

SHIRE OF WILLIAMS

MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 19TH AUGUST 2009

1.0 OPENING

1.1 DECLARATION OF OPENING

The President declared the meeting open at 1.00pm

1.2 ANNOUNCEMENT OF VISITORS

Nil

2.0 RECORD OF ATTENDANCE

2.1 PRESENT

Cr John Cowcher	President
Cr David Earnshaw	Deputy President
Cr Greg Cavanagh	
Cr Richard Johnstone	
Cr Moya Carne	
Cr Graham Prowse	
Cr Gilbert Medlen	

Ryan Duff	Chief Executive Officer
Ian Ball	Deputy Chief Executive Officer
Heidi Cowcher	Community Development Officer (1.40pm – 2.00pm)
Tony Kett	Works Supervisor (2.00pm – 2.15pm)
Steve Friend	Environmental Health Officer/Building Surveyor (1.00pm – 1.25pm) and (2.15pm – 3.05pm)

2.2 APOLOGIES

Nil

3.0 PUBLIC QUESTION TIME

Rodney and Ionna Culleton addressed Council on the issues of having to apply for a Class 8 building license and establishing a disabled unisex toilet. Mr Culleton contended that he only had a rural shed with an equine mill producing equine feed – value adding farm produce. He asked Council how they gathered the information regarding the building classification.

Environmental Health Officer/Building Surveyor Steve Friend provided the definition of a Class 8 building under the Building Code of Australia.

Mr Culleton said he did not think that his activity fits the description. He was not changing the characteristic of grain. The process involved grain steaming, softening and rolling. It was similar to every day activities for stock feed and he did not sell direct to the public.

The President advised Mr & Mrs Culleton that Council considered the activity constituted a Class 8 building and that Council would like compliance on the issue.

Mr Culleton advised that he was prepared to look at the toilet issue, but otherwise believed that he was only conducting a rural activity. Recognising his building as a Class 8 would bring other issues forward placing extra costs on him.

Mr & Mrs Culleton and Mr Friend left the meeting at 1.25pm

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

6.0 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING MINUTES

Earnshaw/Johnstone

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 15th July 2009, as circulated, be confirmed as a true and correct record of proceedings subject to removing Cr Johnstone from the record of attendance.

**Carried 7/0
Resolution 31/10**

6.2 PRIDE IN YOUR TOWN MEETING MINUTES

Prowse/Cavanagh

That the minutes of the Pride in Your Town Meeting held in the Williams Community Resource Centre on Tuesday 21st July 2009, as circulated, be received.

**Carried 7/0
Resolution 32/10**

6.3 HALL USER GROUP MINUTES

Johnstone/Medlen

That the minutes of the Hall User Group Meeting held in the Council Chambers on Wednesday 22nd July 2009, as circulated, be received.

**Carried 7/0
Resolution 33/10**

6.4 SPECIAL MEETING MINUTES

Medlen/Johnstone

That the minutes of the Special Meeting held in the Council Chambers on Tuesday 11th August 2009, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 7/0
Resolution 34/10**

6.5 PRIDE IN YOUR TOWN MEETING MINUTES

Prowse/Cavanagh

That the minutes of the Pride in Your Town Meeting held in the Williams Community Resource Centre on Tuesday 18th August 2009, as circulated, be received.

**Carried 7/0
Resolution 35/10**

7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The President advised that he has had a lot of discussion with the media and other people regarding the amalgamation issue and has received considerable support for Council's stance.

8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS

Community Development Officer Heidi Cowcher attended the meeting at 1.40pm to discuss her report.

8.1 COMMUNITY DEVELOPMENT OFFICER'S REPORT

8.1.1 Hall Upgrade

Following Council's resolution at the June meeting, a meeting of hall users was held on Wednesday 22nd July to discuss respective user needs/wants for future usage of the hall. The following community groups were invited to attend: Williams Repertory Club, Williams Badminton Club, Exercise Classes, Seniors Exercise Classes, Williams Primary School, Williams Blue Light Committee, Williams Art & Craft Committee and Crs Carne and Cavanagh together with administration staff.

The minutes of this meeting are included elsewhere in the agenda. The list is a comprehensive one and covers some excellent suggestions to modernise and improve the hall for future users of the hall. The facility was built over 50 years ago, and has not had extensive work undertaken on it since this time. As a very basic upgrade, the hall roof and electrics need replacing and modernising.

Council needs to review these suggestions and determine how best to implement these in regards to the development of the project. It may be pertinent to involve an architect to assist with the collation of the individual items into one streamlined project. This will assist greatly, as the architect will engage a Quantity Surveyor to determine indicative costings for the project in its entirety, which in turn, will assist in the development of a funding proposal.

It is envisaged that funding possibly could be sourced from the following bodies:

- Royalties for Regions Country Local Government Fund (CLGF)
- Department of Infrastructure, Transport, Regional Development and Local Government's Regional and Local Community Infrastructure Fund (RLCIP)
- Lotterywest
- Department of Culture and the Arts – Community Cultural & Arts Facilities Fund
- FRRR – CATCH (Culture Arts Tourism and Community Heritage Grants Program)
- Regional Development Australia (funding programs yet to be announced / confirmed)

Should the project be developed imminently, then it is anticipated that funding could be applied for in late 2009 / early 2010 and the project be undertaken in 2010/11.

For consideration.

8.1.2 Williams Bowling Club

Williams Bowling Club have indicated that they intend on making an application to the Department of Sport and Recreation's CSRFF funding program for their 2010/11 funding round. Their project proposes to replace one existing natural grass green to a World Bowls Approved Supergrasse ® ProMaster ® synthetic lawn bowls system. The total project cost, inclusive of site works and paving, is \$208,080 (GST exclusive). CSRFF funds of \$69,360 would be requested. The Club would be expected to contribute \$69,360 and the balance sourced from elsewhere (Shire or R4R Country Local Government Fund Round 2 in early 2010).

Representatives from the Bowling Club met with Chelsea Gellard from the Department of Sport and Recreation on Thursday 30th July to discuss the project and potential funding. The project was seen as an

excellent initiative from the Club and in-line with the Department's support of the introduction of synthetic surfaces to modernise facilities and lessen the water usage that grass greens use.

Further costings and project development will be undertaken over the next month, with a view of Council considering endorsement at its September meeting for submission by 30th October 2009. The outcome of this funding would then be known in early 2010.

For information.

8.1.3 Tarwonga Tennis Club

As Council is aware, Tarwonga Tennis Club is proposing a project to resurface their 6 courts with a three coat Plexipave Pure Acrylic Surface System at a total cost of \$132,340 (GST exclusive). The Club has indicated that they are able to contribute \$18,500 towards the project (\$15,000 cash and \$3500 in-kind – site works and labour).

In March 2009, the Club submitted an application to the R4R Regional Grants Scheme funding program, based on their regional location servicing members from 4 local government areas (Wagin, Williams, West Arthur and Narrogin). Their application was for \$57,340. Last week, R4R Regional Grants Scheme announcements were made, and unfortunately Tarwonga Tennis Club was not successful.

