

**Shire of Williams**  
**Minutes of the Special Meeting**  
**Held in the Council Chambers on Wednesday 18<sup>th</sup> June 2008**

The President declared the meeting open at 9.00am

**Present**

Cr John Cowcher	President
Cr Ashley Stone	Deputy President
Cr Richard Johnstone	
Cr Greg Cavanagh	
Cr Moya Carne	
Cr David Earnshaw	
Cr Graham Prowse	
Cr Gilbert Medlen	

V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer

**Business**

To consider rates, fees and charges, salary and wage reviews and works program for the 2008/2009 budget.

**Agenda**

**1. CPI (Consumer Price Index) and Inflation**

The CPI for the 12 months to the 31<sup>st</sup> March 2008 was 4.3% and it is estimated to be 2.75% for 2008/2009. However the Local Government Cost Index was 7% to 31 March 2008 and is estimated to be 5.5% for 2008/2009.

**2. Rates (GST Exempt)**

Rate increases over the past five years have been as follows with discount for early payment (2.5%) discontinued in 2007/08.

	<i>Minimum</i>	<i>Townsite</i>	<i>Residential</i>	<i>Rural</i>
2003/2004	310	3%	3%	3%
2004/2005	320	3%	3%	3%
2005/2006	350	1%	1%	1%
2006/2007	370	1%	1%	1%
2007/2008	380	3%	3%	3%

Section 6.35 of the Local Government Act limits the imposition of a minimum to no more than 50% of the total rate assessments.

There is also a differential rate of 12% between residential and other properties in the townsite.

The cessation of the discount and increase of 3% resulted in a net rate revenue increase of \$56,118 or 5.5% for 2007/2008. It is recommended that Council consider a rate increase of around 5%.

***Prowse/Johnstone***

That general rates be increased by 5% and the minimum rate be increased to the maximum allowable under section 6.36 of the Local Government Act.

**Carried 8/0  
Resolution 252/08**

**3. Refuse Charges (GST Exempt – Rubbish charge only)**

Refuse charges were increased in 2006/2007 from \$165 to \$220 (per bin) as a forerunner to manning the refuse site which commenced in February 2007.

In conjunction with manning of the refuse site fees were introduced as follows:

Cars, utes, trailers 1.8m x 1.2m or 1 cubic metre	\$15
1 Sulo bin (one third of a cubic metre)	\$5
2 Sulo bins (two thirds of a cubic metre)	\$10
Tree loppings/garden waste	
Ute or trailer	\$8
Truck 3 tonnes or more	\$15
Vehicle bodies	
Car body by non ratepayer	\$220
Truck body belonging to ratepayer	\$88
Truck body by non ratepayer	\$440
Asbestos waste/cubic metre	\$38.50
Small tyres (car etc.)	\$2.50
Small truck tyres	\$5
Large truck tyres	\$11
Animal carcasses	
Small animals (dogs, cats, sheep)	\$5
Large animals (horses, cattle)	\$15
Septage per load	\$44

It is recommended that another category be added to the above:

Building rubble per cubic metre	\$20
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At the June 2007 meeting Council resolved to:

- Impose a fee of \$160 for a rural household pass for individual householders (unlimited household waste)
- Retain refuse site opening hours of 9.00am to 3.00pm for Wednesdays, Saturdays and Sundays
- Allow free dumping of vehicle bodies, scrap metal and batteries for residents/ratepayers
- Issue of 6 refuse site passes for each townsite bin
- Provide two (2) bulk rubbish pickups per year.

Based on amounts in the March financial statement refuse services expenditure for the 2007/2008 financial year will exceed revenue by around \$17,000. It is recommended that all refuse charges be increased by 5% for 2008/2009, and that other conditions as above remain the same.

***Stone/Prowse***

That refuse charges be increased by 5% as follows:

Cars, utes, trailers 1.8m x 1.2m or 1 cubic metre	\$16.00
1 Sulo bin (one third of a cubic metre)	\$5.50
2 Sulo bins (two thirds of a cubic metre)	\$10.50
Tree loppings/garden waste	
Ute or trailer	\$8.50
Truck 3 tonnes or more	\$16.00
Vehicle bodies	
Car body by non ratepayer	\$231.00
Truck body belonging to ratepayer	\$92.50
Truck body by non ratepayer	\$462.00
Asbestos waste/cubic metre	\$40.50
Small tyres (car etc.)	\$3.00
Small truck tyres	\$5.50
Large truck tyres	\$11.50
Animal carcasses	
Small animals (dogs, cats, sheep)	\$5.50
Large animals (horses, cattle)	\$16.00
Septage per load	\$46.00
Building rubble per cubic metre	\$20.00

**Carried 8/0**  
**Resolution 253/08**

#### **4. Photocopying and Facsimile (GST Inc)**

Recommended that charges remain the same as 2007/2008.

