

Shire of Williams

Minutes of the Special Meeting Held in the Council Chambers on Wednesday 17th June 2009

OPENING

DECLARATION OF OPENING

The President declared the meeting open at 11.15am

RECORD OF ATTENDANCE

PRESENT

Cr John Cowcher President

Cr D Earnshaw Deputy President

Cr Richard Johnstone

Cr Graham Prowse

Cr Moya Carne

Cr Greg Cavanagh

RN Duff Chief Executive Officer

IR Ball Deputy Chief Executive Officer

APOLOGIES

Cr Gilbert Medlen

Business

To consider rates, fees and charges, salary and wage reviews and works program for the 2009/2010 budget.

1. CPI (Consumer Price Index) and Inflation

The CPI for the 12 months to the 31st March 2009 was 2.5% National and 2.2% Perth. The Reserve Bank is forecasting the National CPI to increase just 1.5% in the year to June 2009, although underlying inflation (which excludes volatile items) is forecast to increase 3.75%.

The Local Government Cost Index is estimated to be 2.75% to the end of June 2009 and reach 3.5% to June 2010.

2. Rates (GST Exempt)

Rate increases over the past six years have been as follows with discount for early payment (2.5%) discontinued in 2007/08.

	<i>Minimum</i>	<i>Townsite</i>	<i>Residential</i>	<i>Rural</i>
2003/2004	310	3%	3%	3%
2004/2005	320	3%	3%	3%
2005/2006	350	1%	1%	1%
2006/2007	370	1%	1%	1%
2007/2008	380	3%	3%	3%
2008/2009	400	5%	5%	5%

Section 6.35 of the Local Government Act limits the imposition of a minimum to no more than 50% of the total rate assessments.

The increase of 5% resulted in a net rate revenue increase of \$53,756 for 2008/2009.

Officer's Recommendation

A suitable rate increase should be implemented for 2009/10 but the final % will be determined on compilation of the draft budget. An amount equal to the Local Government Cost Index should be the minimum increase.

Cavanagh/Earnshaw

That general rates be increased by 3% and the minimum rate be increased to the maximum allowable under section 6.36 of the Local Government Act.

**Carried 6/0
Resolution 258/09**

Property Valuations



GENERAL VALUATION SUMMARY FOR WILLIAMS RURAL UNIMPROVED VALUES 2009/2010

The following is a brief summary of changes occurring in the level of value and relativities for the 2009/2010 General Valuation of your Shire. This advice should be read in conjunction with the statistical summary provided at the end of the valuation roll provided.

Date of Valuation: 1 August 2008
Date of Coming into Force: 30 June 2009

Total Valuation \$ 205,719,200
Average Overall Change (Increase) Approx' 67%

Note: This figure could change slightly due to the effect of interim assessments.

1. CHANGES TO UNIMPROVED VALUATIONS

Please note that there has been a 67% increase this year in the level of unimproved values affecting rural land in your shire. This increase is not necessarily due to an increase in market values, but is largely the result of a recent amendment to the Valuation of Land Regulations the details of which were explained to you in our letter dated 23 September 2008 – a copy of which is enclosed. As a result of this amendment, the prescribed percentage has been increased from 30% to 50%. This means that rural unimproved values for improved broad area properties are now determined on the basis of 50% of improved value excluding structural improvements.

In your case, the increases are consistent across the shire and subject to an appropriate adjustment to the rate in the dollar; there should be no significant change in rates because of this amendment.

Please note that unimproved values remain largely unchanged for properties under 30 hectares. Other changes may occur to individual assessments where records have been amended or corrected.

2. ENQUIRIES

Should you require further information or wish to know how your Local Authority will be affected, you are requested to contact the Chief Valuer Country - Mr John Rowe on 9429 8525 or the Regional Valuer Rural - Mr John Clark on 9429 8528. We would also be pleased to meet with shires either individually or on a group basis to discuss the changes and the impact of the new values which will be effective from 30 June 2009.

