



SHIRE OF WILLIAMS

MINUTES

ORDINARY COUNCIL MEETING
WEDNESDAY 20 MAY 2026

SHIRE COUNCIL CHAMBERS
9 BROOKING STREET
WILLIAMS WA 6391



NOTICE OF ORDINARY COUNCIL MEETING

Dear Elected Member and Community Members,

You are respectfully advised the next Ordinary Council Meeting
of the Shire of Williams will be held on 20 May 2026,
in the Shire of Williams Council Chambers, 9 Brooking Street, Williams,
commencing at 4:00pm.

A handwritten signature in blue ink, appearing to read 'Peter Stubbs'.

Peter Stubbs

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Williams for any act, omission or statement or intimation occurring during Council or Committee meetings. The Shire of Williams disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by a member or officer of the Shire of Williams during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire of Williams. The Shire of Williams warns that anyone who has any application lodged with the Shire of Williams must obtain and should only rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Williams in respect of the application.



SHIRE OF WILLIAMS STRATEGIC COMMUNITY PLAN 2022-32

VALUES / VISION

Williams is an independent, growing and vibrant community, achieved by maintaining a balanced and caring approach to its people and environment.

- Community connectedness and great lifestyle.
- Support the young and care for the elderly.
- Ideal Location (proximity to regional centres and metropolitan areas)
- Relevant and well maintained facilities.
- Recognition of the need to care for the environment in a balanced approach.
- Effective communication and cooperation.

ECONOMIC

To support industry and business development of sustainable infrastructure and investment opportunities.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

E2. To have appropriate levels of housing to cater for population retention and growth.

SOCIAL & CULTURAL

To be a safe and welcoming community where everyone is valued and has the opportunity to contribute and belong.

SC1. To provide community infrastructure and facilities that meet the needs of the population.

SC2. To support a safe and healthy community with a strong sense of community pride.

SC3. To recognise the vibrant history of the Shire and its rich, varied cultural heritage and natural environment is valued, respected, promoted and celebrated.

LAND USE AND ENVIRONMENT

To have a balanced respect for our natural assets and built environment, retaining our lifestyle values and community spirit

LUE1. To enhance, promote, rehabilitate and leverage the natural environment so it continues to be an asset to the community

LUE2. Natural assets and public open spaces are accessible, well utilised and managed.

LUE3. To have safe and well maintained transport network that supports local economy.

LUE4. Recognising and implementing sustainability measures.



INNOVATION, LEADERSHIP & GOVERNANCE

To have a shire council that is an innovative, responsive partner to the community with strong civic leadership engaging in effective partnerships which reflect the aspirations of the community as a whole.

ILG1. The Shire is efficient in its operations; actively listens to the community and anticipates and responds to the community needs

ILG2. The revenue needs of the Shire are managed in an equitable, proactive and sustainable manner.

ILG3. Effective collaboration and shared services with other relevant Local, State and Federal Government agencies, industry and community organisations

ILG4. A strategically focused, unified Council functioning effectively ensuring compliance within the regulatory framework

CONTENTS

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	4
3. PUBLIC QUESTION TIME	4
4. PETITIONS / DEPUTATIONS / PRESENTATIONS	4
5. DECLARATIONS OF INTEREST	4
6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	5
6.1 ORDINARY COUNCIL MEETING HELD 15 APRIL 2026.....	5
6.2 ROAD AND PLANT COMMITTEE MEETING HELD 8 MAY 2026	5
7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	5
8. OFFICER REPORTS.....	6
8.1 CORPORATE AND COMMUNITY SERVICES	6
8.1.1 PAYMENT LISTING.....	6
8.1.2 FINANCIAL STATEMENTS	8
8.2 CHIEF EXECUTIVE OFFICER'S REPORT.....	9
8.2.1 PROPOSED BUDGET AMENDMENT - MARRADONG ROAD.....	9
8.2.2 REDUCED SPEED LIMIT PROPOSAL – SOUTH-EAST ALBANY HIGHWAY, WILLIAMS.....	11
8.2.3 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY	13
9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN.....	15
10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	15
10.1 ELECTED MEMBERS.....	15
10.1.1 EXTRACTION OF UNDERGROUND WATER.....	15
10.2 OFFICERS.....	15
11. APPLICATION FOR LEAVE OF ABSENCE.....	15
12. CLOSURE OF MEETING.....	15

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, President Logie, declared the Meeting open at 4:08pm, reminding all present that the meeting is audio recorded.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Elected Members

Cr Jarrad Logie – President
 Cr Bernie Panizza – Deputy President
 Cr Christine Cowcher
 Cr Heidi Cowcher
 Cr Simon Harding
 Cr John Macnamara
 Cr Tracey Price

Staff

Peter Stubbs – Chief Executive Officer
 Gemma Boyce – Executive Manager of Corporate Services
 Tanya Germain – Executive Assistant / Minute Taker

Visitors – Nil
 Apologies - Nil
 Leave of Absence - Nil

3. PUBLIC QUESTION TIME

Nil

4. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

5. DECLARATIONS OF INTEREST

DECLARATION OF INTEREST	
Name / Position	Cr Simon Harding
Item No. / Subject	8.2.1- Proposed Budget Amendment – Marradong Road
Type of Interest	Proximity Interest

DECLARATION OF INTEREST	
Name / Position	Cr Jarrad Logie
Item No. / Subject	8.2.2 Reduced Speed Limit Proposal – South-East Albany Highway, Williams
Type of Interest	Proximity Interest

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 15 APRIL 2026.