<b>Photocopies</b>	1 side A4 & A3	First 10 copies @	0.20
		Thereafter @	0.10
	2 side A4 & A3	First 10 copies @	0.30
		Thereafter @	0.10
<b>Facsimile</b>	Transmission	Intrastate @	1.10/page
		Interstate @	2.20/page
		Receivals @	0.55/page

#### ***Stone/Carne***

That photocopying charges not be increased in 2008/2009.

**Carried 8/0**  
**Resolution 254/08**

#### **5. Rate Enquiry Fee (GST Inc)**

Recommended increase from \$22 to \$25.

#### ***Carne/Earnshaw***

That the rate enquiry fee be increased from \$22 to \$25 in 2008/2009.

**Carried 8/0**  
**Resolution 255/08**

#### **6. Council Housing Rentals (GST Exempt)**

Recommended increase of 5% to the nearest dollar.

**Staff Housing:**

<b>Occupant</b>	<b>Address</b>	<b>Current</b>	<b><i>Recommended Rent</i></b>
*Tradesperson	8 Fry St	189.00	<i>198.00</i>
*Plant Operator	16 Piesse St	108.00	<i>113.00</i>
*Plant Operator	1 Growse St	120.00	<i>120.00</i>
Gardener	Recreation Reserve	56.00	<i>59.00</i>
Plant Operator	14 Adam St	56.00	<i>59.00</i>
Gardener	23 Fry St	56.00	<i>59.00</i>
Deputy C.E.O.	6 Richardson St	89.00	<i>93.00</i>
Pool Manager	18 Richardson St	73.00	<i>77.00</i>

*\* These residences are currently privately let*

***Prowse/Stone***

That the rental on 8 Fry Street be increased to \$250.00 per week.

**Carried 8/0  
Resolution 256/08**

***Stone/Prowse***

That the rental on 16 Piesse Street be increased to \$150.00 per week and the rental on 1 Growse Street be increased to \$120.00 per week.

**Motion Lost 3/5  
Resolution 257/08**

***Cavanagh/Johnstone***

That the rental on 16 Piesse Street be increased to \$135.00 per week and the rental on 1 Growse Street be increased to \$120.00 per week.

**Carried 5/3  
Resolution 258/08**

***Cavanagh/Johnstone***

That the rental on staff housing be increased by 5% as follows:

Gardener	Recreation Reserve	<i>59.00</i>
Plant Operator	14 Adam St	<i>59.00</i>
Gardener	23 Fry St	<i>59.00</i>
Deputy C.E.O.	6 Richardson St	<i>93.00</i>
Pool Manager	18 Richardson St	<i>77.00</i>

**Carried 8/0  
Resolution 259/08**

**Joint Venture Housing Rentals:**

Recommended that Joint Venture and Community Housing rentals be increased by 5%.

	<b>Current</b>	<b><i>Recommended Rent</i></b>
Sandalwood Court	\$94 minimum	<i>\$99.00</i>
	\$126 maximum	<i>\$132.00</i>
Wandoo Cottages	\$94 minimum	<i>\$99.00</i>
	\$126 maximum	<i>\$132.00</i>
Community Homes	\$63	<i>\$66.00</i>

**Johnstone/Prowse**

That Joint Venture and Community Housing rental be increased by 5% as follows:

Sandalwood Court	\$99.00 minimum \$132.00 maximum
Wandoo Cottages	\$99.00 minimum \$132.00 maximum
Community Homes	\$66.00

**Carried 8/0  
Resolution 260/08**

**7. Swimming Pool (GST Inc)**

Charges were last raised in 2006/2007. It is recommended that they be increased as follows:

	<b>Current</b>			<b>Recommended</b>		
	<b>Child</b>	<b>Adult</b>	<b>Family</b>	<b>Child</b>	<b>Adult</b>	<b>Family</b>
<b>Daily</b>	1.40	2.50		1.50	3.00	
<b>Season</b>	35.00	70.00	140.00	40.00	80.00	150.00
<b>Spectator</b>		0.80			1.00	

**Medlen/Cavanagh**

That Swimming Pool charges be increased as follows:

	<b>Child</b>	<b>Adult</b>	<b>Family</b>
<b>Daily</b>	1.50	3.00	
<b>Season</b>	40.00	80.00	150.00
<b>Spectator</b>	1.00		

**Carried 7/1  
Resolution 261/08**

**8. Hall & Pavilion (GST Inc)**

Recommended that charges be increased by 5% to the nearest dollar.

