

## **SHIRE OF WILLIAMS**

### **MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 16<sup>TH</sup> JULY 2008**

#### **1.0 OPENING**

##### **1.1 DECLARATION OF OPENING**

The President declared the meeting open at 1.00pm

##### **1.2 ANNOUNCEMENT OF VISITORS**

Nil

#### **2.0 RECORD OF ATTENDANCE**

##### **2.1 PRESENT**

Cr Ashley Stone	Deputy President
Cr Greg Cavanagh	
Cr Graham Prowse	
Cr David Earnshaw	
Cr Gilbert Medlen	

V Epiro	Chief Executive Officer
IR Ball	Deputy Chief Executive Officer
Tony Kett	Works Supervisor (3.45pm – 3.55pm)

##### **2.2 APOLOGIES**

Cr J Cowcher, Cr M Carne – Leave of Absence  
Cr R Johnstone

#### **3.0 PUBLIC QUESTION TIME**

Nil

#### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

#### **5.0 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

#### **6.0 CONFIRMATION OF PREVIOUS MINUTES**

## **6.1 ORDINARY MEETING MINUTES**

### ***Prowse/Medlen***

That the minutes of the Ordinary Meeting held in the Council Chambers on Wednesday 18<sup>th</sup> June 2008, as circulated, be confirmed as a true and correct record of proceedings subject to the following amendment;

Resolution 301/08 change to:  
Earnshaw/Medlen

Carried 6/0

**Carried 5/0  
Resolution 1/09**

## **6.2 SPECIAL MEETING MINUTES**

### ***Earnshaw/Cavanagh***

That the minutes of the Special Meeting held in the Council Chambers on Wednesday 18<sup>th</sup> June 2008, as circulated, be confirmed as a true and correct record of proceedings.

**Carried 5/0  
Resolution 2/09**

## **7.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **8.0 REPORTS OF COMMITTEES/OFFICERS AND COUNCILLORS**

### **8.1 CHIEF EXECUTIVE OFFICER'S REPORT**

<b>Report Reference:</b>	<b>8.1.1</b>
<b>Subject:</b>	<b>WALGA – Compulsory Voting in Local Government Elections (See Appendix 1)</b>
<b>File Reference:</b>	4.1.40
<b>Statutory Reference:</b>	<i>Local Government Act 1995</i> and Electoral Regulations
<b>Author &amp; Date:</b>	V. Epiro 2 <sup>nd</sup> July 2008

### **Background:**

The WALGA State Council is seeking Local Governments' views on the introduction of compulsory voting. With the introduction of proportional preferential voting (PPV) (in place of first past the post voting) the State Council has changed its position from non-support to one of supporting compulsory voting under the new system. A discussion paper has been prepared (see appendix) which examines the following issues:

- Current electoral arrangements and the situation in other states
- The possibility of optional preferential voting being introduced
- Arguments for and against compulsory voting
- Practical considerations

Whilst compulsory voting would obviously result in an almost 100% voter turnout, it is debatable whether it would produce a desirable outcome for council members. In addition to the above Council would have to pursue electors who didn't vote as there is no doubt penalties would apply. Council is being asked to respond to the following questions on the issue:

1. Does Council support the *principle* of compulsory voting in Local Government elections – all other things being equal?
2. Does Council support the *introduction* of compulsory voting in Local Government elections under *current electoral arrangements*?
3. If Council supports the introduction of compulsory voting under current electoral arrangements, what changes to the electoral arrangements would see Council withdraw their support?

4. Would Council support the introduction of *optional preferential voting* in Local Government elections as an alternative to proportional preferential voting?

***Recommendation:***

For Council's consideration.

