

SHIRE OF WILLIAMS

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 15TH JULY 2009**

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.05pm

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr David Earnshaw	Deputy President
Cr Greg Cavanagh	
Cr Moya Carne	
Cr Graham Prowse	
Cr Gilbert Medlen	

Ryan Duff	Chief Executive Officer
Ian Ball	Deputy Chief Executive Officer
Steve Friend	Environmental Health Officer/Building Surveyor

Mrs Janette Liddelow (1.05pm – 1.35pm)

2.2 APOLOGIES

Cr Ashley Stone
Cr Richard Johnstone – Leave of Absence

3.0 PUBLIC QUESTION TIME

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Mrs Janette Liddelow on behalf of the Williams Landcare Group explained that as of 30th June 2009 funding has finished for the Williams/Narrogin Natural Resource Management Officer's position. As there are still many environmental issues that could be targeted Mrs Liddelow questioned Councils continued involvement and asked if Council valued the environmental issues that need to be addressed.

The President advised that for Council to continue its involvement in conjunction with the Shire of Narrogin would cost approximately \$36,000 annually.

Mrs Liddelow advised that other avenues for funding were still being pursued. Council was asked to support Landcare in Williams and to consider the possibility of a voluntary contribution or compulsory levy on rates.

Mrs Liddelow left the meeting at 1.35pm

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES

Prowse/Earnshaw

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 17th June 2009, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 6/0
Resolution 1/10**

6.2 4WD ROC MINUTES

Cavanagh/Earnshaw

That the minutes of the 4WD ROC Meeting held in Wagin on Tuesday 23rd June 2009, as circulated, be received.

**Carried 6/0
Resolution 2/10**

6.3 PRIDE IN YOUR TOWN COMMITTEE MINUTES

Medlen/Earnshaw

That the minutes of the Williams Pride in Your Town Meeting held in the Community Resource Centre on Tuesday 30th June 2009, as circulated, be received.

**Carried 6/0
Resolution 3/10**

6.3 SPECIAL MEETING MINUTES

Carne/Cavanagh

That the minutes of the Special Meeting held in the Council Chambers on Wednesday 17th June 2009, as circulated, be confirmed as a true and correct record of proceedings.

**Carried
Resolution 4/10**

6.3 RECREATION ADVISORY COUNCIL MEETING MINUTES

Cavanagh/Prowse

That the minutes of the Ordinary Meeting held in the Council Chambers on Monday 29th June 2009, as circulated, be received.

**Carried
Resolution 5/10**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

8.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT

8.1.1 Hall Upgrade

Following Council's resolution at the June meeting, a meeting of hall users has been scheduled for Wednesday 22nd July to discuss respective user needs/wants for future usage of the hall. The following community groups have been invited to attend: Williams Repertory Club, Williams Badminton Club, Exercise Classes, Seniors Exercise Classes, Williams Primary School, Williams Blue Light Committee, Williams Art & Craft Committee and Crs Carne and Cavanagh together with administration staff. It is hope that the outcome of this meeting will be an idea of some of the prospective work to be undertaken as part of the hall redevelopment, which would form the basis of funding applications to support the project.

For information.

8.1.2 Williams Bowling Club

Williams Bowling Club have indicated that they intend on making an application to the Department of Sport and Recreation's CSRFF funding program for their 2010/11 funding round. Their application would need to be endorsed by Council at the September meeting, for submission by 30th October 2009. Their project proposes to replace one existing natural grass green to a World Bowls Approved Supergrasse ® ProMaster ® synthetic lawn bowls system. The total project cost, inclusive of site works and paving, is \$208,080 (GST exclusive). CSRFF funds of \$69,360 would be requested. The Club would be expected to contribute \$69,360 and the balance sourced from elsewhere (Shire or R4R Country Local Government Fund Round 2 in early 2010).

The funding program has a new "development bonus", whereby groups are eligible to apply for a grant up to 50% of the total cost (\$104,040), if they adequately satisfy one of more of the following criteria:

- Project location – regional/remote locations, growth areas
- Collocation of facilities/clubs
- Sustainability initiatives – water saving, energy reduction etc
- Increased participation – new participants, special interest groups etc.

It is my belief that the Williams Bowling Club meets the project location and sustainability initiatives; however this is yet to be confirmed by DSR staff. I have contacted DSR staff inviting them to Williams to discuss this project further, however at the time of writing I have not heard from them.

For information.

8.1.3 Tarwonga Tennis Club

As Council is aware, Tarwonga Tennis Club is proposing to resurface their 6 courts with a three coat Plexipave Pure Acrylic Surface System at a total cost of \$147,340, inclusive of site works and labour. The Club has indicated that they are able to contribute \$30,000 towards the project (\$15,000 cash and \$15,000 in-kind – site works and labour).

In March 2009, the Club submitted an application to the R4R Regional Grants Scheme funding program, based on their regional location servicing members from 4 local government areas (Wagin, Williams, West Arthur and Narrogin). Their application was for \$57,340. Last week, R4R Regional Grants Scheme announcements were made, and unfortunately Tarwonga Tennis Club was not successful.

As a result of this funding not being secured, the Club are required to source an alternative funding source to fund the balance of the project cost (\$57,340). The Club have indicated their desire to make an application

under the Department of Sport and Recreation's CSRFF Small Grants Round. This is a new funding program, designed to support projects totalling \$150,000 or less, and funding is available bi-annually, with applications due on the last working day in August and March respectively, with outcomes to be announced at the end of October and May respectively. The Club will be submitting an application to this funding program at the end of August. Council's endorsement of the application will be made at the August meeting.

CEO Ryan Duff and myself met with Ross Major from the Tarwonga Tennis Club to discuss this funding option as well as to determine how the CLGF funds are to be managed, given that their project will now not commence until after April 2010 (end of tennis season).

In March 2009, Council endorsed their application to the R4R Country Local Government Fund for \$60,000. As Council would be aware, this funding is required to be expended and acquitted by November 2009. As a result of Tarwonga not being successful with sourcing funding from R4R Regional Grants Scheme, they are now seeking an extension on their CLGF allocation to 2010 (Round 2 of the CLGF program).

For Council's Consideration.

8.1.4 Williams Pride in Your Town Committee

Minutes of the meeting are included in agenda elsewhere, however there are a number of items that the committee have requested Council to consider:

- Football Club ticket shelter – to be discussed with Council and Football Club
- Trotting Club – standard of judges box – discuss with Club option of upgrading or replacing. Request Club to remove bunting around outside of track between seasons
- Marling Cemetery – weeds need to be sprayed between graves. Consideration be given to a sign and tree planting to "beautify" the cemetery.
- Old Williams Cemetery – general tidy up, weeds sprayed. Request Main Roads to install additional bins at the parking bay at the front.
- Williams Cemetery – refer to item 8.1.5

For Council's consideration.

Medlen/Carne

That the Williams Trotting Club be requested to either upgrade or replace the judges box and to remove the barrier fencing attached to the oval perimeter fence.

**Carried 6/0
Resolution 6/10**

Cavanagh/Earnshaw

That a "Marling Cemetery" sign be purchased to identify the cemetery.

**Carried 6/0
Resolution 7/10**

The 2009 Tidy Towns and Sustainable Communities nomination is currently being finalised, with submissions due on 31st July 2009. All eligible activities undertaken between 1st August 2008 and 31st July 2009 are to be included in the submission. The submission will be available for Council's perusal at the August meeting. Judging will take place in the week of 10th-14th August 2009.

Recyclable Bags as discussed at the May and June council meetings have been ordered, and should arrive in the week commencing 27th July. Once the bags have arrived, I will seek support from the General Store and the Newsagency to sell the bags to be used instead of plastic bags.