**Halls**

	<b>Main</b>		<b>RSL</b>	
	<b>Current</b>	<b>Recommended</b>	<b>Current</b>	<b>Recommended</b>
<b>Function</b>	139.00	146.00	68.00	71.00
<b>Meeting</b>	42.00	44.00	30.00	32.00
<b>Passing Shows</b>	139.00	146.00	68.00	71.00
<b>Rehearsals</b>	17.00	18.00	17.00	18.00

<b>Indoor Sports / Instructional Classes</b>	207.00/season or 24.00/day/night	\$217.00 / season or \$25.00 / day/night \$70 / monthly
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**Kitchen**

	<b>Current</b>	<b>Recommended</b>
<b>Major</b> (Full use of equipment)	68.00	71.00
<b>Minor</b> (Crockery, cutlery, microwave, urns and fridge)	16.00	17.00

## Other Hire

	<b>Current</b>	<b>Recommended</b>
<b>Chairs and Trestles</b>	2.80 and 12.00/day (No charge for non-profit)	3.00 and 13.00/day (No charge for non-profit)

<b>Crockery &amp; Cutlery* (per item)</b>	Crockery 0.25	<i>Crockery 0.30</i>
(*minimum charge \$20)	Cutlery 0.15	<i>Cutlery 0.20</i>

## Pavilion

	Sporting Clubs / Community Organisations		Others	
	Current	<i>Recommended</i>	Current	<i>Recommended</i>
Meeting	30.00	<i>32.00</i>		
Function	97.00	<i>102.00</i>	275.00	<i>289.00</i>
Kitchen <i>Major</i>	42.00	<i>44.00</i>	42.00	<i>44.00</i>
<i>Minor</i>	17.00	<i>18.00</i>	17.00	<i>18.00</i>

**Williams Football** 872.00      \*910.00

Club (Season)

\*Increase as per agreement: CPI to 31/03/2008 (4.3%)

Seniors Organizations 50% off current charges

## Stone/Earnshaw

That Hall and Pavilion charges be increased as follows:

## Halls

	Main	RSL
<b>Function</b>	146.00	71.00
<b>Meeting</b>	44.00	32.00
<b>Passing Shows</b>	146.00	71.00
<b>Rehearsals</b>	18.00	18.00

**Indoor Sports / Instructional Classes**    \$217.00 / season or  
\$25.00 / day/night  
\$70 / monthly

## Kitchen

<b>Major</b> (Full use of equipment)	71.00
<b>Minor</b> (Crockery, cutlery, microwave, urns and fridge)	17.00

### Other Hire

**Chairs and Trestles** 3.00 and 13.00/day  
(No charge for non-profit)

<b>Crockery &amp; Cutlery* (per item)</b>	Crockery 0.30
(*minimum charge \$20)	Cutlery 0.20

**Pavilion**

	<b>Sporting Clubs / Community Organisations</b>	<b>Others</b>
<b>Meeting</b>	32.00	
<b>Function</b>	102.00	289.00
<b>Kitchen <i>Major</i></b>	44.00	44.00
<b><i>Minor</i></b>	18.00	18.00

**Williams Football \*910.00**

**Club (Season)**

*\*Increase as per agreement: CPI to 31/03/2008 (4.3%)*

Seniors Organizations 50% off current charges

**Carried 8/0  
Resolution 262/08**

**9. Community Resource Centre**

**Tenant Rentals (GST Inc)**

These were increased by 5% in 2007. Recommended that rents be increased by 5% (excepting Department of Agriculture)

	<b>Current</b>	<b>Recommended</b>
Williams Telecentre	\$61/wk (Council provides up to 12hrs/wk office staff time and contributes for 10hrs/wk Telecentre staff time)	\$64.00
Department of Agriculture	\$115/wk	\$121.00
Williams/Narrogin Landcare	\$121/wk	\$127.00
The Williams	\$17.00/wk	\$18.00

**Meeting Room Hire (GST Inc)**

Recommended that charges be increased by 5%.