As a result of this funding not being secured, the Club are required to source an alternative funding source to fund the balance of the project cost (\$57,340). The Club have indicated their desire to make an application under the Department of Sport and Recreation's CSRFF Small Grants Round. This is a new funding program, designed to support projects totalling \$150,000 or less, and funding is available bi-annually, with applications due on the last working day in August and March respectively, with outcomes to be announced at the end of October and May respectively. The Club will be submitting an application to this funding program at the end of August. Council's endorsement of the application will be made at the August meeting.

CEO Ryan Duff and myself met with Ross Major from the Tarwonga Tennis Club and Chelsea Gellard from the Department of Sport and Recreation to discuss this funding option as well as to determine how the CLGF funds are to be managed, given that their project will now not commence until after April 2010 (end of tennis season).

In March 2009, Council endorsed their application to the R4R Country Local Government Fund for \$60,000. As Council would be aware, this funding is required to be expended and acquitted by November 2009. As a result of Tarwonga not being successful with sourcing funding from R4R Regional Grants Scheme, it is anticipated that an extension may be required on this funding (either applying for an extension from Round 1 allocations or seeking a guaranteed allocation from Round 2 in 2010).

The project costs are as follows:

Resurfacing (as per Sports Surfaces quote)	\$132,340
Cost escalation contingency (8%)	\$10,587
Volunteer site works labour (inc small machinery / tools)	\$2500
Volunteer labour to construct retaining wall	\$1000
Hire of equipment (loader, wacker packer & jack hammer)	\$2825
TOTAL PROJECT COST	\$149,252

Possible income sources

CSRFF Small Grants Scheme (application being prepared)	\$49,750 (1/3 total cost)
R4R Country Local Government Fund	\$60,000 (approved)
Tarwonga Tennis cash contribution	\$15,000
Tarwonga Tennis in-kind contribution	\$3500
Shire of Williams cash contribution	\$2825 (machinery hire)
Income source to be confirmed	\$18,177
TOTAL PROJECT INCOME	\$149,252

In view of the expenditure and income as proposed above, Tarwonga Tennis Club have been requested to consider the source of up to \$18,177 in cash for this project. Of this, \$10,587 is a contingency / cost escalation and may not be required, however the balance (\$7590) is a cash contribution that would be required to be contributed. Possible sources of income that have been suggested to the Club are a self-supporting loan from the Shire or loan from another source if the cash is not readily available. The Club are meeting on Wednesday 12th August, the outcome of which will be reported at the Council meeting.

Recommendation:

That Council supports the application by Tarwonga Tennis Club to the Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund Small Grants Scheme, for an amount of \$49,750.

Medlen/Earnshaw

That Council supports the application by Tarwonga Tennis Club to the Department of Sport and Recreation's Community Sporting and Recreation Facilities Fund Small Grants Scheme, for an amount of \$49,750.

Carried 7/0

Resolution 36/10

8.1.4 Williams Pride in Your Town committee

The Williams Pride in Your Town committee has once again entered the Tidy Towns and Sustainable Communities competition run annually by the Keep Australia Beautiful Council. The portfolio (copy available in Council chambers) was submitted on 31st July 2009 and judging took place on 10th August 2009. Towns that have entered in 2009 in the Great Southern include: Williams, West Arthur, Narrogin, Cuballing, Frankland, Cranbrook, Gnowangerup & Corrigin. Judges were Cath McKeown, Greg Durrell (Narrogin DEC) and Peter Ashton (Collie). A brief powerpoint presentation was prepared for the judges visit summarising the achievements of the community over the last year, and can be made available at the meeting should Council wish to see it.

The Regional Awards ceremony is to be held in Narrogin on Friday 23rd October at Dryandra Visitor's Centre. The State Awards are to be held on Friday 20th November at the Royal Perth Yacht Club.

For information.

8.1.5 Health Facilities Funding

At the July meeting Council requested further information on the availability of Federal grants for Health facilities funding. There are a number of funding options, as follows:

- R4R Regional Grants Scheme (if we could convince them that it is a truly regional project)
- DOTARS Regional and Local Community Infrastructure Fund (Federal funding)
- Lotterywest (State funding)
- National Rural and Remote Health Infrastructure Fund (Federal funding)

The Shire of Boddington have recently commenced the proposed new Community Medical Facility designed to house the doctor, HACC and other associated health facilities and have attracted over \$2.1 million in funding. They have also been able to access funds from Social Infrastructure funding (as a result of the mines) and WA Country Health/HACC.

For information.

8.1.6 Williams Swimming Pool

Architect Franco Carozzi has been working on finalising the tender documentation, in preparation of calling tenders for the facility upgrade. After discussion with the Architect, it has been resolved that the advertising calling tenders will be in *The West Australian* on Saturday 15th August and tenders to close on 11th September 2009. The successful builder would then take possession of the site by mid-October 2009.

Obviously this would be dependent on whether the successful builder is able to undertake the work in this specified time period as well as whether they are prepared to work around the swimming season, and the necessity for the pool to remain open. It has been advised that the existing change rooms and kiosk would have to remain closed during construction; therefore Council may have to consider hiring portable change rooms in the duration. Indicative costs have not been obtained for the hire of these facilities; however will be once a builder has been confirmed.

For information.

8.1.7 Williams Exercise Classes

As reported at the June meeting, an application had been made to the Physical Activity Taskforce to amend the Shire's project from training a second community member in Certificate III and IV to purchasing additional equipment and additional training for our existing trainer. If successful, this would mean that the remaining funds (\$1911) could be utilised on the project rather than returned to the funding body.

The amendment was approved, and the equipment purchased and training undertaken, with final report and acquittals due on 1st October 2009.

The classes continue to be well attended, with an average of 8 persons attending each class. As the weather improves, so too will the attendance. Alana Jasper was funded by the Shire to complete the Certificate III and IV in Fitness and has committed to offering classes to the community for a 12 month period.

For information.

8.1.8 Williams Refuse Site – Cardboard Baler

At the May meeting, it was reported that a funding opportunity had been identified with the Department of Conservation Waste Authority Community Grants Scheme, which offers up to \$20,000 to local community groups to implement waste management principles (prevention, recovery and disposal). An application was made, however was incorrectly made in the Shire's name and therefore was considered ineligible.

It was suggested that a community group be invited to make the application in partnership with the Shire. The next round of funding has just been announced, with applications closing on the 25th September 2009.

The application will be made by the Williams Pride in Your Town committee in partnership with the Shire.

The project proposed will be (all costs GST exclusive):

Patio extension to the existing recycling shed (to house additional, larger items)	\$4476.36
Concrete floor for patio extension	\$1940.00
Shelving units for recycling shed	\$1746.55
Pneumatic waste press (cardboard / plastics recycler)	\$20,742.00
Site works & project management (in-kind)	\$8000.00
TOTAL PROJECT	\$36,904.91

Funding available totals \$20,000, up to 50% of the total cost of the project – therefore a funding application will be made for \$18,452.45 (plus GST), with the balance of cash / in-kind to be contributed by the Shire of

Williams. If successful with the funding request, there may be an option for Council to investigate the feasibility of purchasing a second-hand, reconditioned baler.