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr C Cowcher

Seconded: Cr Price

That the Minutes of the Ordinary Council Meeting held 15 April 2026 as previously circulated, be confirmed as a true and accurate record.

For: C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 249/26

6.2 ROAD AND PLANT COMMITTEE MEETING HELD 8 MAY 2026

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Macnamara

Seconded: Cr Panizza

That the Minutes of the Road and Plant Committee Meeting held 8 May 2026 as previously circulated, be received and accepted.

For: C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 250/26

7. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Residential Sub-division approval for Lot 24 Piesse St, Williams has been granted by the Western Australian Planning Commission, with a number of conditions. The decision is valid for four years from the date of approval.

Another residential Sub-division approval for Lot 9001 Hynes Court, Williams has been granted by the Western Australian Planning Commission, with a number of conditions. This Shire led development will create 18 new residential Lots zoned R12.5 and is supported by an Australian Government grant to provide serviced Lots.

Williams represented WA in the National Tidy Towns Awards held in Launceston on the 15-17 May 2026, as a result of Williams being the State of WA Tidy Town for 2025. I thank all community members who have contributed to that achievement. Special thanks to staff at the Community Resource Centre for their leadership on the Award.

Williams is the winner of the National Tidy Towns Awards 2026. The awards presentation was held in Launceston at the weekend. Williams will host the awards ceremony in 2027. Planning will commence very soon, with the formation of a committee.

8. OFFICER REPORTS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 PAYMENT LISTING

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	15 May 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.1 - Payment Listing April 2026

Background

Council has delegated to the Chief Executive Officer, the exercise of its power to make payments from the Shire's municipal or trust account. In exercising their authority, and in accordance with the Local Government (Financial Management) Regulation, it is a requirement to produce a list of payments made from Councils Municipal Fund and Trust Fund bank accounts to be presented to Council in the following month.

Statutory Implications

Regulation 13 of the *Local Government (Financial Management) Regulations 1995* states:

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and*
- (b) the amount of the payment; and*
- (c) the date of the payment; and*
- (d) sufficient information to identify the transaction.*

Comment

The list of accounts for payment is an attachment included in this agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As listed in the recommendation below.

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr H Cowcher

Seconded: Cr Harding

That Municipal Fund EFT, Bpay, Direct Debits and Cheques totalling \$444,358.33, approved by the Chief Executive Officer during the month of April 2026, be endorsed.