PTO



18 Mount Street, Perth, Western Australia 6000
Postal Address: PO Box 7201, Cloisters Square, Western Australia 6850 Tel (08) 9429 8400

3. Refuse Charges (GST Exempt – Rubbish charge only)

The refuse site fees for 2008/09 were as follows:

	Current	Recommended
Cars, utes, trailers 1.8m x 1.2m or 1 cubic metre	\$16	16.50
1 Sulo bin (one third of a cubic metre)	\$5.50	\$6
2 Sulo bins (two thirds of a cubic metre)	\$10.50	\$11.00
Tree loppings/garden waste		
Ute or trailer	\$8.50	\$9
Truck 3 tonnes or more	\$16	\$16.50
Vehicle bodies		
Car body belonging to ratepayer	Free	Free
Car body by non ratepayer	\$231	\$238
Truck body belonging to ratepayer	Free	Free
Truck body by non ratepayer	\$462	\$475
Asbestos waste/cubic metre	\$4.50	\$42
Small tyres (car etc.)	\$3	\$3.50
Small truck tyres	\$5.50	\$6
Large truck tyres	\$11.50	\$12
Animal carcasses		
Small animals (dogs, cats, sheep)	\$5.50	\$6
Large animals (horses, cattle)	\$16	\$16.50
Septage per load	\$46	\$47.50
Building rubble per cubic metre	\$20	\$21
Rural Household Pass (unlimited household waste)	\$160	\$165

Previously Council resolved to:

- Retain refuse site opening hours of 9.00am to 3.00pm for Wednesdays, Saturdays and Sundays
- Allow free dumping of vehicle bodies, scrap metal and batteries for residents/ratepayers
- Issue of 6 refuse site passes for each townsite bin
- Provide two (2) bulk rubbish pickups per year.

Officer's Recommendation

It is recommended that all refuse charges be increased by approximately 3% for 2009/2010, and that other conditions as above remain the same.

Johnstone/Prowse

That all refuse charges be increased by approximately 3% for 2009/2010, and that other conditions as above remain the same.

**Carried 6/0
Resolution 259/09**

Refuse charges were increased in 2006/2007 from \$165 to \$220 (per bin) as a forerunner to manning the refuse site which commenced in February 2007. In 2008/09 the house hold refuse charge was \$230.

Income		To June 2009	2009/10 \$230 charge 0%	2009/10 \$250 charge 9%	2009/10 \$260 charge 13%	2009/10 \$270 charge 17%
	Services					
Domestic Refuse Rates *	199	\$ 45,770	\$ 45,770	\$ 49,750	\$ 51,740	\$ 53,730
Commercial Refuse Rates	86	\$ 19,780	\$ 19,780	\$ 21,500	\$ 22,360	\$ 23,220
<i>Income from Kerbside</i>		\$ 65,550	\$ 65,550	\$ 71,250	\$ 74,100	\$ 76,950
Sale of Scrap		\$ 1,650	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Refuse Site Fees		\$ 18,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Total Income #		\$ 85,200	\$ 84,050	\$ 89,750	\$ 92,600	\$ 95,450

Expenses						
Domestic Collection @ \$61	218	\$ 12,948	\$ 13,336	\$ 13,336	\$ 13,336	\$ 13,336
Commercial Collection @\$61	86	\$ 4,980	\$ 5,129	\$ 5,129	\$ 5,129	\$ 5,129
Kerbside Recycling @ \$64 each	304	\$ -	\$ 19,456	\$ 19,456	\$ 19,456	\$ 19,456
<i>Total Cost of Kerbside</i>		\$ 17,928	\$ 37,922	\$ 37,921	\$ 37,921	\$ 37,921
Refuse Site – Wages @ \$30**	950 hrs	\$ 35,000	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500
Refuse Site - Overheads **		\$ 28,000	\$ 22,800	\$ 22,800	\$ 22,800	\$ 22,800
Refuse Site - Plant Op Costs **		\$ 9,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Refuse Site - Materials ##		\$ 7,921	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Bulk Recycling		\$ 5,226	\$ 5,383	\$ 5,383	\$ 5,383	\$ 5,383
Street Collection		\$ 7,000	\$ 7,210	\$ 7,210	\$ 7,210	\$ 7,210
Depreciation		\$ 367	\$ 378	\$ 378	\$ 378	\$ 378
Governance Alloc.		\$ 3,543	\$ 3,649	\$ 3,649	\$ 3,649	\$ 3,649
Total Expense		\$ 114,485	\$ 114,842	\$ 114,841	\$ 114,841	\$ 114,841
Net Profit/(Loss)		-\$ 29,285	-\$ 30,792	-\$ 25,091	-\$ 22,241	-\$ 19,391

Officer's Recommendation

It is recommended that Council introduce a kerbside recycling service and that Council's rubbish charge be set at \$250 per service (Includes 240lt General Waste & 240lt Recycling).

