



# SHIRE OF WILLIAMS MINUTES

ORDINARY COUNCIL MEETING  
WEDNESDAY 15 FEBRUARY 2023



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## SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2017-2032

### ECONOMIC

**To support industry and business development through the development of sustainable infrastructure and investment opportunities.**

**ED1.** Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

**ED2.** To have appropriate levels of housing to cater for population retention and growth.

### SOCIAL AND CULTURAL

**To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.**

**SCD1.** To provide community infrastructure and facilities that meet the needs of the population.

**SCD2.** To support a safe and healthy community with a strong sense of community pride.

**SCD3.** To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

### LAND USE & ENVIRONMENT

**To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community split.**

**LUE1.** To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community.

**LUE2.** Natural assets and public open spaces are accessible, well utilised and managed.  
**LUE3.** Recognising and implementing sustainability measures.

**LUE4.** To have safe and well maintained transport network that supports local economy.

### CIVIC LEADERSHIP

**Strong civic leadership representing the whole of the Shire which engages in effective partnerships and reflects the aspirations of an engaged community.**

**CL1.** The Shire is efficient in its operations, actively listens to the community and anticipates and responds to the community needs.

**CL2.** The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

**CL3.** Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations.

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## AGENDA

### 1.0 Declaration of Opening / Announcement of Visitors

The Presiding Member, President Jarrad Logie, declared the Meeting open at 4.15pm.

### 2.0 Record of Attendance / Apologies / Leave of Absence

#### **Elected Members**

Cr Jarrad Logie - President  
Cr Natalie Major - Deputy President  
Cr Moya Carne  
Cr Bob Baker  
Cr Tracey Price  
Cr Bernie Panizza  
Cr Christine Cowcher  
Cr John Macnamara

#### **Staff**

Geoff McKeown - Chief Executive Officer  
Manuela Lenehan - Minute Taker

Visitors – Nil  
Apologies - Cr Simon Harding  
Leave of Absence – Nil

### 3.0 Public Question Time

Nil

### 4.0 Petitions / Deputations / Presentations

Nil

### 5.0 Declarations of Interest

Nil

**6.0 Confirmation of Minutes of Previous Meetings**

**6.1 Ordinary Council Meeting Held 21 December 2022**

**Officer's Recommendation**

That the Minutes of the Ordinary Council Meeting held 21 December 2022, as previously circulated, be confirmed as a true and accurate record.

**Council Resolution**

**Cowcher/Major**

That the Minutes of the Ordinary Council Meeting held 21 December 2022, as previously circulated, be confirmed as a true and accurate record.

**Carried 8/0  
Resolution 68/23**

**7.0 Announcements by Presiding Member Without Discussion**

Nil

**8.0 Matters Which Require Decisions**

**8.1 Corporate and Community Services**

8.1.2 Payment Listing

<b>File Reference</b>	4.23.15
<b>Statutory Ref.</b>	<i>Local Government (Financial Management) Regulations 1996</i>
<b>Author &amp; Date</b>	Geoff McKeown 8 February 2023
<b>Attachments</b>	Payment listing for months ending 31 December 2022 and 31 January 2023

**Background**

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the Shire’s municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

**Statutory Implications**

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

**13. Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

**Comment**

The list of accounts for payment is a separate attachment to this agenda.

**Strategic Implications**

This item aligns with the community’s vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

**Financial Implications**

As listed in the recommendation below.

**Voting Requirements**

Simple Majority

**Officer’s Recommendation**

That Municipal Fund EFT, Bpay, Direct Debits and Cheques 104954 – 104958 totalling \$507,449.67 approved by the Chief Executive Officer during the month of December 2022, and Municipal Fund EFT, Bpay, Direct Debits and Cheques 104959 – 104961 totalling \$427,125.74 approved by the Chief Executive Officer during the month of January 2023 be endorsed.

**Council Resolution**

***Price/Macnamara***

That Municipal Fund EFT, Bpay, Direct Debits and Cheques 104954 – 104958 totalling \$507,449.67 approved by the Chief Executive Officer during the month of December 2022, and Municipal Fund EFT, Bpay, Direct Debits and Cheques 104959 – 104961 totalling \$427,125.74 approved by the Chief Executive Officer during the month of January 2023 be endorsed.

**Carried 8/0  
Resolution 69/23**

## SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 31 DECEMBER 2022

DATE	NAME	DESCRIPTION	AMOUNT
<b>MUNICIPAL - EFT, BPAY, DIRECT DEBIT &amp; CHEQUES</b>			
01/12/2022	SHIRE OF WILLIAMS	Salaries & Wages PE 31/11/2022	\$ 47,771.32
02/12/2022	BUILDING AND ENERGY	BSL collection - November 2022	\$ 701.54
07/12/2022	WA SUPER	Superannuation - November 2022	\$ 21,385.10
07/12/2022	D & A WOODWORKS	12818 - Manufacture Cabinetry (Sandalwood Units Refurbishment)	\$ 56,000.00
14/12/2022	FDC EDUCATORS	FDC Educators PE 11/12/2022	\$ 20,616.20
15/12/2022	SHRE OF WILLIAMS	Salaries & Wages PE 14/12/2022	\$ 50,445.03
20/12/2022	AAA ASPHALT SURFACES	13010 - 20T Coldmix (York-Williams Rd)	\$ 5,874.00
20/12/2022	ACUMENTIS	12933 - Valuation (6 Marjidin Way)	\$ 1,760.00
20/12/2022	AVON WASTE	11015 - Monthly Refuse Charges November 2022	\$ 12,000.64
20/12/2022	BITUTEK PTY LTD.	12800, 12799 - Bitumising Quindanning-Dkan & Congelin-Ngn Rds	\$ 86,283.12
20/12/2022	BOC Ltd	12822 - November 2022 Container Service Fee	\$ 43.25
20/12/2022	CHATTERBOX CAFE & GALLERY	12939 - Catering (Road Asset Data Presentation)	\$ 112.50
20/12/2022	CJD EQUIPMENT PTY LTD.	12889 - Coolant (Volvo Excavator)	\$ 412.43
20/12/2022	CORSIGN WA PTY LTD	13014, 12782 - Traffic and Other Signage	\$ 750.20
20/12/2022	EDWARDS ISUZU UTE	12878 - Filters & Oil (Colorado Ute)	\$ 441.18
20/12/2022	GEOFF PERKINS FARM MACHINERY CENTRE	12891, 12892 - Whipper Snipper Head, Engine Oil	\$ 92.81
20/12/2022	HANCOCKS HOME HARDWARE	12954, 12932 - Entrance Mat (Pavilion)	\$ 285.00
20/12/2022	HYDROQUIP PUMPS (EFT)	12793 - Service/Repair (2x Oval Dam Pumps)	\$ 18,565.80
20/12/2022	INTERFIRE AGENCIES	12935 - Protective Firefighting Clothing	\$ 6,313.65
20/12/2022	IRRI-TEC	12794 - Irrigation Service & Components (Various)	\$ 4,225.10
20/12/2022	JUNCTION BROOK PTY LTD	12888 - Filters (Skid Steer)	\$ 45.10
20/12/2022	LANDGATE.	Land Valuations - Rating	\$ 42.15
20/12/2022	NARROGIN BEARING SERVICE	12887 - Bearings & Belt (Toyota Truck)	\$ 61.28
20/12/2022	NARROGIN NURSERY	12831 - Street Trees	\$ 680.00
20/12/2022	NARROGIN TOYOTA	12757, 13011, 13012 - Tools, Parts, Service (Various)	\$ 697.25
20/12/2022	NARROGIN TYREPOWER	13006 - Tyres & Fitting (HP Low Loader)	\$ 5,079.00
20/12/2022	R MUNNS ENGINEERING CONSULTING SERVICES	12834 - Consulting Work (York-Williams Rd)	\$ 3,273.00
20/12/2022	SWAT PEST CONTROL	12967 - Pest Control (Various)	\$ 841.50
20/12/2022	THE BUTCHERS HOOK	Ham - Seniors' Christmas Lunch	\$ 163.22
20/12/2022	TOWN PLANNING INNOVATIONS	12944 - General Planning Advice for November 2022	\$ 1,072.50
20/12/2022	TOWN TEAM MOVEMENT	12945 - Strategic Community Plan Consultation	\$ 7,150.00
20/12/2022	WESFARMERS KLEENHEAT GAS PTY LTD	12941 - Yearly Facility Fees In Advance	\$ 2,035.62
20/12/2022	WESTRAC	12886, 12884 - Filters, Oil, Service (Various)	\$ 3,851.45
20/12/2022	WILLIAMS GROCER	Monthly Refreshments & Consumables, November 2022	\$ 107.48
20/12/2022	WILLIAMS NEWSAGENCY	Monthly Account November 2022	\$ 103.20
20/12/2022	WILLIAMS RURAL SUPPLIES	12774 - Monthly Hardware Account - November 2022	\$ 2,191.40
21/12/2022	FDC EDUCATORS	FDC Educators PE 25/12/2022	\$ 10,765.55
29/12/2022	SHIRE OF WILLIAMS	Salaries & Wages PE 28/12/2022	\$ 44,145.22
07/12/2022	SYNERGY	Electricity to Streetlights to 24/11/2022	\$ 2,890.87
07/12/2022	TELSTRA	Monthly Phone Usage to 19/11/2022	\$ 402.43
14/12/2022	TELSTRA	Mobile Phone Services to 1/12/2022	\$ 318.49
19/12/2022	TELSTRA	Telstra - Mobile Services and TIMS	\$ 130.14
20/12/2022	AUSTRALIAN TAXATION OFFICE	BAS November 2022	\$ 10,281.00
01/12/2022	WESTNET	Monthly CEO Internet Charges, December 2022	\$ 54.99
05/12/2022	CBA	CBA - Merchant Fees November 2022	\$ 233.84
19/12/2022	ANZ CARDS	Monthly Credit Card Expenses x 2	\$ 4,319.12
29/12/2022	WA TREASURY CORPORATION	Loan 70 Industrial Shed	\$ 13,701.24
1-29 Dec22	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Payments Forwarded to Department of Transport	\$ 28,795.90
07/12/2022	WATER CORPORATION.	Water Use & Supply (Various)	\$ 2,029.51
09/12/2022	WILLIAMS LICENSED POST OFFICE	Postage & Stationery - November 2022	\$ 99.41
22/12/2022	WATER CORPORATION.	Water Use & Supply (Various)	\$ 27,489.82
23/12/2022	WATER CORPORATION.	Water Use & Supply (Sandalwood Crt)	\$ 319.12
			<b>\$ 507,449.67</b>

## SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 31 January 2023

DATE	NAME	DESCRIPTION	AMOUNT
<b>MUNICIPAL - EFT, BPAY, DIRECT DEBIT &amp; CHEQUES</b>			
03/01/2023	FDC EDUCATORS	FDC Educators PE 25/12/2022(2)	\$ 5,283.91
04/01/2023	BUILDING AND ENERGY	BSL collection - Dec 2022	\$ 186.80
09/01/2023	WA SUPER	Superannuation - December 2022	\$ 33,125.69
11/01/2023	FDC EDUCATORS	FDC Educators PE 08/01/23	\$ 5,618.57
12/01/2023	SHIRE OF WILLIAMS	Salaries & Wages PE 11/01/2023	\$ 44,887.85
12/01/2023	AVON WASTE	11015 - Monthly Refuse Charges December 2022	\$ 9,775.00
12/01/2023	CONTRACT AQUATIC SERVICES	12924 - Monthly Swimming Pool Management December 2022	\$ 14,300.00
12/01/2023	GAZEBO GUYS	12949 - 2 Custom Gazebos	\$ 2,990.35
12/01/2023	HARMONY SOFTWARE	Software Subscriptions - November & December 2022	\$ 645.00
12/01/2023	LGIS RISK MANAGEMENT	Regional Risk Coordinator Fee - December 2022 (1st Instalment)	\$ 3,776.65
12/01/2023	LOGIE, BRITT E.	Reimbursements - Various	\$ 569.58
12/01/2023	MCKEOWN, GEOFF	Reimbursement - Gift Card (School Award)	\$ 155.95
12/01/2023	PEEL HARVEY CATCHMENT COUNCIL	Hotham-Williams Landcare Support (Pmt 1 - 22/23 Contribution)	\$ 5,500.00
12/01/2023	SIMS CIVIL	12926 - Culvert Replacement (Mundays Rd)	\$ 97,192.70
12/01/2023	TINLEY, MICHAEL	Reimbursement - Pre-employment Medical	\$ 162.00
12/01/2023	TOLL TRANSPORT PTY LTD	Freight - Various	\$ 597.80
12/01/2023	WA CONTRACT RANGER SERVICES	Ranger Services - November/December 2022	\$ 783.75
12/01/2023	WILLIAMS COMMUNITY RESOURCE CENTRE	Library Service at CRC - 2nd Quarter 2022/23	\$ 10,854.91
12/01/2023	WILLIAMS DISTRICT CLUB	12946 - Refreshments Seniors' Lunch, Shire Christmas Function	\$ 2,358.00
12/01/2023	WORKWEAR GROUP	12958 - Staff Uniform (M Lenehan)	\$ 63.21
25/01/2023	FDC EDUCATORS	FDC Educators PE 22/10/23	\$ 9,385.75
25/01/2023	AAA ASPHALT SURFACES	13016 - 3 Bulka Bags Coldmix Asphalt	\$ 1,633.50
25/01/2023	BELVEDERE NURSERY	13019 - Landscaping Plants (Resource Centre)	\$ 174.00
25/01/2023	BEST OFFICE SYSTEMS	12803 - Printing/Photocopying Costs	\$ 234.66
25/01/2023	BOC Ltd	12822 - December 2022 Container Service Fee	\$ 44.71
25/01/2023	COHESIS PTY LTD	12942 - IT Check & Systems Review	\$ 3,847.25
25/01/2023	CONTRACT AQUATIC SERVICES	12924 - Monthly Swimming Pool Management January 2023	\$ 14,300.00
25/01/2023	CORNER'S AUTOMOTIVE ELECTRICS	12890 - 2 Deep Cycle Batteries (VMS Trailer)	\$ 693.00
25/01/2023	CORSIGN WA PTY LTD	13001, 13008 - Signage (Various)	\$ 1,239.70
25/01/2023	DIAMOND LOCK & SECURITY	12982 - Replacement Keys (x3) - Pavilion	\$ 81.70
25/01/2023	DUFF ELECTRICAL CONTRACTING	12970,12979, 12980 - Electrical Works	\$ 532.25
25/01/2023	GLOBAL SYNTHETICS PTY LTD	13015 - Geofabric (Rural Roads)	\$ 1,287.00
25/01/2023	GOODYEAR AUTOCARE NARROGIN	12896 - Tyres (Various)	\$ 287.50
25/01/2023	GREAT SOUTHERN FUELS	13017 - Fuel (Various)	\$ 16,258.24
25/01/2023	HOST DIRECT	12981 - 1 Urn, 72 Wine Glasses (Williams Hall)	\$ 796.18
25/01/2023	INTERFIRE AGENCIES	12935 - Firefighting - Protective Trousers	\$ 421.04
25/01/2023	LENEHAN, J	Reimbursement - CRC Reticulation Component	\$ 106.50
25/01/2023	MAKIT NARROGIN HARDWARE	13062 - Timber & Doors (Pavilion & Recreation House)	\$ 565.20
25/01/2023	MARKETRADE	13055 - Inclusion in 4WDL Tourism Accommodation Plan	\$ 3,300.00
25/01/2023	McINTOSH & SON	12898 - Top Track Roller (Mini Excavator)	\$ 321.67
25/01/2023	MELCHIORRE PLUMBING & GAS	13063 - Plumbing Works Including Standpipes' RPZD Testing	\$ 2,662.00
25/01/2023	NARROGIN GLASS	12882 - Fitting of New Window Glass inc. Travel	\$ 220.00
25/01/2023	NARROGIN QUARRY OPERATIONS	13013 - Bluemetal Dust (Various)	\$ 426.01
25/01/2023	SETON AUSTRALIA (EFT)	12938 - Cable Protectors (Australia Day)	\$ 1,393.33
25/01/2023	THE GOODS	12972, 12976, 12943, 12977, 13057 - Cleaning Products (Various)	\$ 2,417.09
25/01/2023	THE WEST AUSTRALIAN	Advertising - Traineeship	\$ 112.00
25/01/2023	THE WILLIAMS COMMUNITY NEWSPAPER.	12814 - Photocopy Charges for Shire Notes	\$ 116.00
25/01/2023	THE WILLIAMS WOOL SHED.	Food For Firefighters (Old Soldiers Rd - 12/12/22)	\$ 157.50
25/01/2023	TJ DEPIAZZI & SONS	12947 - Mulch, Sand, Softfall (Various)	\$ 6,923.97
25/01/2023	TOLL TRANSPORT PTY LTD	Freight - Various	\$ 397.50
25/01/2023	TOTAL UNDERCAR	12897 - Parts (Nissan Patrol Fire Unit)	\$ 335.50
25/01/2023	TRUCK CENTRE (WA) PTY LTD	12893, 12900 - Parts (Volvo Prime Mover)	\$ 1,275.40
25/01/2023	WA CONTRACT RANGER SERVICES	12816 - Ranger Services - 9/1/2023, 17/1/2023	\$ 574.75
25/01/2023	WA LOCAL GOVERNMENT ASSOCIATION	12940 - E-Learning Subscription	\$ 4,235.00

## SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 31 January 2023

DATE	NAME	DESCRIPTION	AMOUNT
25/01/2023	WESTRAC	12894 - Door Glass & Seal (CAT Grader)	\$ 1,508.24
25/01/2023	WILD HARVEST CAFE	12978 - Refreshments (December Council Meeting)	\$ 105.00
25/01/2023	WILLIAMS COMMUNITY RESOURCE CENTRE	Williams Contact Book	\$ 15.00
25/01/2023	WILLIAMS NEWSAGENCY	Monthly Account December 2022, Including Seniors' Lunch	\$ 105.90
25/01/2023	WILLIAMS RURAL SUPPLIES	Monthly Hardware Account - December 2022	\$ 1,019.94
25/01/2023	WOODLANDS DISTRIBUTORS & AGENCIES	12975 - Dog Waste Bags (Parks & Reserves)	\$ 319.00
25/01/2023	SHIRE OF WILLIAMS	Salaries & Wages PE 25/01/2023	\$ 47,769.77
04/01/2023	TELSTRA	Telephone and Internet Charges (Various)	\$ 438.27
11/01/2023	WATER CORPORATION.	Water Supply & Use Charges (Various)	\$ 4,199.15
19/01/2023	TELSTRA	Telephone, Mobile & Data Services (Various)	\$ 1,148.54
19/01/2023	SYNERGY	Electricity to Swimming Pool 21/12/2022 to 16/1/2023	\$ 784.18
20/01/2023	AUSTRALIAN TAXATION OFFICE	BAS December 2022	\$ 29,561.00
01/01/2023	WESTNET	Monthly CEO Internet Charges, January 2023	\$ 54.99
03/01/2023	CBA	CBA - Merchant Fees December 2022	\$ 221.01
5-21 Jan 23	DEPARTMENT OF PLANNING & INFRASTRUCTURE	Licensing Payments Forwarded To Department of Transport	\$ 14,104.50
16/01/2023	ANZ CARDS	Monthly Credit Cards x2	\$ 1,969.40
04/01/2023	SYNERGY	Electricity Supply & Consumption (Various)	\$ 8,218.23
			\$ 427,125.74

## 8.1.3 Financial Statements

<b>File Reference</b>	4.23.15
<b>Statutory Ref.</b>	<i>Local Government (Financial Management) Regulations 1996</i>
<b>Author &amp; Date</b>	Geoff McKeown 8 February 2023
<b>Attachments</b>	Financial Statements ending 31 December 2022

**Background**

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

**Statutory Implications**

Local Government (Financial Management) Regulations 1996 - Regulation 34.

**Comment**

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

CL 2.2 Maintain accountability, transparency and financial responsibility

**Financial Implications**

As disclosed in the financial statements.

**Voting Requirements**

Simple Majority

**Officer's Recommendation**

That the financial statements presented for the period ending 31 December 2022 be received.

**Council Resolution****Price/Carne**

That the financial statements presented for the period ending 31 December 2022 be received.

**Carried 8/0  
Resolution 70/23**

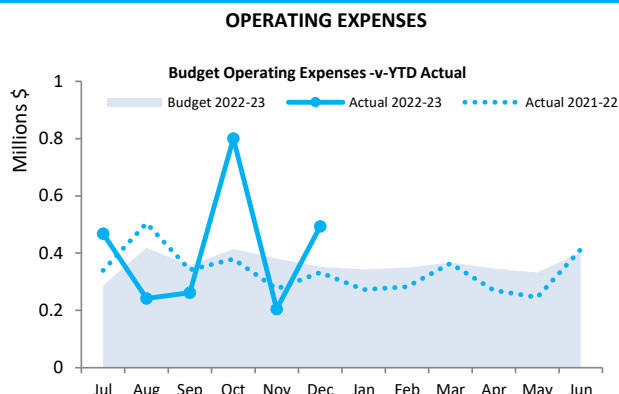
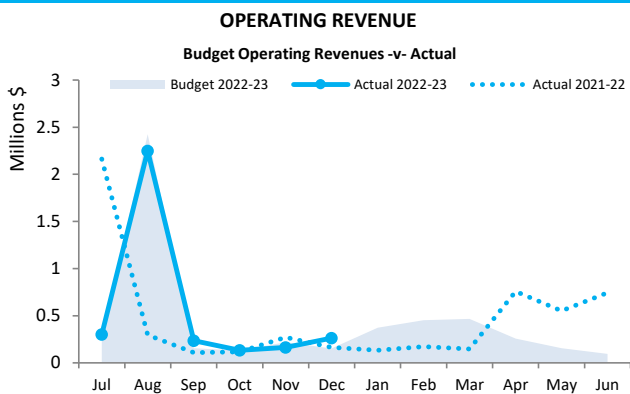
**SHIRE OF WILLIAMS**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 December 2022**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

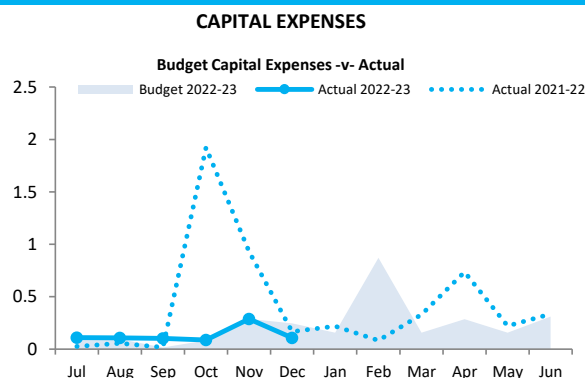
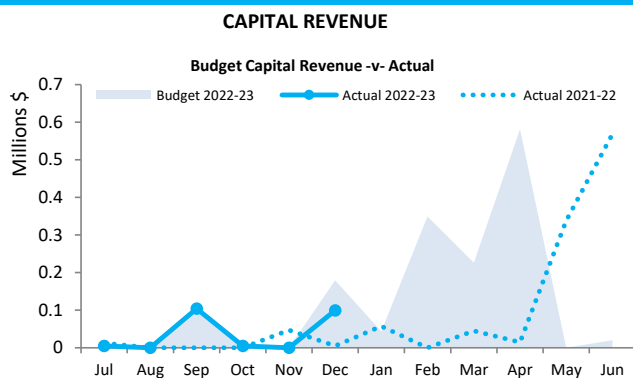
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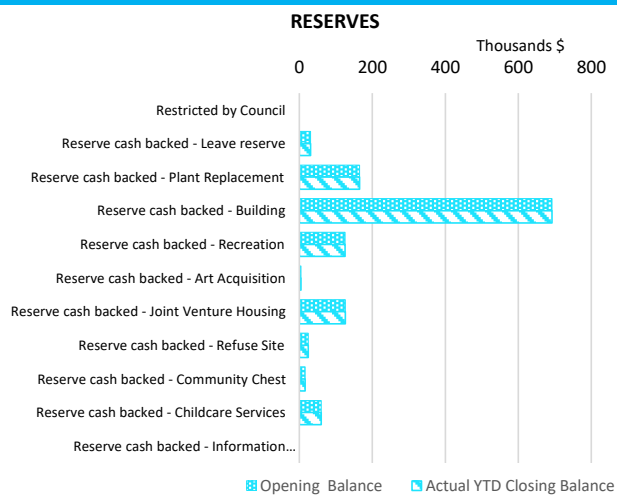
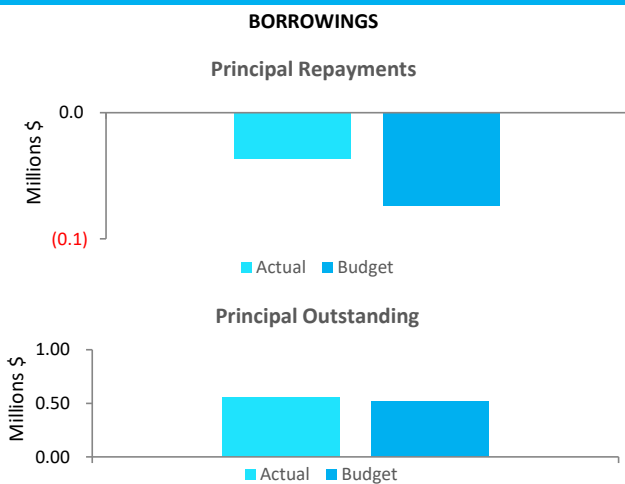
**OPERATING ACTIVITIES**