For information.

8.1.9 Williams St John Ambulance New Training Facility & Ambulance Garages

Recently the announcement of the final pending funding application for the new facility was made. An application had been made to the Emergency Management Australia's National Emergency Volunteer Support Fund for \$50,000. Unfortunately this has not been successful. However the project is still in a strong financial position with the total funding secured to date totalling \$339,024; corporate sponsorship totalling \$46,398; community sponsorship & signature pavers totalling \$21,358.69. Currently the project is \$27,528 short of target, with a strong corporate and community sponsorship campaign continuing.

Site works commenced this week, with completion anticipated as soon as Telstra relocate FESAs telephone connection that currently runs through the centre of the block. Once this occurs, then the builder can take possession of the site with practical completion required within 40 weeks (June 2010).

For information.

8.1.10 Williams Local Emergency Management Committee (LEMC)

The Williams LEMC Annual Report 08/09 was recently completed, together with a Business Plan for the forthcoming year. This is a simple document that outlines the outcomes that the committee anticipate achieving in developing the community emergency management arrangements.

In April 2009, the Shire made an application to the AWARE (All West Australian's Reducing Emergencies) funding program for emergency risk management and recovery management training as well as an administration component to assist with the costs involved with comprehensively reviewing the current local emergency management arrangements.

The Shire has been successful in obtaining funding for the training component but not the administrative costs. The training will be undertaken in conjunction with the Shire of Brookton, who has also been successful in the training component.

I have been advised by FESA that the training will be undertaken at the Williams Community Resource Centre. The first course will be *Introduction to Recovery Management* and will be held on Wednesday 3rd March 2010 and the second course will be *Introduction to Emergency Risk Management* and will be held on Thursday 15th April. All the Williams LEMC will be encouraged to attend, together with any other interested parties (local volunteer fire & rescue volunteers or bush fire brigade members). More details will be made available closer to the time.

For information.

Prowse/Carne

That the Community Development Officer's report be received.

**Carried 7/0
Resolution 37/10**

Ms Cowcher left the meeting at 2.00pm

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8.2 WORKS SUPERVISOR'S REPORT

Works Supervisor Tony Kett attended the meeting at 2.00pm to discuss his report.

Winter Grading

Glenfield Rd, Gillett Rd, Nash Rd, Kennedy Rd, Narrakine Rd, Wangelling Gully Rd, Deep Dene Rd, Mundays Rd.

Maintenance Works

Tree clearing Medlen Rd
Various road signs put up
Gravel sheeting on a section of Folland Rd
Cleaned up block for Ambulance building

Mechanical Report

Service for Volvo grader
Service for CAT grader
Backhoe to Perth for new bushes and pins etc
New mower for oval has arrived

Private Works

3 loads of water delivered to D Kain
Bus Bay on Albany Hwy constructed for MRD
Abandoned car picked up for SRS

Earnshaw/Johnstone

That the Works Supervisor's Report be received.

**Carried 7/0
Resolution 38/10**

Mr Kett left the meeting at 2.15pm

8.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR'S REPORT

Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 2.15pm to discuss his report.

Building Permits

#245	Great Southern Sheds	Lot 4 Brooking Street, Williams	Colorbond patio (patio 1)
#246	Great Southern Sheds	Lot 4 Brooking Street, Williams	Colorbond patio (patio 2)

Building inspections ongoing.

Food Premises Inspection

Caltex Williams– this inspection was disappointing as there were a number of items that need attention. Some are housekeeping and the rest relate to the condition of the premises themselves. Several of the items have been brought to the proprietors on several occasions without anything being done. The same old problem has emerged, that is, the lessee believes it is the lessors problem and the lessor believes it is the lessees problem. Items that require attention include replacement of cool room and freezer door seals, mounting of the 1st aid cabinet, replacement of skirting tiles, fixing holes in the wall, replacement of flywire screens, sealing of a splashback to the wall and the fixing of the roof to prevent the ingress of water when it rains. I believe it may be time to issue a work order to have the problems fixed.

Recommendation:

That the owner and proprietor of Caltex Williams be served an order under section 246Y of the Health Act 1911 (as amended) to repair or replace those items identified within three months of the notice.

Medlen/Earnshaw

That the owner and proprietor of Caltex Williams be served an order under section 246Y of the Health Act 1911 (as amended) to repair or replace those items identified within three months of the notice.

**Carried 7/0
Resolution 39/10**

Williams General Store – Cleanly maintained however a couple of items have been brought to the owners and the proprietors' attention, including the poor state of the ceiling in the store and the lack of water to the toilet at the rear of the premises. It must be mentioned that a new roof has been provided which should prevent rain from entering the shop.

Environmental Health

A statutory declaration has been sent to the Department of Health at their request concerning the use of the pool at Williams Country Accommodation and advice on the status of the pools at the Williams Motel and Kievi Lodge. Under the new Code of Practice for Aquatic Facilities all pools have to be registered or approved and the Department's data base did not include those pools. None are being used.

Other Business

A notice dated 22 July 2009 has been sent to Mr Culleton "inviting" him to apply for a "Building Approval Certificate", a certificate that can be issued for buildings erected without prior approval.

Unfortunately neither the notice nor the accompanying letter put a date on when the "invitation" expired, an oversight on my behalf.

Nevertheless, at the time of writing this report no response has been received and by the time this report is considered by Council, 29 days will have elapsed since the date of the notice.

Again I believe that Mr Culleton will be attending the meeting to discuss the matter so no recommendation will be made at this point in time.

Johnstone/Prowse

That a letter be forwarded to the owner of lot 13031 McKenzie Road Williams –

1. Advising him that Council believes the building that he conducts his business out of is a Class 8 building as per the Building Code of Australia and
2. That he is required within two (2) weeks of the date of the letter to advise Council as to whether he is prepared to apply for a "building approval certificate" and
3. If there is no response or a negative response then an order under section 401 (1) of the Local Government (Miscellaneous Provisions) Act 1960 be served upon the owner requiring him to pull the building down.

**Carried 7/0
Resolution 40/10**

Report Reference:	8.4.1
Subject:	Development Application – Zinc Shed, Lot 123 Richmond St, Williams (See Attachment 1)
File Reference:	14.25.22
Statutory Reference:	Shire of Williams Town Planning Scheme No 2
Author & Date:	Steve Friend 7 th August 2009

Background:

The owner of lot 123 Richmond Street, Williams has applied for approval to construct a 7m x 4.6m x 2.7m zinc shed on the lot.

The shed is second hand and came from the lot that was used by the SES and will now be used for the St John Ambulance.

Lot 123 Richmond Street is in an area zoned “RURAL RESIDENTIAL” and as such requires planning approval as well as building approval.

The owner wishes to site the shed between the existing shed on the property and the eastern boundary, a distance of 4.7metres from the boundary.