	<b>Current</b>	<b>Recommended</b>
Half Day/Evening	61.00	64.00
Full Day	122.00	128.00
Local Organizations (non-profit)	13.00	14.00

**Cavanagh/Medlen**

That Community Resource Centre rentals and charges be increased by 5% as follows:

Williams Telecentre	\$64/wk (Council provides up to 12hrs/wk office staff time and contributes for 10hrs/wk Telecentre staff time)
Department of Agriculture	\$121/wk
Williams/Narrogin Landcare	\$127/wk
The Williams	\$18.00/wk

**Meeting Room Hire (GST Inc)**

Half Day/Evening	64.00
Full Day	128.00 Plus penalty of \$20 after 10pm
Local Organizations (non-profit)	14.00

**Carried 8/0  
Resolution 263/08**

**10. Williams Arts and Craft Centre (GST Inc)**

Recommended that the annual rental be increased by 5% from \$416 to \$436.

***Prowse/Earnshaw***

That the Williams Art and Craft Centre annual rental be increased by 5% to \$436.00.

**Carried 8/0  
Resolution 264/08**

**11. Recreation Ground (GST Inc)**

Recommended that fees be increased by 5%

	<b>Current</b>	<b><i>Recommended</i></b>
<b>*Bowling Club</b>	359.00	377.00
<b>**Campdraft</b>	202.00	350.00
<b>Cricket Association</b>	551.00	578.00
<b>Football Club</b>	909.00	954.00
<b>Gateway Expo</b>	202.00	212.00
<b>Hockey Club</b>	359.00	377.00
<b>Junior Basketball (not active)</b>	77.00	81.00
<b>Netball Club</b>	103.00	108.00
<b>Swimming Club (not active)</b>	109.00	114.00
<b>Tennis Club (not active)</b>	359.00	377.00
<b>Touch Association (not active)</b>	479.00	503.00
<b>Trotting Club (per meeting)</b>	103.00	108.00

*\*Council contributes \$2,000 towards water charges and pays sewerage rates.*

*\*\*Campdraft use facilities from Friday to Monday, therefore substantial increase recommended because of extra cleaning etc.*

***Johnstone/Medlen***

That Recreation Ground hire fees be increased as follows:

<b>Bowling Club</b>	377.00
<b>Campdraft</b>	350.00
<b>Cricket Association</b>	578.00
<b>Football Club</b>	954.00
<b>Gateway Expo</b>	377.00
<b>Junior Basketball (not active)</b>	81.00
<b>Netball Club</b>	108.00
<b>Swimming Club (not active)</b>	114.00
<b>Tennis Club (not active)</b>	377.00
<b>Touch Association (not active)</b>	503.00
<b>Trotting Club (per meeting)</b>	108.00

**Carried 8/0  
Resolution 265/08**



**12. Williams and Marling Cemeteries (GST Exempt)**

Fees were increased by 5% in 2007/2008. Recommended that fees be increased by 5%.

	<b>Current</b>	<b>Recommended</b>
1. On application for an order for burial the following fees shall be paid in advance:		
a) For internment in a grave 1.8 metres deep	\$363.00	\$381.00
b) For 'Grant of Right of Burial' land 2.4 x 1.2m	\$61.00	\$64.00
c) Transfer of 'grants of Exclusive Rights of Burial'	\$34.00	\$36.00
2. Reopening of ordinary grave (Additional charges if applicable as provided in clause 36 Local Law)	\$243.00	\$255.00
3. Permit to erect a headstone / monument or kerbing	\$34.00	\$36.00
4. Funeral Directors License	\$61.00	\$64.00
5. Single Funeral Permit	\$34.00	\$36.00
6. Fee for Late Arrival	\$61.00	\$64.00
7. Niche Wall		
a) Single Compartment*	\$34.00	\$36.00
b) Double Compartment*	\$61.00	\$64.00
8. Reservation of Site	\$17.00	\$18.00

\*Tablet and inscription at cost.