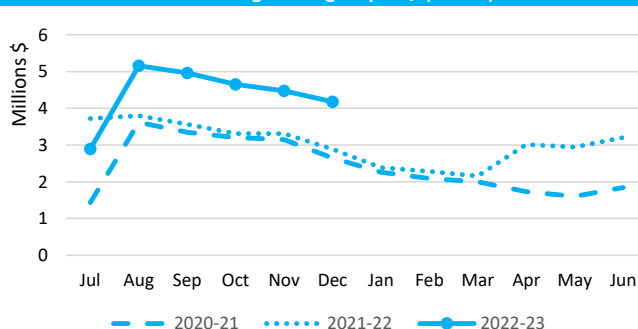
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.93 M	\$0.93 M	\$1.22 M	\$0.29 M
Closing	\$0.00 M	\$1.88 M	\$2.07 M	\$0.19 M
Refer to Statement of Financial Activity			\$0.00 M	\$0.00 M

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.53 M	67.0%
Restricted Cash	\$1.24 M	33.0%
Total: \$3.77 M		
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$	% Outstanding
Trade Payables	\$0.18 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0%
Refer to Note 5 - Payables		

Receivables		
	\$	%
Rates Receivable	\$0.32 M	85.2%
Trade Receivable	\$0.05 M	% Outstanding
Over 30 Days		29.8%
Over 90 Days		2.8%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.55 M	\$1.41 M	\$1.32 M	(\$0.08 M)
Refer to Statement of Financial Activity			

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.13 M	
YTD Budget	\$2.13 M	0.1%
Refer to Statement of Financial Activity		

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.39 M	
YTD Budget	\$0.33 M	16.9%
Refer to Note 11 - Operating Grants and Contributions		

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.57 M	
YTD Budget	\$0.49 M	16.1%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.14 M)	(\$0.20 M)	(\$0.43 M)	(\$0.24 M)
Refer to Statement of Financial Activity			

Proceeds on sale		
	\$	%
YTD Actual	\$0.07 M	
Adopted Budget	\$0.10 M	(34.3%)
Refer to Note 6 - Disposal of Assets		

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.72 M	
Adopted Budget	\$2.77 M	(73.9%)
Refer to Note 7 - Capital Acquisitions		

Capital Grants		
	\$	% Received
YTD Actual	\$0.21 M	
Adopted Budget	\$1.50 M	(85.8%)
Refer to Note 7 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.34 M)	(\$0.26 M)	(\$0.04 M)	\$0.23 M
Refer to Statement of Financial Activity			

Borrowings	
	\$
Principal repayments	\$0.04 M
Interest expense	\$0.01 M
Principal due	\$0.55 M
Refer to Note 8 - Borrowings	

Reserves	
	\$
Reserves balance	\$1.24 M
Interest earned	\$0.00 M
Refer to Note 9 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 DECEMBER 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**BY NATURE OR TYPE**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	927,694	927,694	<b>1,216,597</b>	288,903	31.14%	▲
<b>Revenue from operating activities</b>							
Rates		2,094,863	2,093,996	<b>2,095,435</b>	0	0.00%	
Rates (excluding general rate)		38,224	38,224	<b>39,444</b>	1,220	3.19%	
Operating grants, subsidies and contributions	11	461,514	333,069	<b>389,394</b>	56,325	16.91%	▲
Fees and charges		969,800	487,632	<b>566,317</b>	78,685	16.14%	▲
Interest earnings		10,500	6,667	<b>19,254</b>	12,587	0.00%	▲
Other revenue		63,428	32,148	<b>22,099</b>	(10,049)	(31.26%)	▼
Profit on disposal of assets	6	1,003	1,003	<b>10,698</b>	9,695	966.60%	▲
		<b>3,639,332</b>	<b>2,992,739</b>	<b>3,142,641</b>	149,902	5.01%	
<b>Expenditure from operating activities</b>							
Employee costs		(1,820,803)	(769,606)	<b>(893,595)</b>	(123,989)	(16.11%)	▼
Materials and contracts		(838,802)	(530,999)	<b>(673,353)</b>	(142,354)	(26.81%)	▼
Utility charges		(190,061)	(95,030)	<b>(81,872)</b>	13,158	13.85%	▲
Depreciation on non-current assets		(1,264,609)	(620,812)	<b>(668,264)</b>	(47,452)	(7.64%)	▼
Interest expenses		(21,502)	(10,824)	<b>(11,033)</b>	(209)	(1.93%)	
Insurance expenses		(149,166)	(120,920)	<b>(149,873)</b>	(28,953)	(23.94%)	▼
Other expenditure		(65,100)	(57,550)	<b>(59)</b>	57,491	99.90%	▲
Loss on disposal of assets	6	(5,332)	(5,332)	<b>0</b>	5,332	100.00%	▲
		<b>(4,355,375)</b>	<b>(2,211,073)</b>	<b>(2,478,049)</b>	(266,976)	12.07%	
Non-cash amounts excluded from operating activities	1(a)	1,268,938	625,141	<b>657,566</b>	32,425	5.19%	▲
<b>Amount attributable to operating activities</b>		<b>552,895</b>	<b>1,406,807</b>	<b>1,322,158</b>	(84,649)	(6.02%)	
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,503,941	355,100	<b>213,473</b>	(141,627)	(39.88%)	▼
Proceeds from disposal of assets	6	104,500	104,500	<b>68,623</b>	(35,877)	(34.33%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	8	17,107	8,481	<b>8,481</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(2,770,535)	(665,330)	<b>(723,630)</b>	(58,300)	(8.76%)	▼
<b>Amount attributable to investing activities</b>		<b>(1,144,987)</b>	<b>(197,249)</b>	<b>(433,053)</b>	(235,804)	119.55%	
<b>Financing Activities</b>							
Transfer from reserves	9	75,000	75,000	<b>0</b>	(75,000)	(100.00%)	▼
Repayment of debentures	8	(73,675)	0	<b>(36,554)</b>	(36,554)	0.00%	▼
Transfer to reserves	9	(336,927)	(336,927)	<b>(30)</b>	336,897	99.99%	▲
<b>Amount attributable to financing activities</b>		<b>(335,602)</b>	<b>(261,927)</b>	<b>(36,584)</b>	225,343	(86.03%)	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,875,325</b>	<b>2,069,118</b>	193,793	(10.33%)	▲