*Council resolved the following*

5. Does Council support the *principle* of compulsory voting in Local Government elections – all other things being equal? - *Oppose*
6. Does Council support the *introduction* of compulsory voting in Local Government elections under current electoral arrangements? - *Oppose*
7. If Council supports the introduction of compulsory voting under current electoral arrangements, what changes to the electoral arrangements would see Council withdraw their support? – *Not applicable*
8. Would Council support the introduction of *optional preferential voting* in Local Government elections as an alternative to proportional preferential voting? - *Support*

<b>Report Reference:</b>	<b>8.1.2</b>
<b>Subject:</b>	<b>Williams Campdraft Club – Building at Campdraft Venue</b>
<b>File Reference:</b>	11.30.50
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 3 <sup>rd</sup> July 2008

**Background:**

The Williams Campdraft Club which was formed in 2001 is seeking to carry out some improvements to the Campdraft arena, mainly permanent structures to assist with improving the operation of the event which is held on the first weekend of March each year. In their letter the club suggests that they meet with Council representatives on site to discuss their proposals.

Whilst the arena has exclusively been used for the Campdraft since 2001, the area had been used as a hockey oval for some time in the eighties /nineties. However with the Hockey Club and other clubs using the oval the arena is unlikely to be used for any activity not involving animals.

It is suggested that two or three Councillors meet with the club and report back to Council with the proposals

***Recommendation:***

*That Council appoint two representatives to meet with the Williams Campdraft Club to discuss their proposals.*

**Medlen/Earnshaw**

That Councillors Prowse and Cavanagh be appointed to meet with the Williams Campdraft Club to discuss their proposals and report back to Council.

**Carried 5/0  
Resolution 3/09**

<b>Report Reference:</b>	<b>8.1.3</b>
<b>Subject:</b>	<b>Williams Business Group – Williams Bridge Project</b>
<b>File Reference:</b>	12.15.33
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 3 <sup>rd</sup> July 2008

**Background:**

Following the release of the Bridge Report by Main Roads, a meeting of Williams business proprietors was held which has resulted in the formation of the Williams Business Group (WBG). The group is developing ideas for the bridge project which they intend to present to Main Roads and Council for consideration. They also have expressed an interest in the future development of the Williams townsite and are keen to work with Council in achieving mutual goals.

**Recommendation:**

*That the formation of the Williams Business Group be acknowledged and best wishes conveyed for their future.*

**Cavanagh/Prowse**

That the formation of the Williams Business Group be acknowledged and best wishes conveyed for their future.

**Carried 5/0  
Resolution 4/09**

<b>Report Reference:</b>	<b>8.1.4</b>
<b>Subject:</b>	<b>Department for Planning &amp; Infrastructure – Road Closure of Reserve Adjoining Williams Location 12026 (Bates Road)</b>
<b>File Reference:</b>	12.15.38
<b>Statutory Reference:</b>	Section 58 of the <i>Land Administration Act</i>
<b>Author &amp; Date:</b>	V. Epiro 3 <sup>rd</sup> July 2008

**Background:**

Following a request from the Department for Planning and Infrastructure (State Land Services) Council agreed to close portion of the road reserve adjoining Williams location 12026, which will be offered to RN Petchell in exchange for land being resumed for the “Communications Tower site and access”.

Council advertised its intention to close the road reserve and submissions on the proposal closed on 2 July 2008, with no objections being received.

**Recommendation:**

*That Council proceed with the closure of portion of the road reserve on the western boundary of Williams location 12026.*

**Earnshaw/Medlen**

That Council proceed with the closure of portion of the road reserve on the western boundary of Williams location 12026.

**Carried 5/0  
Resolution 5/09**

<b>Report Reference:</b>	<b>8.1.5</b>
<b>Subject:</b>	<b>WALGA – WA Seat Belt Legislation Survey (See Appendix 2)</b>
<b>File Reference:</b>	12.60.05
<b>Statutory Reference:</b>	Section 237 of the Road Traffic Code 2000
<b>Author &amp; Date:</b>	V. Epiro 3 <sup>rd</sup> July 2008

**Background:**

The current WA seatbelt Legislation allows for more occupants than seatbelts fitted to travel in a vehicle with the exception of a child under 12 months old. Western Australians voted against an amendment by the Australian Transport Council (ATC) to place responsibility on the driver to ensure passengers 16 years of age or older are restrained. This was because of concerns that disadvantaged people, larger

families and indigenous communities could not afford to buy a new motor vehicle if they had a large number of passengers to carry.

There is a proposal to change the legislation to bring it in line with the rest of Australia. Councils are being asked to complete a fax back survey stating their support or non-support for the proposal.