For: C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 251/26

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 APRIL 2026

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
01/04/2026	FDC EDUCATORS	FDC Educators PE 29/03/2026	-21,263.64
02/04/2026	STAFF	Reimbursement for Travel & Parking Fees (Training)	-302.26
02/04/2026	DUFF ELECTRICAL CONTRACTING	2026-D10 - Connect new HWS and Replace Sensor Light	-319.68
02/04/2026	ELYSE WALLACE.	Reimbursement for Broken Rear Window on Vehicle	-650.00
02/04/2026	OPTIFLOW PLUMBING AND GAS	Various Civic Buildings	-1,640.10
02/04/2026	SHIRE OF WILLIAMS	PAYROLL ENDING 01/04/2026	-61,677.27
02/04/2026	MAXXIA PTY LTD	Novated Lease	-969.36
02/04/2026	SERVICES AUSTRALIA	Payroll Deduction & Lodgement	-121.93
02/04/2026	DEPARTMENT OF PLANNING & INFRASTRUCTURE	DPI Payments	-13,111.40
07/04/2026	CBA	CBA - Merchant Fees	-146.61
07/04/2026	TELSTRA	Various	-882.96
07/04/2026	SUPERANNUATION	APR 26 SUPERANNUATION	-27,704.71
09/04/2026	FDC EDUCATORS	FDC Educators PE 05/04/2026	-21,239.32
09/04/2026	AGRI BLOOM SOLUTIONS	Contracted Early Childhood Teacher 16/03/2026 to 29/03/2026	-495.00
09/04/2026	BEDUNDO	2025459 - Mattress Disassembling	-2,100.00
09/04/2026	BROAD ELECTRICAL AND AIR CONDITIONING	2025439 - Inspection & Reporting of Solar Systems (Various)	-957.00
09/04/2026	DUFF ELECTRICAL CONTRACTING	Reset Hot Water System (8 Jamtree lane)	-165.00
09/04/2026	GREAT SOUTHERN FUELS	Monthly Fuel Account March 2026	-1,668.04
09/04/2026	HARRIS, ROBERT	Drone Photos and Videos of Brooking St Culvert	-301.00
09/04/2026	OFFICE OF REGIONAL ARCHITECTURE	2025213 - Architectural Services for Indoor Court & Changerooms	-2,948.00
09/04/2026	OPTIFLOW PLUMBING AND GAS	Replace a Section of Copper Pipe near Gas Bottles (Pavilion)	-423.50
09/04/2026	THE WILLIAMS WOOL SHED.	Catering for Tidy Towns Judging	-187.20
09/04/2026	WA LOCAL GOVERNMENT ASSOCIATION	Traing & Forums	-1,053.00
09/04/2026	WALLIS COMPUTER SOLUTIONS	Computer Upgrades	-10,592.98
09/04/2026	WILLIAMS POST OFFICE.	March 2026 Monthly Account	-543.95
15/04/2026	3E ADVANTAGE PTY LTD	2025430 - Invoice Fees Owing from Orig Invoice	-16.50
15/04/2026	AVON WASTE	2025371 - March 2026 Account	-11,945.35
15/04/2026	BOC Ltd	March 2026 Container Service Fee	-48.53
15/04/2026	CITY OF KALAMUNDA	Building Surveyor Wages 01/10/2025 to 28/02/2026	-508.86
15/04/2026	CORSIGN WA PTY LTD	2025499 - Lions Park & Refuse Site Signage	-1,221.00
15/04/2026	DASH DIGITAL	2025246 - Final 25% Payment for Website Design VROC	-6,038.73
15/04/2026	DUFF ELECTRICAL CONTRACTING	Tank Wiring & Lighting Upgrades	-10,611.19
15/04/2026	EDGELOE ENGINEERING PTY LTD	2025438 - Consulting for Hynes Court	-4,669.50
15/04/2026	STAFF	Reimbursement for Travel & Parking Fees (Training)	-261.14
15/04/2026	HARMONY SOFTWARE	Educators' Software Fees, Month of March 2026	-460.00
15/04/2026	JUNCTION BROOK PTY LTD	2025473 - Manufacture of 6 Waste Bin Covers for Transfer St	-1,420.65
15/04/2026	KEVINS WATER CARTAGE.	Refund of Credit	-20.00
15/04/2026	LANDGATE.	Certificate of Title & Sales Evidence	-40.00
15/04/2026	METRO COUNT	2025466 -	-862.34
15/04/2026	NARROGIN BEARING SERVICE	SW86 - 1 Diesel Fuel Filter	-233.20
15/04/2026	NARROGIN GLASS	Replacement Lock Cylinder (U2 Sandalwood Ct)	-16.70
15/04/2026	NARROGIN PACKAGING	SW85 - Galcon Tap Timer	-189.00
15/04/2026	NARROGIN TOYOTA	SW84 - 2 x MS381 Chain Catchers	-11.97
15/04/2026	OPTIFLOW PLUMBING AND GAS	Investigate Solar HWS Overheating Issue	-264.00
15/04/2026	RECKON LTD	2025474 - 6 months - Reckon Accounts subscription - 10 users	-3,350.00
15/04/2026	RJ SMITH ENGINEERING	2025306 - 6 Hydraulic Nipples	-1,205.00
15/04/2026	ST LUKE'S FAMILY PRACTICE	Contracted Travel	-440.00
15/04/2026	STAR TRACK EXPRESS	Freight Ex Metro Count	-43.94
15/04/2026	SUPAGAS PTY LTD	March 2026- Bulk Gas (Pavilion)	-99.20
15/04/2026	THE GOODS	2025469 - Cleaning Products & Consumables	-2,935.83
15/04/2026	THE WEST AUSTRALIAN	2025429 - Advertisement of Leading Hand Position	-110.00
15/04/2026	THE WILLIAMS COMMUNITY NEWSPAPER.	Monthly Account March 2026	-106.40
15/04/2026	WALLIS COMPUTER SOLUTIONS	2025471 - MSA Onboarding Sharon Palumbo's New Laptop	-1,405.69
15/04/2026	WILLIAMS COMMUNITY RESOURCE CENTRE	Library & Tidy Towns Operating Costs	-6,134.80
15/04/2026	WILLIAMS GOLF CLUB.	Reimbursment of Fairway Mowing Fees 25/06/2025 to 01/10/2025	-3,760.00
15/04/2026	WILLIAMS NEWSAGENCY	Monthly Account March 2026	-191.80
15/04/2026	WILLIAMS RURAL SUPPLIES	March 2026 Account	-1,047.78
15/04/2026	WILLIAMS SJA SUB CENTRE	SJA Subscriptions Collected in March 2026	-260.00
15/04/2026	FDC EDUCATORS	FDC Educators PE 12/04/2026	-22,650.78
15/04/2026	WA TREASURY CORPORATION	Loan#65 Industrial Land - Repayment	-11,809.89
15/04/2026	SYNERGY	Electricity to Streetlights to 24/03/2026	-2,834.96