The lot abutting this lot on the proposed shed side is undeveloped and is in excess of 1 hectare in size so the location of the shed should not cause a problem.

The shed is obviously second hand in appearance but is not dented or rusty. If Council wishes a condition of approval could be to plant some screening bushes or to paint the exposed side of the shed.

Recommendation

That the owner of Lot 123 Richmond Street Williams be granted planning approval to erect a 7m x 4.6m x 2.7m zinc shed on the property 4.7m from the western boundary.

Prowse/Medlen

That the owner of Lot 123 Richmond Street Williams be granted planning approval to erect a 7m x 4.6m x 2.7m zinc shed on the property 4.7m from the western boundary.

**Carried 7/0
Resolution 41/10**

Newsagency Veranda

The Environmental Health Officer/Building Surveyor advised that it is now two months since Council served and order on the owners of the Williams Newsagency to replace the veranda roof.

Medlen/Cavanagh

That a letter be forwarded to the owners of lot 212 Brooking Street Williams –

- 1 Advising them of the fact that the order to repair or pull down the verandah at the above address expired on the 19th August and that
- 2 They are required to submit both a “Notice of Intention To Develop” and a “Building Application” form together with the plans of the verandah and advise
- 3 The name of the builder and the date that the verandah will be replaced

And that the request be complied with within a period of two weeks from the date of the letter.

**Carried 7/0
Resolution 42/10**

Cavanagh/Johnstone

That the Environmental Health Officer/Building Surveyor’s Report be received.

**Carried 7/0
Resolution 43/10**

Afternoon Tea

Council adjourned for afternoon tea at 3.05pm and resumed the meeting at 3.30pm

8.4 CHIEF EXECUTIVE OFFICER’S REPORT

Report Reference:	8.4.1
Subject:	Contract of Employment – Ian Ball
File Reference:	4.20.15
Statutory Reference:	N/A
Author & Date:	R.N. Duff 4 th August 2009

Background:

Mr. Ian Ball has been employed as Deputy CEO since February 2000 on contract as per the *Local Government Act 1995, s5.39*.

Mr. Ball's most recent employment contract expired in February 2009 and urgent renewal is required.

Comment:

A contract of employment developed by WALGA, LGMA and the Department of Local Government has been altered to reflect the DCEO's agreed package and has been finalised for presentation to Council for endorsement prior to signing by both parties. This contract is attached at **APPENDIX 1**.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

That Council:

1. Authorises the President and Chief Executive Officer to sign and affix the common seal to the contract of Employment for Ian Ball commencing on the 20th February 2009 for a period of 3 years.

Medlen/Earnshaw

That Council:

2. Authorises the President and Chief Executive Officer to sign and affix the common seal to the contract of Employment for Ian Ball commencing on the 20th February 2009 for a period of 3 years.

**Carried 7/0
Resolution 44/10**

Report Reference:	8.4.2
Subject:	Councillor Resignation – Ashley Stone
File Reference:	4.1.40
Statutory Reference:	<i>Local Government Act 1995, s4.17 (3)</i>
Author & Date:	R.N Duff 4 th August 2009

Background:

Cr Ashley Stone has supplied a letter advising of his resignation a Councillor at the Shire of Williams effective 21st July 2009.

Comment:

Cr Stone's term was due to expire in October 2011 but will now be considered vacant and contested at the October 2009 elections.

Cr Stone was elected to Council in 1999 and served as Deputy Shire President during this time.

Voting Requirements:

Simple Majority

Recommendation:

That Council

1. Write to Ashley Stone accepting his resignation with regret and thanking him for his 10 years service to the Shire of Williams
2. Invite Ashley Stone to attend the Council Christmas Function where he will be recognised for his service to the Williams Community.

Earnshaw/Carne

That Council

1. Write to Ashley Stone accepting his resignation with regret and thanking him for his 10 years service to the Shire of Williams

2. Invite Ashley Stone to attend a Council function where he will be recognised for his service to the Williams Community.

**Carried 7/0
Resolution 45/10**

Report Reference:	8.4.3
Subject:	Delegated Authority – Municipal Funds Payments
File Reference:	4.21.20
Statutory Reference:	<i>Local Government Act sections 5.42 and 5.44, Financial Management Regulations r12</i>
Author & Date:	R.N Duff 4 th August 2009

Background:

Existing Delegation:

That the Chief Executive Officer be authorised to make payments from Councils Municipal Fund, Trust and Reserve Accounts to a maximum of \$50,000 for payment of:

- Refunds of overpayment, deposits and bonds.
- Postage
- Salaries and Wages
- Petty cash recoup
- Payment of creditors where a discount or penalty applies
- Council vehicle licenses
- Special emergency payments authorised
- Loan Repayments
- Police Licensing, receipts

Objectives: To streamline payment of creditor's accounts, and to ensure timely payment.

Guidelines: All payments are to be reported to the following Council meeting as having been paid during the month.

Conditions: Subject to Local Government Act s6.8 (1)(c).
Subject to Financial Management Regulations r13.

Delegation By CEO:

If unavailable, the Deputy CEO is authorised to make payments from Council's Municipal Fund, Trust and Reserve Accounts as above

Formal record: Officer's report to Council – Schedule of accounts paid and for payment.

Heads of Power: Local Government Act sections 5.42 and 5.44
Financial Management Regulations r12.

History: Former Policy 16.4 adopted Res. 26/88
Former Delegation adopted 15 July 1998 Res. 34/99.
Adopted: 16th February 2000 Res. 180/99
Amended: 17th May 2000 Res. 249/00
Amended: 21st June 2000 Res. 264/00
Amended: 16th May 2001 Res. 217/01

Comment:

The Shire of Williams now has the banking facility to do direct payments to creditors via Electronic Funds Transfer (EFT). The facility has a daily limit of \$150,000 and requires a separate authorisation by both the CEO and DCEO. There will no longer be a requirement for Councillors to sign all creditor cheques but as a matter of procedure payments will not be made until a resolution is passed at the Council meeting, except in the circumstances above where the CEO has delegation to make payments.

Council Credit Card

In updating our payment arrangements a credit card facility has also been organised where both the CEO and DCEO would be issued with Corporate Credit Card with a limit of \$5,000 each.

The need for a Council credit card has arising where staff have paid for Council goods and then seek reimbursement.

It is therefore recommended that an additional item be added to the CEO's payment delegation;

- Credit Card purchases up to \$5,000 for items contained in the Budget

Financial Implications:

Nil.

Voting Requirements:

Absolute Majority

Recommendation:

1. That the Chief Executive Officer be authorised to make payments from Councils Municipal Fund, Trust and Reserve Accounts to a maximum of \$50,000 for payment of:
 - Refunds of overpayment, deposits and bonds.
 - Postage
 - Salaries and Wages
 - Petty cash recoup
 - Payment of creditors where a discount or penalty applies
 - Council vehicle licenses
 - Special emergency payments authorised
 - Loan Repayments
 - Police Licensing, receipts
 - Credit Card purchases up to \$5,000 for items contained in the Budget
2. That the CEO develops procedures for the authorisation of and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:-
 - a. cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
 - b. petty cash systems.
3. Develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that: -
 - a. the relevant debt was incurred by a person who was properly authorised to do so, and
 - b. the goods or services to which each account relates were provided in a satisfactory condition or to a satisfactory standard, as the case requires.