Prowse/Earnshaw

That Council introduce a kerbside recycling service and that Council's rubbish charge be set at \$250 per service (Includes 240lt General Waste & 240lt Recycling).

**Carried 6/0
Resolution 260/09**

4. Photocopying and Facsimile (GST Inc)

These charges were not increased in 2008/09.

Photocopies	1 side A4 & A3	First 10 copies @	0.20
		Thereafter @	0.10
	2 side A4 & A3	First 10 copies @	0.30
		Thereafter @	0.10
Facsimile	Transmission	Intrastate @	1.10/page
		Interstate @	2.20/page
		Receivals @	0.55/page

Officer's Recommendation

It is recommended that Council not increase the photocopying and facsimile charges.

Earnshaw/Carne

That Council not increase the photocopying and facsimile charges.

**Carried 6/0
Resolution 261/09**

5. Rate Enquiry Fee (GST Inc)

Officer's Recommendation

It is recommended that Council increase the rate enquiry fee from \$25 to \$30.

Cavanagh/Earnshaw

That Council increase the rate enquiry fee from \$25 to \$30.

**Carried 6/0
Resolution 262/09**

6. Council Housing Rentals (GST Exempt)

Staff Housing:

Officer's Recommendation

It is recommended that Council increase staff housing rentals by 3% rounded up to the nearest dollar.

Occupant	Address	Current	Recommended Rent
*Tradesperson	8 Fry St	250.00	258.00
Plant Operator	16 Piesse St	59.00	61.00
Plant Operator	1 Growse St	59.00	61.00
Gardener	Recreation Reserve	59.00	61.00
Plant Operator	14 Adam St	59.00	61.00
Gardener	23 Fry St	59.00	61.00
Pool Manager	18 Richardson St	77.00	79.00
Deputy C.E.O.	6 Richardson St	93.00	96.00
CEO	6 Munthoola Rd	200.00	206.00

** This residence is currently privately let*

Johnstone/Cavanagh

That Council increase staff housing rentals by 3% rounded up to the nearest dollar as follows.

Occupant	Address	
*Tradesperson	8 Fry St	258.00
Plant Operator	16 Piesse St	61.00
Plant Operator	1 Growse St	61.00
Gardener	Recreation Reserve	61.00
Plant Operator	14 Adam St	61.00
Gardener	23 Fry St	61.00
Pool Manager	18 Richardson St	79.00
Deputy C.E.O.	6 Richardson St	96.00
CEO	6 Munthoola Rd	206.00

**Carried 6/0
Resolution 263/09**

Joint Venture Housing Rentals:***Officer's Recommendation***

It is recommended that Council increase community housing rentals by 3% rounded up to the nearest dollar.

	Current	Recommended Rent
Sandalwood Court	\$99 minimum \$132 maximum	\$102.00 \$136.00
Wandoo Cottages	\$99 minimum \$132 maximum	\$102.00 \$136.00
Community Homes	\$66	\$68.00

Earnsahw/Johnstone

That Council increase community housing rentals by 3% rounded up to the nearest dollar as follows.

Sandalwood Court	\$102.00 minimum \$136.00 maximum
Wandoo Cottages	\$102.00 minimum \$136.00 maximum
Community Homes	\$68.00

**Carried 6/0
Resolution 264/09**

7. Swimming Pool (GST Inc)

Charges were last raised in 2008/2009.:

	Current		
	Child	Adult	Family
Daily	1.50	3.00	
Season	40.00	80.00	150.00
Spectator		1.00	

Officer's Recommendation

It is recommended that they remain unchanged for 2009/10 as changes will result in minimal income. Once the new kiosk is constructed prices could be increased to reflect improved amenities

Prowse/Johnstone

That Swimming Pool charges remain unchanged for 2009/10.

**Carried 6/0
Resolution 265/09**

8. Hall & Pavilion (GST Inc)***Officer's Recommendation***

It is recommended that Council increase hall and pavilion hire by 3% rounded up to the nearest dollar.