SHIRE OF WILLIAMS PAYMENT LISTING FOR THE MONTH ENDING 30 APRIL 2026

DATE	NAME	DESCRIPTION	AMOUNT
MUNICIPAL - EFT, BPAY, DIRECT DEBIT & CHEQUES			
15/04/2026	WATER CORPORATION.	Various	-28,747.55
15/04/2026	RATES	Refund Overpayment-Paid Twice	-14,327.74
16/04/2026	ANZ CARDS	Monthly Credit Card Expenses x 3	-4,464.76
17/04/2026	MAXXIA PTY LTD	Novated Lease	-969.08
17/04/2026	SERVICES AUSTRALIA	Payroll Deduction & Lodgement	-121.93
17/04/2026	STAFF	Staff Reimbursement	-100.00
22/04/2026	FDC EDUCATORS	FDC Educators PE 19/04/2026	-25,898.83
29/04/2026	FDC EDUCATORS	FDC Educators PE 26/04/2026	-27,894.44
30/04/2026	MAXXIA PTY LTD	Novated Lease	-1,065.99
30/04/2026	SERVICES AUSTRALIA	Payroll Deduction & Lodgement	-121.93
30/04/2026	AGRI BLOOM SOLUTIONS	Contracted Early Childhood Teacher 30/03/2026 to 12/04/2026	-495.00
30/04/2026	ALLINGTON AGRI	Road Verge Contracted Spraying	-19,990.00
30/04/2026	BGL SOLUTIONS PTY LTD	Black Label Uplift Fertiliser	-3,228.50
30/04/2026	CHAMDEN FARMING	Concrete for Goal Posts	-1,210.00
30/04/2026	CONTRACT AQUATIC	Pool Management	-2,178.00
30/04/2026	CORSIGN WA PTY LTD	Street Name Plates	-242.00
30/04/2026	EDWARDS ISUZU UTE	WL19 Service	-353.25
30/04/2026	FUEL DISTRIBUTORS OF WA PTY LTD	Diesel Delivery Apr26	-7,200.00
30/04/2026	GOODYEAR AUTOCARE NARROGIN	WL19 Batteries	-270.00
30/04/2026	GOODYEAR AUTOCARE NARROGIN	WL361 Grader Tyres	-1,165.00
30/04/2026	NARROGIN QUARRY OPERATIONS	Quindanning - Darkan Floodway RIP RAP	-7,645.65
30/04/2026	OPTIFLOW PLUMBING AND GAS	Blocked Toilet Drains	-396.00
30/04/2026	OPTIFLOW PLUMBING AND GAS	Jamtree Lane Kitchen	-264.00
30/04/2026	PRICE'S FABRICATION AND STEEL	Fencing Materials- Childcare Centre	-1,155.00
30/04/2026	PRICE'S FABRICATION AND STEEL	Round Bar - Street Signs	-70.95
30/04/2026	SHIRE OF BODDINGTON	VROC expenses	-4,582.40
30/04/2026	SHIRE OF NARROGIN	Road Sweeper Hire	-1,926.00
30/04/2026	TEAM GLOBAL EXPRESS	Freight - various	-96.81
30/04/2026	THE WILLIAMS WOOL SHED	Comsumables	-70.50
30/04/2026	WA LOCAL GOVERNMENT ASSOCIATION	Training & Conferences Staff	-1,243.00
30/04/2026	AUSTRALIAN SLIMLINE TRESTLES	30 x Trestle Tables Main Hall	-11,990.00
30/04/2026	HIMAC ATTACHMENTS	Skid Steer Tree Puller	-5,854.20
30/04/2026	STAFF	Staff Reimbursement	-99.76
30/04/2026	KAIN D V	Refund Overpayment 29/03/2021	-231.42
			-444,358.33
16/04/2026	ANZ CARDS	Monthly Credit Card Expenses x 3	-4464.76
		2 x Waiver Applications Maryka De Beer, Rebecca Davey	241.82
		Accomodation, Meals	548.55
	PLANT:P084 CX-5 2022 WL036 (FDC)	74.10L ULP, Car Hire Deposit, Airport Parking (-202.70 CREDIT)	385.59
		First Reef - Hotham-Williams VROC Website Hosting December 2024	52.73
		Google Workspace VROK	19.80
	PLANT:P525 - Cherry Picker TZ34 1UBG589	Serial Label, Poly Film, Cylinder Seal Kit	949.69
		Conifer for RSL Garden	100.94
		STARLINK Monthly Fee - Fire response	392.73
		Police Clearance	59.00
	PLANT:P095 Toyota Camry 2024 WL49	40.66L ULP	78.07
		Accomodation Quest Innaloo - Staff Training	1,149.90
		1 Box Water Filters Big W, Coffe Beans	80.05
	AUSTRALIAN TAXATION OFFICE	Non-Cap. Acq. - Inc GST	405.89
			4,464.76
31/03/2026	INTERNAL BANK TRANSFERS		-
			0.00
			0.00

8.1.2 FINANCIAL STATEMENTS

File Reference	4.23.15
Statutory Reference	Local Government (Financial Management) Regulations 1996
Author	Gemma Boyce, Executive Manager of Corporate Services
Date	15 May 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that require disclosure
Attachments	Att 8.1.2 - Financial Statements April 2026

Background

In accordance with the *Local Government Act 1995*, a statement of financial activity must be presented at an Ordinary Meeting of Council. This is required to be presented within two months, after the end of the month, to which the statement relates.