For information.

8.1.5 Williams Cemetery

Representatives from the Williams Pride in Your Town group met with Tony Kett, Shire Works Supervisor and Heidi Cowcher, Community Development Officer on Friday 3rd July to discuss various options and suggestions of work that could be undertaken at the Williams Cemetery to improve the overall aesthetics of the cemetery. The following suggestions have been made:

- Removal of dead pine trees (one on western boundary, two on northern boundary and one on southern boundary)
- Removal of 9 trees up the avenue (4 on left hand side and 5 on right hand side) and replacement with 20 (10 on each side) Ornamental Pears (*Pyrus calleryana* 'Capital') a hardy, avenue tree that grows to a height of 11m, width of 3m and ideally suited to narrow, restricted areas as well as drought conditions and intermittently wet soils.
- Continue the Bitumen sealing to extend to the "road" up the middle of the cemetery.
- Consideration being given to the location of a future niche wall when required (either extend the existing wall or "mirror" the existing wall with an additional wall on the southern side of the gate).
- Removal of the vegetation along the southern boundary and replace with an avenue of Claret Ash trees (*Fraxinus angustifolia* 'Raywood') a good shade tree with beautiful autumn foliage that grows to a height of 12m and width of 9m. It is suggested that 6-8 trees would be required for this boundary. A suggestion was also made that a smaller tree/bush be planted between the trees, however type has not yet been identified (maybe a Prunus Plum *Prunus cerasifera* 'Nigra' which grow to a height of 5m and a width of 4m and are the same as the ornamental street trees in Williams).
- Installation of a gazebo on the inside LHS of the main entrance and a sign (maybe wrought iron?) over the entrance – I will endeavour to source outside funding for this project.
- Removal of the trees and weeds between graves
- Identification of the unmarked graves (this was a project that the Williams Lions Club commenced).

For Council's Consideration

Medlen/Earnshaw

That the Community Development Officer be authorised to liaise with Williams Pride in Your Town Committee to plan tree removals, tree planting and associated improvements to be approved by the Chief Executive Officer.

**Carried 6/0
Resolution 8/10**

8.1.6 Williams Swimming Pool

In March 2009, Council submitted an application to the R4R Regional Grants Scheme for \$100,000 for the pool redevelopment project. Last week, R4R Regional Grants Scheme Announcements were made, and unfortunately the pool project was not successful.

Funding from the project is now confirmed from the following sources:

CSRFF	\$140,550
R4R	\$269,250
RLCIP	\$100,000

For information.

8.1.7 Williams Gateway Expo

The Shire of Williams, auspicing on behalf of the Williams Gateway Expo, received \$12,613 (GST excl) for costs associated with advertising, publicity and equipment hire for the 2009 event. Acquittal of the funding has been completed and submitted to Lotterywest. The committee has indicated that they will be seeking financial support from Lotterywest once again for the 2010 event.

For information

8.1.8 Williams LEMC

Annual report is due on 17th July, which details activities, exercises etc undertaken by the LEMC in the last 12 months.

A review of our LEMC Plan is currently being undertaken, with Adam Smith from FESA assisting the process. Funding has been applied for through FESAs AWARE (All West Australian's Reducing Emergencies) program, however the outcome is as yet unknown.

For information

8.1.9 Williams SJA Sub-Centre New Training Facility and Ambulance Garage

Williams SJA's application to the R4R Regional Grants Scheme for \$70,000 was announced as successful last week. Successful funding now totals \$339,024 and Sponsorship (Community, Corporate and Signature Pavers) totals \$64,201. The balance of the project is made up of \$113,190 (in-kind Shire of Williams) and \$265,000 (cash) from Williams SJA funds. The project is now \$32,754 short of target (\$814,169) with a funding application of \$50,000 from EMA National Emergency Volunteer Support Fund still pending, and corporate sponsorship still being actively sought after. Any funds over the current shortfall of \$32,754 will be deducted from the Williams SJA contribution.

Site works were to commence in July, however a delay is expected due to the site being too wet to access and Western Power being needed to disconnect and remove the meter box from the old SES shed prior to it being dismantled and relocated to the Williams Refuse Site. Once site works have been completed, the site will be officially handed over to the builder and with construction anticipated to take 37 weeks. It is anticipated that construction will be finished in April/May 2010.

For information.

Medlen/Carne

That the Community Development Officer's Report be received.

**Carried 6/0
Resolution 9/10**

8.2 WORKS SUPERVISOR'S REPORT

Winter Grading

Congellin-Narrogin Rd, York-Williams Rd, Quindanning-Darkan Rd, Hurley Rd

Maintenance Works

Tree clearing – Medlen Road

Clean up storm damage – Darkan Road

Various signs on roads

Mechanical Report

Services to Canter, single-cab ute, truck (WL093)

Private Works

Removal of trees for SRS on Williams-Darkan and Pinjarra-Williams Roads after storm.
1 load of water for M Rose
1 load of gravel for R Hewitt

Cavanagh/Medlen

That the Works Supervisor's Report be received.

**Carried 6/0
Resolution 10/10**

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 2.35pm to discuss his report.

8.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

Building Permits

#244 Briklay Builders 24 Brooking St, Williams Brick & Colorbond Ambulance shed

Building inspections ongoing.

Food Premises Inspection

Williams Hotel – cleanly maintained however there is an ongoing problem with the walls in the kitchen.

Environmental Health Inspection

Williams Hotel – accommodation units and upstairs accommodation all clean. Advice was given to the licensees regarding positioning and application of smoke alarms in the upstairs accommodation.

Other Business

Letters were written to the owners of lot 27 Albany Highway concerning furnishing plans for the illegally constructed dwelling and to the owner of lot 13061 McKenzie Rd concerning the furnishing of plans for the buildings constructed on the property and the toilet that is required.

The owners of lot 27 Albany highway contacted me to say that they have had the plans drawn up and the appropriate people look at them and certify their correctness where appropriate. I should receive them in the very near future.

Although the owner of lot 13061 McKenzie Rd has not spoken to me about his progress, I believe that he has spoken to the CEO and the Shire President and perhaps other Councillors. I believe that he will be addressing the meeting in person. If that is the case then I assume that there will be some discussion about his circumstance at the meeting.

Carne/Cavanagh

That the owner of lot 13061 McKenzie Road Williams be served a notice under Section 401 (1a) (c) of the Local Government (Miscellaneous Provisions) Act 1960 inviting him to apply for a Building Approval Certificate for the buildings erected on the property without gaining prior approval and that he be given 21 days within which to apply.

**Carried 6/0
Resolution 11/10**

Report Reference:	8.3.1
Subject:	Health Order – Williams Hotel

File Reference:	
Statutory Reference:	Health Act 1911 (as amended)
Author & Date:	Steve Friend 8 th July 2009

Background:

On Friday 3rd July I carried out an inspection of the Williams Hotel to check the condition of the food premises (kitchen) and the bar and accommodation areas (summary above). Although the kitchen was clean and the accommodation and bar areas were clean and in good condition, the issue of the condition of the walls in the kitchen was raised with the licensees. The walls in the kitchen and dry goods area are badly pitted and flaking, due I believe, to rising damp. This problem has been around for at least as long as I have been coming to Williams, however in the past restorative work has occurred to fix the problem (temporarily). However the walls soon deteriorate and the process starts again. The licensees are willing to fix the problem but as in all cases before they believe that the owners should be paying for the work. I have explained that the Shire needs to address the problem and who or how it is paid for is not the problem of the Shire. The licensee has said he would welcome an order being placed on them to correct the problem as they believe that it will sort it out once and for all.