***Carne/Earnshaw***

That cemetery fees be increased by 5% as follows:

1. On application for an order for burial the following fees shall be paid in advance:	
a) For internment in a grave 1.8 metres deep	\$381.00
b) For 'Grant of Right of Burial' land 2.4 x 1.2m	\$64.00
c) Transfer of 'grants of Exclusive Rights of Burial'	\$36.00
2. Reopening of ordinary grave (Additional charges if applicable as provided in clause 36 Local Law)	\$255.00
3. Permit to erect a headstone / monument or kerbing	\$36.00
4. Funeral Directors License	\$64.00
5. Single Funeral Permit	\$36.00
6. Fee for Late Arrival	\$64.00

7. Niche Wall	
a) Single Compartment*	\$36.00
b) Double Compartment*	\$64.00
8. Reservation of Site	\$18.00

\*Tablet and inscription at cost.

**Carried 8/0  
Resolution 266/08**

### **13. Plant, Material and Labour (GST Inc)**

Charges are for normal working hours (Monday – Friday 7am – 4.30pm) outside normal working hours varying charges apply. Fees were increased by 10% in 2007/2008. Recommended that fees be increased by 10% to the nearest dollar, as plant operation costs are increasing above CPI.

#### **Plant (Including Operator) cost per hour**

	<b>Current</b>	<b><i>Recommended</i></b>
Truck (6 wheel)	113.00	124.00
Mercedes Prime Mover/Tipper	160.00	176.00
JCB Loader	113.00	124.00
Volvo EC210 Excavator	164.00	180.00
Volvo G 930 Grader	164.00	180.00
Cat 12H Grader	164.00	180.00
JCB Backhoe	113.00	124.00
Vibromax Roller	154.00	169.00
Multi-tyred Roller	89.00	98.00
John Deere Tractor	89.00	98.00
Road Broom	43.00	47.00
Labour or Operator (Normal Hours)	48.00	53.00

#### **Equipment (No Operator) cost per day**

Wacker Packer	50.00	55.00
Concrete Mixer	50.00	55.00
Jack Hammer	50.00	55.00

#### **Materials**

Sand	7.00/m <sup>3</sup>	8.00/m <sup>3</sup>
Gravel	7.00/m <sup>3</sup>	8.00/m <sup>3</sup>
Aggregate	53.00/m <sup>3</sup>	58.00/m <sup>3</sup>
Premix	256.00/m <sup>3</sup>	282.00/m <sup>3</sup>
Catmul	7.00/m <sup>3</sup>	8.00/m <sup>3</sup>
Grader Blades	7.00 each	8.00 each
Woodchips / trailer or ute load	16.00	18.00
<i>(If available)</i>		
<b><u>Weed Spraying</u></b>	51.00	56.00
<i>(up to 1000m<sup>2</sup> lot)</i>		
Gravel/Sand royalties	1.00	1.10

***Carne/Johnstone***

That plant hire, labour and materials fees be increased as follows:

<b>Truck (6 wheel)</b>	124.00
<b>Mercedes Prime Mover/Tipper</b>	176.00
<b>JCB Loader</b>	124.00
<b>Volvo EC210 Excavator</b>	180.00
<b>Volvo G 930 Grader</b>	180.00
<b>Cat 12H Grader</b>	180.00
<b>JCB Backhoe</b>	124.00
<b>Vibromax Roller</b>	169.00
<b>Multi-tyred Roller</b>	98.00
<b>John Deere Tractor</b>	98.00
<b>Road Broom</b>	47.00
<b>Labour or Operator (Normal Hours)</b>	53.00

**Equipment (No Operator) cost per day**

<b>Wacker Packer</b>	55.00
<b>Concrete Mixer</b>	55.00
<b>Jack Hammer</b>	55.00

**Materials**

<b>Sand</b>	8.00/m <sup>3</sup>	
<b>Gravel</b>	8.00/m <sup>3</sup>	
<b>Aggregate</b>	58.00/m <sup>3</sup>	
<b>Premix</b>	282.00/m <sup>3</sup>	
<b>Catmul</b>	8.00/m <sup>3</sup>	
<b>Grader Blades</b>	8.00 each	
<b>Woodchips / trailer or ute load</b>	18.00	<i>(If available)</i>
<b><u>Weed Spraying</u></b>	56.00	
<b><i>(up to 1000m<sup>2</sup> lot)</i></b>		

<b>Gravel/Sand royalties</b>	1.10 per cubic metre
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**Carried 8/0  
Resolution 267/08**

***14. Health Local Laws***

Recommended that fees be increased by 5% to the nearest dollar.