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

### **BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 27 January 2023

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(1,003)	(1,003)	(10,698)
Add: Loss on asset disposals	6	5,332	5,332	0
Add: Depreciation on assets		1,264,609	620,812	668,264
<b>Total non-cash items excluded from operating activities</b>		<b>1,268,938</b>	<b>625,141</b>	<b>657,566</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 31 December 2022
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	9	(1,243,716)	(1,243,746)
Less: - Financial assets at amortised cost - self supporting loans	4	(200,000)	(191,519)
Add: Provisions employee related provisions	10	319,750	319,750
<b>Total adjustments to net current assets</b>		<b>0</b>	<b>(1,115,515)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>			
Cash and cash equivalents	2	2,983,406	3,772,341
Rates receivables	3	9,821	316,914
Receivables	3	161,804	47,510
Other current assets	4	226,515	214,866
<b>Less: Current liabilities</b>			
Payables	5	(160,820)	(277,255)
Contract liabilities	10	(560,413)	(569,993)
Provisions	10	(319,750)	(319,750)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(1,123,966)</b>	<b>(1,115,515)</b>
<b>Closing funding surplus / (deficit)</b>		<b>0</b>	<b>2,069,119</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Fund Cheque Account	Cash and cash equivalents	130,775		130,775		0	0.00%	
Municipal Fund Investment	Cash and cash equivalents	326,057		326,057		ANZ	0.01%	
Municipal Treasury OCDF	Cash and cash equivalents	2,071,165		2,071,165		WATC	3.05%	
Reserve Funds	Cash and cash equivalents	0	1,243,745	1,243,745		ANZ	3.00%	
Petty Cash Advance	Cash and cash equivalents	600		600			0.00%	
<b>Total</b>		<b>2,528,596</b>	<b>1,243,745</b>	<b>3,772,341</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		2,528,596	1,243,745	3,772,341	0			
		<b>2,528,596</b>	<b>1,243,745</b>	<b>3,772,341</b>	<b>0</b>			

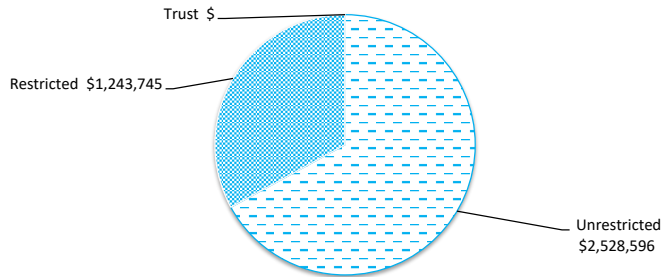
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

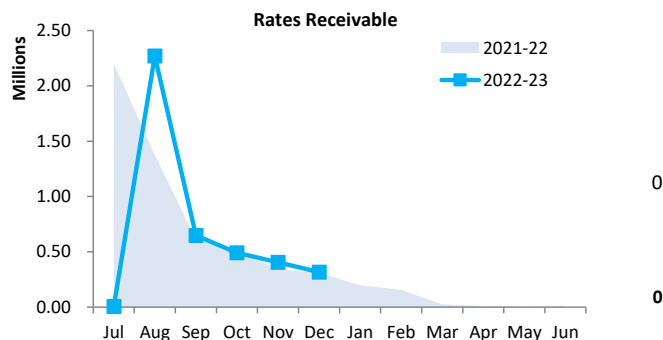
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	27,020	9,821
Levied this year	2,032,126	2,134,879
Less - collections to date	(2,049,325)	(1,827,786)
<b>Gross rates collectable</b>	<b>9,821</b>	<b>316,914</b>
<b>Net rates collectable</b>	<b>9,821</b>	<b>316,914</b>
% Collected	99.5%	85.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	686	33,150	11,854	1,151	1,355	48,197
Percentage	1.4%	68.8%	24.6%	2.4%	2.8%	
<b>Balance per trial balance</b>						
Sundry receivable						47,510
<b>Total receivables general outstanding</b>						<b>47,510</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

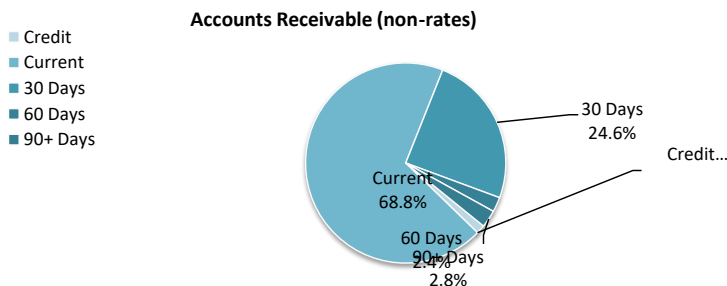
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	200,000	0	(8,481)	191,519
<b>Inventory</b>				
Fuel	18,559	66,488	(79,531)	5,516
History Books	614	0	0	614
Gravel	7,342	22,511	(12,636)	17,217
<b>Total other current assets</b>	<b>226,515</b>	<b>89,000</b>	<b>(100,648)</b>	<b>214,866</b>

Amounts shown above include GST (where applicable)

Opening balance plus movement doesn't  
equal closing balance

#### KEY INFORMATION

##### Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

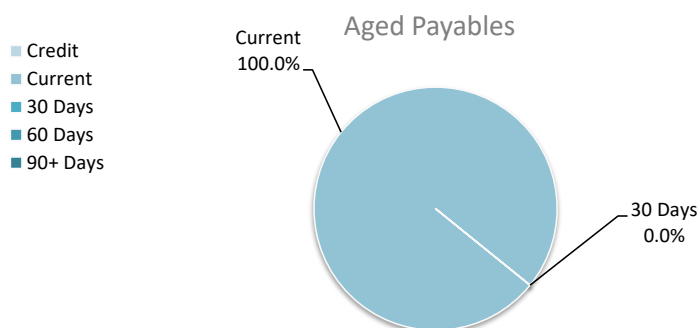
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	177,746	0	0	0	177,746
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors				0	0	177,746
Accrued salaries and wages						433
ATO liabilities						(30,813)
Other payables				0		105,596
BSL Fees						(5,299)
Provision for Doubtful Debts						375
Family Day Care liabilities						29,217
<b>Total payables general outstanding</b>						<b>277,255</b>

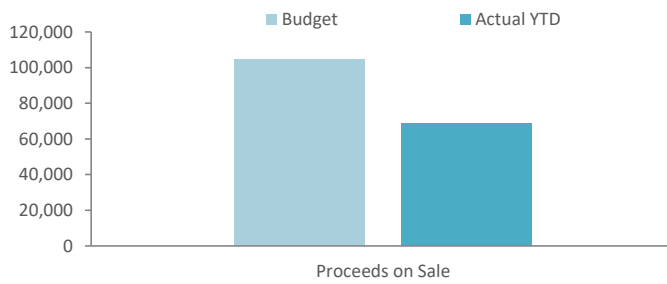
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Education and welfare</b>								
	Plant and Equipment - Mazda CX-5	23,331	18,000	0	(5,331)	22,352	27,364	5,012	0
	<b>Transport</b>								
	Plant and Equipment - Various	49,497	50,500	1,003	0			0	0
	<b>Other property and services</b>								
	Plant and Equipment - Isuzu MU-X	36,001	36,000	0	(1)	35,573	41,259	5,686	0
		<b>108,829</b>	<b>104,500</b>	<b>1,003</b>	<b>(5,332)</b>	<b>57,925</b>	<b>68,623</b>	<b>10,698</b>	<b>0</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**INVESTING ACTIVITIES  
NOTE 7  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	15,000	0		0
Buildings - specialised	641,594	160,070	162,437	0
Plant and equipment	371,000	101,000	94,444	(6,556)
Infrastructure - Roads	1,487,841	337,360	308,597	(28,763)
Infrastructure - Footpaths	123,200	40,000	41,995	1,995
Infrastructure - Drainage	90,000	0	88,579	88,579
Infrastructure - Parks and Ovals	41,900	26,900	27,576	676
<b>Payments for Capital Acquisitions</b>	<b>2,770,535</b>	<b>665,330</b>	<b>723,630</b>	<b>55,932</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,503,941	355,100	213,473	(141,627)
Other (disposals & C/Fwd)	104,500	104,500	68,623	(35,877)
Cash backed reserves				
Reserve cash backed - Joint Venture Housing	(45,000)		0	0
Reserve cash backed - Childcare Services	(30,000)		0	0
Contribution - operations	1,237,094	205,730	441,535	235,805
<b>Capital funding total</b>	<b>2,770,535</b>	<b>665,330</b>	<b>723,630</b>	<b>58,300</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