Johnstone/Carne

1. That the Chief Executive Officer be authorised to make payments from Councils Municipal Fund, Trust and Reserve Accounts to a maximum of \$50,000 for payment of:
 - Refunds of overpayment, deposits and bonds.
 - Postage
 - Salaries and Wages

- Petty cash recoup
 - Payment of creditors where a discount or penalty applies
 - Council vehicle licenses
 - Special emergency payments authorised
 - Loan Repayments
 - Police Licensing, receipts
 - Credit Card purchases up to \$5,000 for items contained in the Budget
2. That the CEO develops procedures for the authorisation of and the payment of, accounts to ensure that there is effective security for, and properly authorised use of:-
- a. cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and
- b. petty cash systems.
3. Develop procedures for the approval of accounts to ensure that before payment of an account a determination is made that: -
- a. the relevant debt was incurred by a person who was properly authorised to do so, and
- b. the goods or services to which each account relates were provided in a satisfactory condition or to a satisfactory standard, as the case requires.

Carried 7/0
Resolution 46/10

Report Reference:	8.4.4
Subject:	Staff Wage Increases
File Reference:	14.60.10
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

The Australian Fair Pay Commission is responsible for adjusting minimum wages within the federal jurisdiction. The Commission's wage-setting decisions apply only to employees and employers in this jurisdiction.

General Wage-Setting Decision 2009

The Commission decided on 12 June 2009 to:

- maintain the standard Federal Minimum Wage (FMW) at \$14.31 per hour¹ or \$543.78 per week; and
- maintain the adult² rates of pay in Australian Pay and Classification Scales (Pay Scales) at their current levels.

Most other years a slight increase has been awarded and usually takes effect from the **first pay period on or after 1 October**.

The Shire of Williams currently pays staff on both the LGO and MEU award an above award payment of 15% which is seen as an incentive for employees to work for the Shire of Williams and pay an hourly rate comparable to other industry within the district.

In its budget deliberations for 2009/10 Council have agreed to increase contracted senior staff wages by 3% based on an assumption that the Fair Pay Commission would increase pay scales by inflation. In light of the decision by the Fair Pay Commission to freeze wages the Council are now presented with a proposal to increase staff wages.

Comment:

If the Council wishes all staff on employment awards can have their wages increase with the proviso that it would be offset by any fair pay commission increase in this budget. This proposal would mean that all award staff would have their base wage rate increased by 3% until such time as the fair pay commission hands

down a wages increase. Once this takes effect the 3% would be removed and the rate of pay would again be 15% above the award rate.

Financial Implications:

As it stands no wages increases have been processed. The fortnightly wages bill based on wages on alone is \$38,000 with a full compliment of employees. An increase of 3% would equate to \$1140 per pay. As the fair pay commission increases usually come into effect in October this would leave 18 pays for the remainder of the financial year $\$1,140 \times 18 = \$20,520$.

Voting Requirements:

Simple Majority

Recommendation:

That Council agree to an increase in staff wages by 3% with the proviso that the original 15% above award payment take effect after any increase handed down by the Fair Pay Commission.

Cr Cowcher declared an interest in this matter and left the meeting at 3.45pm.

Cr Earnshaw assumed the chair.

Cavanagh/Johnstone

That Council agree to an increase in staff wages by 3% with the proviso that the original 15% above award payment take effect after any increase handed down by the Fair Pay Commission.

**Carried 6/0
Resolution 47/10**

Cr Cowcher returned to the meeting at 3.55pm

Report Reference:	8.4.5
Subject:	Chief Executive Officer Vehicle Changeover
File Reference:	4.5.50
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

Contained within the adopted budget is an allowance to purchase a new sedan and trade the DCEO's current vehicle

Registration No.	Plant Description	Driver	Department	Date Purchased	Hours/Kms
16WL	Ford BA Falcon XT Sedan	Ian Ball	Admin	13-Jan-05	104,000 km
WL16	Ford BF Mark II Falcon XR Sedan	Ryan Duff	Admin	3-Aug-07	47,500 km

Comment:

Quotations have been sought for the purchase of a new sedan and also a new 4x4 Utility for the Works Supervisor. It was decided by the Works and Plant Committee that the XT Sedan is sold privately within the district and that no trade be offered on the new utility with the current utilities being retained as additional work vehicles.

Pricing on the vehicles is as follows;

Dealer	Vehicle	LG Price	Bull Bar	Seat Covers	Metallic Paint	Floor Mats	Mud flaps	Headlight Protectors	Tow Bar	Delivery	Total	Diff in Budget
Range Ford	Ford FG Flacon G6E	35,045	0	0	0	77	0	77	350	0	35,550	450
Ingrey	Ford FG	35,045	0	0	0	93	0	74	436	227	35,875	125

Ford	Flacon G6E											
Edwards Motors	Holden Calais	34,900	0	0	361	132	145	100	636	0	36,275	-275
Station Motors	Holden Calais	34,801			361	100			500		35,762	238
Range Ford	Ford PK Ranger	26,052	1,227	232	0	77	0	77	414	0	28,079	1,921
Ingrey Ford	Ford PK Ranger	26,052	1,091	373	0	32	0	72	544	227	28,391	1,609
Ingrey Ford	Nissan RX Nivara	32,265	1,091	373	0	32	0	72	544	227	34,604	-4,604
Edwards Motors	Holden Colorado	30,443	1,182	364	0	95	0	68	536		32,688	-2,688
Station Motors	Holden Colorado	30,230	1,220	362		70		100	545		32,527	-2,527

Financial Implications:

An allowance has been made in the 2009/10 Budget

Sedan \$36,000

Less Trade \$8,000

Utility \$30,000

Voting Requirements:

Simple Majority

Recommendation:

That the Chief Executive Officer be authorised to

1. Offer for sale Sedan 16WL for \$8,800 (inc GST)
2. Purchase 1 x new Ford G6E sedan from Ingrey Ford
3. Purchase 1 x new Ford PK Ranger 4x4 Utility

Cavanagh/Prowse

That the Chief Executive Officer be authorised to

1. Purchase 1 x new Ford G6E sedan from Ingrey Ford
2. Trade or offer for sale Ford sedan 16WL at best price
3. Purchase 1 x new Ford PK Ranger 4x4 Utility

**Carried 7/0
Resolution 48/10**

Report Reference:	8.4.6
Subject:	Industrial Estate – Concept Layout
File Reference:	10.64.20
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

The Shire of Williams has made an initial approach to Mr. D Carter to purchase approximately 30 hectares of Location 12070 Albany Highway Williams as a potential site for a light industrial precinct.