The statement of financial activity is to report on the revenue and expenditure as set out in the annual budget for the month, including explanations of any variances. *Regulation 34*, from the *Local Government (Financial Management) Regulations 1996* sets out the detail that is required to be included in the reports.

Statutory Implications

Local Government (Financial Management) Regulations 1996 – Regulation 34.

Comment

The attached monthly financial statements and supporting information have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

ILG 2.2 Maintain accountability, transparency and financial responsibility.

Financial Implications

As disclosed in the financial statements.

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Price

Seconded: Cr H Cowcher

That financial statements presented for the period ending 30 April 2026, be received.

For: C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 252/26

SHIRE OF WILLIAMS

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 April 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	2,454,318	2,454,318	2,458,582	4,264	0.17%	
Rates excluding general rates	47,971	47,971	54,538	6,567	13.69%	▲
Grants, subsidies and contributions	450,799	404,354	579,346	174,992	43.28%	▲
Fees and charges	1,300,073	1,105,643	943,491	(162,152)	(14.67%)	▼
Interest revenue	112,000	93,250	99,925	6,675	7.16%	
Other revenue	2,360	800	54,550	53,750	6718.75%	▲
Profit on asset disposals	0	0	3,972	3,972	0.00%	
	4,367,521	4,106,336	4,194,404	88,068	2.14%	
Expenditure from operating activities						
Employee costs	(2,373,607)	(1,999,385)	(1,938,796)	60,589	3.03%	
Materials and contracts	(1,311,745)	(1,147,756)	(1,037,063)	110,693	9.64%	▲
Utility charges	(310,215)	(266,415)	(186,038)	80,377	30.17%	▲
Depreciation	(2,437,849)	(2,031,552)	(2,000,889)	30,663	1.51%	
Finance costs	(14,256)	(13,266)	(13,267)	(1)	(0.01%)	
Insurance	(186,501)	(186,501)	(187,433)	(932)	(0.50%)	
Other expenditure	(39,354)	(14,500)	(8,981)	5,519	38.06%	▲
Loss on asset disposals	(7,677)	(7,677)	(7,116)	561	7.31%	
	(6,681,204)	(5,667,052)	(5,379,583)	287,469	5.07%	
Non cash amounts excluded from operating activities	2(c) 2,445,498	2,039,229	2,004,033	(35,196)	(1.73%)	
Amount attributable to operating activities	131,815	478,513	818,854	340,341	71.12%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,143,138	1,263,142	528,798	(734,344)	(58.14%)	▼
Proceeds from disposal of assets	66,000	66,000	74,819	8,819	13.36%	▲
Proceeds from financial assets at amortised cost - self supporting loans	18,926	18,926	18,926	0	0.00%	
Proceeds on disposal of financial assets at fair values through other comprehensive income	5,000	0	0	0	0.00%	
	4,233,064	1,348,068	622,543	(725,525)	(53.82%)	
Outflows from investing activities						
Acquisition of property, plant and equipment	(3,521,137)	(3,021,137)	(521,090)	2,500,047	82.75%	▲
Acquisition of infrastructure	(2,311,592)	(2,161,268)	(1,359,953)	801,315	37.08%	▲
	(5,832,729)	(5,182,405)	(1,881,043)	3,301,362	63.70%	
Amount attributable to investing activities	(1,599,665)	(3,834,337)	(1,258,500)	2,575,837	67.18%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new borrowings	250,000	0	0	0	0.00%	
Transfer from reserves	252,394	0	132,000	132,000	0.00%	
	502,394	0	132,000	132,000	0.00%	
Outflows from financing activities						
Repayment of borrowings	(80,920)	(68,208)	(68,208)	0	0.00%	
Transfer to reserves	(107,620)	0	(49,965)	(49,965)	0.00%	
	(188,540)	(68,208)	(118,173)	(49,965)	(73.25%)	
Amount attributable to financing activities	313,854	(68,208)	13,827	82,035	120.27%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,153,995	1,153,995	1,220,006	66,011	5.72%	▲
Amount attributable to operating activities	131,815	478,513	818,854	340,341	71.12%	▲
Amount attributable to investing activities	(1,599,665)	(3,834,337)	(1,258,500)	2,575,837	67.18%	▲
Amount attributable to financing activities	313,854	(68,208)	13,827	82,035	120.27%	▲
Surplus or deficit after imposition of general rates	0	(2,270,037)	794,187	3,064,224	134.99%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WILLIAMS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2026