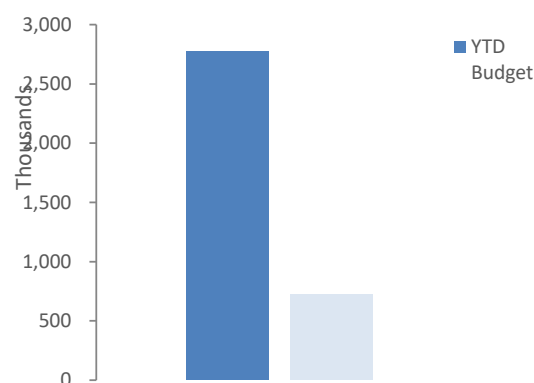
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

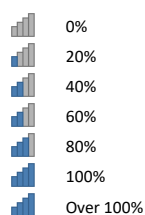
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

**Payments for Capital Acquisitions**



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

0

0

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Land and Buildings				0
Archive Room C/Fwd 2021/22	30,000	0		0
Sandalwood Court Fencing C/Fwd 2021/22	25,000	0		0
Single Person Units Carport C/Fwd 2021/22	30,300	0		0
Childcare Centre Foyer C/Fwd 2021/22	30,000	0		0
Community Housing Refurbishmnet	15,000	0		0
E168216 Sandalwood Unit Refurbishment	431,494	160,070	160,070	0
E168218 Water Tank - Ram Shed	24,000	0	2,367	2367.49
Ram Shed Lighting Upgrade	8,000	0		0
Office & Hall Painting	23,800	0		0
8 Fry Street	16,000	0		0
18 Richardson Street	6,000	0		0
Arts & Crafts Building Upgrade	17,000	0		0
Plant and Equipment				0
E168523 Isuzu MU-X SUV	53,000	53,000	49,364	-3636.45
E168523 Mazda CX-5	38,000	38,000	36,673	-1327.27
Kubota Skid Steer Loader	80,000	0		0
Ride-on Mower	85,000	0		0
Side by Side Utility Vehicle	25,000	0		0
Crew Cab Truck	80,000	0		0
E168520 Minor Plant	10,000	10,000	8,408	-1591.82
Infrastructure - Roads & Drainage				0
E168165 Road Project Grant - Quindanning Darkan Road	298,770	60,000	60,072	72.46
E168172 Road Project Grant - Congelin Narrogin Road	163,281	163,281	128,368	-34913.19
E168139 Clayton Road C/Fwd RTR 2021/22	41,274	41,274	41,274	0
E168141 York Williams Road C/Fwd RTR 2021/22	66,724	20,000	16,218	-3781.67
E168139 RTR - Clayton Road	25,000	25,000	18,871	-6129.11
RTR - Dardadine Road	171,112	0		0
LRCl (Phase 3) - York Williams Road	518,880	0		0
E168179 Munday's Road - Culvert Replacement	90,000	0		0
Munday's Road	56,340	0		0
E168183 Hurley Road	67,340	30,000	30,599	599.18
Cemetery Road	31,515	0		0
E168185 Mandiaking Road - Damaged Flood Crossing	12,805	12,805	13,195	389.6
Narrakine Road	34,800			0
Infrastructure - Parks & Gardens				0
E168367 Brooking Street Townscape (LRCl Phase 2)	30,000	20,000	9,115	-10885.41
E168310 Playground Recreation Centre	6,900	6,900	6,900	0
Synthetic Bowling Green (Final Installment)	5,000	0		0
Infrastructure - Footpaths				0
E168176 Williams Narrogin Road & Richmond Street	99,200	35,000	32,587	-2412.61
E168184 Rosselloty Street	24,000	10,000	9,408	-591.96
	<b>2,770,535</b>	<b>685,330</b>	<b>623,489</b>	<b>(61,841)</b>

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Recreation and culture</b>										
Mens Shed	71	80,285			(9,910)	(19,856)	70,375	60,429	(288)	(540)
<b>Economic services</b>										
Industrial Shed	70	149,353			(11,446)	(23,065)	137,907	126,288	2,255	(4,338)
<b>Other property and services</b>										
Industrial Land	65	159,916			(6,717)	(13,647)	153,199	146,269	(5,093)	(9,973)
		389,554	0	0	-28,073	-56,568	361,481	332,986	-3,126	-14,851
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Williams Bowling Club		200,000	0	0	-8,481	-17,107	191,519	182,893	(3,397)	(6,651)
		200,000	0	0	-8,481	-17,107	191,519	182,893	(3,397)	(6,651)
<b>Total</b>		589,554	0	0	-36,554	-73,675	553,000	515,879	(6,523)	(21,502)
Current borrowings		73,675					0			
Non-current borrowings		515,879					553,000			
		589,554					553,000			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES  
NOTE 9  
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>									
Reserve cash backed - Leave reserve	30,698	31	1	5,000				35,729	30,699
Reserve cash backed - Plant Replaceme	165,078	165	4	50,000				215,243	165,082
Reserve cash backed - Building	692,521	693	17	50,000				743,214	692,538
Reserve cash backed - Recreation	125,132	125	3	10,000				135,257	125,135
Reserve cash backed - Art Acquisition	4,334	4	0	1,000				5,338	4,334
Reserve cash backed - Joint Venture Ho	125,699	126	3	15,000		(45,000)		95,825	125,702
Reserve cash backed - Refuse Site	24,335	24	1					24,359	24,336
Reserve cash backed - Community Ches	15,919	16	0	4,683				20,618	15,919
Reserve cash backed - Childcare Service	60,000	60	1	150,000		(30,000)		180,060	60,001
Reserve cash backed - Information Tech	0		0	50,000				50,000	0
	<b>1,243,716</b>	<b>1,244</b>	<b>30</b>	<b>335,683</b>	<b>0</b>	<b>(75,000)</b>	<b>0</b>	<b>1,505,643</b>	<b>1,243,746</b>

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
		\$		\$	\$	\$
<b>Other liabilities</b>						
- Contract liabilities		0	0	183,874	(98,923)	84,950
- Capital grant/contribution liabilities		560,413		146,014	(221,384)	485,043
<b>Total other liabilities</b>		560,413		329,887	(320,307)	569,993
<b>Employee Related Provisions</b>						
Annual leave		164,844	0			164,844
Long service leave		154,906	0			154,906
<b>Total Employee Related Provisions</b>		319,750	0	0	0	319,750
<b>Total other current assets</b>		<b>880,163</b>	<b>0</b>	<b>329,887</b>	<b>(320,307)</b>	<b>889,743</b>
<b>Amounts shown above include GST (where applicable)</b>						
				Opening balance plus movement doesn't equal closing balance		

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2022		(As revenue)	31 Dec 2022	31 Dec 2022	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>Governance</b>								
National Australia Day Council - Australia Day 2022	9,348	22,800	(9,348)	22,800		9,348		9,348
<b>General purpose funding</b>								
Financial Assistance Grant - General Purpose		31,415	(31,415)	0		62,829	31,414	31,415
Financial Assistance Grant - Local Road		40,059	(40,059)	0		80,117	40,059	40,059
<b>Law, order, public safety</b>								
ESL Administration Grant		4,000	(4,000)	0		4,000	4,000	4,000
ESL Operating Grant		22,240	(22,240)	0		44,479	14,826	22,240
<b>Education and welfare</b>								
FDC - Sustainability Grant		62,238	(62,238)	0		62,238	62,238	62,238
Childcare Centre - Sustainability Grant		44,000	(44,000)	0		44,000	44,000	44,000
Dept of Education - Training Incentive		13,319	(13,319)	0		12,000		13,319
<b>Housing</b>								
NRAS - incentive		56,170	(56,170)	0		56,325	56,325	56,170
<b>Community amenities</b>								
PHCC - Narrakine Feral Pig Eradication Project	8,424		(8,424)	0				13,682
Domestic Waste Collections		122,090	(65,655)	56,435				
Commercial Waste Collections		61,784	(33,268)	28,516				
<b>Transport</b>								
Main Roads - Direct Grant		92,925	(92,925)	0		80,207	80,207	92,925
Main Roads - Street Lighting Subsidy				0		5,971		
	<b>17,772</b>	<b>573,038</b>	<b>(483,060)</b>	<b>107,750</b>	<b>0</b>	<b>461,514</b>	<b>333,069</b>	<b>389,394</b>