A letter was written to Mr. Carter formally offering the amount resolved at the February meeting. Mr. Carter has since declined this offer stating that the offer was too low.

Council agreed at the March 2009 meeting to conduct a feasibility study to determine what would be a reasonable purchase price given that there would be substantial development costs involved.

Comment:

The concept plan attached at **APPENDIX 2** and has been sent to an Engineer for costing estimates as part of the feasibility study on the project. This plan can be changed at any time.

Financial Implications:

Estimates Engineer & Drafting - \$2,600
Land Capability \$1,500
Mapping \$200

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

Report Reference:	8.4.7
Subject:	Williams Tennis Courts
File Reference:	11.70.80
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

At the 2008 Electors Meeting the issue regarding the state of the Williams Tennis Courts was raised. Council have since agreed at the June 2009 to facilitate a public meeting to gauge the community's interest in renewing the Williams Tennis Courts or whether in fact they are to be removed.

A meeting was organised for the 11th August. The outcomes of this meeting will be advised on the Council meeting day.

Comment:

The structure of the Tennis Courts is relatively sound but requires some remedial work prior to any resurfacing. The office staff has requested two companies, Sports Surfaces Australia and Tiger Turf to give quotations on resurfacing the current tennis courts.

Tiger Turf has provided a quote for differing quality synthetic surfaces rather than an acrylic surface which will require much more preparation work and an asphalt overlay. A synthetic surface could be laid over the existing surface with minimal ground works.

Cost for 3 Courts (Mid range product) \$56,630 ex GST. or \$18,876 per court
Net posts = \$2,000 per court.

Approximate cost for Asphalt & Acrylic Surface

Asphalt	1715m ² x \$20 per m ²	\$34,300	
Geo-fabric	1715m ² @ \$4.72 per m ²	\$8,095	
Acrylic	1715m ² @ \$14	\$24,010	
Total		\$66,405	or \$22,135 per court

Financial Implications:

As above

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

Report Reference:	8.4.8
Subject:	Structural Reform Submission – Draft
File Reference:	4.50.25
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

On 5 February 2009, the Minister for Local Government announced principal strategies for the voluntary structural reform of local government. These include:

1. Voluntary amalgamation of local governments to form larger entities;
2. Reducing the total number of elected members to between six and nine;
3. For local governments to perform appropriate regional groupings of councils to assist with the efficient delivery of services

Council has six months in which to give a clear intention on these matters and report to the Minister by the 31st August 2009. This deadline has since been extended to the 30th September 2009.

The Reform Process

Accordingly, the Local Government Reform Steering Committee released the Structural Reform Guidelines on Friday 27 February 2009. The Guidelines contain information on how the Shire needs to go about the reform process and the required format for a submission to the Minister including a checklist of sustainability that must be returned to the Steering Committee by 30 April 2009. Once the submissions are received on 31 August 2009, the Steering Committee will then provide the Minister with preferred options for reform on a state wide basis. Finalised proposals will then be referred to the Local Government Advisory Board for consideration and recommendation to allow the process to proceed within the existing Act.

Comment:

The Shire of Williams has made its position quite clear with motions dealing with each of the issues requested to be addressed by the Minister.

1. The Shire of Williams does not wish to amalgamate or re-address the issue of boundary changes
2. Elected member representation is to remain at nine (9)
3. The Shire of Williams currently has an MOU with the 4WD Group and wants to continue this relationship as it exists and that it is open to being involved in future grouping of Councils

The Structural Reform Submission has been drafted to confirm that points above. The final submission will be presented to the September Council meeting for formal adoption.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

Report Reference:	8.4.9
Subject:	Quindanning Declared Species Group
File Reference:	13.10.40
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

Under the *Agriculture and Related Resources Protection Act 1976*, landholders are responsible for the control of declared plants and animals on their land. In many instances, the control of declared species has been shown to be more effective and efficient if done through coordinated community-based programs. To facilitate such programs, the Department of Agriculture/Agriculture Protection Board has allocated funds to assist in the establishment of rural community based Declared Species Groups (DSG).

Funding criteria

The funding offered is intended to assist approved landholder groups to undertake agreed programs to control those instances of a declared species which, by their nature, require a coordinated response from a number of individuals/properties to be effective. Any funding made available would be for a maximum period of 2-3 years, depending on the time believed necessary to complete the agreed control program. Funds will not be available for recurrent programs.

The following criteria will apply:

- Maximum allocation will generally be \$15,000 per group to match, \$ for \$, contributions from landholders and / or Shires;
- Preference will be given to Shire-endorsed groups and those with strong alliances to their relevant Natural Resource Management Regional Strategy;
- The DSG must have a local coordinator and must supply a report on activities and achievements in order to secure subsequent year funding.
- The DSG must either be an incorporated group or have the agreement of an incorporated body to administer the funds. In many instances, this fund administrator is the local government authority.
- The DSG must either set up a bank account into which approved funds can be deposited, or arrange for a participating Shire to administer the funding on its behalf;
- Adequate insurance cover will be the sole responsibility of the DSG;
- Upon completion of the agreed control program or the agreed maximum timeframe, whichever comes first, the DSG must undertake to return any unused funds to the Department/Board;
- The Department will provide technical support to the DSG.

Funding application

Any landholder group can apply for funding through completion of the attached application form.

Funding assessment

The funding application will be assessed against funding criteria by the relevant regional Project Manager who will then make a recommendation to the Manager, Animal or Plant Pests, as appropriate. Agreements recommended through this means will be signed by the Chief Agriculture Protection Officer or Deputy Chief Agriculture Protection Officer in his absence, and formally ratified by the Agriculture Protection Board.

Comment:

Email from Alex Stewart-

"In reference to your telephone call on Friday 31st July 2009, find attached a copy of the Quindanning Feral Pig Declared Species Group (QFPDSG) application for funding. Although the Project Manager, Martin Atwell, has not endorsed the attached copy of the application, he is in full support of the establishment of the group and will supply an endorsed copy to me when all contributing parties are finalised.

Feral pigs are an expanding community problem in the Williams and Boddington districts at the present time. Because of this, a group of 30 concerned landholders from both districts have banded together to take action to control Feral Pigs to reduce potential health risks and reduce damage to their farming enterprises and the environment. Each of those landholders has promised to contribute \$100 to a fund, giving a total of \$3000.00 for the purchase of materials to construct traps, carry out poisoning operations and, if enough money can be raised, employ a professional trapper/shooter to assist with the program.

I am, as the coordinator of the QFPDSG, requesting if the Council could give consideration to assist the group with funding, either on a \$ for \$ basis or, if that is not possible, on a 50c in the dollar basis. The financial costs would be \$3000.00 on a \$ for \$ basis or \$1500.00 on a 50c in the \$ basis.

If it is possible for the Council to assist with funding, I will then submit the funding application to the Department of Agriculture and Food for further \$ for \$ funding to give the group an operating budget of, potentially, \$12,000.00."

The Shire of Boddington has advised that they intend to contribute an amount of \$3,000 towards the QFPDSG.