	Actual 30 June 2025	Actual as at 30 April 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,535,477	4,326,637
Trade and other receivables	143,991	158,897
Other financial assets	23,926	12,043
Inventories	46,005	68,121
Contract assets	278,234	278,234
TOTAL CURRENT ASSETS	4,027,633	4,843,932
NON-CURRENT ASSETS		
Other financial assets	220,191	220,191
Property, plant and equipment	24,306,955	24,288,116
Infrastructure	69,065,016	68,847,948
TOTAL NON-CURRENT ASSETS	93,592,162	93,356,255
TOTAL ASSETS	97,619,795	98,200,187
CURRENT LIABILITIES		
Trade and other payables	100,336	(40,636)
Contract liabilities	0	33,935
Capital grant/contributions liabilities	764,839	2,171,728
Other liabilities	6,445	6,445
Borrowings	80,920	12,712
Employee related provisions	240,723	240,723
TOTAL CURRENT LIABILITIES	1,193,263	2,424,907
NON-CURRENT LIABILITIES		
Borrowings	280,569	280,569
Employee related provisions	36,234	36,234
TOTAL NON-CURRENT LIABILITIES	316,803	316,803
TOTAL LIABILITIES	1,510,066	2,741,710
NET ASSETS	96,109,729	95,458,477
EQUITY		
Retained surplus	22,915,055	22,345,837
Reserve accounts	1,746,885	1,664,850
Revaluation surplus	71,447,789	71,447,790
TOTAL EQUITY	96,109,729	95,458,477

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 May 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Contract assets

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2025 \$	Actual as at 30 June 2025 \$	Actual as at 30 April 2026 \$
	3,535,693	3,535,477	4,326,637
	134,727	143,991	158,897
	23,926	23,926	12,043
	46,005	46,005	68,121
	278,234	278,234	278,234
	4,018,585	4,027,633	4,843,932
	(91,396)	(100,336)	40,636
	(764,839)	(771,284)	(2,212,108)
	(80,920)	(80,920)	(12,712)
	(240,723)	(240,723)	(240,723)
	(1,177,878)	(1,193,263)	(2,424,907)
	2,840,707	2,834,370	2,419,025
2(b)	(1,686,712)	(1,614,364)	(1,532,632)
	1,153,995	1,220,006	886,393

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve
- Current portion of user defined

Total adjustments to net current assets

	(1,746,885)	(1,746,885)	(1,664,850)
	(23,926)	(23,926)	(12,043)
	80,920	80,920	12,712
	39,362	40,543	40,542
			128,210
2(a)	(1,686,712)	(1,614,364)	(1,532,632)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2026 \$	YTD Budget Estimates 30 April 2026 \$	YTD Actual 30 April 2026 \$
	0	0	(3,972)
	7,677	7,677	7,116
	2,437,849	2,031,552	2,000,889
	2,445,498	2,039,229	2,004,033

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WILLIAMS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$5,000 and 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Rates excluding general rates	6,567	13.69%	▲
Grants, subsidies and contributions	174,992	43.28%	▲
Timing of Grant Payments & budgeted estimates			
Fees and charges	(162,152)	(14.67%)	▼
Allocated evenly over months in budget, time will reduce the variance			
Interest revenue	6,675	7.16%	▲
Other revenue	53,750	6718.75%	▲
Unbudgeted Revenue to date, rebates & reimbursements			
Expenditure from operating activities			
Materials and contracts	110,693	9.64%	▲
Timing of payments			
Utility charges	80,377	30.17%	▲
Budgeted evenly but true allocation is seasonal			
Other expenditure	5,519	38.06%	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(734,344)	(58.14%)	▼
Proceeds from disposal of assets	8,819	13.36%	▲
Unanticipated asset disposals			
Outflows from investing activities			
Acquisition of property, plant and equipment	2,500,047	82.75%	▲
Timing in monthly Budget Allocation & Reduction in Scope			
Acquisition of infrastructure	801,315	37.08%	▲
Project timing & Reduction in Scope inline with Budget Review			
Surplus or deficit at the start of the financial year	66,011	5.72%	▲
Surplus or deficit after imposition of general rates	3,064,224	134.99%	▲
Favourable budget allocation to actual job costings			

Cr Harding declared an interest in item 8.2.1 and left the meeting at 4:14pm

8.2 CHIEF EXECUTIVE OFFICER'S REPORT

8.2.1 PROPOSED BUDGET AMENDMENT - MARRADONG ROAD

File Reference	Various
Statutory Reference	Various
Author	Peter Stubbs, Chief Executive Officer
Date	6 May 2026
Voting Requirements	Absolute Majority
Disclosure of Interest	Cr Simon Harding - Proximity Interest
Attachments	Nil

Background

Marradong Road (11.4km) is scheduled for a progressive reconstruction over 5.5km of its length in the Regional Road Group (RRG) forward three-year program.

Marradong Road is an increasingly important east - west connector road, especially on occasions when the Albany Highway is closed and traffic must be diverted.

This Program is 2/3 funded by the RRG and 1/3 by the Local Government recipient.

Council allocated \$60,000 of its funding in 2025/26 to progress the road survey pick and design modelling to support a case for increase funding to reconstruct the full length of this road.

The Road & Plant Committee met on Friday 8 May 2026 to receive a briefing from Zone 50, contracted by the Shire, to complete the survey pick and design modelling.