Halls

	Main		RSL	
	Current	Recommended	Current	Recommended
Function	146.00	150.00	71.00	73.00
Meeting	44.00	45.00	32.00	33.00
Passing Shows	146.00	150.00	71.00	73.00
Rehearsals	18.00	19.00	18.00	19.00

Indoor Sports / Instructional Classes	217.00/season or 25.00/day/night \$70/monthly	\$224.00 / season or \$25.00 / day/night \$72 / monthly
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Kitchen

	Current	Recommended
Major (Full use of equipment)	71.00	73.00
Minor (Crockery, cutlery, microwave, urns and fridge)	17.00	18.00

Other Hire

	Current	Recommended
Chairs and Trestles	3.00 and 13.00/day (No charge for non-profit)	3.00 and 13.00/day (No charge for non-profit)
Crockery & Cutlery* (per item) (*minimum charge \$20)	Crockery 0.30 Cutlery 0.20	Crockery 0.30 Cutlery 0.20

Pavilion

		Sporting Clubs / Community Organisations		Others	
		Current	Recommended	Current	Recommended
Meeting		32.00	33.00		
Function		102.00	105.00	289.00	298.00
Kitchen	Major	44.00	45.00	44.00	45.00
	Minor	18.00	19.00	18.00	19.00

Williams Football Club (Season) 910.00 *934.00

*Increase as per agreement: CPI to 31/03/2008 (2.5%)

Seniors Organizations 50% off current charges

Johnstone/Earnshaw

That Council increase hall and pavilion hire by 3% rounded up to the nearest dollar as follows.

Halls

	Main	RSL
Function	150.00	73.00
Meeting	45.00	33.00
Passing Shows	150.00	73.00
Rehearsals	19.00	19.00

Indoor Sports / Instructional Classes	\$224.00 / season or \$25.00 / day/night \$72 / monthly
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Kitchen

Major (Full use of equipment)	73.00
Minor (Crockery, cutlery, microwave, urns and fridge)	18.00

Other Hire

Chairs and Trestles	3.00 and 13.00/day (No charge for non-profit)	(No charge for non-profit)
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Crockery & Cutlery* (per item)
(*minimum charge \$20)

Crockery 0.30
Cutlery 0.20

Pavilion

	Sporting Clubs / Community Organisations	Others
Meeting	33.00	
Function	105.00	298.00
Kitchen <i>Major</i>	45.00	45.00
<i>Minor</i>	19.00	19.00

Williams Football Club (Season) *934.00

**Increase as per agreement: CPI to 31/03/2008 (2.5%)*

Seniors Organizations 50% off current charges

Carried 6/0
Resolution 266/09

9. Community Resource Centre

Tenant Rentals (GST Inc)

These were increased by 5% in 2008.

Officer's Recommendation

It is recommended that Council increase Community Resource Centre rents by 3% rounded up to the nearest dollar, except Department of Agriculture

	Current	Recommended
Williams Telecentre	\$64/wk (Council provides up to 12hrs/wk office staff time and contributes for 10hrs/wk Telecentre staff time)	\$66.00
Department of Agriculture	\$121/wk	\$121.00
Williams/Narrogin Landcare	\$127/wk	\$131.00
The Williams	\$18.00/wk	\$19.00

Cavanagh/Earnshaw

That Council increase Community Resource Centre rents by 3% rounded up to the nearest dollar as follows:

	Current	Recommended
Williams Telecentre	\$66/wk (Council provides up to 12hrs/wk office staff time and contributes for 10hrs/wk Telecentre staff time)	
Williams/Narrogin Landcare	\$131/wk	
The Williams	\$19.00/wk	

Carried 6/0
Resolution 267/09

Carne/Prowse

That the Department of Agriculture rental be increased to \$131.00 per week.

**Carried 6/0
Resolution 268/09**

Meeting Room Hire (GST Inc)

Officer's Recommendation

It is recommended that Council increase Community Resource Centre meeting room hire by 3% rounded up to the nearest dollar.

	Current	Recommended
Half Day/Evening	64.00	66.00
Full Day 128.00	132.00	Plus penalty of \$20 after 10pm
Local Organizations (non-profit)	14.00	15.00

Cavanagh/Earnshaw

That Council increase Community Resource Centre meeting room hire by 3% rounded up to the nearest dollar as follows:

Half Day/Evening	66.00
Full Day	132.00 Plus penalty of \$20 after 10pm
Local Organizations (non-profit)	15.00

**Carried 6/0
Resolution 269/09**

10. Williams Arts and Craft Centre (GST Inc)

Officer's Recommendation

It is recommended that Council increase Arts & Craft Centre rental by 3% from \$436 to \$449.