	<b>Current</b>	<b><i>Recommended</i></b>
<b>Lodging Houses</b>	213.00	224.00
<b>Itinerant Vendors</b>	181.00	190.00
<b>Cattery</b>	181.00	190.00
<b>Offensive Trade</b>	181.00	190.00

***Stone/Cavanagh***

That Health Local Law fees be increased by 5% as follows:

<b>Lodging Houses</b>	224.00
<b>Itinerant Vendors</b>	190.00
<b>Cattery</b>	190.00
<b>Offensive Trade</b>	190.00

**Carried 8/0**  
**Resolution 268/08**

### **15. Dog Act 1976 – Pound Fees (GST Inc)**

Fees for impounding of dogs are set under the Dog Act 1976. Recommended that fees be increased 5%.

	<b>Current</b>	<b>Recommended</b>
1 .Seizure and impounding of a dog	30.00	32.00
2. Maintenance of a dog in a pound (per day or part thereof)	9.00	10.00

#### ***Earnshaw/Carne***

That Dog Act 1976 Pound fees be increased by 5% as follows:

1 .Seizure and impounding of a dog	\$	32.00
2. Maintenance of a dog in a pound (per day or part thereof)		\$10.00

**Carried 8/0**  
**Resolution 269/08**

#### ***Morning Tea***

**Council adjourned for morning tea at 10.00am and resumed the meeting at 10.20am**

### **16. Members Meeting Fees and Expenses (GST Exempt)**

Fees were increased by around 15% in 2005/2006 (the first since 2002) except for the Presidential Allowance which was increased by 5%.

There was no increase in 2006/2007 or 2007/2008.

Current fees are:

<b>Council Meeting</b>	<b>Councillor</b>	100.00
	<b>President</b>	200.00
<b>Committee Meeting</b>	<b>Councillor</b>	50.00
	<b>President</b>	100.00
<b>Presidential Allowance</b>		2400.00pa

Section 5.98 of the *Local Government Act 1995* provides that the following meeting fees can be paid:

	<b>Councillor</b>		<b>President</b>	
	<b>Min</b>	<b>Max</b>	<b>Min</b>	<b>Max</b>
<b>Ordinary Meeting</b>	60	140	140	280
<b>Committee Meeting</b>	30	70	50	100
<b>Annual (all meetings)</b>	2,400	7,000	6,000	14,000

Presidential allowance \$12,000 or 0.002% of Council's operating revenue (whichever is the greater up to a maximum of \$60,000)

Councillors can claim any expenses (including loss of earnings) in connection with carrying out Council duties; however Council cannot provide an allowance for such events as road inspections, plant and works issues etc.

***Carne/Stone***

That meeting fees and presidential allowance not be increased.

**Motion lost 4/5 on the casting vote of the President  
Resolution 270/08**

***Cavanagh/Johnstone***

*That meeting fees and Presidential Allowance be increased by 5% as follows:*

<b>Council Meeting</b>	<b><i>Councillor</i></b>	105.00
	<b><i>President</i></b>	210.00
<b>Committee Meeting</b>	<b><i>Councillor</i></b>	52.50
	<b><i>President</i></b>	105.00
<b>Presidential Allowance</b>		2520.00pa

**Carried 5/3  
Resolution 271/08**

**17. Salaries and Wages**

With the election of the Rudd government Work Choices has been abolished; however the Fair Pay Commission is still active and is expected to make an award increase in June/July 2008. This will impact on all employees except designated senior employees (CEO, Deputy CEO and Works Supervisor) and Trevor Palframan whose wage was negotiated at the commencement of his employment.

Currently employees are paid the following over award allowances:

- MEU award employees 15% over award (5% 1 July 2004, 5% July 2006, 5% 1 July 2007)
- LGO (WA) award employees 10% over award (5% 1 July 2006, 5% 1 July 2007)
- Rental subsidy (50% of commercial rent) to employees occupying council housing
- Housing allowance of \$50 per week to employees in private housing
- Clothing allowance of \$250 p/a to all office employees including CEO and Deputy CEO
- Annual allocation of clothing and footwear to MEU award employees

The following issues are raised for Council's consideration:

A: It has been brought to my attention that the over award payment is not equitable as the outside employees (MEU award) are being paid 5% more than the office staff (LGO award). A 5% increase to employees under the Local Government Officers award would result in an additional payment of \$11, 275.