**Recommendation:**

*That Council respond to the WALGA survey on seatbelt legislation.*

**Medlen/Earnshaw**

That Council support the introduction of national seatbelt legislation.

**Carried 5/0  
Resolution 6/09**

<b>Report Reference:</b>	<b>8.1.6</b>
<b>Subject:</b>	<b>Balwyn Nominees Pty Ltd – Draft Proposal for Development of Lot 101 Eddington Road, Williams (See Appendix 3)</b>
<b>File Reference:</b>	14.25.26
<b>Statutory Reference:</b>	Section 75 of the <i>Planning and Development Act 2005</i>
<b>Author &amp; Date:</b>	V. Epiro 3 <sup>rd</sup> July 2008

**Background:**

Following a discussion between myself, Rob Paull and Dick Lester (Balwyn Nominees) a Draft Scheme Amendment Proposal for development of portion lot 101 Eddington Road has been submitted for Council's consideration.

The report was forwarded to Planners Gray & Lewis who have responded with a list of comments (see appendix) which do not support the proposal. There are a number of issues that Gray and Lewis have highlighted, the main ones being:

- The amendment does not comply with the adopted townsite strategy which has the area targeted for future expansion of the Williams townsite for residential development. As Gray & Lewis state, even if Council were to support the amendment it would not be supported by the WA Planning Commission because it is inconsistent with the townsite strategy
- There are environmental issues such as drainage and nutrient management, land capability, fire management plan and management of manure pickup/common trail areas, which have not been addressed.

Therefore it is suggested that Rob Paull & Associates be advised that Council cannot support the proposed zoning amendment because of the above concerns.

**Recommendation:**

*That Rob Paull & Associates be advised that the proposed rezoning proposal for portion of lot 101 Eddington Road, Williams is not supported because it doesn't comply with the Williams Townsite Strategy.*

**Cavanagh/Medlen**

That Rob Paull & Associates be advised that the proposed rezoning proposal for portion of lot 101 Eddington Road, Williams is not supported because it doesn't comply with the Williams Townsite Strategy.

**Carried 5/0  
Resolution 7/09**

<b>Report Reference:</b>	<b>8.1.7</b>
<b>Subject:</b>	<b>Central Country Zone – Teleconference (24 July) and Tri-zone Meeting (1 August)</b>
<b>File Reference:</b>	4.12.10
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 4 <sup>th</sup> July 2008

**Background:**

A special meeting (Teleconference) of the Central Country Zone has been called for Thursday 24 July 2007 to consider a resolution in the Annual Conference Agenda for endorsement of the SSS report. At the meeting held on 16 April 2008, Council resolved not to support the recommendations of the SSS report, therefore this position can be re-iterated unless there is any change.

A Tri-zone meeting involving the Avon / Midland, Central and Great Eastern zones has been organised to be held during the Local Government Convention at 3.55pm on Friday 1 August 2008. The meeting is being held to:

1. revise the WALGA State Council Agenda
2. receive a report on the Local Government Grain Infrastructure Group
3. receive a report on the Health MOU Working Group
4. discuss other matters as determined.

I am planning to attend the meeting and hopefully Crs Earnshaw and Johnstone may be available to also attend.

**Recommendation:**

*That the information be noted.*

<b>Report Reference:</b>	<b>8.1.8</b>
<b>Subject:</b>	<b>“4WD” Resource Sharing Group – Feasibility Report and Budget Allocation</b>
<b>File Reference:</b>	4.50.25
<b>Statutory Reference:</b>	Section 3.61 of the <i>Local Government Act 1995</i> .
<b>Author &amp; Date:</b>	V. Epiro 4 <sup>th</sup> July 2008

**Background:**

Councillors were forwarded a copy of the 4WD Feasibility Report prepared by John Gilfellon and a memorandum regarding the funding \$10,000 for the group which is contingent on Council’s future membership. As stated in the memorandum Councils need to resolve regarding the funding of \$10,000 and continued involvement in the future of the group.