Johnstone/Earnshaw

That Council increase Arts & Craft Centre rental by 3% from \$436 to \$449.

**Carried 6/0
Resolution 270/09**

11. Recreation Ground (GST Inc)

Officer's Recommendation

It is recommended that Council increase Recreation Ground hire by 3% rounded up to the nearest dollar.

	Current	Recommended
*Bowling Club	377.00	388.00
Campdraft	350.00	360.00
Cricket Association	578.00	595.00
Football Club	954.00	983.00
Gateway Expo	377.00	388.00
Hockey Club	377.00	388.00
Junior Basketball (not active)	81.00	83.00
Netball Club	108.00	111.00
Swimming Club (not active)	114.00	117.00
Tennis Club (not active)	377.00	388.00
Touch Association (not active)	503.00	518.00
Trotting Club (per meeting)	108.00	111.00

**Council contributes \$2,000 towards water charges and pays sewerage rates.*

Cavanagh/Prowse

That Council increase Recreation Ground hire by 3% rounded up to the nearest dollar as follows except the Campdraft which is increased to \$500.00.

*Bowling Club	388.00
Campdraft	500.00
Cricket Association	595.00
Football Club	983.00
Gateway Expo	388.00
Hockey Club	388.00
Junior Basketball (not active)	83.00
Netball Club	111.00
Swimming Club (not active)	117.00
Tennis Club (not active)	388.00
Touch Association (not active)	518.00
Trotting Club (per meeting)	111.00

**Carried 6/0
Resolution 271/09**

12. Williams and Marling Cemeteries (GST Exempt)

Fees were increased by 5% in 2008/2009.

Officer's Recommendation

It is recommended that Council increase cemetery charges by 3% rounded up to the nearest dollar.

	Current	Recommended
1. On application for an order for burial the following fees shall be paid in advance:		
a) For interment in a grave 1.8 metres deep	\$381.00	\$392.00
b) For 'Grant of Right of Burial' land 2.4 x 1.2m	\$64.00	\$66.00
c) Transfer of 'grants of Exclusive Rights of Burial'	\$36.00	\$37.00
2. Reopening of ordinary grave (Additional charges if applicable as provided in clause 36 Local Law)	\$255.00	\$263.00
3. Permit to erect a headstone / monument or kerbing	\$36.00	\$37.00
4. Funeral Directors License	\$64.00	\$66.00
5. Single Funeral Permit	\$36.00	\$37.00
6. Fee for Late Arrival	\$64.00	\$66.00
7. Niche Wall		
a) Single Compartment*	\$36.00	\$37.00
b) Double Compartment*	\$64.00	\$66.00
8. Reservation of Site	\$18.00	\$19.00

*Tablet and inscription at cost.

Earnshaw/Johnstone

That Council increase cemetery charges by 3% rounded up to the nearest dollar as follows:

1. On application for an order for burial the following fees shall be paid in advance:
 - a) For interment in a grave 1.8 metres deep \$392.00
 - b) For 'Grant of Right of Burial' land 2.4 x 1.2m \$66.00
 - c) Transfer of 'grants of Exclusive Rights of Burial' \$37.00
2. Reopening of ordinary grave \$263.00
(Additional charges if applicable as provided in clause 36 Local Law)
3. Permit to erect a headstone / monument or kerbing \$37.00
4. Funeral Directors License \$66.00
5. Single Funeral Permit \$37.00
6. Fee for Late Arrival \$66.00
7. Niche Wall
 - a) Single Compartment* \$37.00
 - b) Double Compartment* \$66.00
8. Reservation of Site \$19.00

*Tablet and inscription at cost.

**Carried 6/0
Resolution 272/09**

13. Plant, Material and Labour (GST Inc)

Charges are for normal working hours (Monday – Friday 7am – 4.30pm) outside normal working hours varying charges apply. Fees were increased by 10% in 2007/2008 and by 10% in 2008/09.

Officer's Recommendation

It is recommended that Council increase plant, material and labour costs by 5% to be rounded up to the nearest dollar.

Plant (Including Operator) cost per hour

	Current	Recommended
Truck (6 wheel)	124.00	130.00
Mercedes Prime Mover/Tipper	176.00	185.00
JCB Loader	124.00	130.00
Volvo EC210 Excavator	180.00	189.00
Volvo G 930 Grader	180.00	189.00
Cat 12H Grader	180.00	189.00
JCB Backhoe	124.00	130.00
Vibromax Roller	169.00	174.00
Multi-tyred Roller	98.00	103.00
John Deere Tractor	98.00	103.00
Road Broom	47.00	49.00
Labour or Operator (Normal Hours)	53.00	56.00

* Large jobs where economies of scale are reached will be quoted on a daily rate by the Works Supervisor.