Financial Implications:

Up to \$3,000 not included in the 2009/10 Budget

Voting Requirements:

Simple Majority

Recommendation:

That the Shire of Williams

1. Agree to administer the Quindanning Declared Species Group funds
2. Contribute an amount of \$??? to the pool of funds already pledged

Medlen/Earnshaw

That the Shire of Williams

1. Agree to administer the Quindanning Declared Species Group funds
2. Contribute an amount of \$3,000.00 to the pool of funds already pledged

**Carried 7/0
Resolution 49/10**

Report Reference:	8.4.10
Subject:	Hansol PI - Notification of Intention to Harvest
File Reference:	12.15.36
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

Recently Hanson PI was asked to submit updated Haulage information to Main Roads for TIRES Funding discussion and allocation. The following information was provided for the next three financial years

Comment:

Plantation Name	Total Harvest Volume	Haul Route	Road Sections
Bombara P00	8000 (160 loads)	Darkan/Quindanning	From Stockyard Rd to Collie Williams (16km)
		Collie/Williams	From Darkan/Quindanning to Collie
Morgan J P99	16000 (320 loads)	Stockyard Rd	CALM Road
		Darkan/Quindanning	From Stockyard Rd to Collie Williams (10.5km)
		Collie/Williams	From Darkan/Quindanning to Collie
Morgan J P00	33000 (660 loads)	Darkan/Quindanning	From Stockyard Rd to Collie Williams (10.5km)
		Collie/Williams	From Darkan/Quindanning to Collie
Bombara P99	9000 (180 loads)	Stockyard Rd	CALM Road
		Darkan/Quindanning	From Stockyard Rd to Collie Williams (10.5km)
		Collie/Williams	From Darkan/Quindanning to Collie
KLK Farms	5000 (100 loads)	Cavanaghs Rd	6km from Zilkos Rd to plantation entrance
		Zilko Rd	from Cavanaghs Rd to Williams Pinjarra
		Williams Pinjarra	from Zilkos to Williams Quindanning
		Quindanning Williams	from Pinjarra Williams to Darkan Quindanning
		Darkan/Quindanning	entire length
		Collie/Williams	From Darkan/Quindanning to Collie

In discussions with Hansol the CEO was advised that they will be using pocket roads trains (27.5m) with a GCM of 80 tonnes. Each truck would carry approximately 50 tonnes of logs per load and they would normally do approximately 400 tonnes per day or 8 loads (8 in and 8 out – 16 vehicle movements per day)

Financial Implications:

Additional maintenance requirements to maintain the standard of the road to which Hansol PI have offered financial assistance in the past.

Voting Requirements:

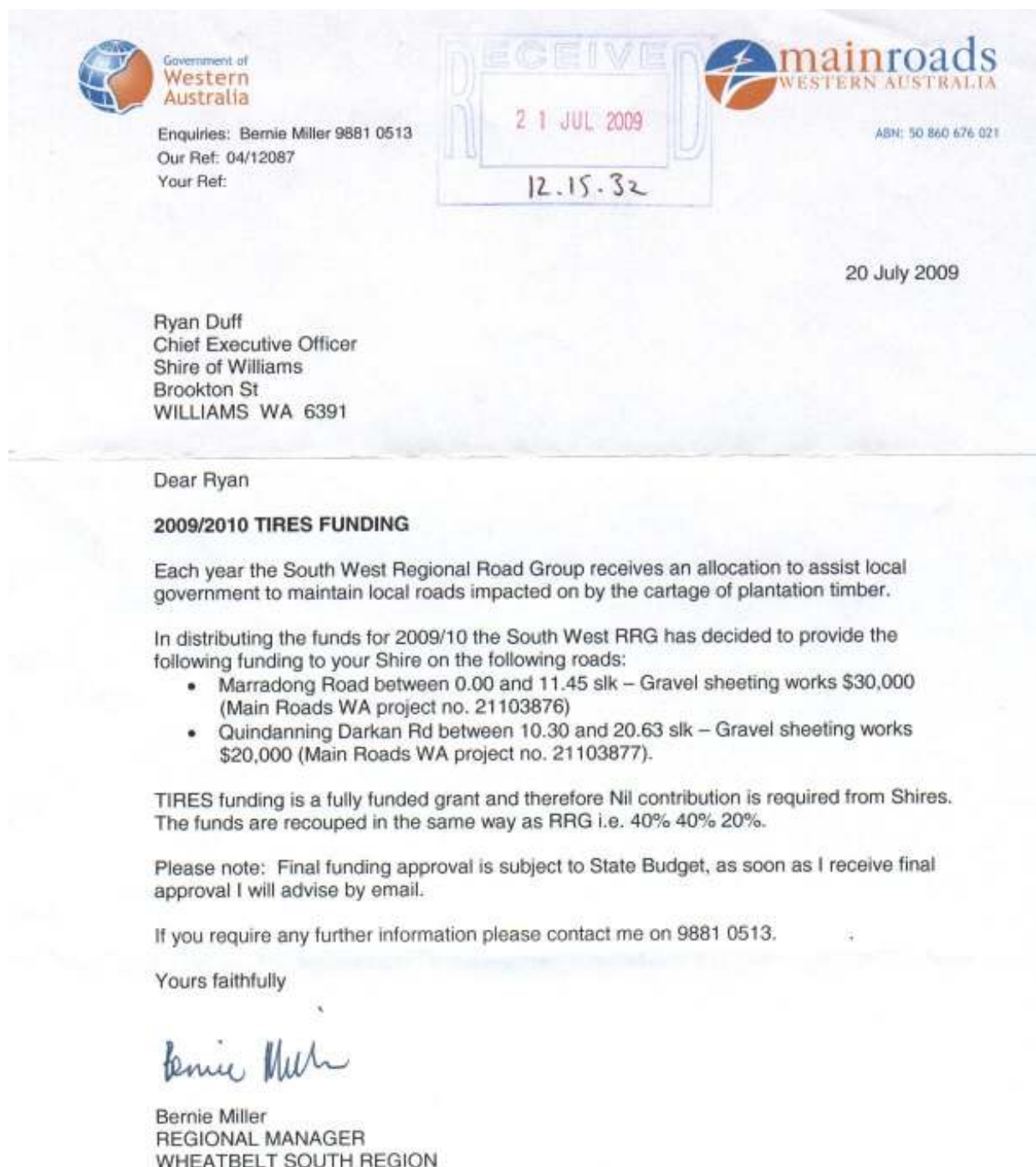
Simple Majority

Recommendation:

For Council's consideration

Report Reference:	8.4.11
Subject:	2009/10 TIRES Funding Allocation
File Reference:	12.15.30
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:



Comment:

Gravel sheeting activities currently cost Council \$16,000 per km, which means that with the funding available, the works crew should be able to complete 1.25km on the Marradong Rd and 1.8km on the Darkan Quindanning Rd. As Council has included sealing works on both of these roads through Regional Road Group Funding it is suggested that the TIRES funded gravel sheeting works be complete at the opposite ends to which are being sealed.