**Recommendation:**

*That Council consider the allocation of \$10,000 to the “4WD” Resource Sharing Group to implement the recommendations of the Feasibility Study.*

**Cavanagh/Prowse**

That Council allocate \$10,000 to the “4WD” Resource Sharing Group to implement the recommendations of the Feasibility Study.

**Carried 5/0  
Resolution 8/09**

<b>Report Reference:</b>	<b>8.1.9</b>
<b>Subject:</b>	<b>WALGA – Agenda AGM, 2 August 2008 (See Appendix 4)</b>
<b>File Reference:</b>	4.12.00
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 4 <sup>th</sup> July 2008

**Background:**

Council has appointed Councillors Cowcher and Earnshaw as delegates for the WALGA Annual General Meeting which is being held in conjunction with the Local Government Convention. The delegates will require some direction from Council on voting in regard to the agenda items (see appendix 4).

**Recommendation:**

*That Council consider the WALGA Annual General Meeting Agenda and provide direction to delegates on voting.*

The WALGA AGM Agenda was discussed and delegates provided with direction accordingly.

<b>Report Reference:</b>	<b>8.1.10</b>
<b>Subject:</b>	<b>WA Planning Commission – Munthoola Estate Subdivision Approval (See Appendix 5)</b>
<b>File Reference:</b>	10.64.20
<b>Statutory Reference:</b>	<i>Planning and Development Act 2005</i>
<b>Author &amp; Date:</b>	V. Epiro 7 <sup>th</sup> July 2008

**Background:**

The WA Planning Commission have approved the Munthoola Estate subdivision with 17 conditions and also 10 advice items.

Engineers TME have also forwarded copies of drawings and specifications to Council and consultant engineer John Bayley for checking and approval.

Correspondence has also been received from Munthoola Estate regarding the following conditions:

Condition No 4 – A Fire Management Plan. All road reserves are to be serviced with reticulated water and installations of fire hydrants every 200 metres which can be considered adequate.

Condition No 7 – Vehicular Crossovers. This may have been misread by Munthoola Estate as it means that the developers need to contribute a sum of money to provide for crossovers when an application is made by the landowner.

Council's policy currently states that a standard crossover is a gravelled surface of not less than 100mm depth from the road edge to property, 4.8 metres wide and piped if required, for which the landowner will be charged 50% of the cost.

Landowners in the Williams townsite will also be refunded 50% of the cost of constructing a driveway to the property boundary. Council can determine if they require a deposit up front for crossovers in the residential zone or not.

Condition No 8 – Fencing of Rural Residential Lots. Council's Local Laws on Fencing only apply to the Residential, Commercial and Industrial zones, however the developers (Munthoola Estate) have stated what type of fencing will be installed which is considered satisfactory. It may be applicable for a cover ("boot") to be placed on the top of each star picket to stop impaling of animals.

Condition 9 – Building Envelopes. Building Officer Steve Friend advises that building envelopes can be very restrictive and cause problems for landowners who wish to build outside the envelope. An alternative suggestion is the placing of a building inclusion zone which would allow the whole of the land to be used except for say an area of 50 metres all round being free.

EHO/Building Surveyor Steve Friend will be present to discuss some of the above conditions to assist Council in providing a response to Munthoola Estates. However Munthoola Estates are under the

impression that the WA Planning Commission require a response which is incorrect as Council provides a clearance to the conditions that are designated as a Local Authority responsibility.

***Recommendation:***

*That Council consider the conditions and provide a response to Munthoola Estates accordingly.*

**Environmental Health Officer/Building Surveyor Steve Friend attended the meeting at 2.00pm to discuss this item and his report.**

*Item 4.*

***Prowse/Earnshaw***

That the installation of two Standpipes in the Rural Residential area and in consultation with FESA will satisfy the condition.

**Carried 5/0  
Resolution 9/09**

*Item 7.*

***Earnshaw/Medlen***

That Munthoola Estates Pty Ltd be required to provide an estimated amount of \$500.00 for each residential lot as a deposit for 50% of the cost of providing gravel crossovers.

**Carried 5/0  
Resolution 10/09**

*Item 8.*

***Cavanagh/Prowse***

That fencing of the Rural Residential lots with galvanised pipe, strainers and struts, galvanised steel posts with ringlock wire and a “white” sighter wire on the top be endorsed.