B: The outside works employees have asked that Council consider an increase in the housing allowance of \$50 per week. Currently there are ten (10) employees receiving the housing allowance.

C: Trevor Palframan was employed as Refuse Site Attendant in February 2007 on a flat rate of \$25 per hour plus pro-rata award entitlements. Since then his services have been used in a maintenance person role which has led to a substantial increase in hours worked from the 18 hours at the Refuse Site and also a saving for Council in maintenance costs. It is recommended that his pay be increased to \$30 per hour from the first pay in July 2008.

***Carne/Johnstone***

That the over award payment to employees under the Local Government Officers Award be increased from 10% to 15% as from first pay in July 2008.

**Carried 8/0  
Resolution 272/08**

***Carne/Stone***

That the employee housing allowance paid to employees providing their own housing be increased by 5% to \$52.50 per week as from first pay in July 2008.

**Carried 8/0  
Resolution 273/08**

***Prowse/Cavanagh***

That the hourly rate paid to Refuse Site Attendant Trevor Palframan be increased from \$25.00 to \$30.00 per hour as from first pay in July 2008.

**Carried 8/0  
Resolution 274/08**

Following is a list of designated senior employees with current salary packages:

**Works Supervisor (A Kett)**

Salary	\$57,000 (as from 1/1/2008)
Super @ 9%	\$5,130
Leave Loading	\$767
Housing Allowance	\$2,600
Private Vehicle Use	<u>\$8,000</u>
	\$73,497

*Home phone rental and mobile phone.*

***Cavanagh/Johnstone***

That the Works Supervisor base salary be increased to \$60,000.00 per annum as follows

Salary	\$60,000
Super @ 9%	\$5,400
Leave Loading	\$808
Housing Allowance	\$2,730
Private Vehicle Use	<u>\$8,000</u>
	\$76,938

**Carried 8/0  
Resolution 275/08**

***Stone/Cavanagh***

That the Works Supervisor be granted full private use of his vehicle except when on annual leave.

**Carried 8/0  
Resolution 276/08**

**Deputy Chief Executive Officer (I.R. Ball)**

Salary	\$61,117
Super @ 12%	\$7,334
Rental Subsidy	\$4,628
Leave Loading	\$1,028
Private Vehicle Use	\$8,000
	<b><u>\$82,107</u></b>

*Home Phone rental, five weeks annual leave*

**Chief Executive Officer (V.Epiro)**

Salary	\$85,992
Super @ 12%	\$10,319
Housing Allowance	\$2,600
Private Vehicle Use	\$10,000
	<b><u>\$108,911</u></b>

*Five weeks Annual Leave and Mobile Phone.*

The Salaries and Allowances Tribunal recommended CEO salary package for the Shire of Williams from 1 July 2007 is \$99,180 – 134,154.

***Cavanagh/Stone***

That the Chief Executive Officer and Deputy Chief Executive Officer be granted a 10% cash salary increase as follows:

**Deputy Chief Executive Officer (I.R. Ball)**

Salary	\$67,228
Super @ 12%	\$8,067
Rental Subsidy	\$4,836
Leave Loading	\$1,131
Private Vehicle Use	\$8,000
	<b><u>\$89,262</u></b>

*Home Phone rental, five weeks annual leave*

**Chief Executive Officer (V.Epiro)**

Salary	\$94,591
Super @ 12%	\$11,351
Housing Allowance	\$2,730
Private Vehicle Use	\$10,000
	<b><u>\$118,672</u></b>

*Five weeks Annual Leave and Mobile Phone.*

**Carried 8/0  
Resolution 277/08**

## 18. Works Program 2008/2009

Williams received a funding increase for project grants and this is the final year for the 2005 – 2009 Roads to Recovery program with a new funding period commencing on 1 July 2009.

In 2007/2008 Council completed the following construction projects:

<b>Direct Grant</b>	York-Williams Road – Reconstruction of subsided section
	Munday Road – Gravel and widen hill section
	English Road – Gravel clay section and install culvert
<b>Project Grant</b>	Marradong Road – Gravel, waterbind and seal 2.5kms
<b>Roads to Recovery</b>	Narrakine Road – Re-align, clear and form 1.6kms

### Proposals for 2008/2009

Funding for construction projects is received from state and federal governments with matching provisions applying to Road Project Grants.