Equipment (No Operator) cost per day

Wacker Packer	55.00	58.00
Concrete Mixer	55.00	58.00
Jack Hammer	55.00	58.00

Materials

Sand	8.00/m ³	8.40/m ³
Gravel	8.00/m ³	8.40/m ³
Aggregate	58.00/m ³	61.00/m ³
Premix	282.00/m ³	296.00/m ³
Catamul	8.00/m ³	8.40/m ³
Grader Blades	8.00 each	8.40 each
Woodchips / trailer or ute load (If available)	18.00	19.00

<u>Weed Spraying</u> (up to 1000m ² lot)	56.00	59.00
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<u>Gravel/Sand royalties</u>	1.10/m ³	1.15/m ³
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Prowse/Cavanagh

That Council increase plant, material and labour costs by 5% to be rounded up to the nearest dollar as follows:

Truck (6 wheel)	130.00
Mercedes Prime Mover/Tipper	185.00
JCB Loader	130.00
Volvo EC210 Excavator	189.00
Volvo G 930 Grader	189.00
Cat 12H Grader	189.00
JCB Backhoe	130.00
Vibromax Roller	174.00
Multi-tyred Roller	103.00
John Deere Tractor	103.00
Road Broom	49.00
Labour or Operator (Normal Hours)	56.00

* Large jobs where economies of scale are reached will be quoted on a daily rate by the Works Supervisor.

Equipment (No Operator) cost per day

Wacker Packer	58.00
Concrete Mixer	58.00
Jack Hammer	58.00

Materials

Sand	8.40/m ³
Gravel	8.40/m ³
Aggregate	61.00/m ³
Premix	296.00/m ³
Catamul	8.40/m ³

Grader Blades	8.40 each
Woodchips / trailer or ute load (If available)	19.00
<u>Weed Spraying</u> (up to 1000m ² lot)	59.00
<u>Gravel/Sand royalties</u>	1.15/m ³

Carried 6/0
Resolution 273/09

14. Health Local Laws

Officer's Recommendation

It is recommended that Council increase Health Local Law fees by 3% to be rounded up to the nearest dollar.

	Current	Recommended
Lodging Houses	224.00	231.00
Itinerant Vendors	190.00	196.00
Cattery	190.00	196.00
Offensive Trade	190.00	196.00

Johnstone/Earnshaw

That Council increase Health Local Law fees by 3% to be rounded up to the nearest dollar as follows:

Lodging Houses	231.00
Itinerant Vendors	196.00
Cattery	196.00
Offensive Trade	196.00

Carried 6/0
Resolution 274/09

15. Dog Act 1976 – Pound Fees (GST Inc)

Fees for impounding of dogs are set under the Dog Act 1976.

Officer's Recommendation

It is recommended that Council increase pound fees by 3% to be rounded up to the nearest dollar.

	Current	Recommended
1. Seizure and impounding of a dog	32.00	33.00
2. Maintenance of a dog in a pound (per day or part thereof)	10.00	10.00

Cavanagh/Carne

That Council increase pound fees by 3% to be rounded up to the nearest dollar as follows:

1. Seizure and impounding of a dog	33.00
2. Maintenance of a dog in a pound (per day or part thereof)	10.00

Carried 6/0
Resolution 275/09

16. Members Meeting Fees and Expenses (GST Exempt)

Fees were increased by around 15% in 2005/2006 (the first since 2002) except for the Presidential Allowance which was increased by 5%. There was no increase in 2006/2007 or 2007/2008, but there was an increase in 2008/09 of 5%.

Section 5.98 of the *Local Government Act 1995* provides that the following meeting fees can be paid:

	Councillor		President	
	Min	Max	Min	Max
Ordinary Meeting	60	140	140	280
Committee Meeting	30	70	50	100
Annual (all meetings)	2,400	7,000	6,000	14,000

Presidential allowance \$12,000 or 0.002% of Council's operating revenue (whichever is the greater up to a maximum of \$60,000)

Councillors can claim any expenses (including loss of earnings) in connection with carrying out Council duties; however Council cannot provide an allowance for such events as road inspections, plant and works issues etc.