An upgrade of Marradong Road would likely add weight to also upgrade the Boddington Shire portion of that road which is still gravel.

To refine the design and enable greater cost confidence it is necessary to do geotechnical testing on the road substrate, an important step in verifying road material required and what road conditioning may be needed (stabilisation etc). Geotechnical testing has been quoted at \$20,230 (+gst). It is not part of the current funding scope of works in Council's budget.

The contractor has confirmed the works could be done by the 30 June 2026.

Comment

It is recommended to Council that it make a 2025/26 budget amendment to support the geotechnical work for Marradong Road as the sooner this can be done, the sooner the Shire can clarify with higher confidence the potential cost of the road construction and inform the Regional Road Group.

The Shire is currently completing the Quindanning-Darkan Road reconstruction program, and it will then move onto the Cemetery Road, Medlen and Zilko Road budgeted works. Given only 6 weeks remain in the 2025/26 year, it is not likely the Shire will get the budgeted Bates Road gravel re-sheeting (\$33,300) in the budget.

Furthermore, the survey and design modelling will come in \$7,000 over the budget allocation.

It is recommended that Council approve the following budget reallocation from Bates Road re-sheeting to the following,

1. \$21,000 to fund the required geotechnical works for Marradong Road;
2. \$7,000 to cover survey and design modelling costs for Marradong Road that exceed the allocated budget; and
3. \$5,300 to be allocated to the Medlen Road re-sheeting program.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- SC 1.2 Maintain a safe and secure environment for the community.
E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

It is strategically important to optimise the funding for the Marradong Road so that the job undertaken there is at the desired standard.

Financial Implications

As per recommendation. No net impact on the 2025/26 budget. A reallocation for strategic purpose (RRG) recognising work schedule for the remainder of the 2025/26 budget year.

OFFICERS RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr C Cowcher

Seconded: Cr Macnamara

That Council approve the reallocation of \$33,300 from the 2025/26 Bates Road re-sheeting budget as follows:

1. \$21,000 to fund the required geotechnical works for Marradong Road;
2. \$7,000 to cover survey and design modelling costs for Marradong Road that exceed the allocated budget; and
3. \$5,300 to be allocated to the Medlen Road re-sheeting program.

For: C Cowcher, Cr H Cowcher, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 6/0

Resolution: 253/26

Cr Harding returned to the meeting at 4:18pm.

Cr Logie declared an interest in item 8.2.2 and left the meeting at 4:18pm.

Cr Panizza assumed the chair as Presiding Member of the meeting.

8.2.2 REDUCED SPEED LIMIT PROPOSAL – SOUTH-EAST ALBANY HIGHWAY, WILLIAMS

File Reference	10.60.15
Statutory Reference	Various
Author	Peter Stubbs, Chief Executive Officer
Date	6 May 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Cr Jarrad Logie - Proximity interest
Attachments	Nil

Background

Saracen Properties, of Lot 889 Albany highway, Williams has requested Shire support for the proposed Albany Highway speed limit changes, to support progress for its proposed roadhouse. The development currently holds a 12-month planning approval.

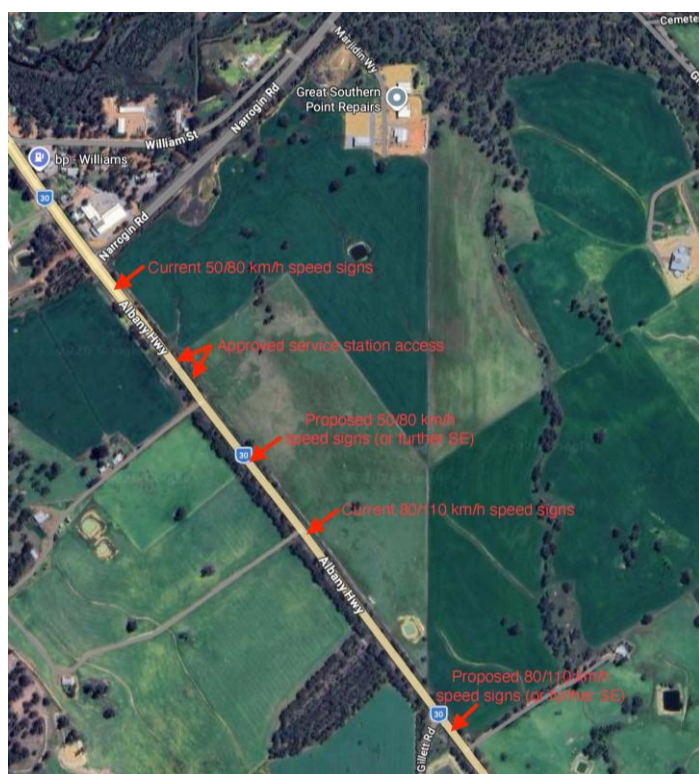
Attached is the relocation proposal from Saracen Properties, locations are indicative and are subject to change.

Approval from Main Roads WA will be required for any proposed speed limit amendments and associated signage. Saracen Properties is seeking Council support prior to formally approaching Main Roads WA regarding the proposal.