Previously Council was reluctant to issue orders on anyone as the issuing of orders can appear heavy handed and in most cases, if the case can be proved, the owners (or lessees) have seen fit to comply. As the lessees would welcome a health order I believe that in this case one should be served on them and hopefully the situation can be corrected for all time.

Recommendation

That the owners or licensees of the Williams Hotel be served an order under the Health Act to make good the walls of the kitchen and dry goods area so that they comply with the requirements of the Health Act and that they be given three (3) months to comply.

Cavanagh/Medlen

That the owners or licensees of the Williams Hotel be served an order under the Health Act to make good the walls of the kitchen and dry goods area so that they comply with the requirements of the Health Act and that they be given three (3) months to comply.

**Carried 6/0
Resolution 12/10**

Report Reference:	8.3.2
Subject:	Illegally Constructed Building - Lot 27 Albany Highway, Williams
File Reference:	13.34.10
Statutory Reference:	Local Government (Miscellaneous Provisions) Act, Building Code of Australia, Health Act 1911 (as amended), Shire of Williams Town Planning Scheme #2
Author & Date:	Steve Friend 10 July 2009

Background:

Council would be aware that the owner of lot 27 Albany Highway Williams has constructed a dwelling on the lot without getting the approvals necessary.

On 18th February 2009 an item was presented to Council where it was resolved as follows:

“That the owner of lot 27 Albany Highway Williams

1 Be given the opportunity to produce plans and specifications and have the building assessed by an engineer to show how the building could meet the Building Code of Australia and the Health Act

2 Be granted approval to site two dwellings on the one lot while the second dwelling is used by a relative to assist in the running of the property

3 Pay all fees as per the regulations

And if an approval cannot be granted due to incorrect building methods, the matter be referred back to Council”

The owners have substantially complied with the request. A copy of their plans and accompanying letter and “expert” advice is attached.

Comment

This is a complicated issue and is best broken into each of the respective statutory requirements:

Shire of Williams Town Planning Scheme:

As there is already a house on lot 27 Albany Highway the second house (no matter how big) is considered as “a grouped dwelling”.

The definition of a grouped dwelling is as follows “*means a dwelling which is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another...*”

The zoning table to the scheme states that a grouped dwelling is an AA use, that is, a use that is not permitted without the approval of Council.

As per the resolution of 18th February 2009, Council stated that it was prepared to allow the second dwelling so unless the opinion of Council has changed, this part has been addressed.

Health Act 1911 (as amended):

The Health Act controls all things that are necessary for the good health of people, including occupants of dwellings.

It covers light and ventilation, waste disposal etc. As the Building Code of Australia covers light and ventilation also, aspects of the Health Act, in this case, should be limited to waste disposal.

The plans submitted for the septic system show a single septic tank and no leach drain, although the application form says a “soak well”.

It has been the practice for many years that a dwelling has a septic system consisting of two septic tanks and two leach drains. As the site has been classified by the engineers as a “class M” a soak well would never be considered as sufficient.

The house may only serve the son however there is a toilet and shower and sink that will generate waste that needs to be adequately treated and disposed of. There is no laundry however this could change in the future.

I would recommend that a standard septic system be installed. This will mean the installation of another septic tank and two leach drains of 6 metres.

Building Code of Australia (BCA):

This code regulates how a building, including a dwelling, should be built to ensure structural stability, healthy conditions are maintained and it is environmentally friendly.

The structural engineers report classifies the site as a “class M” (a BCA requirement) however it mentions an address in Wagin! and apart from requiring some hold downs at each corner of the donga, appears to give the building a tick.

The BCA also lists minimum requirements for a dwelling. These include having somewhere to go to the toilet, somewhere to wash yourself, somewhere to wash your hands, somewhere to prepare and cook meals and wash the dishes and somewhere to wash clothes.

Apart from the laundry facilities the dwelling complies. There are no laundry facilities.

The energy efficiency report is not so flattering. The report gives the building only one and a half stars when the minimum rating is now five stars.

The report states how the five stars can be achieved, that is, by the addition of insulation in the walls and ceiling and providing a one metre eave.

Although the addition of insulation would be an inconvenience, it is not impossible. The sheeting would have to be removed (either external or internal) and the required batts installed.

The addition of an eave is also achievable and if insisted upon, could be a blessing as it would obviously keep the dwelling cooler in summer and give the occupant somewhere to sit outside.

If both the insulation and eave (verandah) are stipulated, the dwelling would comply with that aspect of the BCA.

Council can make any determination with what it will require however it must be remembered that the building was erected without approval and if it was done the right way (approved prior to construction), these things would have been mandatory.

Anyone else building would have had to comply so it is not an imposition as such, however to retrofit it is always more difficult and therefore more expensive.

Recommendation

That the owner of lot 27 Albany Highway Williams be given a *building approval* for the second dwelling on the lot subject to the following:

- 1 The installation of a second septic tank and two (2) 6 metre leach drains
- 2 The installation of R3 batts to the ceiling and R 2 Batts to the walls of the “add on” section
- 3 That a verandah of a minimum of 1metre be installed around the perimeter of the building and plans showing the verandah are submitted and approved prior to its erection.
- 4 That the hold down details provided by the engineer to the donga be installed

Cavanagh/Medlen

That the owner of lot 27 Albany Highway Williams be given a *building approval* for the second dwelling on the lot subject to the following:

- 1 The installation of a second septic tank and two (2) 6 metre leach drains
- 2 The installation of R3 batts to the ceiling and R 2 Batts to the walls of the “add on” section
- 3 That a verandah of a minimum of 1metre be installed around the perimeter of the building and plans showing the verandah are submitted and approved prior to its erection.
- 4 That the hold down details provided by the engineer to the donga be installed

**Carried 6/0
Resolution 13/10**

Prowse/Medlen

That the Environmental Health Officer/Building Surveyor’s Report be received.

**Carried 6/0
Resolution 14/10**

Mr Friend left the meeting at 3.05pm

8.4 CHIEF EXECUTIVE OFFICER’S REPORT

Report Reference:	8.4.1
Subject:	Roads 2025 – Significant Road Network Review
File Reference:	12.15.31
Statutory Reference:	N/A
Author & Date:	R.N. Duff 1 st July 2009

Background:

The Regional Road Group (Wheatbelt South) has resolved that the Technical Group review the Significant Road Network. Roads included in the Significant Road Network are eligible for funding under the State Roads Funding Agreement.

Comment:

Roads, other than State Roads, currently on the list within the Shire of Williams are
Marradong Rd
York-Williams Rd
Collie-Williams Rd (To be swapped with the Darkan-Williams Rd)
Darkan-Quindanning Rd
Piesseville-Tarwonga Rd

Councillor's comments are sought on the roads on this list and whether any others should be listed.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration.

Report Reference:	8.4.2
Subject:	Signing and Sealing of FESA Documents – Option B Agreement
File Reference:	5.10.6
Statutory Reference:	<i>FESA Act 1998 s. 36ZJ</i>
Author & Date:	R.N Duff 1 st July 2009

Background:

Documents have been signed and sealed by the Shire President and CEO relating to the Option B Agreement with FESA which commits Council to remitting the FESA levy back to FESA on a quarterly basis.

The agreement is valid for 2 years.

Comment:

Council endorsement is sought in signing these documents.

Financial Implications:

Quarterly remittance of the FESA levy collected with rate assessments whether paid or not.

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council endorse the signing and sealing of FESA ESL Option B agreement by the Shire President and CEO.

Earnshaw/Medlen

That Council endorse the signing and sealing of FESA ESL Option B agreement by the Shire President and CEO.