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2022	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2022	Current Liability 31 Dec 2022	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Housing</b>								
Dept of Communities - SHERP Grant - Sandalwood Crt	193,247		(160,070)	33,177		386,494	104,070	160,070
<b>Recreation and culture</b>								
Public Open Space Contribution				0		20,000		
<b>Transport</b>								
Dept of Infrastructure - LRCI Phase 3	349,394			349,394		465,858		
Main Roads - Road Project Grants		43,542	(43,542)	0		308,034	123,214	43,542
Dept of Infrastructure - Roads to Recovery				0		196,112	98,056	
Dept of Infrastructure - LRCI Phase 1 & 2				0		77,843		
Dept of Transport - WABN Grant		4,960	(4,960)	0		49,600	29,760	4,960
<b>Economic services</b>								
DWER - Stock Water Grant		4,901	(4,901)	0				4,901
	<b>542,641</b>	<b>53,403</b>	<b>(213,473)</b>	<b>382,571</b>	<b>0</b>	<b>1,503,941</b>	<b>355,100</b>	<b>213,473</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 13  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2022	Amount Received	Amount Paid	Closing Balance 31 Dec 2022
	\$	\$	\$	\$
Public Open Space Contribution	20,000			20,000
	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption					0	927,695
				0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$5,000 or 5.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Opening funding surplus / (deficit)</b>	288,903	31.14%	▲			0
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	56,325	16.91%	▲	Higher than expected at this time		0
Fees and charges	78,685	16.14%	▲	Higher Childcare Fees		
Interest earnings	12,587	0.00%	▲	Higher interest rates		
Other revenue	(10,049)	(31.26%)	▼			
Profit on disposal of assets	9,695	966.60%	▲	Level of profit better than Budget		
<b>Expenditure from operating activities</b>						
Employee costs	(123,989)	(16.11%)	▼			Lower than expected at this time
Materials and contracts	(142,354)	(26.81%)	▼			Lower than expected at this time
Utility charges	13,158	13.85%	▲	Higher than expected at this time		
Depreciation on non-current assets	(47,452)	(7.64%)	▼			Lower than expected at this time
Insurance expenses	(28,953)	(23.94%)	▼			Timing of insurance payments
Other expenditure	57,491	99.90%	▲	Higher than expected at this time		
Loss on disposal of assets	5,332	100.00%	▲		Lower loss on sale of asset than anticipated	
Non-cash amounts excluded from operating activities	32,425	5.19%	▲			Lower than expected at this time
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(141,627)	(39.88%)	▼			Lower than expected at this time
Proceeds from disposal of assets	(35,877)	(34.33%)	▼			Timing of asset disposals
Payments for property, plant and equipment and infrastructure	(58,300)	(8.76%)	▼			Timing of asset purchases
<b>Financing activities</b>						
Transfer from reserves	(75,000)	(100.00%)	▼			Timing of reserve fund transfers
Repayment of debentures	(36,554)	0.00%	▼			Timing of loan repayment
Transfer to reserves	336,897	99.99%	▲	Timing of reserve fund transfers		
<b>Closing funding surplus / (deficit)</b>	193,793	(10.33%)	▲			

## 8.2 Office of the Chief Executive Officer

### 8.2.1 South West Native Title Settlement – Land Parcels

<b>File Reference</b>	11.30.35
<b>Statutory Ref.</b>	Native Title Act 1993
<b>Author &amp; Date</b>	Geoff McKeown 9 February 2023
<b>Attachments</b>	Nil

#### Background

Correspondence has been received from the Department of Planning, Lands and Heritage (“the Department”) concerning the South West Native Title Settlement and specifically the proposed allocation of Crown Land under the agreement.

#### Comment

The correspondence states:

#### **“Request for Comment – Proposed Transfer of Land under the South West Native Title Settlement**

*The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.*

*A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.*

*For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement>*

*Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:*

- unallocated Crown land;*
- unmanaged reserves;*
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and*
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.*

*A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising*

of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to [swsettlement@dplh.wa.gov.au](mailto:swsettlement@dplh.wa.gov.au). In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, please provide your comments by 26 February 2023. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred.

*If you have any queries, please do not hesitate to contact me."*

The Department has identified one property in the Shire of Williams in this stage of the assessment process. It is a reserve on the Narrogin Road, in the townsite, that is currently used by Main Roads WA for material storage and machinery laydown ('Crombie Park').

A plan showing the property appears on the following page. It is described as Reserve 10192, Lot 101 on DP223210, and is currently vested in the Commissioner for Main Roads with the purpose of 'Depot'.



**Reserve 10192**

The Main Roads WA - Wheatbelt South Region Office was contacted after receiving the Department's correspondence. It was invited to provide comment that would be passed onto Council.

In response the Operations Manager Narrogin provided the following comment:

*“Confirming that site Lot 101 on DP223210 is still required.  
It would be appreciated if you could include this in your response.  
(We will also be advising DPHL of this as we are dealing with similar referrals).  
Can the Shire confirm that it is in agreement with this ongoing use?”*

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- ED 1.4 Promote land availability within the Shire for residential, industrial and commercial development.
- SCD 3.1 Advocate and support initiatives that will develop and celebrate the cultural heritage of the Shire.

**Financial Implications**

Nil

**Voting Requirements**

Simple

**Officer’s Recommendation**

That Council respond to the Department of Planning, Lands and Heritage advising that the land parcel identified as Lot 101 on DP223210, Reserve 10192, is required by Main Roads WA as a Depot and the continued use of this property for this purpose is supported.

**Council Resolution**

**Carne/Baker**

That Council respond to the Department of Planning, Lands and Heritage advising that the land parcel identified as Lot 101 on DP223210, Reserve 10192, is required by Main Roads WA as a Depot and the continued use of this property for this purpose is supported.

**Carried 8/0  
Resolution 71/23**

8.2.2 Glenfield Bush Fire Brigade 4.4 Broadacre Dual Cab Fire Truck

<b>File Reference</b>	5.10.55
<b>Statutory Ref.</b>	Local Government Act 1995, section 6.8
<b>Author &amp; Date</b>	Geoff McKeown 10 February 2023
<b>Attachments</b>	Nil

**Background**

In January 2023 the Shire took delivery of the Glenfield Bush Fire Brigade 4.4 Broadacre Dual Cab Fire Truck.

This is the first permanent appliance provided to the Shire of Williams under the Local Government Grants Scheme Capital Funding programme administered by DFES. To this point the brigade has had a loan truck.

The funding for this permanent truck was approved in 2017/18.



**Comment**

DFES has issued a Tax Invoice and a Tax Credit Note so that the asset can be accurately recorded as an asset of the Shire. It is also required for accounting for GST.

The receipt of this asset was not included in the 2022/23 Budget. Although there is no contribution required from the Shire, a resolution is needed to accept the value of the expenditure.

It is a requirement of the *Local Government Act 1995* that any expenditure incurred from the Municipal Fund, that is not included in the Annual Budget, is authorised by Council by absolute majority. Section 6.8 states:

**6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- SCD 2.7 Support implementation of initiatives identified in Disability Access and Inclusion Plan, Williams Local Bike Plan, Local Emergency Management Arrangements and other related Plans for the Shire
- CL 2.2 Maintain accountability, transparency and financial responsibility

**Financial Implications**

The value of the new asset is \$432,816.70 plus GST.

**Voting Requirements**

Absolute Majority

**Officer's Recommendation**

That Council accept delivery of the Glenfield Bush Fire Brigade 4.4 Broadacre Dual Cab Fire Truck under the Local Government Grants Scheme Capital Funding programme and note that the expenditure incurred in receipt of the asset has not been included in the 2022/23 Budget.

**Council Resolution**

**Major/Panizza**

That Council accept delivery of the Glenfield Bush Fire Brigade 4.4 Broadacre Dual Cab Fire Truck under the Local Government Grants Scheme Capital Funding programme and note that the expenditure incurred in receipt of the asset has not been included in the 2022/23 Budget.

