorded.

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Ref #	Type	Recipient	Provider/Owner	Method Used to determine grant or sponsorship	Summary of goods & services provided	Variations & reasons	Date- commencement	Date -expiry or renewal	Funds spent & committed by Shire of Williams	Council Decision date
1	Sponsorship	Williams Expo Committee	Shire of Williams	Council budgeted support	Sponsorship for fireworks	N/A	12-Apr-25	12-Apr-25	\$2,500	
2	Sponsorship	Williams Expo Committee	Shire of Williams	Council budgeted support	Waiver of fees for food vendors				\$3,000	CEO delegated authority
3	Grant	Williams Repertory Club	Shire of Williams	Council budgeted support	Contribution towards purchase of portable staging for community use	N/A	19-Mar-25	19-Mar-25	\$10,695	19-Mar-25
4	MOU	Williams Golf Club	Shire of Williams	Council budgeted support	mowing of fairways in lieu of use of Golf Club bore & water (MOU)	N/A	01-Jan-22	31-Dec-26	approx \$16,000 pa	
5	Loan	Williams Golf Club	Shire of Williams	Council budget - Memorandum of Understanding	Refurbishment of the clubhouse roof and construction of a new storage shed	N/A	01-Dec-22		\$50,000	
6	Sponsorship	Williams Golf Club	Shire of Williams	Council decision	Reimbursement of rates		2022/23	21-Jul-05	\$1,362	15-Nov-23
7	MOU	Peel Harvey Catchment Council	Shire of Williams	Council budgeted support	Seek access onto/and or through private property to carry out weed and pest control activities on a seasonal basis	Annually	21-Dec-22	30-Jun-27	\$5,000	
8	MOU	Hotham Williams VROC	Shire of Williams	Council budgeted support	To promote and expand the economy of the Hotham Williams area by undertaking agreed joint initiatives and projects with neighbouring Shires	Annually	02-Aug-23	5 years	\$5,000	
9	Sponsorship	Williams Harness Racing	Shire of Williams	Council budgeted support	In kind support for trotting meets	Annually			\$7,000	



Shire of Williams - Goods & Services Contract Register

* Require & Applicable to contracts \$50,000 or more per year
other contracts, MOU's etc listed for completeness

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Ref #	Supplier Name	Procurement Method- Tender or quote	Date- commencement	Summary of Goods & or Services	Date - expiry or renewal	Variations - purpose	Funds spent and/or committed by the Shire of Williams	Council Decision date
1	Wallis Computer Solutions	Contract	01-Sep-23	ICT Managed Services Agreement	31-Aug-26	Nil		Management Decision within budget
2	Avon Waste	Tender	03-Sep-19	Residential, commercial and industrial waste collection & disposal	3 Sept 2024 - extended by 1 year to Sept 2025 by agreement	Nil	\$125,000 pa	24-Jul-19
3	Bitutek	Quotes	08-Mar-25	Bitumen sealing of roads	Apr-25	Nil	\$244,404	Management Decision within budget
4	ReadyTech Pty Ltd	Quotes	03-Jun-25	ERP software systems for Shire operations	03-Jun-30	Nil	\$505,153.21 over 5 years	Management Decision within budget
5	Moore Australia	Quote	1 July each year	Software for Shire operations - financial management, payroll etc	30 June each year	Nil	\$40,000 pa	N/A
6	Sims Civil	Tender	23-Jan-25	Brooking St culvert replacement	23-Dec-25		\$356,560.10	Management Decision within budget
7	Westrac	Tender	01-Nov-24	Excavator purchase	01-Nov-24	Nil	\$282,405	N/A delegated authority to CEO. Budgeted item
8	Contract Aquatic	Tender	25-Oct-22	Operation of Williams Swimming Pool		Nil		19-Oct-22
9	Xav Group (trading as Contract Aquatic)	Novated contract	30-Oct-24	Operation of Williams Swimming Pool	15-Apr-27	Nil	\$65,000 pa	Novated Contract
10	Initial Hygiene	Contract	30-Mar-23	Supply of 20 Sanitary Units & Servicing	30-Mar-24	Nil		
11	Synergy	Contract	26-Apr-22	Electric Vehicle charging station - Lions Park, Williams	26-Apr-27			
12	City Of Kalamunda	Contract	12-Jan-22	Building Surveyor & Planning Officer Services	3 years			
13	Shire of Narrogin	Contract	25-Nov-21	Provision of Environmental Health Services	review annually			
14	Best Office Systems	Contract	07-Sep-21	Supply of Ricoh Photocopier	5 years			
15	Williams Golf Club	Deed of Agreement	01-Jan-22	Water supplied from bore for purpose of stock watering, fire suppression and road construction	31-Dec-26		100 hours of labour and mower use for fairway maintenance approx. \$15,000 pa	
16	WA Country Health Service	Contract	01-Sep-22	Garden services Williams Health Centre 10hr/month	31-Aug-25			
17	BM & RA Willcocks	Contract	19-Jun-25	Grader & rolling of gravel roads	30-Nov-25		\$50,000	18-Jun-25
18	Manheim	Auction purchase	30-Oct-24	Water Truck	30-Oct-24		\$193,061.50	Management Decision within budget



Shire of Williams - Applicant Contribution Register

*Register includes contributions for 5 years after it is expended or refunded.

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Ref #	Developing Party	Address of Property	Contribution Purpose (e.g. Public Open Space, Parking)	Date of Payment	Date the Shire of Williams must spent to contribution by	Interest earned	Date -expiry or renewal	Council Decision date
1	Nil							