**Carried 6/0
Resolution 15/10**

Report Reference:	8.4.3
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Subject:	Quindanning Hotel – Draft Heritage Assessment Documentation
File Reference:	11.60.90
Statutory Reference:	<i>Heritage Act of WA 1990</i>
Author & Date:	R.N Duff 1 st July 2009

Background:

The Register Committee of the Heritage Council of WA has recently considered the heritage assessment undertaken for the Quindanning Hotel. The documentation concerning the place is scheduled for presentation to a meeting of the Heritage Council in the near future, for consideration and possible entry on the State Register of Heritage Places.

The Council have an opportunity to be included on the assessment panel for this application.

A copy of the Draft Assessment is attached at **APPENDIX 1**.

Comment:

The State Register provides official recognition of a place's cultural heritage significance to Western Australia, and assists the Heritage Council to identify, provide for and encourage the conservation of heritage places.

The State Register also legally protects a place's cultural heritage significance by ensuring that any proposed demolition, relocation, subdivision, amalgamation, alteration, addition or new development is in harmony with its cultural heritage values. Protection is achieved through the requirement under the Heritage Act that all development proposals regarding a registered place be referred to the Heritage Council for advice.

After reading the draft assessment documentation Council are required to determine if they support the registration of not.

The owners of the Quindanning Hotel do not have any objection to the building being placed on the Heritage Register.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

That the Shire of Williams supports the registration of the Quindanning Hotel on to the State Heritage Register.

Prowse/Medlen

That the Shire of Williams supports the registration of the Quindanning Hotel on to the State Heritage Register.

**Carried 6/0
Resolution 16/10**

Report Reference:	8.4.4
Subject:	Structural Reform Checklist Outcome
File Reference:	4.50.25
Statutory Reference:	Nil.
Author & Date:	R.N Duff 1 st July 2009

Background:

The Minister requested that each local government complete and return the Local Government Reform Checklist from the Guidelines, to the Steering Committee for its information by Thursday **30 April 2009**.

Comment:

The Department of Local Government has assessed our responses in the Checklist and have provided feedback. The responses sheet is attached at **APPENDIX 2**.

In summary the Shire of Williams was placed in **Category 2**.

Category 1 Evidence indicates that there is existing organisational and financial capacity to meet current and future community needs/ Local governments may still consider reform opportunities which enhance service provision to local and regional communities.

Category 2 Structural Reform including amalgamation/boundary adjustments and formalisation of regional groupings should be considered to enhance long term community and organisational benefit in order that the needs of the current and future generations are met.

Category 3 Significant structural Reform including amalgamation and formalisation of regional groupings is required to ensure long term community and organisational benefit in order that the needs of the current and future generations are met.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

Cavanagh/Prowse

That the Chief Executive Officer write to the Department of Local Government and respond to the Structural Reform Checklist report outcomes.

**Carried 6/0
Resolution 17/10**

Afternoon Tea

Council adjourned for afternoon tea at 3.20pm and resumed the meeting at 3.45pm

Report Reference:	8.4.5
Subject:	Planning and Development (Local Government Planning Fees)
Statutory Reference:	<i>Planning and Development Regulations 2000</i>
Author & Date:	Gray & Lewis Landuse Planners 22 nd June 2009

Summary

Council is to consider adoption of new planning fees in accordance with the *Planning and Development Regulations 2009*.

This report recommends;

- Adoption of all of the fees outlined in the regulations (with separate advertising costs charged for scheme amendments);
- Development of an information sheet by administration staff on the new fees to provide to customers/applicants;
- Development of an information sheet on 'Requests for Planning Advice' by Gray & Lewis,

- Adoption of procedures in dealing with written planning advice requests; and
- A public notice to advertise adoption of the new fees.

Attachment

List of fees – extract from the *Planning and Development Regulations 2009* in attached at **APPENDIX 3**.

Background

The *Town Planning (Local Government Planning Fees) Regulations 2000* previously provided the regulatory framework for local government fees and charges for planning services and include details of the fees to be levied. The Shire previously adopted fees generally as per the regulations.

These regulations have now been consolidated into the *Planning and Development Regulations 2009*. The fees have been increased by the Consumer Price Index (CPI) rate of 4.2% and the new fees are effective from 1 July 2009.

The Regulations provided fees for a range of planning applications including;

- development applications;
- extractive industry;
- subdivision clearances;
- local planning scheme amendments;
- adoption of structure plans;
- home occupations;
- change of use;
- zoning certificates;
- property settlement questionnaire;
- questionnaires; and
- written planning advice.

It is important to note that the fees under the new Regulations are **maximums** and that Council can choose to adopt a lesser fee or no fee at all for some services.

Comment

The majority of fees outlined in the Regulations are clear and easy to administer.

It is recommended that the schedule of fees contained within the *Planning and Development Regulations 2009* be adopted however issues for discussion are highlighted below;

- ***Town Planning Scheme Amendments***

The only fee which is more difficult to administer is for town planning scheme amendments. Fees can only be charged where the amendment has been initiated by an applicant.

The Regulations include a table listing the ‘tasks’ associated with processing a scheme amendment (refer Part 2 of the attachment). The table is used to calculate scheme amendment fees based on hourly rates for different officers and the time spent on each ‘task’.

This system of calculating Scheme Amendment Fees is cumbersome especially as some ‘tasks’ are completed by Gray & Lewis, and other ‘tasks’ are completed by Shire staff (eg. advertising).

For ease of administration some Shires still charge a ‘flat fee’ for all scheme amendments, however technically the list of tasks / timesheet is still to be made available to applicants on request. Therefore the tasklist is required to be maintained in order to comply with the regulations.

The Shire has previously charged a flat fee for scheme amendments for ease of administration, however Gray & Lewis is concerned that;

- Some scheme amendments pose a significant cost to the Shire where it involves ongoing applicant discussions.
- Each scheme amendment varies in complexity and a flat fee does not recognise this. Assessment times for each amendment vary significantly.
- More recent scheme amendments have involved lengthy assessments and liaison due to fire management issues.

Whilst a 'flat fee' is less administrative, it is recommended that Council charge amendment fees based on hourly rates – especially as records have to be kept on scheme amendments anyway in order to comply with the regulations. The use of the hourly rate maximises the Shires cost recovery, and ensures that there are higher fees for those amendments which involve a greater level of assessment.

The following is recommended;

1. An initial \$3000.00 fee be charged on lodgement of any formal scheme amendment request. This would not be a flat fee and the total fee will be based on the hourly rates.
2. Gray & Lewis is to co-ordinate and keep records on each scheme amendment. Once the \$3000.00 is used, additional invoices will be sent to the applicant for payment through the Shire.
3. If the amendment is not initiated by the Shire then a portion of the \$3000.00 fee can be refunded to the applicant (as per the regulations).
4. The regulations allow a maximum rate of \$79.00 per hour to be charged for 'Director/City/Shire Planner'. It is recommended that this maximum rate be charged for all planning assessment work completed by Gray & Lewis and any meetings/ discussions by the Chief Executive Officer.
5. Additional advertising costs should also be charged to the applicant. In addition to application fees, the *Regulations* provide local governments with the discretion to charge applicants for costs and expenses associated with advertising.

• ***Written Planning advice***

Council traditionally has not charged fees for written planning advice however this needs to be reconsidered. Historically the Shire employed an Environmental Health Officer who also dealt with most planning matters, and specific items were referred to Gray & Lewis for advice on an 'as needs' basis.

In the past few years Gray & Lewis has taken over the role of shire planner and also become more known to local real estate agents, consultants and general customers.