Financial Implications:

Additional work load for the road program but no financial contribution is required from the Shire of Williams. These works would be completed once the plant had been mobilised to the area for sealing works.

Voting Requirements:

Simple Majority

Recommendation:

That Shire of Williams use the TIRES funding to complete gravel sheeting work on the Marradong Rd (SLK 9.6 – 11.45) and Darkan Quindanning Rd (SLK 00 – 1.25)

Prowse/Johnstone

That Shire of Williams use the TIRES funding to complete gravel sheeting work on the Marradong Rd (SLK 9.6 – 11.45) and Darkan Quindanning Rd (SLK 00 – 1.25)

**Carried 7/0
Resolution 50/10**

Report Reference:	8.4.12
Subject:	Dual Fire Control Officer – Shire of West Arthur
File Reference:	5.10.1
Statutory Reference:	<i>Bushfires Act 1954, s.38</i>
Author & Date:	R.N Duff 4 th August 2009

Background:

The Shire of West Arthur has requested that Mr. Trevor Bunce be appointed as dual fire control officer for the Shire of Williams and Shire of West Arthur for 2009/10.

Comment:

BUSH FIRES ACT 1954 - SECT 38

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

Financial Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

The Shire of Williams appoint Mr. Trevor Bunce as a dual fire control officer for the Shire of Williams and Shire of West Arthur for the 2009/10 financial year

Medlen/Cavanagh

The Shire of Williams appoint Mr. Trevor Bunce as a dual fire control officer for the Shire of Williams and Shire of West Arthur for the 2009/10 financial year

**Carried 7/0
Resolution 51/10**

Report Reference:	8.4.13
Subject:	Dual Fire Control Officer – Shire of Wagin
File Reference:	5.10.1
Statutory Reference:	<i>Bushfires Act 1954, s.38</i>
Author & Date:	R.N Duff 4 th August 2009

Background:

The Shire of Wagin has requested that Mr. Peter Piesse be appointed as dual fire control officer for the Shire of Williams and Shire of Wagin for 2009/10.

Comment:

BUSH FIRES ACT 1954 - SECT 38

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

Financial Implications:

Nil

Voting Requirements:

Simple Majority

Recommendation:

The Shire of Williams appoint Mr. Peter Piesse as a dual fire control officer for the Shire of Williams and Shire of Wagin for the 2009/10 financial year

Johnstone/Earnshaw

The Shire of Williams appoint Mr. Peter Piesse as a dual fire control officer for the Shire of Williams and Shire of Wagin for the 2009/10 financial year

**Carried 7/0
Resolution 52/10**

Report Reference:	8.4.14
Subject:	Expression of Interest – Williams Ambulance Hall
File Reference:	11.10.30
Statutory Reference:	Nil.
Author & Date:	R.N Duff 4 th August 2009

Background:

The Williams Parish Anglican Church has written to Council expressing an interest in operating an Opportunity Shop from the Ambulance Hall once the building has been vacated by the Williams St Johns Ambulance.

Their proposal is attached at **APPENDIX 3**.

Comment:

As a result of this letter Council will have to give some thought as to their intentions for the Ambulance Hall.

Financial Implications:

Nil.

Voting Requirements:

Simple Majority

Recommendation:

For Council's consideration

Council resolved that when the Ambulance Hall becomes available expressions of interest will be called its future use.

8.4 CHIEF EXECUTIVE OFFICER'S REPORT – LATE ITEMS

Cr Carne left the meeting at 4.40pm

Johnstone/Earnshaw

That the following late items be accepted as urgent for discussion.

**Carried 6/0
Resolution 53/10**

Reference:	8.4.15
Subject:	Williams P&C – Letter of Support – Placement of Year Sevens
File Reference:	6.20.10
Statutory Reference:	Nil
Author & Date:	R.N Duff 18 th August 2009

Background:

Letter from Heidi Cowcher, President, Williams P&C Association

“I write on behalf of the Williams PS P & C seeking support from Council with writing to Ministers against the proposed transition of Year 7s from primary to secondary schools.

There has been much research into the impact the relocation of year 7s from a primary setting to a secondary setting, with much of it relaying negative impacts in terms of bullying and educational outcomes.

Dr Michael Carr-Gregg a leading Psychologist specializing in adolescent issues says “Let kids be kids for as long as possible.....throwing people into adolescent environments earlier in light of these figures [bullying, literacy and numeracy outcomes] makes no sense. Big is not better. We are battling to identify these mentally ill people as it is. We are struggling to engage parents and give them the skills, knowledge and strategies that they need to parent in 2009. Placing them and their children in larger high schools will just increase their invisibility and make it harder to reach and identify them. This is a bad policy and all West Australians who care about kids should oppose it” (June 2009 – an extract from an email from Dr Michael Carr-Gregg)

We respectfully request Council's consideration of this matter, and seek Council's support in joining us and writing to the relevant Ministers other hierarchy expressing opposition to the proposed transition.”

Comment:

Policy Implications:

Nil.

Financial Implications:

Voting Requirements:

Simple Majority

Recommendation:

That the Shire of Williams writes to the Minister for Education expressing concern over any proposal to move years seven from Primary School to High School as this would have a devastating effect on the local primary school and our community.

Johnstone/Prowse

That the Shire of Williams writes to the Minister for Education expressing concern over any proposal to move years seven from Primary School to High School as this would have a devastating effect on the local primary school and our community.

**Carried 6/0
Resolution 54/10**

8.5 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

8.5.1 ACCOUNTS FOR PAYMENT

Cr Carne returned to the meeting at 4.45pm during discussion on this item.

That Municipal Fund cheques 102553 to 102572 and direct debits totalling \$152,135.58 approved for payment by the Chief Executive Officer be endorsed and that Municipal Fund cheques 102572 to 102643 totalling \$92,042.13 be approved for payment.

**Carried 7/0
Resolution 55/10**

8.5.2 FINANCIAL STATEMENTS

Medlen/Johnstone

That the financial statements presented for the period ending 31st July 2009 be received.

**Carried 7/0
Resolution 56/10**

8.6 COUNCILLORS

Landcare

Cr Medlen advised that the Williams LCDC will be winding up when the current contract with the NRMO finishes in October. They wish to know Council's options with regard to the office at the Community Resource centre and the storage of records.

Cavanagh/Johnstone

That the Community resource centre office be made available for rental and space be made available at Council's archive room for storage of records.

**Carried 7/0
Resolution 57/10**

Art Acquisition Committee

Cr Prowse advised that the Art Acquisition Committee have advertised giving local artists the opportunity to present their art for inspection without any obligation to purchase.

Friends of Medical Centre

Cr Prowse advised that the Friends of the Medical Centre have been very active with several purchases for the Medical Centre. They are also in the process of becoming incorporated.

9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

10.1 ELECTED MEMBERS

10.2 STAFF

Nil

11.0 INFORMATION SESSION

12.0 MEETING CLOSURE

There being no further business for discussion the President declared the meeting closed at 5.20pm