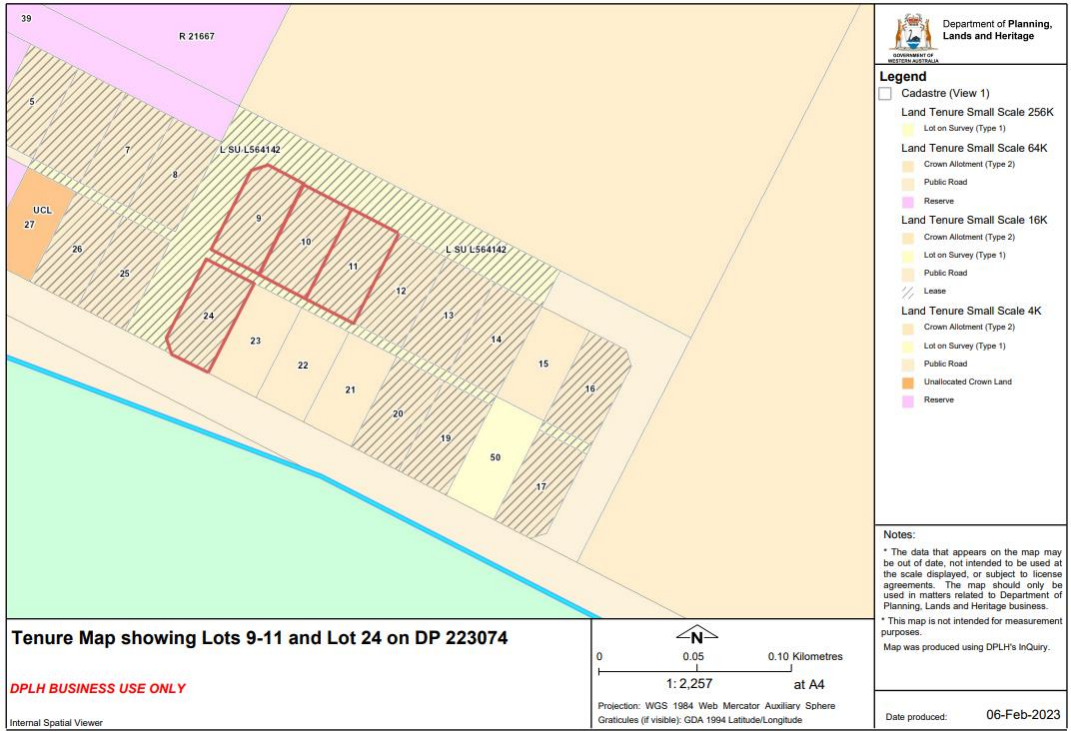
**Carried by Absolute Majority 8/0  
Resolution 72/23**

8.2.3 Potential Sale of Crown Land Lots in Quindanning

<b>File Reference</b>	14.25.22
<b>Statutory Ref.</b>	Land Administration Act 1997
<b>Author &amp; Date</b>	Geoff McKeown 10 February 2023
<b>Attachments</b>	Nil

**Background**

Correspondence has been received from the Department of Planning, Lands and Heritage ("the Department") that it is dealing with an enquiry regarding the potential purchase of a lot in the Quindanning townsite. The land is currently unallocated crown land. The plans below show the lots potentially being considered for sale.



**Comment**

These lots were included in a development lease the Shire had a number of years ago. At the time the Shire was exploring the possibility of developing the lots for sale. However, the cost of a reticulated water scheme to meet the requirements of the Water Corporation proved to be too expensive and the Shire did not renew the development lease.

The Department would like comment on the proposal and indicate if the Shire would support the disposal of the lots.

These lots are not currently serviced with power and water, particularly Lots 9, 10 & 11. Also, only Lot 24 has frontage to a constructed road. An owner may have the expectation that they should be serviced and come to the local government.

The Department can be requested to include a clause within any future contract of sale to stipulate that neither the Shire of Williams nor State Government is responsible for connecting the lot(s) to water/electricity and/or other services.

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

ED 1.3 Promote land availability within the Shire for residential, industrial and commercial development

**Financial Implications**

Nil

**Voting Requirements**

Simple Majority

**Officer's Recommendation**

That Council advise the Department of Planning, Lands and Heritage that it supports the potential sale of Lots 24, 9, 10 & 11, Pinjarra-Williams Road, Quindanning with insertion of a clause within any future contract of sale to stipulate that neither the Shire of Williams nor State Government is responsible for connecting the lot(s) to water/electricity and/or other services.

**Council Resolution**

**Major/Macnamara**

That Council advise the Department of Planning, Lands and Heritage that it:

- a) supports the potential sale of Lot 24 Pinjarra-Williams Road, Quindanning with insertion of a clause within any future contract of sale to stipulate that neither the Shire of Williams nor State Government is responsible for connecting the lot to water/electricity and/or other services;
- b) seeks further information on the reasoning for the proposed release for sale of Lots 9, 10 & 11, where constructed road frontage is not available; and
- c) is willing to consider the release of Lots 17, 19 & 20 which have frontage to the Pinjarra-Williams Road.

**Carried 8/0  
Resolution 73/23**

*The resolution differed from the recommendation as Council requested more information on available lots and their potential release for sale.*

## 8.2.4 Use of Common Seal and Actions Performed Under Delegated Authority

<b>File Reference</b>	4.50.60
<b>Statutory Ref.</b>	Sections 5.42 and 9.49A <i>Local Government Act 1995</i>
<b>Author &amp; Date</b>	Geoff McKeown 10 February 2023
<b>Attachments</b>	Nil

**Background**

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

There is a requirement under the *Local Government Act 1995* that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report will be completed for Council at meetings that identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

**Comment**

Actions performed under delegation during the preceding month is provided below:

- **Granting of Building Permits – Delegation 2.1.1**

**Delegation** - Powers to grant or refuse to grant a building permit under the *Building Act 2011*. The Council may delegate its powers or duties as a permit authority under provisions of this Act.

**Action** – Building Permit(s) issued for the Months of December 2022 and January 2023:

Permit Number	Owner	Address	Description
483	Steike Superannuation	Lot 442 (1) Marjidin Way	Warehouse/Store room (Stage 1)
419	P Moog	Lot 320 (281) Narrogin Road	Shed (building permit extension)
492	P Moog	Lot 320 (281) Narrogin Road	Toilet
494	G & L Medlen	Lot 4679 (772) Medlen Road	Dwelling Extension

- **Payment from the Municipal or Trust Funds – Delegation 1.1.19**

**Delegation** - Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

**Action** - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

- **Power to Invest and Manage Investments – Delegation 1.1.21**

**Delegation** - Authority to invest money held in the municipal fund or trust fund that is not, for the time being, required for any other purpose.

**Action** – The Chief Executive Officer approved a transfer of:

1. \$100,000.00 from the Municipal Fund Cash Management Account to the Municipal Fund for payment of creditors on the 12 January 2023.

2. \$100,000.00 from the Municipal Fund Cash Management Account to the Municipal Fund for payment of creditors on the 25 January 2023

- **Local Planning Scheme – Council to CEO – Delegation 9.2**

**Delegation** - The CEO is delegated authority to determine development applications that fully comply with all requirements of the Act and Regulations, and the Town Planning Scheme.

**Action** – The Chief Executive Officer determined the following activity did not require development approval:

1. Application for approval to the store firearms and ammunition in accordance with a Firearms Dealer's Licence at 672 Marradong Road, Williams. The determination not to require a development application was made on the basis that the activity is ancillary or incidental to a predominant use of a site and these activities naturally attach, appertain, or relate to that predominant use.

**Strategic Implications**

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2017 to 2032. Specifically, it relates to the following strategy(s):

- CL 2.2 Maintain accountability, transparency and financial responsibility.
- CL 4.4 Monitor and ensure compliance with regulatory framework for local government business.

**Financial Implications**

Fees are received for the issue of Building Permits and consideration development applications.

**Voting Requirements**

Simple Majority

**Officer's Recommendation**

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of December 2022 and January 2023.

**Council Resolution**

**Price/Major**

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the month of December 2022 and January 2023.

**Carried 8/0  
Resolution 74/23**

**9.0 Elected Members' Motions of which Notice has been given**

Nil

**10.0 New Business of an Urgent Nature introduced by Decision of Meeting**

**10.1 Elected Members**

Nil

**10.2 Officers**

Nil

**11.0 Application for Leave of Absence**

Nil

**12.0 Closure of Meeting**

There being no further business for discussion, the President closed the meeting at 4.58pm.