Whilst Gray & Lewis has a general arrangement to only deal with enquiries referred by the Chief Executive Officer, customers who contact the Shire by phone are often verbally redirected to Gary & Lewis. In many cases customers also contact Gray & Lewis direct.

In the past few years there has been an increase in the number of general enquiries being referred to Gray & Lewis and there is concern that represents costs to the Shire.

Whilst it is recognised that provision of general planning advice is part of local government service, this has to be balanced with the need to ensure some cost recovery. Whilst planning advice is an important service it is recognised that the Shire relies on external consultant advice, and also has other financial commitments.

It is therefore recommended that Council charge for written planning advice as permitted by the regulations (\$66.00 fee). To ensure that fees are paid 'up front' it is recommended that the following procedure be adopted;

1. All requests for planning information or zoning advice be lodged in writing directly to the Shire via an email, facsimile or letter.
2. These requests be directed to Council administration officers. If the fee of \$66.00 has not been paid, then officers are to contact the writer and request the fee.
3. Planning enquiries/ letters only to be referred to Gray & Lewis if a fee has been paid (unless otherwise directed by the Chief Executive Officer).

Gray & Lewis considers that in the majority of cases the \$66.00 would cover the Shires costs for general planning advice.

- ***Information Sheets***

It is recommended that a general information sheet be developed on planning fees to give to customers and potential applicants. The information sheet will effectively be a list of the adopted fee schedule can be made available on the Shires website.

It is also recommended that a separate information sheet be developed to explain to customers the need for written requests and payment of a fee for planning advice.

Statutory Requirements

- *Local Government Act 1995*

Section 6.16 of the Local Government Act covers the imposition of fees and charges and Section 6.17 covers setting the level of fees and charges.

- *Planning and Development Regulations 2009*

The Regulations limit the maximum fees that can be charged for planning applications and services. Councils can resolve to charge a lesser fee or no fee.

Financial Implications

Council will generate revenue from all fees. The level of income being budgeted as a result of these fees and charges will be reflected in the Annual Budget.

It should be noted that planning fees are exempt from GST, and this is explained in the WAPC Planning Bulletin 93/2009.

Voting Requirements

Absolute Majority

Recommendation:

That Council:

1. *Adopt the revised fee schedule in accordance with the Planning and Development Regulations 2009.*
2. *For scheme amendments require;*
Payment of an initial \$3000.00 fee for all scheme amendment requests prior to referral of a report to Council.
All fees to be based on the maximum rate of \$79.00 per hour to be charged for 'Shire Planner' for all planning assessment work completed by Gray & Lewis and any meetings/ discussions by the Chief Executive Officer.
Gray & Lewis to keep records of all costs associated with the processing of a scheme amendment (including time spent by administrative officers) and co-ordinate the issue of invoices once the initial \$3000.00 is utilised.
All applicants to pay for associated advertising costs of scheme amendments (eg notices in the paper).
3. *Adopt the following internal procedure for all future planning enquiries and request the Chief Executive Officer to brief all relevant Shire officers;*

All requests for planning information or zoning advice be lodged in writing directly to the Shire via an email, facsimile or letter. Requests are to be accompanied by the required \$66.00 fee.

These requests be directed to Council administration officers. If the fee of \$66.00 has not been paid, then officers are to contact the writer and request the fee.

Planning enquiries/ letters only to be referred to Gray & Lewis if a fee has been paid (unless otherwise directed by the Chief Executive Officer).

4. *Gray & Lewis to develop an information sheet on 'Requests for Planning Advice' to be approved by the Chief Executive Officer for use by administrative officers. The information sheet to explain the procedure and need for fees.*
5. *Councils Administrative Officer to develop a general information sheet on the new planning fee schedule (including the \$3000.00 initial amendment fees).*
6. *The Chief Executive Officer to ensure that all relevant documents and checklists are updated to reflect the new fees.*
7. *Include the schedule of fees and charges in the Annual Budget.*
8. *Pursuant to Section 6.19 of the Local Government Act 1995, public notice be given of the revised planning fees to apply from 30 July 2009.*
9. *Gray & Lewis and Council Officers to record all time spent on the tasks for a Local Planning Scheme Amendment.*

Cavanagh/Carne

That Council:

1. Adopt the revised fee schedule in accordance with the Planning and Development Regulations 2009.

2. For scheme amendments require;

Payment of an initial \$3000.00 fee for all scheme amendment requests prior to referral of a report to Council.

All fees to be based on the maximum rate of \$79.00 per hour to be charged for 'Shire Planner' for all planning assessment work completed by Gray & Lewis and any meetings/ discussions by the Chief Executive Officer.

Gray & Lewis to keep records of all costs associated with the processing of a scheme amendment (including time spent by administrative officers) and co-ordinate the issue of invoices once the initial \$3000.00 is utilised.

All applicants to pay for associated advertising costs of scheme amendments (eg notices in the paper).

3. Adopt the following internal procedure for all future planning enquiries and request the Chief Executive Officer to brief all relevant Shire officers;

All requests for planning information or zoning advice be lodged in writing directly to the Shire via an email, facsimile or letter. Requests are to be accompanied by the required \$66.00 fee.

These requests be directed to Council administration officers. If the fee of \$66.00 has not been paid, then officers are to contact the writer and request the fee.

Planning enquiries/ letters only to be referred to Gray & Lewis if a fee has been paid (unless otherwise directed by the Chief Executive Officer).

4. Gray & Lewis to develop an information sheet on 'Requests for Planning Advice' to be approved by the Chief Executive Officer for use by administrative officers. The information sheet to explain the procedure and need for fees.

5. Councils Administrative Officer to develop a general information sheet on the new planning fee schedule (including the \$3000.00 initial amendment fees).

6. The Chief Executive Officer to ensure that all relevant documents and checklists are updated to reflect the new fees.

7. Include the schedule of fees and charges in the Annual Budget.

8. Pursuant to Section 6.19 of the Local Government Act 1995, public notice be given of the revised planning fees to apply from 30 July 2009.

9. Gray & Lewis and Council Officers to record all time spent on the tasks for a Local Planning Scheme Amendment.

**Carried 6/0
Resolution 18/10**

Report Reference:	8.4.6
Subject:	Shire of Wandering - Dual Fire Control Officers
File Reference:	5.10.1
Statutory Reference:	<i>Bushfires Act 1954, s.38</i>
Author & Date:	R.N Duff 1 st July 2009

Background:

The Shire of Wandering has requested that Mr. Peter Monk and Mr. Bruce Dowsett be appointed as dual fire control officer for the Shire of Williams and Shire of Wandering for 2009/10.