Following is a summary of the construction proposals for 2008/2009:

#### 1. Local Road Funding

This untied grant is received as part of Councils Financial Assistance Grant (FAGS) and is calculated on the Asset Preservation needs based on the Williams Shire road inventory.

In 2007/2008 Council received \$234,440, an increase of 5% on the previous year's grant of \$224,747. This year's grant is not known but is likely to increase by CPI (4.3%) and must be spent on local roads (no program required).

#### 2. Direct Grant

Council's direct grant for 2007/2008 was \$40,535, with the grant for 2008/2009 being \$40,983, an increase of 1.1%.

No program is required for acquittal of the grant; however it is preferable to designate specific projects for the funding.

Some projects for 2008/2009 are:

Marling Road:	(260mtrs) re-seal to T Cowcher
York-Williams Road:	(150mtrs) seal gravel section

#### 3. Road Project Grants

Council's grant funds were increased with the acceptance of the Quindanning-Darkan Road sealing in addition to ongoing sealing of Marradong Road. Therefore Project Grant Roadworks for 2008/2009 will be as follows:

	Grant	Council	Estimated Cost
Marradong Road (2km)	72,000	36,000 (108,000)	140,000
Quindanning-Darkan Rd (2km)	80,000	40,000 (120,000)	150,000

#### 4. Roads to Recovery

The Federal Government have committed to another Roads to Recovery program from 1 July 2009; however no details have yet been made available.

Projects in the current program (\$509,959) were:

Carne Road	\$210,000
Narrakine Road	\$299,950



A one-off allocation of \$127,488 was made in 2005/2006 was allocated to the Culbin-Boraning Road and Piesse Street drainage.

Following is a summary of Roads to Recovery projects' status to date:

	Allocation	Received	Expenditure	Actual/Estimated Cost
Carne Rd	210,000	210,000	372,500	372,500
Narrakine Rd	299,950	180,599	122,806	532,000
Culbin-Boraning Rd	40,000	40,000	40,000	40,000
Piesse St	87,488	87,488	13,536	90,000

Construction costs have continued to escalate way above CPI (7% to 31/3/08) with bitumen costs (gravel, waterbinding and sealing) now around \$70,000 per km which are made up as follows:

Plant & wages	46%
Bitumen & metal	37%
Other materials & contracts	17%

## 5. Council Works

With the heavy construction program, no specific projects other than gravel sheeting and culvert widening are planned.

### *Earnshaw/Prowse*

That Councillors having a proximity interest in any of the roads to be discussed in the 2008/2009 Works Program be permitted to remain in the meeting and participate in discussion.

**Carried 8/0  
Resolution 278/08**

### *Cavanagh/Prowse*

That the following 2008/2009 Works Program be adopted:

#### **Road Project Grant**

	Estimated Cost
Marradong Road (2km)	140,000
Quindanning-Darkan Rd (2km)	150,000

#### **Roads to Recovery Grant**

Narrakine Rd	532,000
Piesse Street	90,000

#### **Direct Grant (Total \$40,535)**

Zilko Road (Crest)  
Marling Road (re-seal 260 metres)  
York-Williams Road (seal 150 metres gravel section)

**Carried 8/0  
Resolution 279/08**

## 19. Budget Items for Consideration

Major budget items (plant etc.) have been agreed to in the Plan for the Future. The following items are listed for consideration:

PA System, Pavilion	\$8,000
Pool Solar Blanket	\$24,000

Councillors may have other items to put forward for consideration.

***Cavanagh/Earnshaw***

That the installation of a PA System in the Pavilion be included for consideration in the 2008/2009 Budget.

**Carried 7/1  
Resolution 280/08**

***Stone/Prowse***

That the purchase of a Solar Blanket for the Swimming Pool be included for consideration in the 2008/2009 Budget.

**Carried 6/2  
Resolution 281/08**

**Surplus Funds**

***Stone/Medlen***

That surplus funds as at 30<sup>th</sup> June 2008 be transferred to the Reserve fund as follows:

Joint Venture Housing Reserve	\$16,000
Recreation reserve	\$30,000
Plant Reserve	Balance available

**Carried 8/0  
Resolution 282/08**

**Meeting Closure**

There being no further business for discussion the President declared the meeting closed at 12.20pm