Comment

Saracen believe the proposed speed limit changes support its effort to advance the proposed roadhouse of Lot 889 Albany Highway by making it safer for turning vehicles to and from the highway and reducing projects costs.

Image 1 – Proposed Speed Limit Changes



The proposed roadhouse was first proposed in 2019, and there have been several commercial reasons for its delay.

Potential road works associated with the design and construction of the proposed intersection for the roadhouse withy Albany Highway could have a significant cost impact for the project.

Speed reductions may reduce complexity and cost for the design and construction of the proposed roadhouse.

Strategic Implications

This item aligns with the community's vision and aspirations documented in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

SC 1.2 Maintain a safe and secure environment for the community.

E1. Develop infrastructure and investment that is sustainable and an ongoing legacy to the Shire.

Financial Implications

Nil

OFFICERS RECOMMENDATION

That Council support the proposal from Saracen Properties for the relocation of speed signs along Albany Highway, south of Willams, to change the current reduced speed zone from 80km/hour to 50km/hour, in order to improve road user safety and reduce complexity and cost of the new roadhouse design and construction proposed by Saracen Properties.

The Officers recommendation lapsed for lack of a mover and seconder.

Council requested clarification regarding speed limit reductions be sought from Saracen and Main Roads WA before a decision can be made.

Cr Logie returned to the meeting at 4:36pm.

Cr Logie resumed the chair as the Presiding Member.

8.2.3 USE OF COMMON SEAL AND DECISIONS UNDER DELEGATED AUTHORITY

File Reference	Various
Statutory Reference	Local Government Act 1996
Author	Peter Stubbs, Chief Executive Officer
Date	14 May 2026
Voting Requirements	Simple Majority
Disclosure of Interest	Nil
Attachments	Nil

Background

The purpose of this Agenda Item is to report to Council for endorsement, the use of the Common Seal and actions performed under delegated authority requiring referral to Council.

The *Local Government Act 1995* requires that the Delegations Register is reviewed annually by Council. A procedure included in the Delegations Register is to report to Council the activities or actions that have been performed under delegated authority. A report completed for Council at meetings identifies: (1) use of the Common Seal, and (2) actions performed under the delegated authority requiring referral to Council as per the Delegations Register.

Comment

The Common Seal was not used since the last Ordinary Council meeting on 10 April 2026.

Decisions by the CEO using delegated authority are provided in the table below;

Decision Type		Property	Date of Decision	Purpose
1	Approval to Construct or Install Effluent Disposal System	157 Narrogin Road, Williams	22 April 2026	Installation of septic system of onsite water management, to support a single dwelling construction.
2	Development Approval - single story residential houses	1 Cornwall Terrace, Williams	5 May 2026	Planning Approval for a 3 x 2 house deemed to comply with planning provisions. R Codes
3	Development Approval - single story residential houses	3 Cornwall Terrace, Williams	5 May 2026	Planning Approval for a 2 x 2 house deemed to comply with planning provisions. R Codes
4	Building Permit	50 Lavender St, Williams	7 May 2026	Non habitable shed and veranda
5	Development Approval - single story residential house	Lot 72 (25) Hynes Court, Williams	12 May 2026	Planning Approval for a 4 x 2 house (deemed to comply) with planning provisions, R Codes.

Payment from the Municipal or Trust Funds – Delegation 1.1.19 Authority to make payments from the municipal or trust funds with the authority limited to making payments subject to annual budget limitations.

Action - Payments from the Municipal Fund and Trust Fund are as per the payments listing attached to this Agenda.

Strategic Implications

This item aligns with the community's vision and aspirations as contained in the Shire of Williams Strategic Community Plan 2022 to 2032. Specifically, it relates to the following strategy(s):

- ILG 2.2 Maintain accountability, transparency and financial responsibility.
- ILG 4.4 Monitor and ensure compliance with regulatory framework for local government business.

Financial Implications

The standard building approval Council fees were applied to the above decisions.

OFFICER'S RECOMMENDATION AND COUNCIL RESOLUTION

Moved: Cr Harding

Seconded: Cr Macnamara

That Council accept the report "Use of Common Seal and Actions Performed under Delegated Authority" for the period 10 April 2026 to the 14 May 2026.

For: C Cowcher, Cr H Cowcher, Cr Harding, Cr Logie, Cr Macnamara, Cr Panizza, Cr Price

Against: Nil

Carried: 7/0

Resolution: 254/26

9. ELECTED MEMBERS' MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

10.1 ELECTED MEMBERS

10.1.1 EXTRACTION OF UNDERGROUND WATER

COUNCIL RESOLUTION

Mover: Cr C Cowcher

Seconded: Cr Price

That Council request the CEO to research and give advice to Council on the regulations related to the extraction of ground and surface water for the sale to other parties.

For/Against: 7/0

Resolution: 255/26

10.2 OFFICERS

11. APPLICATION FOR LEAVE OF ABSENCE

12. CLOSURE OF MEETING

There being no further business for discussion, the Presiding Member, Cr Logie, declared the meeting closed at 4:43pm.