Comment:

BUSH FIRES ACT 1954 - SECT 38

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

Financial Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

The Shire of Williams appoint Mr. Peter Monk and Mr. Bruce Dowsett as a dual fire control officer for the Shire of Williams and Shire of Wandering for the 2009/10 financial year

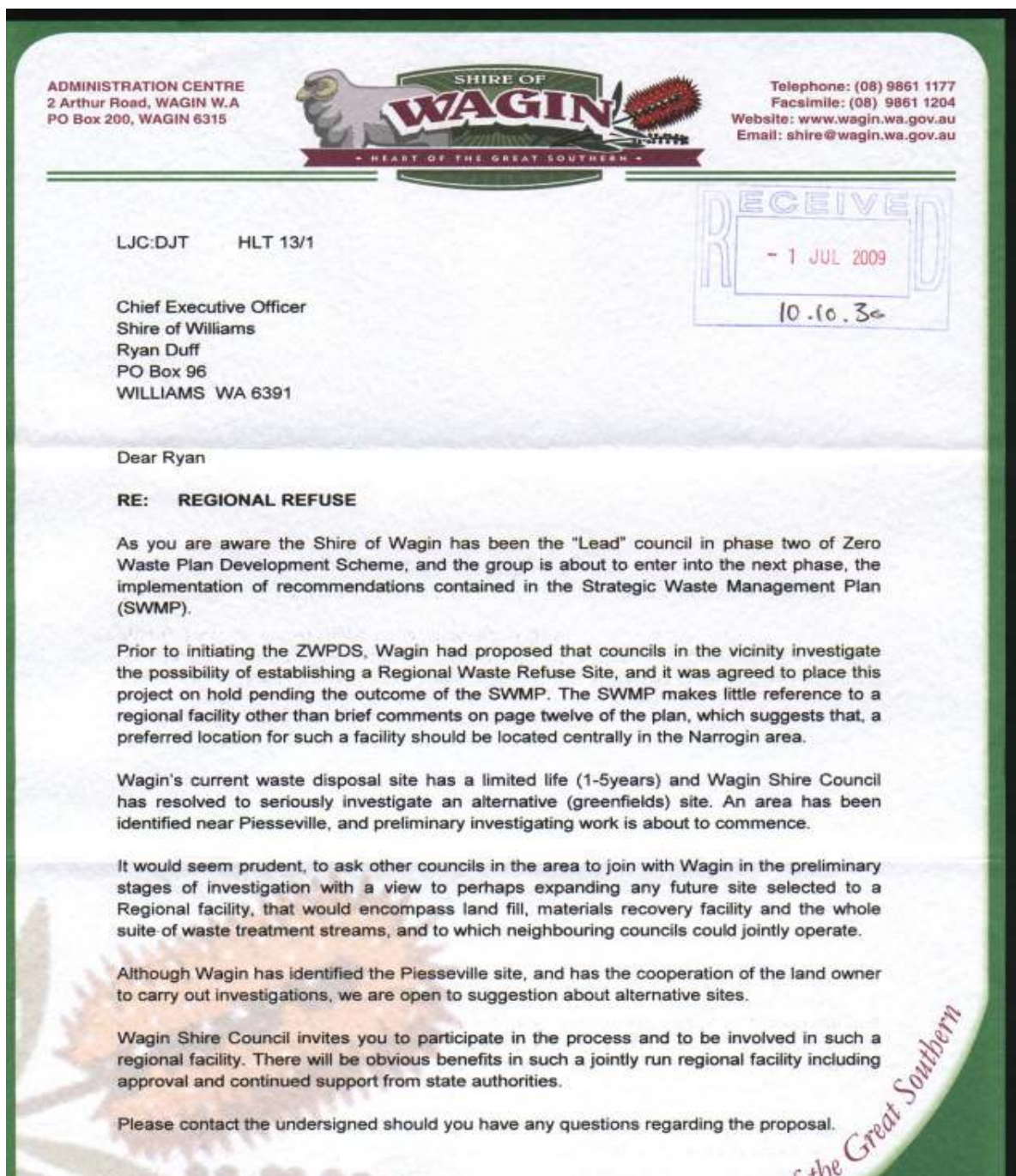
Medlen/Earnshaw

That the Shire of Williams appoint Mr. Peter Monk and Mr. Bruce Dowsett as a dual fire control officer for the Shire of Williams and Shire of Wandering for the 2009/10 financial year.

**Carried 6/0
Resolution 19/10**

Report Reference:	8.4.7
Subject:	Shire of Wagin – Regional Refuse Site
File Reference:	10.10.30
Statutory Reference:	Nil.
Author & Date:	R.N Duff 1 st July 2009

Background:



Comment:

The Shire should support the investigation of a jointly run regional landfill facility. Our current refuse site has an estimated 10 years life left, but this could be prolonged with new recycling initiatives. Thinking long term, it would be in the Shire of Williams best interest to be involved in the development of a new facility.

The Wagin Group of Councils is an extremely large area covering 12 Councils from Wandering out to Lake Grace and identifying a regional site or sites will not be an easy task. From the Shire of Williams perspective any site within a 30 – 40km radius would be acceptable, but obviously a site closer to Williams would be preferred. Having a site away from Williams does not impact on the ratepayers too much. A waste transfer station would be set up in Williams taking much of the refuse as is taken currently. Only bulk material would have to be transported to the regional facility. Any extra costs associated with taking the waste 30 – 40km would be offset by not having to run our own refuse site and also group contracts for waste removal would offer discounted charges.

Financial Implications:

Not known at this stage but funding would be available via the Wagin Group Strategic Waste Management Plan to investigate the feasibility of a Regional Waste site.

Voting Requirements:

Simple Majority

Recommendation:

That the Shire of Williams participate in the process of investigating setting up a regional waste site with the Wagin Group of Councils