Officer's Recommendation

It is recommended that Council increase members meeting fees by \$5 per meeting and the Presidential Allowance be increased by 3%

Current fees are:

		Current	Recommended
Council Meeting	Councillor	105.00	\$110
	President	210.00	\$215
Committee Meeting	Councillor	52.50	\$57.50
	President	105.00	\$110
Presidential Allowance		2520.00pa	\$2596.00

Cavanagh/Earnshaw

That Council increase members meeting fees by \$5 per meeting and the Presidential Allowance be increased by 3% as follows:

Council Meeting	Councillor	\$110
	President	\$215
Committee Meeting	Councillor	\$57.50
	President	\$110
Presidential Allowance		\$2596.00 pa

**Carried 4/2
Resolution 276/09**

17. Salaries and Wages

The Fair Pay Commission is still active and is expected to make an award increase again in June/July 2009. This will impact on all employees except designated senior employees (CEO, Deputy CEO and Works Supervisor) and Trevor Palframan whose wage was negotiated at the commencement of his employment.

Currently employees are paid the following over award allowances:

- MEU award employees 15% over award (5% 1 July 2004, 5% July 2006, 5% 1 July 2007)
- LGO (WA) award employees 15% over award (5% 1 July 2006, 5% 1 July 2007, 5% 1 July 2008)

- Rental subsidy (50% of commercial rent) to employees occupying council housing
- Housing allowance of \$52.50 per week to employees in private housing
- Clothing allowance of \$250 p/a to all office employees including CEO and Deputy CEO
- Annual allocation of clothing and footwear to MEU award employees

The following issues are raised for Council's consideration:

A: Trevor Palframan was employed as Refuse Site Attendant in February 2007, his currently hourly rate is \$30/hour and he provides his own vehicle, to which he is reimbursed. Trevor has requested that Council consider providing a vehicle for works purposes, although not immediately, some time in the future.

Following is a list of designated senior employees with current salary packages:

Officer's Recommendation

It is recommended that Council review the designated senior employees salaries and conditions

Works Supervisor (A Kett)

Salary	\$60,000 (as from 1/1/2008)
Super @ 9%	\$5,400
Leave Loading	\$808
Housing Allowance	\$2,730
Private Vehicle Use	<u>\$8,000</u>
	\$76,938

Home phone rental and mobile phone.

Deputy Chief Executive Officer (I.R. Ball)

Salary	\$67,228
Super @ 12%	\$8,067
Rental Subsidy	\$4,836
Leave Loading	\$1,131
Private Vehicle Use	\$8,000
	<u>\$89,262</u>

Home Phone rental, five weeks annual leave

Chief Executive Officer (R Duff)

Salary	\$90,000
Super @ 9%	\$8,100
Rental Subsidy	\$10,400
Private Vehicle Use	\$10,000
	<u>\$118,500</u>

Five weeks Annual Leave and Mobile Phone. Rent paid

The Salaries and Allowances Tribunal recommended band for the CEO salary package for the Shire of Williams from 1 July 2008 is \$103,048 – 139,386.

Cavanagh/Johnstone

That the employee housing allowance paid to employees providing their own housing be increased to \$55.00 per week as from first pay in July 2008.

**Carried 6/0
Resolution 277/09**

Cavanagh/Prowse

That the Works Supervisor's base salary be increased by 3% to \$61,800.00 per annum as follows:

Salary	\$61,800
Super @ 9%	\$5,562
Leave Loading	\$832
Housing Allowance	\$2,860
Private Vehicle Use	<u>\$8,240</u>
	\$79,294

Home phone rental and mobile phone.

**Carried 6/0
Resolution 278/09**

Cavanagh/Earnshaw

That the Chief Executive Officer's and Deputy Chief Executive Officer's bas salary be increased by 3% as follows:

Deputy Chief Executive Officer (I.R. Ball)

Salary	\$69,245
Super @ 12%	\$8,309
Rental Subsidy	\$4,992
Leave Loading	\$1,165
Private Vehicle Use	\$8,240
	<u>\$91,951</u>

Home Phone rental, five weeks annual leave

Chief Executive Officer (R Duff)

Salary	\$92,700
Super @ 9%	\$8,343
Rental Subsidy	\$10,712
Private Vehicle Use	\$10,300
	<u>\$122,064</u>