**Carried 5/0  
Resolution 11/09**

*Item 9.*

***Prowse/Medlen***

That a Building Exclusion Zone providing for a 20 metre front setback, 10 metre side and rear setback be endorsed.

**Carried 5/0  
Resolution 12/09**

**8.4 ENVIRONMENTAL HEALTH OFFICER / BUILDING SURVEYOR'S REPORT**

**Building Permits**

#215 Jamusan Enterprises	Lot 5 Yarrabin Road	Brick veneer dwelling		
#216 P Moog and R Churches	Lot 320 Williams Road	Fibro and Colorbond clad dwelling		
#217 T and J Palframan	Lot 123 Richmond Street	Steel patio		
#218 N Goodridge	Richardson Street	Hardiplank	clad	ancillary accommodation

Building inspections ongoing.

**Environmental Health Inspections**

Williams Hotel – unsatisfactory condition. A letter has been forwarded to the licensee to this effect. I will elaborate at the meeting if required.

**Planning Matters**

Munthoola Subdivision – requests for clarification on several issues – these will be elaborated on at the meeting.



### **Setting Building Standards**

Advice has been received from the Shire's Planning Consultants regarding this issue and this will be discussed at the meeting also.

#### ***Medlen/Earnshaw***

That the Environmental Health Officer/Building Surveyor's Report be received.

**Carried 5/0  
Resolution 13/09**

**Mr Friend left the meeting at 2.45pm**

<b>Report Reference:</b>	<b>8.1.11</b>
<b>Subject:</b>	<b>Shire of Boddington – Proposed Medical Centre / Home and Community Care Facility (See Appendix 6)</b>
<b>File Reference:</b>	7.70.41
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 7 <sup>th</sup> July 2008

#### **Background:**

The Shire of Boddington is proposing to build a new medical centre to cater for the increased population as a result of the Boddington gold mine expansion. It is planned to build the new centre adjacent to the Boddington Hospital to cater for two consulting doctors, allied health specialists including a dentist and also a facility for HACC clients. Because of the service provided to Williams residents by Boddington doctors, Council is being asked to provide a letter of support for funding applications for the proposed facility.

#### ***Recommendation:***

*That a letter of support be provided to the Shire of Boddington for the proposed medical centre.*

#### ***Prowse/Earnshaw***

That a letter of support be provided to the Shire of Boddington for the proposed medical centre.

**Carried 5/0  
Resolution 14/09**

<b>Report Reference:</b>	<b>8.1.12</b>
<b>Subject:</b>	<b>Hon Alannah MacTiernan, Minister for Planning and Infrastructure – Country Pathways Funding 2008/2009</b>
<b>File Reference:</b>	11.30.70
<b>Statutory Reference:</b>	N/A
<b>Author &amp; Date:</b>	V. Epiro 8 <sup>th</sup> July 2008

#### **Background:**

After some 3 years Council has been successful in receiving funding of \$24,000 for construction of a pathway (dual use) from Fry Street along Piesse Street and connecting to the Williams Primary School. This project is estimated to cost \$48,000 (grant \$24,000 and Council \$24,000) and will complete the dual use pathway network to the school. It is anticipated that the work will be undertaken early in 2009 after completion of the Piesse Street drainage and the Morony subdivision works.

Council will need to defer the next phase of the network which was a link to the recreation facilities along the northern perimeter of the oval. This is because of the Main Roads Bridges project which will incorporate a link to the recreation facilities in the planned re-alignment of the Albany Highway.

***Recommendation:***

*That the information be noted.*

**8.1 CHIEF EXECUTIVE OFFICER'S REPORT**

***Medlen/Earnshaw***

That discussion on the acquisition of a block of land from the Landcorp development be accepted as urgent for discussion.

**Carried 5/0  
Resolution 15/09**

***Medlen/Cavanagh***

That Council decline the offer to purchase a block of land from the Landcorp development.