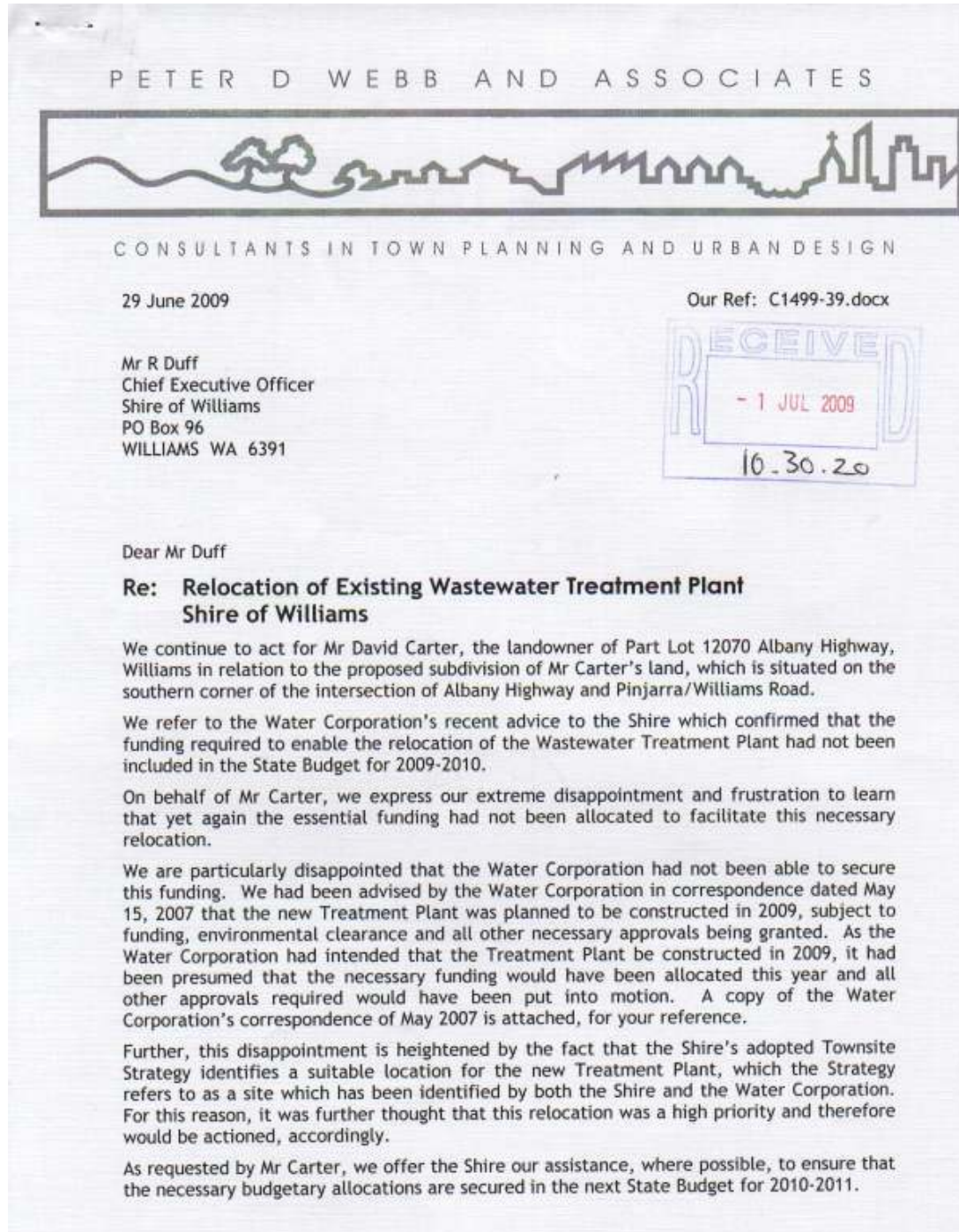
Prowse/Earnshaw

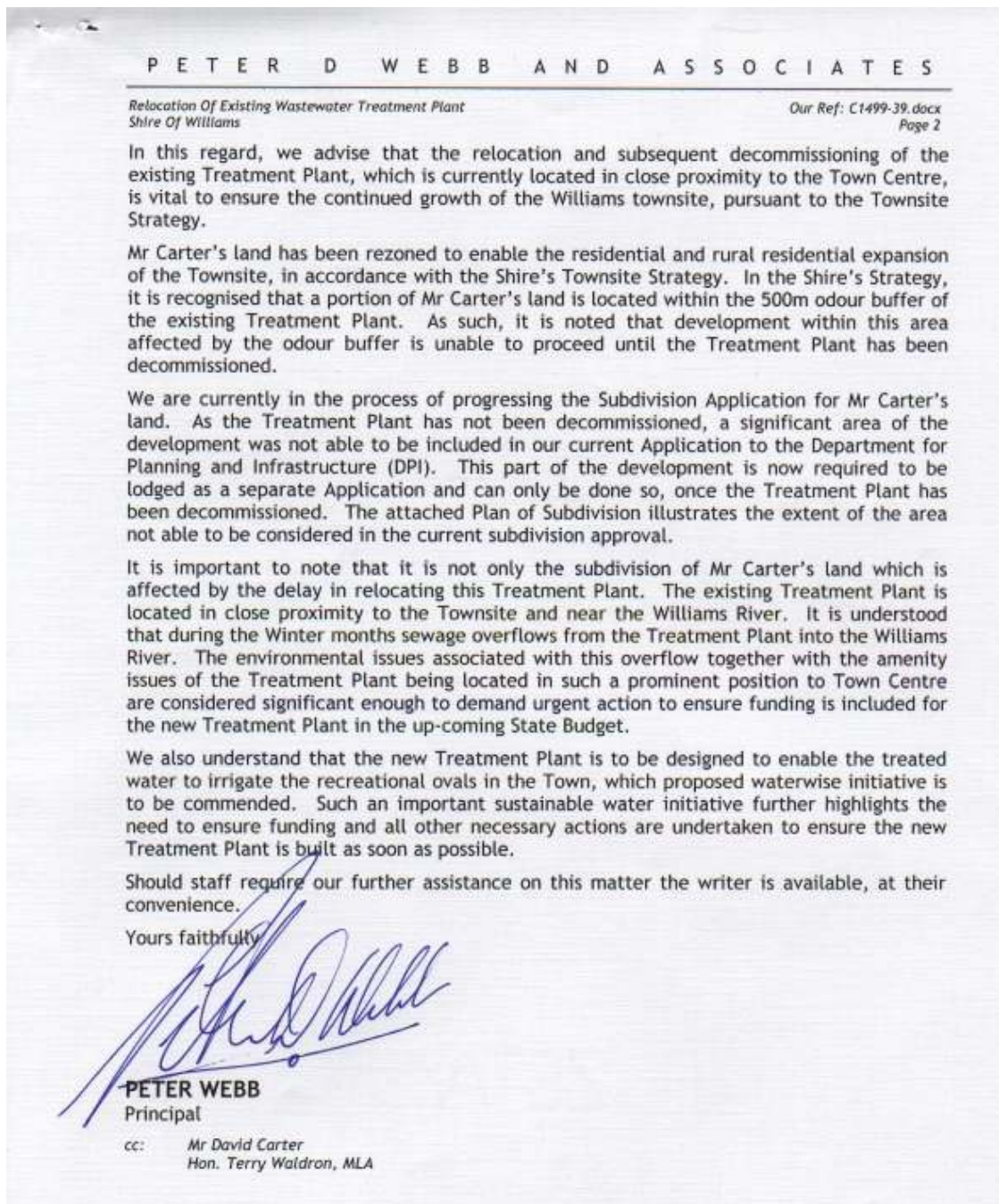
That the Shire of Williams participate in the process of investigating setting up a regional waste site with the Wagin Group of Councils.

**Carried 6/0
Resolution 20/10**

Report Reference:	8.4.8
Subject:	Peter Webb & Associates – Relocation of Waste Water Treatment Plant
File Reference:	10.30.20
Statutory Reference:	Nil.
Author & Date:	R.N Duff 1 st July 2009

Background:





Comment:

The Shire of Williams has been advised that the plant will not be built in the 2009/10 State Budget but deferred to 2010/11 with some additional minor works planned to ensure the existing plant continues to service the town. Correspondence in August 2005 from the Water Corporation originally indicated that the WWTP was scheduled to be built in 2008/09, in further conversations with the Water Corporation the CEO was advised that the construction commencement was then shifted to November 2009 subject to the State Budget.

The Shire of Williams should write to the Minister for Water, Graham Jacobs MLA, expressing their disappointment at the delay in constructing the new Wastewater Treatment Plant in Williams, especially in light of the Minister's introduction of enforceable sprinkler bans and encouragement for local governments to find water efficient practices.

The Hon. Terry Waldron, MLA, is aware of this issue and has been in contact with the CEO and has also requested that the Council write to him regarding the delay in the construction of the WWTP, the impacts the 500m buffer zone is having on the Carter subdivision, the issue regarding sewerage entering the Williams River and cost for Council to water the oval using scheme water rather the WWTP reuse scheme.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

1. The Council write to the Minister for Water, Graham Jacobs MLA, expressing their disappointment at the delay in constructing the new Wastewater Treatment Plant in Williams, especially in light on the Minister's introduction of enforceable sprinkler bans and encouragement for local governments to find water efficient practices.
2. That Council write to Terry Waldron MLA, regarding the delay in the construction of the WWTP, the impacts the 500m buffer zone is having on the Carter subdivision, the issue regarding sewerage entering the Williams River and cost for Council to water the oval using scheme water rather the WWTP reuse scheme

Medlen/Carne

1. The Council write to the Minister for Water, Graham Jacobs MLA, expressing disappointment at the delay in constructing the new Wastewater Treatment Plant in Williams, especially in light on the Minister's introduction of enforceable sprinkler bans and encouragement for local governments to find water efficient practices.
2. That Council write to Terry Waldron MLA, regarding the delay in the construction of the WWTP, the impacts the 500m buffer zone is having on the Carter subdivision, the issue regarding sewerage entering the Williams River and cost for Council to water the oval using scheme water rather the WWTP reuse scheme

**Carried 6/0
Resolution 21/10**

Report Reference:	8.4.9
Subject:	Main Roads WA – Proposed Subdivision PT Lot 12070, Albany Highway, Williams
File Reference:	10.64.20
Statutory Reference:	Nil.
Author & Date:	R.N Duff 1 st July 2009

Background:

Main Roads is seeking written feedback regarding access to the proposed subdivision of Pt Lot 12070 Albany Highway, land owned by Mr. D Carter.