Five weeks Annual Leave and Mobile Phone. Rent paid

**Carried 6/0
Resolution 279/09**

18. Works Program 2008/2009

In 2008/2009 Council completed the following construction projects:

Direct Grant	York Williams Rd – Seal Gravel section Zilko Rd – Seal Crest Marling Rd - Reseal
Project Grant	Marradong Road – Gravel, water bind and seal 2 kms Darkan-Quindanning Road - Gravel, water bind and seal 2 kms
Roads to Recovery	Narrakine Road – Re-align, clear and form and seal 6 kms. Piesse Street - Drainage

Proposals for 2009/2010

Funding for construction projects is received from state and federal governments with matching provisions applying to Road Project Grants.

Following is a summary of the construction proposals for 2009/2010:

1. Local Road Funding

This untied grant is received as part of Councils Commonwealth Financial Assistance Grant (FAGS) and is calculated on the Asset Preservation needs based on the Williams Shire road inventory.

In 2008/2009 Council received \$234,440 and in 2009/10 Council will receive \$177,828 but when combined with the advance payment of \$67,729 (received June 09) brings our total to \$245,557 a 4.7% increase.

2. Direct Grant

Council's direct grant for 2008/2009 was \$40,983, with the grant for 2009/2010 still to be advised.

No program is required for acquittal of the grant; however it is preferable to designate specific projects for the funding.

Suggested Project

Reseal 1km of Town Street \$15,000

3. Road Project Grants

The Project Grant Road works for 2009/2010 is still to be advised but based on our 5 year road program will be as follows:

	Grant	Council	Estimated Cost
Marradong Road (1.2km)	\$48,000	\$24,000	\$72,000
Quindanning-Darkan Rd (2.8km)	\$112,000	\$56,000	\$168,000

Note: Actual kilometre constructed may vary depending on actual grant amount as the original program was based on costs of \$60,000 per km were the current cost is now \$70 -75,000 per km.

4. Roads to Recovery

The Federal Government have committed to another Roads to Recovery program from 1 July 2009,

The Shire of Williams allocation is **\$715,296 or \$143,052** per year. The previous allocation for 2005-2009 was \$509,950 or \$127,487.

Roads to Recovery funding must be spent on Council owned roads.

Road No	Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	
23	Wangeling Gully (8.86km)	Clear, widen & gravel sheet to 9m	0.00	4.50	4.5km	\$ 71,528
13	Hurley Rd (13.82km)	Clear, widen & gravel sheet to 9m	11.32	13.82	2.5km	\$ 39,735
17	Culbin Boraning (19.31km)	Clear, widen & gravel sheet to 9m	0.00	2.00	2km	\$ 31,790
						\$143,052

5. Private Works

Widen and Seal 18km on the Darkan-Williams Rd. Clearing work was done in the 2008/09 Works Program with gravel and sealing works to be completed in the 2009/10 budget. Main Roads has paid the Shire of Williams \$375,000 to take over this road and complete the widening works. This money was received in May 2009.

6. Council Works

No specific projects other than tree clearing and culvert widening are planned in 2009/10 and given the opportunity the CEO will seek out some contract work with Main Roads should the Works Program permit.

19. Budget Items for Consideration

Major budget items (plant etc.) have been agreed to in the Plan for the Future.

Establish a Reserve Fund for Industrial Land	\$50,000
Upgrade Office Equipment (Photocopier)	\$20,000
Upgrades of Recreation Facilities	\$30,000
Upgrade of Swimming Pool (Funded by Grants & Reserves)	\$500,000
Trade Sedan 16WL	\$30,000
Trade Utility WL19	\$30,000
Oval Mower	\$38,000

Prowse/Earnsahw

That the following Works Program be adopted for 2009/2010

Direct Grant

Reseal 1km of Town Street \$15,000

Road Project Grants

Grant	Council	Estimated Cost		
Marradong Road (1.2km)		\$48,000	\$24,000	\$72,000
Quindanning-Darkan Rd (2.8km)		\$112,000	\$56,000	\$168,000

Roads to Recovery

Road No	Road Name (Road Length)	Description of Work	Start SLK	End SLK	Total	
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17	Culbin Boraning (19.31km)	Clear, widen & gravel sheet to 9m	0.00	2.00	2km	\$ 31,790
						\$143,052

**Carried 6/0
Resolution 280/09**

Meeting Closure

There being no further business for discussion the President declared the meeting closed at 12.35pm