**Carried 5/0  
Resolution 16/09**

**Afternoon Tea**

Council adjourned for afternoon tea at 3.00pm and resumed the meeting at 3.20pm

**8.2 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT**

**8.2.1 ACCOUNTS FOR PAYMENT**

***Earnshaw/Medlen***

That Municipal Fund cheques 101642 101654 and direct debits totalling \$119,815.57 approved for payment by the Chief Executive Officer be endorsed and the Municipal Fund cheques 101655 - 101730 totalling \$204,048.85 be approved for payment.

**Carried 5/0  
Resolution 17/09**

**8.2.2 FINANCIAL STATEMENTS**

***Cavanagh/Earnshaw***

That the financial statements presented for the period ending 30<sup>th</sup> June 2008 be received.

**Carried 5/0  
Resolution 18/09**

**8.2.3 MUNICIPAL FUND BUDGET**

**AMENDMENTS**

Remove purchase of Swimming Pool Solar Blanket - \$25,000 and transfer of \$25,000 from Recreation Reserve Fund. Include \$10,000 contribution to Resource Sharing Workgroup "4WD" and transfer \$10,000 from Sewerage Reserve.

***Cavanagh/Prowse***

That the 2008/2009 Municipal Fund Budget be adopted as amended.

**SCHEDULE OF RATES AND CHARGES LEVIED**

**General Rates:**

- a) i) Gross Rental Values – 6.4025 cents in the dollar for land used for Commercial or Industrial purposes or vacant land zoned Commercial or Industrial.

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- ii) Gross Rental Values – 7.2095 cents in the dollar for all other rateable land within the Williams and Quindanning town site.
- b) Unimproved Values – 0.7950cents in the dollar on all rateable land.

**Minimum Rates:**

\$400 per Assessment.

**Payment of Rates by Instalments:**

Payment of rates to be made by a single payment or by four (4) equal instalments at the election of the ratepayer on the following dates: 5<sup>th</sup> September 2008, 7<sup>th</sup> November 2008, 3<sup>rd</sup> January 2009 and 6<sup>th</sup> March 2009.

**Interest and Administration charge on instalment plans:**

An interest rate charge of 5.5% per annum to apply to general rates on instalment plans plus administration charge of \$20 for each Assessment.

**Late Payment Interest**

An interest rate of 11% per annum on rates outstanding thirty five (35) days after the rate notice issue date.

**Carried by absolute majority 5/0  
Resolution 19/09**

**REFUSE CHARGES**

***Earnshaw/Cavanagh***

That the household refuse charge for 2008/2009 be levied as follows:

\$230.00 per service (240lt bin)

**Carried by absolute majority 5/0  
Resolution 20/09**

**TRUST FUND BUDGET**

***Prowse/Earnshaw***

That the 2008/2009 Trust Fund Budget as presented be adopted.

**Carried by absolute majority 5/0  
Resolution 21/09**

Works Supervisor Tony Kett attended the meeting at 3.45pm to discuss his report.

**8.3 WORKS SUPERVISORS REPORT**

**Maintenance Grading**

Quindanning-Darkan Rd, Zilko Rd, Curteis Rd, York-Williams Rd, Lyon Rd, Extracts Rd, Westmere Rd, Bulleid Rd, Mundays Rd, Roccis Rd, Waldock Rd, Church Rd, Congelin-Narrogin Rd, Hamon Rd, Rintoul Rd, Marradong Rd, Yarrabin Rd, Narrakine Rd, Marling Rd, Culbin-Boraning Rd.

### **Maintenance Works**

Tree mulching, Wangelling Gully Rd,  
Green waste and rubbish roadside pick up in town,  
Fitted new safety signs to workshop and yard,  
New free-roll roller from Horwood Bagshaw is here.

### **Construction**

Ongoing construction on Narrakine Rd.

### **Mechanical Report**

Service CAT grader  
Service Volvo grader  
Multi-Roller to Complant with cracked bell housing  
CEA down to have a look at JCB loader  
Service Kia truck

Horwood Bagshaw free-roll roller fitted to Cat grader.  
Spoken to Complant regarding problems with cracked Bell Housing on Multipac Roller and also in regard to liability for repairs to Vibratory Roller.