Main Roads have received a request from Transcore, representing Mr. Carter, to relocate the existing truck parking bay in front of the BP Roadhouse to a location further south. A copy of the letter and diagrams is attached at **APPENDIX 4**.

Comment:

Peter Webb & Associates who also act for Mr. Carter have also presented Council with a letter and a second option regarding access to Lot 12070 from Albany Highway. This option retains the existing truck bay and the entrance to the subdivision is offset to the Narrogin Rd. Main Roads, however, are opposed to any access onto Albany Highway because of the close proximity of intersections and potential hazards. Webb & Associates argue that there would be no hazard with this option because of low traffic speeds and traffic volumes and that traffic travelling on Albany Highway will have priority over traffic entering the subdivision.

Financial Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

1. The Shire of Williams not support relocation of the truck parking bay on Albany Highway near the BP Roadhouse.
2. That the Shire of Williams advise Main Roads that they support entry to the Carter Subdivision (Pt Lot 12070) as an additional entry point as per Scheme Amendment 14 and Liveable Neighbourhood Element 2.

Cavanagh/Medlen

1. That the Shire of Williams does not support relocation of the truck parking bay on Albany Highway near the BP Roadhouse.
2. That the Shire of Williams advise Main Roads that they support entry to the Carter Subdivision (Pt Lot 12070) as an additional entry point as per Scheme Amendment 14 and Liveable Neighbourhood Element 2.

**Carried 6/0
Resolution 22/10**

Report Reference:	8.4.10
Subject:	Country Local Government Fund – Year 2 Regional Groupings
File Reference:	3.5.1
Statutory Reference:	Nil.
Author & Date:	R.N Duff 6 th July 2009

Background:

35% of the Country Local Government Fund in year two will be allocated through regional groups of local governments towards funding of regional infrastructure assets.

Attached at **APPENDIX 5.** is advisory information on how these regional groups are expected to operate for the purpose of the funds.

All local governments need to nominate their groupings by the 1st September 2009.

Comment:

When Royalties for Regions was announced the funding allocation in the second year for the 4WD VROC was to be \$1,008,422.

	Year 1 Allocation Shire	Year 2 Allocation		Year 3 Allocation		Year 4 Allocation	
		VROC 35%	Shire 65%	VROC 50%	Shire 50%	VROC 50%	Shire 50%
Dumbleyung	635,505	228,146	407,359	317,753	317,753	317,753	317,753
Wagin	626,011	224,738	401,273	313,006	313,006	313,006	313,006
West Arthur	549,393	197,232	352,161	274,697	274,697	274,697	274,697
Williams	469,371	168,504	300,867	234,686	234,686	234,686	234,686
Woodanilling	528,696	189,802	338,894	264,348	264,348	264,348	264,348
Total	2,808,976	1,008,422	1,800,554	1,404,488	1,404,488	1,404,488	1,404,488

The Shire of Williams should nominate the 4WD VROC as its preferred grouping for the purpose of CLGF allocations in year 2.

Financial Implications:

**MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY 15TH JULY 2009**

As tabled above.

The Shire of Williams 1st year funding has been allocated as follows:

Shire of Williams – Swimming Pool Upgrade	\$269,250
Tarwonga Tennis – Court Upgrade	\$60,000
Williams St Johns Ambulance – New Sub-Centre	\$50,000
Shire of Williams – Administration Building Upgrade	\$22,121
Williams Cricket Assoc. – New Practice Wicket	\$8,000
Shire of Williams – Recreation Ground Upgrade	\$60,000
	\$469,371

Voting Requirements:

Simple Majority

Recommendation:

That the Shire of Williams nominates the 4WD VROC as its preferred grouping for the purpose of CLGF allocations in year 2.

Cavanagh/Earnshaw

That the Shire of Williams nominates the 4WD VROC as its preferred grouping for the purpose of CLGF allocations in year 2.

**Carried 6/0
Resolution 23/10**

Report Reference:	8.4.11
Subject:	WALGA – Agenda AGM, 8 August 2009
File Reference:	4.12.00
Statutory Reference:	N/A
Author & Date:	R.N Duff 7 th July 2009

Background:

Council has appointed Councillors Johnstone and Earnshaw as delegates for the WALGA Annual General Meeting which is being held in conjunction with the Local Government Convention. The delegates will require some direction from Council on voting in regard to the agenda items (**APPENDIX 6**).

Recommendation:

That Council considers the WALGA Annual General Meeting Agenda and provides direction to delegates on voting.

8.4 CHIEF EXECUTIVE OFFICER’S REPORT – LATE ITEMS

Prowse/Earnshaw

That the future position of the Natural Resource Management Officer in Williams be accepted as urgent for discussion.

**Carried 6/0
Resolution 24/10**

8.5 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.5.1 ACCOUNTS FOR PAYMENT

Prowse/Medlen

That Municipal Fund cheques 102488 to 102495 and direct debits totalling \$75,102.52 approved for payment by the Chief Executive Officer be endorsed and that Municipal Fund cheques 102496 to 102552 totalling \$178,428.92 be approved for payment.

**Carried 6/0
Resolution 25/10**

8.5.2 FINANCIAL STATEMENTS

Cavanagh/Earnshaw

That the financial statements presented for the period ending 30th June 2009 be received.

**Carried 6/0
Resolution 26/10**

8.5.3 MUNICIPAL FUND BUDGET

Earnshaw/Medlen

That the 2009/2010 Municipal Fund Budget be adopted as amended.

SCHEDULE OF RATES AND CHARGES LEVIED

General Rates:

- a) i) Gross Rental Values – 6.7415 cents in the dollar for land used for Commercial or Industrial purposes or vacant land zoned Commercial or Industrial.
- ii) Gross Rental Values – 7.60 cents in the dollar for all other rateable land within the Williams and Quindanning town site.
- b) Unimproved Values – 0.4985 cents in the dollar on all rateable land.

Minimum Rates:

\$415 per Assessment.

Payment of Rates by Instalments:

Payment of rates to be made by a single payment or by four (4) equal instalments at the election of the ratepayer on the following dates: 11th September 2009, 13th November 2009, 8th January 2010 and 12th March 2010.

Interest and Administration charge on instalment plans:

An interest rate charge of 5.5% per annum to apply to general rates on instalment plans plus administration charge of \$20 for each Assessment.

Late Payment Interest

An interest rate of 11% per annum on rates outstanding thirty five (35) days after the rate notice issue date.

**Carried by absolute majority 6/0
Resolution 27/10**

REFUSE CHARGES

Carne/Prowse

That the household refuse charge for 2009/2010 be levied as follows:

250.00 per service (240lt bin General Waste and 240lt bin Recyclable Waste)

**Carried by absolute majority 6/0
Resolution 28/10**

TRUST FUND BUDGET

Cavanagh/Medlen

That the 2009/2010 Trust Fund Budget as presented be adopted.

**Carried by absolute majority 6/0
Resolution 29/10**

Cr Cavanagh left the meeting at 5.10pm

8.6 COUNCILLORS

8.6.1 MEDICAL SERVICES SEMINAR

Crs Prowse and Carne attended seminars held in Narrogin to discuss and prioritise medical services for the region. Some of the recommended priorities were:

Narrogin to continue as the Regional Hospital.

Rationalisation of District Hospitals and upgrade of Medical Centres

More health professionals in the region

Provision of a CAT Scan machine for Narrogin Regional Hospital

The final report is in the hands of the Regional Planning Committee of the Wheatbelt Regional Health Service.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

10.2 STAFF

Nil

11.0 INFORMATION SESSION

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 6.00pm