### **Traffic Counts**

	Vehicles per week:
Taylor Rd	57
English Rd	110
Hurley Rd	26
Culbin-Boraning Rd	161

### **Tenders**

#### ***Earnshaw/Prowse***

That tenders be called for the purchase of a 6 Wheel Tipping Truck and Pig Trailer and trade of the Isuzu Truck.

**Carried 5/0  
Resolution 22/09**

#### ***Earnshaw/Medlen***

That the Works Supervisor's Report be received.

**Carried 5/0  
Resolution 23/09**

**Mr Kett left the meeting at 3.55pm**

## **8.5 COUNCILLORS**

Report reference:	8.5.1
Subject:	CEO Advertisement & Information Package
File Reference:	4.20.15
Statutory Reference:	N/a
Author & Date:	Cr J Cowcher 8 <sup>th</sup> July 2008

### **Background**

With the impending retirement of the Shire CEO, Jim Epiro, Council endorsed Crs J Cowcher, A Stone and G Cavanagh to undertake the preparation of an advertisement and information package seeking the

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employment of a Chief Executive Officer for the Shire of Williams. The committee has met and discussed the relevant criteria and package details, attached for Council consideration.

The committee has drafted an advertisement for the position, and a comprehensive information package including details on the community of Williams, a detailed position description with key duties and responsibilities, position selection criteria, key performance indicators and a remuneration package.

The committee has considered a proposed advertising regime, and offers the following for consideration:

- Package be placed on the Shire's website ([www.williams.wa.gov.au](http://www.williams.wa.gov.au))
- Advertisement (included in Appendices) be placed in *The West Australian* on Saturday 2<sup>nd</sup> August, Saturday 16<sup>th</sup> August and Wednesday 6<sup>th</sup> August 2008
- Advertisement be placed in *The Australian Local Government Job Directory* (A5 full page ad costs \$1056). Ad is also concurrently placed on website [www.job-directory.com.au](http://www.job-directory.com.au) at no extra cost (this site is accessed by in excess of 20,000 visitors monthly and 5000 email subscribers weekly)
- Advertisement be placed on the [www.seek.com.au](http://www.seek.com.au) website at a cost of \$180 for 30 days.

### **Recommendation**

*That Council endorse the advertisement and information package for the Shire of Williams Chief Executive Officer and that the advertising regime as follows be accepted:*

- *Package be placed on the Shire's website ([www.williams.wa.gov.au](http://www.williams.wa.gov.au))*
- *Advertisement (included in Appendices) be placed in *The West Australian* on Saturday 2<sup>nd</sup> August, Saturday 16<sup>th</sup> August and Wednesday 6<sup>th</sup> August 2008*
- *Advertisement be placed in *The Australian Local Government Job Directory**
- *Advertisement be placed on the [www.seek.com.au](http://www.seek.com.au) website*

### ***Medlen/Prowse***

That the Chief Executive Officer position advertisement and information package be endorsed.

**Carried 5/0  
Resolution 24/09**

### ***Earnshaw/Prowse***

That Council endorse the following advertising regime:

- *Package be placed on the Shire's website ([www.williams.wa.gov.au](http://www.williams.wa.gov.au))*
- *Advertisement (included in Appendices) be placed in *The West Australian* on Saturday 2<sup>nd</sup> August, Saturday 16<sup>th</sup> August and Wednesday 6<sup>th</sup> August 2008*
- *Advertisement be placed in *The Australian Local Government Job Directory**
- *Advertisement be placed on the [www.seek.com.au](http://www.seek.com.au) website*

**Carried 5/0  
Resolution 25/09**

### **8.5.2 Landcare**

Cr Medlen advised that a performance review of the Natural Resource Manager's position has been carried out with more than a satisfactory report. Also funding for the position has been extended to 30<sup>th</sup> June 2009.

### **8.5.3 Art Acquisition Committee**

Cr Prowse advised that he unveiled the recent Art Committee purchase on Friday 26<sup>th</sup> June 2008 as part of the Telecentre 10<sup>th</sup> Anniversary celebrations.

**9.0 ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**10.1 ELECTED MEMBERS**

**10.2 STAFF**

Nil

**11.0 INFORMATION SESSION**

**12.0 MEETING CLOSURE**

There being no further business for discussion the President declared the meeting closed at 4.20pm